



**Enfield Blight Review Committee
Regular Meeting Minutes
Scitico Room – Enfield Town Hall
Thursday August 6, 2026 4:00 PM**

A regular meeting of the Enfield Blight Review Committee was held in the Scitico Room at the Enfield Town Hall on Thursday, August 6, 2026 at 4:00 pm.

1. Roll Call

Present: Deputy Mayor John Santanella – Town Council Liaison, Carol Hall – Town Council Liaison, Jennifer Bruyette, Jennifer Bakowski, and Jim Byrne

Also Present: Aaron Marcavitch – Director of Economic & Community Development and Kristy Koistinen – Community Development Specialist

2. Approval of Minutes

a. June 4, 2026 Regular Meeting – Jennifer Bruyette made a motion, seconded by Jim Byrne, to approve the minutes from the June 4, 2026 regular meeting. The motion was approved 5-0-0.

b. June 30, 2026 Special Meeting – Jennifer Bruyette made a motion, seconded by Jennifer Bakowski, to approve the minutes from June 30, 2026 special meeting with the correction of the date from June 4, 2026 to June 30, 2026. The motion was approved 5-0-0.

3. Old Business

a. 122 Windsor Street – The owner, Timothy Collins and interested buyer, Stephen Kane, were both present.

Kristy Koistinen confirmed the requested items at the June 30, 2026 meeting were addressed and corrected including the missing siding, damaged fence, overgrowth, trash, and the boat in the driveway. The Committee agreed that the property looked a lot better and appreciated the work that was completed in the time provided by Stephen Kane.

A motion was made by Jennifer Bruyette, seconded by Jennifer Bakowski, to recommend to Town Council to reduce the \$66,699 property maintenance fines to \$1,000, that must be paid at closing which must take place on or before October 1, 2026. If completed, the property maintenance liens would be released and the foreclosure withdrawn. The motion was approved 5-0-0.

b. Additional Property Maintenance Inspector(s) – The Committee reviewed the current job description for a Property Maintenance Inspector. It was questioned if a minimum of five years experience in municipal or private practice in the field of code enforcement was too high. Aaron Marcavitch stated he would address this with Steve Bielenda, Assistant Town Manager.

The Committee also discussed the expenses that were not originally budgeted for additional staff including telephone, gas, postage, copying, cellphone, iPad, laptop, etc. The salary expenses are recommended to be paid out of the Clean & Lien (property maintenance) Account that encumbers the property maintenance fines that were paid by residents.

A motion was made by Jim Byrne, seconded by Jennifer Bruyette, for staff to work with Human Resources to finalize the Property Maintenance Inspector job description and then send to Town Council for their vote on adding new inspector(s). The motion was approved 5-0-0.

4. New Business

None

5. Unfinished Business

a. 42 Asnuntuck Street – Kristy Koistinen advised the Committee that there has been no progress since the owner last met with them. The Committee agreed to request an update through staff from the Building Department and Fire Marshal for their next meeting.

b. 27 Francis Avenue – No update.

6. Discussion Items

a. 3 Harris Street – The Committee discussed tree violations and whether they should be removed from the property maintenance ordinance and be a civil matter between neighbors or if the ordinance language should be revised. The ordinance currently states, “If the property owner disagrees with a notice of violation issued pursuant to section 14-172(3)c of this article, it is the owner's responsibility to provide the property maintenance inspector with a letter from a licensed arborist, on the arborist's letterhead, stating that the tree(s) in question are not dead, decayed, diseased, or damaged. The letter must be received by the property maintenance officer within the corrective time period set forth in the notice of violation”.

The Committee agreed to address this at their next meeting.

7. Adjournment

A motion was made by Jim Byrne, seconded by Jennifer Bakowski, to adjourn at 4:48 pm. The motion was approved 5-0-0.

Respectfully Submitted,
Kristy Koistinen
Office of Economic & Community Development