



**MINUTES
TOWN COUNCIL
REGULAR MEETING
February 2, 2026
7:00 PM - Town Hall - Council Chambers
<https://youtube.com/live/96GhfX8QGVY>**

1. PUBLIC HEARINGS - 6:45 PM - Proposed Revision to the Property Maintenance Ordinance

Present: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni

Absent: None

Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Steve Bielenda; Town Attorney, Cindy Cieslak; and Town Clerk, Sheila Bailey.

The Public Hearing was called to order by the Chair at 7:10pm and the ground rules were read. The following Notice of Public Hearing was published in the Hartford Courant on Tuesday, January 27, 2026.

LEGAL NOTICE

The Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut on Monday, February 2, 2026 at 6:45 pm to allow interested citizens an opportunity to express their opinion regarding the proposed revisions to the Property Maintenance Ordinance, Chapter 14 Article IV Sections 14- 171 through 14-210.

Copies of proposed ordinance revisions are on www.enfield-ct.gov and in the town clerk's office free of charge.

This 22nd day of January 2026
Sheila M. Bailey, Town Clerk

Maryann Turner, 7 Meadow Road

Ms. Turner asked the Council to support the changes that are being brought forward. She stated it would tighten up the existing ordinance.

Megan Kelley, 4 Trevor Drive

Ms. Kelley explained that there are a number of reasons that blight may occur from

homeowners, to business owners and landlords. She said that a number of individuals who rent properties have not been cleared of snow or ice from the last storm by their landlords. There are numerous businesses in town that have also carelessly plowed their business' parking lots. She wanted to know where the consequences were for those individuals. She felt it was important to build a partnership with our community and offer help and resources instead of penalizing people. It could also serve as an opportunity to determine the need to provide help in the future, instead of being used as a "tattletale" opportunity. She believed in levying blight fines against businesses or landlords who fail to maintain their properties. The town could look to partner with landscapers or maintenance companies who may be willing to donate their services to families in need, possibly funding the projects with social media campaigns.

Ms. Kelley was also concerned about brush and landscaping being part of the Ordinance. She explained that many native plants are not meant to be kept manicured or cut back. Keeping leaves as a ground cover and not cutting back plants until spring is important to the bee population, frogs, salamanders, moths and others. She maintains Pollinator Pathway and Wildlife Habitat Certifications and uses them as a way to talk to her neighbors about her gardens. She wanted to ensure that compost piles would not fall under the classification of "an area of accumulated brush". She encouraged the Council to reconsider the penalties leveraged against homeowners, and instead, put in place provisions to help families who are suffering from financial hardships.

Neal Narkon, 5 Clear Street

Mr. Narkon noted that the proposed ordinance revisions would tighten timelines, increase penalties and broaden regulations for minor issues. He didn't believe that the town should be exempt from the rules they are looking to impose on others with the proposed revision. He said most blight issues are caused by financial constraints. He believed that blight issues should regulate health or safety problems and not faded paint on house siding. In 2011, the Patch covered a similar meeting, where resident complaints and ideas were not considered for the final draft. He did not see any of those concerns addressed in this new proposal either. He believed the revision should be a stand-alone document, utilizing the procedures set forth by the review committee and stated in the document. He didn't think it should be referred to other committees for review and discussion. He was concerned about a section of the proposal which essentially stated that different means of rehabilitation or destruction of a structure could be used to ensure public health and safety, saying that it's a scary statement and sounded more like overreach.

Mr. Narkon said that the meaning of motor vehicle should not include a trailer, as was outlined in the proposal, but only actual vehicles with a motor. He wished there was more clarification about what is considered a nuisance or unsightly. He said a lot of the verbiages are subjective and interpretive and lack proper definition. He said most towns allow thirty days to remedy blight issues, but Enfield only allows ten. Enfield should also allow thirty days to fix blight complaints, with opportunities to file extensions as needed. A cap on fines is necessary, and \$100 a day is excessive and could lead to home loss. He did not believe that they should allow

anonymous complaints. The majority of the document, he believed, was an overreach without enough safeguards.

Maryann Turner, 7 Meadow Road

Ms. Turner said it was important for the speakers this evening to know that the Blight Committee is accommodating and understanding of individual situations. She explained they go to great lengths to ensure individuals do not lose their homes due to blight. There are also chronic violators who continually affect the community. While she wouldn't discuss the proposal line-by-line, she wanted to make sure that people understood they would not be prevented from growing gardens or wintering over leaves. It was created for people who dump things on their front lawns, or house multiple cars on their property. She explained they have a blight process alongside the Blight Committee, which is not heavy-handed. She believed it was important to let the public know what the committee does.

