

ENFIELD LIBRARY BOARD OF TRUSTEES MEETING

DATE: October 27, 2025

LOCATION: Central Library, Director’s office

PRESENT: Deborah Fiore, Sandee Nuccio, Sue Angers, Yvonne Wollenberg, Georgianna Tippo, Katie Werth and Jason Neely

The meeting was called to order at 9:30 a.m.

Tim Flynn of Flynn Financial joined us electronically to give us an update on our accounts. Heatheryn Bretton, Town Treasurer, joined the call. Tim suggested a change in the portfolio setup to increase the performance level. Sue and Deborah moved to establish a trust for an intermediate growth model, subject to Town approval. The Board approved the motion. Tim will put together a plan to be reviewed by the Town Finance Board and attorneys.

The regular meeting opened at 10 a.m.

OLD BUSINESS

The new podium is working wonderfully well with convenient storage. No podium mic at this time. A wireless one will be used when needed.

NEW BUSINESS

LEGO is leaving town. Jason acquired several wall cabinets and was able to move out an old file cabinet and older units.

Fiscal Year figures for July 1, 2024 - June 30, 2025:

Lost/Damaged \$2,757.00

Book sale 926.00

Memorial donations. 3,313.71

Rotary Literacy proj. 260.00

Annual State Grant. 5,161.00

FY for this Quarter 2025 deposited into Library Board Fund

Lost/Damaged \$1,167.35

Book sale 236.00

Donations 288.17

Total \$1,691.52

The State Library's Annual Report was due October 1st. Total circulation was 208,953 items, a 4.5% increase over last year and up 21% from 2 years ago! Our total door count was 95,519, an average of 322 visitors a day.

In August, Mike Cramer became the new Head of Circulation. Pearl Street assistant, Leah Lopez, gave two weeks' notice. Options will be explored to fill that vacancy.

The consortium plans to move to different software Spring/early Summer 2026. So staff is working hard to clean up database records.

After examining statistics, it was determined to allocate more space to the fiction collection. A heavy weed of non-fiction, helped greatly by Reference Page Linda Hutchins, compressed the non-fiction section by three full ranges.

The Carnegie Foundation of New York asked if the Pearl Street Carnegie Library was still functioning. After acknowledgment, they gifted \$10,000.00 to us. Jason is considering a Capital Improvements request to upgrade the bathroom and use the gift towards the project.

With passage of Public Act 25-168, Sec. 322, 323, all libraries must have their boards approve updated language in their Collection Development, Programming, Display and Reconsideration Policies. The Board was given copies to examine. Without approval, the library will not be eligible for the State Grants to Principal Public Libraries Incentive Grants. The base amount is \$1,200.00, but the total will be larger because of adjustments due to a town's AENGLC rating. The Board approved the motion made by Georgianna and Sue to approve the updated language.

DIRECTOR'S REQUESTS

Jason is requesting to purchase 55 Estey Range Finders in order to update confusing signage due to the shift in the adult collection.

Cost: \$730.00

The Children's Department requests a Prinker Temporary Tattoo printer with included cartridges for 1,000 prints.

Cost: \$470.00

Total request of \$1200.00

Motions by Sandee and Sue unanimously approved.

Next meeting: January 26, 2026

Meeting adjourned at 11:05 a.m.

Respectfully submitted,

Georgianna Tippo, Recording Secretary