There being no other members of the public who wished to speak, the Chair closed the Public Hearing at 7:34pm.

The Chair called the Regular meeting of the Enfield Town Council to order at 7:35pm.

2. PRAYER - Maya Nicole Matthews

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Present: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni

Absent: None

Also present were Town Manager, Matthew Coppler; Town Attorney, Cindy Ciieslak; Town Manager, Steve Bielenda; Town Attorney, Cindy Cieslak; and Town Clerk, Sheila Bailey.

5. FIRE EVACUATION ANNOUNCEMENT

6. MINUTES OF PRECEDING MEETINGS

- Regular Meeting - January 20, 2026

MOTION #7388 by: Cynthia Mangini seconded: Aaron Thomas to accept the minutes. Upon a **SHOW OF HANDS** vote, the Chair declared **MOTION #7388** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: None Abstain: None.

- Goal Setting Workshop - January 21, 2026

MOTION #7389 by: Cynthia Mangini seconded: Aaron Thomas to accept the minutes. Upon a **SHOW OF HANDS** vote, the Chair declared **MOTION #7389** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Zach Zannoni No: None Abstain: Lori Unghire.

- Goal Setting Workshop - January 27, 2026

MOTION #7390 by: John Santanella seconded: Aaron Thomas to accept the minutes. Upon a **SHOW OF HANDS** vote, the Chair declared **MOTION #7390** adopted. Yes: Linda Allegro, Gina Cekala, Carol Hall, Cynthia Mangini, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire No: None Abstain: Robert Cressotti, Maya Matthews, Zach Zannoni.

7. SPECIAL GUESTS

- America250 Coordinating Committee

Director of Economic and Community Development Aaron Marcavitch provided an overview of the America250 celebration. He said that it was going to be broader-based and showcase democracy, and relationships with the US, and will be less about historical reenactments like the bicentennial celebration. He explained that America250 is a coordinated effort at the Federal, State and Local levels, through initiatives and programs. He introduced Enfield America250 Coordinating Committee members Cindy Kinney, Chair, and Emily Clifford, Vice Chair.

Ms. Kinney explained that the group has been meeting monthly since January 2025, and they have brainstormed ideas and worked with numerous local groups and committees to develop literature, exhibits and merchandise. Ms. Clifford stated that the group is starting monthly events, including concerts, lectures, exhibits and competitions. They will be held at various locations throughout Enfield. She highlighted three keystone events, which included the restoration of the Thomas Abbey Monument, the Fourth of July tent, and the Veterans Day Parade and Purple Heart lecture. She hoped that residents would be encouraged to join the group and participate in the offerings.

Mr. Marcavitch stated that interested residents can attend meetings on the 4th Thursday of the month in the Scitico Room at 6pm, or email amarcavitch@enfield.org for more information. He explained that the Jonathan Edwards rock is commemorative for where he gave one of his first religious speeches in Enfield. They will be rededicating it to him on April 25th at 10am in front of the monument. There are other DAR related activities that will take place at the Town Hall.

Councilor Zannoni, an undergraduate at UConn, has been placed in the Mansfield School System and is responsible for their America250 curriculum for grades 5 through 8. He noted that the Town of Mansfield had their own Declaration and wondered if Enfield had one and if it would be one of the documents on display. Mr. Marcavitch said that it was customary at that time to create their own Declarations and said that Enfield also had one dating back to 1774 that would be showcased.

Deputy Mayor Santanella said he was in attendance at the Fourth of July Committee meeting last evening and was asked how they could integrate into the America250 Committee. He said that it appeared as though there was confusion about what the groups could offer each other. The Fourth of July Committee had ideas but wanted to know if there were funds available for them to hold certain events at the July celebration. Mr. Marcavitch said he would reach out but wanted to make it clear they do not have a budget. They are getting funding through non-profits and other avenues.

Councilor Matthews, who is a member of both the America250 and Fourth of July Committees, said that Mr. Marcavitch, Ms. Kinney and Ms. Clifford have done an excellent job. She said that Aaron has come up with ideas every month and believed that they were going to have large turnouts for their events.

Councilor Unghire thanked them for giving the community an update on what the committee has been doing. As a member of the America250 Committee, she said that there has been a lot of brainstorming and creative ideas. She is excited to see how everything plays out.

A copy of the presentation is appended to these minutes.

- Tipper Barrel and Bulky Waste Costs - Donald Nunes

Director of Public Works Donald Nunes provided the disposal costs for both FY25 and the first six months of FY26. Those totals include municipal solid waste and recycling costs. He said they are tracking around \$50,000 more than this time last year. He projected the actual increase to be between \$250–300K more than last year.

Mr. Nunes stated that the current tipper barrel price is \$75, and he is proposing that it increase to \$85. This increase would factor in the town costs, labor fees and assembly time per unit. The cost does not include delivery or fuel costs. He proposed the cost for a second or third tipper barrel increase from \$140 to \$200. The calculations are based on cost-per-tonnage. The cost for second and third yard waste barrels would not increase from its current price of \$45. He explained that although the fees could be established by the Director, he would not do anything without bringing it before the Council. The current price

for bulky waste is \$150 per pickup, and it was recommended not to change the cost. It covers the disposal costs per ton, number of hauls, labor and associated costs.

Councilor Cressotti asked what the cost was for just replacement lids, and Mr. Nunes responded that currently they do not charge for lid replacements. He stated that the extra \$10 increase for the tipper barrels would help offset the cost of the lids. The goal is to always break even, but at the moment, they are not. Councilor Hall explained she was not in favor of increasing tipper barrel costs after the trash study showed residents wanted the town to handle trash pickup.

Deputy Mayor Santanella and Councilor Pyznar were in attendance at the DPW Subcommittee meeting and were in agreement about increasing tipper barrel costs. Mr. Nunes said that he would actually like to see the second barrel increase to \$500 to absorb the costs even more. Mr. Santanella explained that if you have three brown barrels, you pay for the extra tag. During the fall, residents can put extra barrels out without requiring the tag. Leaf season allows for an extra brown barrel at no extra charge, but for times outside of that, you would be required to have the appropriate tags for the barrels.

There was consensus for Mr. Nunes to move forward with the increases.

A copy of the presentation is appended to these minutes.

8. PUBLIC COMMUNICATION AND PETITIONS

Lisa Ellis, 15 Green Valley Drive

Ms. Ellis, a Town of Enfield employee for over thirty-six years, felt unappreciated after last Monday's snowstorm. Ms. Ellis said that area towns had closed due to the weather conditions, while Enfield remained open. Her normal ten-minute commute became twenty-five minutes due to poor road conditions. Some employees had the option to work from home or take personal time. She said that she and other employees didn't feel cared about. The libraries had fewer than six combined patrons, and she believed the senior center and other locations had fewer. She believed that after the Governor asked people to stay off the roads, remaining open was an invitation to residents and employees to go out in snowy and icy conditions. She stated it was the first time she felt as though management didn't care, and she was glad to be retiring in July.

9. COUNCILOR COMMUNICATIONS AND PETITIONS

Councilor Thomas thanked the DPW and related staff for how they handled the plowing with the latest snowstorm.

Councilor Pyznar said that the annual Four Chaplains' Mass will be held at St. Patrick's Church this Sunday at 10am. It pays respect to the four chaplains who died on the SS

Dorchester in 1943. It is a beautiful mass, and she encouraged residents to attend. She stated that last year the Council passed a new Blight Ordinance which she believed was well done and which had been written by Aaron Marcavitch and Kristine Koistinen. She said it appeared as though the new Council wants to revisit previous points, and that they have all received calls and emails from residents who do not want complaints to be anonymous. She's unsure why they are considering revising the Blight Ordinance. She agreed with Mr. Narkon saying it was unnecessary to tighten certain aspects of the ordinance because it could create animosity between neighbors.

Councilor Cressotti said that Mr. Nunes' staff did a great job responding to last week's snowstorm. Mr. Cressotti said that on Wednesday, February 4th, the Pre-Referendum Committee will host a Community Conversation at Enfield High School at 6pm. The latest updates from Tecton Architects will be available. The committee is moving along and expected to have updates available soon for the Council. He congratulated Mary Keller's family on the induction of her father, Robert Keller, into the CT Athletic Directors Hall of Fame. He was a longtime PE teacher and athletic director with the Enfield school system, and Mr. Cressotti was thankful to have worked under him for years. The Opera House Players have a performance on February 6, 7, and 8, when they will debut a new show called "Chess." He also congratulated the group for putting on an impressive performance of the National Anthem in Springfield at the Springfield Thunderbirds game during intermission.

Deputy Mayor Santanella announced the Denim and Diamonds event, which is to benefit student scholarships and programs at CT State Asnuntuck. It will be held Friday, March 20th, at 5:30pm at Maneeley's Lodge in South Windsor, CT. Interested parties may visit www.ctstate.edu to get more information. Mr. Santanella said that over the last three and half years serving on the Blight Committee, it has never been their intention to create a larger problem for property owners suffering a hardship. He explained that blight is often a symptom of another issue. Oftentimes, the Council forgives fines for those who are actively working to improve their property. They try to avoid foreclosures and said the last one they did was for the former Porter and Chester commercial property. They are not looking to be heavy-handed. He and former Mayor Ken Nelson worked extremely well together on the committee, and he was proud of the work they accomplished together. He missed working with him because they were able to do a lot of great things for a lot of property owners.

In regard to the anonymity of complaints, he said that a lot of seniors have nefarious activities occurring next to them which leave them scared to leave complaints with their names tied to them. That instance is the reason they would like to allow complaints anonymously. They would like to prevent frivolous and minor complaints, and that's why it

spells out the specifics around what can be a valid complaint. The reason the threshold is so low is to motivate property owners to address the issues early on. If the fines are in the hundreds of thousands of dollars, it is because they have gone unaddressed for a long time. These reasons are why they are looking to make revisions to the Blight Ordinance.

Councilor Zannoni agreed with many of the points that Deputy Mayor Santanella made about blight. Mr. Zannoni said that Enfield has been accommodating but may not have been reactive enough. The revisions would allow individuals to more freely report blight that could then be reviewed and addressed. He believed Enfield was more lenient than surrounding towns and the fines seemed to incentivize repeat offenders. He believed that it could be necessary to have an increase in fines for repeat offenders. He said that the ambiguity of language allows for complaints to come before the impartial committee for review. He appreciated hearing residents' suggestions to tighten some ordinance requirements. He said it was important for Enfield to have a standard of expectations.

Councilor Mangini congratulated Pam Townsend on her induction into the CT State Veterans Hall of Fame. She and her husband, Lucien LeFevre, are the only couple to have received the honor in the state. Ms. Mangini said that the four chaplains from different faiths gave their life jackets to other passengers aboard the SS Dorchester. She encouraged residents to attend and stated that the veterans would be honored. February is Black History Month, and it was important to honor and respect the message behind the month. The Ujima African American Alliance will put on an event on February 28th and will send out invites shortly. The event will take place at the Middle Road Library from 12-3pm, and residents were encouraged to attend.

Councilor Unghire addressed the residents who spoke about the blight ordinance during Public Communications. She said that while she doesn't serve on the committee currently, when she did in the past, it was never their goal to make money. The purpose is to get the properties cleaned up, and the people who serve on the committee are kind, understanding and fair.

Councilor Hall stated that the Blight Committee discussed and reviewed the proposed ordinance for the Public Hearing. Ms. Hall voiced her concerns and said that she didn't believe it was a finished product. During discussions, there were some changes that the subcommittee believed needed to be made. She reiterated that this was not the final document, and they will take the residents' concerns into consideration. She invited residents who spoke to share their documents for review. The committee will meet on Thursday and will further discuss the policy and emails from residents. She said she was thrilled to attend the induction ceremony for Pam Townsend. It was a beautiful evening, and

she was able to present the State's citation. The former Mayor and other residents were in attendance as well.

Ms. Hall stated that Lt. Governor Susan Bysiewicz came to Enfield last week and presented the formal award for the Brownfield money for the mall project. She stated that the grant process with the State is a lengthy one, and she thanked the former Town Manager and Council who worked hard to get this underway. This had been approved back in December 2024 the same time as the Brownfield money for the riverfront project. She also said that driving through Powder Hollow, you are dodging potholes and asked if they could be looked at to avoid having to drive in the opposite lane to avoid them.

10. TOWN MANAGER REPORT AND COMMUNICATIONS

Town Manager Coppler provided councilors with a document about the *National League of Cities Congressional City Conference* for those that were interested in attending. The conference date coincides with a Council meeting which would need to be canceled or rescheduled if they chose to attend the conference. He would need to know soon who would or would not be attending in order to secure hotel rooms close to the venue and flights. Anyone who wishes to attend should email him tomorrow with the date they would like to travel.

Mr. Coppler said that over the weekend, due to freezing temperatures, there were frozen and burst pipes at the Enfield Mall. This caused portions of the ceilings to collapse. The town sent the current owners letters stating the date it needed to be fixed by.

Mr. Coppler explained that the CT DOT will apply for a few Federal grants which will include work on the Enfield Train Station and track improvements around the state and through Enfield. They have asked for letters of support from the town which he thought were due in March. He asked that they be added under No. 16 "Any Other Business Proper to Come Before Said Meeting." They would require a resolution to authorize the Mayor to sign a letter in support of those grants. He said the first grant would be for intersection improvements and does not have anything to do with the roads that the DOT would not discuss with the town. The second was for Enfield rail and track improvements. It does not have anything to do with the State declaring a special route, but that route would be necessary to build the train station. The anticipated project cost is \$105M, and they are requesting \$53.3M in Federal money. The other project is \$7M, and they are requesting \$5.6M which will fund a study to include price, design and engineering. Congressional delegates would receive copies of the letters of support.

11. TOWN ATTORNEY REPORT

Mayor Cekala introduced new Town Attorney Cindy Cieslak. Ms. Cieslak stated that while she didn't have a formal report, she looked forward to working with the Council and was grateful for the opportunity.

12. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

None.

13. UNFINISHED BUSINESS

None.

14. NEW BUSINESS

A. Consent Agenda - NONE

B. Appointment(s)–Town Council Appointed - NONE

C. Resolution to Transfer Funds for Three (3) Full-Time Custodians and to Balance the Custodial Overtime Account - \$358,206

RESOLUTION #7391 by: Robert Cressotti, seconded: Cynthia Mangini.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: NON-DEPARTMENTAL EXPENDITURES - TRANSFERS OUT AND CONTINGENCY

Transfer to Collective	10800092-593070	\$197,336
Bargaining		
Contingencies	10800092-584000	\$160,870

TO: CUSTODIAL MAINTENANCE

Salaries	10300345-511000	\$ 46,536
Overtime	10300345-514000	\$ 258,978
Health/Medical Insurance	10300345-521000	\$ 29,317
Social Security	10300345-522000	\$ 18,944
Medicare	10300345-522100	\$ 4,431

I hereby certify that the above-stated funds are available as of January 27, 2026, by John A. Wilcox, Director of Finance.

Town Manager Coppler said that as part of the budget process this past year, there was a decision not to fund all the custodians in the budget from the previous year. He said that about seven positions were not funded from the previous year's budget. This caused an issue because they were using less staff to maintain more buildings. July 1st is the beginning of the new budget, as well as the beginning of deep cleaning all the schools before the school year starts. He gave kudos to the Buildings and Grounds, DPW and custodial groups for working hard to cover more spaces with less staff. The costs for that included more overtime along with physical impacts on the staff. The second shift at Enfield High School had the biggest impact with the loss of seven custodians, relying heavily on overtime. He said it was difficult to get people to work more overtime when they are already putting in extra time. While they would probably benefit from filling the seven positions, he said that getting at least three positions filled would put them in a better position for the summer. It would also provide a clearer number for where they need to be for budget season. He believed they could begin hiring by March 1st. He made a correction to the cover letter that the Council received, saying that they had actually filled forty-nine of the fifty positions and not forty-five.

Director Nunes clarified with Councilor Pyznar that of the fifty budgeted positions, forty-nine of them have been filled. He said they were looking to hire an additional three custodians to bring the total to fifty-three. This would raise what they are currently budgeted for. She questioned why they wouldn't have discussed this during the budget, and said she would not be in support because they budgeted for fifty originally.

Councilor Cressotti asked if there were more applicants that were interviewed than were hired, and would there be possible applicants for the additional positions. Deputy DPW Director Erik Wicander explained that during the last round of hiring, there were two qualified candidates who were not hired. He said they went through the process and would definitely be considered for these positions. Mr. Cressotti said it was a fantastic opportunity, and that he had DPW employees reach out to him explaining their need for additional staff. He is glad they are addressing the issue.

Councilor Hall said that the amount of the resolution includes the overtime that had been paid out, along with the staffing positions. It also shows how much they were spending in overtime to ensure buildings and town property continued to be maintained and why hiring these positions is important. She would support the resolution and looked forward to discussing it further during the budget.

Councilor Thomas questioned why they had two positions currently for Enfield High School

and six for JFK Middle School, when the square footage of Enfield High is larger. Mr. Wicander explained that those positions were the ones that had not been budgeted for last year. Mr. Nunes said that the positions were back-filled as much as possible at Enfield High using overtime. There are currently two permanent employees at the high school out of the previous nine. Mr. Wicander said that in order to maintain a standard of service, it made more sense to keep all the vacancies in one place so they could be more closely monitored.

Councilor Matthews said that on their cover sheet, it mentioned that there would be no impact on the budget, and she asked how that would be possible. Mr. Coppler said that one of the goals was to not tap into the fund balance, and the Finance Director was able to look into different areas to make this happen. One of the areas was a transfer to Collective Bargaining, where contingency funds were set aside during contract negotiations to help pay settlement costs. That particular account had extra money available. The second area was Contingency Funds, where they were also able to put money aside. The money they are looking to move is currently in the budget but will be transferred from different areas. She would support this resolution. Mr. Wicander explained that after acquiring 810 Enfield Street, it had minimal impact on the staff already maintaining Town Hall and Enfield Express. It was stated that covering all five buildings was manageable for the staff caring for the buildings.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7391** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: Marie Pyznar Abstain: None.

D. Resolution to Transfer Funds for Seasonal Staff in Building & Grounds and Custodial Services - \$27,284

RESOLUTION #7392 by: Robert Cressotti, seconded: Cynthia Mangini.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: NON-DEPARTMENTAL EXPENSES - TRANSFERS OUT AND CONTINGENCY

Contingencies	10800092-584000	\$27,284
---------------	-----------------	----------

TO: BUILDINGS AND GROUNDS MAINTENANCE

Salaries - Temp/Seasonal	10300340-513000	\$ 9,504
Social Security	10300340-522000	\$ 590

Medicare	10300340-522100	\$ 138
----------	-----------------	--------

TO: CUSTODIAL MAINTENANCE

Salaries - Temp/Seasonal	10300340-513000	\$15,840
Social Security	10300340-522000	\$ 982
Medicare	10300340-522100	\$ 230

I hereby certify that the above-stated funds are available as of January 27, 2026, by John A. Wilcox, Director of Finance

Mayor Cekala said that it would have no budget impact, and this transfer would ensure that DPW would be able to get a head start on hiring summer seasonal help. Town Manager Coppler said that historically, there has always been money put into the budget for Buildings & Grounds and Custodial Services for temporary seasonal help. Although it's a small amount, it helps get them closer to recruiting people for the summer months.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7392** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: None Abstain: None.

E. Resolution Appointing Members to the Enfield Charter Revision Commission

RESOLUTION #7393 by: Cynthia Mangini, seconded: John Santanella.

WHEREAS, the Enfield Town Council initiated the Charter Revision process at the January 5, 2026 meeting; and

WHEREAS, the Enfield Town Council must now appoint members to serve on the Charter Revision Commission.

NOW, THEREFORE, BE IT RESOLVED, the Town Council of the Town of Enfield does hereby establish a Charter Revisions Commission composed of nine (9) members; and

AND, BE IT FURTHER RESOLVED, the Enfield Town Council does hereby appoint the following individuals to the Charter Revisions Commission:

Lora Anderson (D)
Katherine Bouley (U)
Marilynn Cressotti (D)
Justukas Elemen (D)
Gary Lucero (R)
Earl Provencher (D)

George Shaw (R)
Greg Stokes (R)
Richard Stroiney (U)

Mayor Cekala said that the Commission is composed of unaffiliates, Republicans and Democrats, all of whom are qualified candidates. She thanked everyone who put in an application and said that they had around twenty-five applicants.

Councilor Hall questioned whether council liaison members needed to be included in the resolution, and it was explained that they would not be voting members, so they didn't need to be listed.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7393** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: None Abstain: None.

F. Resolution Authorizing Reduction of Property Maintenance Fines at 11 Sherwin Drive

RESOLUTION #7394 by: John Santanella, seconded: Robert Cressotti.

BE IT RESOLVED, the Enfield Town Council does hereby authorize the waiver of the \$76,524 in property maintenance fines and the release of the property maintenance lien recorded October 27, 2021 at Volume 2818, Page 631 for the property at 11 Sherwin Drive.

Mayor Cekala stated that this came from the Blight Committee, and there would be no budget impact. Deputy Mayor Santanella said that this was an example of a delicate set of circumstances, and they worked with the homeowner for a long time. They worked hard to ensure they would not be taking anyone's home all while fixing the property and improving the neighborhood.

Upon a **SHOW OF HANDS** vote, the Chair declared **RESOLUTION #7394** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: None Abstain: None.

G. Resolution to Adopt the "Junior Systems Administrator" Job Description

RESOLUTION #7395 by: Cynthia Mangini, seconded: Robert Cressotti.

BE IT RESOLVED, that the Enfield Town Council does hereby approve the "Junior Systems Administrator" Job Description to take effect upon Town Council approval.

Assistant Town Manager Bielenda, acting in his position as HR Director, said that he spoke

with Paul Russell, the Director of IT, who wanted to downgrade the technical requirements of the position. In doing so, the hire would then report to another staff member and not the Chief Information Officer. He did not believe it would require the pay of the previous position and would decrease the salary by \$10,000, saving the town money.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7395** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: None Abstain: None.

H. Resolution to Appropriate Funds for Revaluation

RESOLUTION #7396 by: Robert Cressotti, seconded: Cynthia Mangini.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: REVALUATION FUND

Appropriated	Fund 23204000-499000	\$275,800
Balance		

TO: REVALUATION FUND

Other	Professional 23218300-533900	\$275,800
Expenses		

I hereby certify that the above-stated funds are available as of January 26, 2026, by John A. Wilcox, Director of Finance.

Town Manager Coppler said that they put aside money every year to pay for revaluation, but they didn't take the steps to appropriate the funds. They will now be able to pay the bills from the firm as they come in. He clarified that Vision Appraisals is the company in charge of the revaluations.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7396** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: None Abstain: None.

15. ITEMS FOR DISCUSSION

None.

16. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING

Mayor Cekala explained that this resolution was meant to be added to another agenda at a later date, but due to time sensitivity, needed to have it on an earlier agenda.

MOTION by: John Santanella, seconded: Linda Allegro to suspend the rules and add a resolution to the agenda to allow the Mayor to execute a letter in support of the Hartford Line Sealed Corridor Project. Seconded by Councilor Allegro. Upon a **SHOW OF HANDS** vote, the Chair declared the **MOTION** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: None Abstain: None.

RESOLUTION #7397 by: John Santanella, seconded: Linda Allegro

BE IT RESOLVED, that the Town Council hereby authorizes Mayor Gina Cekala to execute a letter to the Federal Railroad Administration on behalf of the Town of Enfield in support of the Hartford Line Sealed Corridor Project.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7397** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: None Abstain: None.

MOTION by: John Santanella, seconded: Robert Cressotti to suspend the rules and add a resolution to the agenda to allow the Mayor to execute a letter in support of the Enfield Railroad Station and Track Improvements Project. Upon a **SHOW OF HANDS** vote, the Chair declared the **MOTION** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: None Abstain: None.

RESOLUTION #7398 by: John Santanella, seconded: Robert Cressotti

BE IT RESOLVED, that the Town Council hereby authorizes Mayor Gina Cekala to execute a letter to the Federal Railroad Administration on behalf of the Town of Enfield in support of the Enfield Railroad Station and Track Improvements Project.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7398** adopted. Yes: Linda Allegro, Gina Cekala, Robert Cressotti, Carol Hall, Cynthia Mangini, Maya Matthews, Marie Pyznar, John Santanella, Aaron Thomas, Lori Unghire, Zach Zannoni No: None Abstain: None.

Councilor Hall asked if something needed to be added to the agenda, whether it would need to be brought up under Agenda Item #18 "Councilor Communications" or under Agenda

Item #16 "Any Other Business Proper to Come Before Said Meeting." Town Clerk Sheila Bailey explained that to obtain a consensus it would be appropriate under either.

Ms. Hall asked to add to the next Town Council agenda a proclamation for Pam Townsend, as well as the vacancy for BAA. The Mayor responded that they could be addressed in leadership. There was discussion of the procedure for a councilor to add an item to a future agenda and the Town Clerk explained that according to the Town Council Policy and Procedures for Council meetings, it takes two councilors to request a special meeting, but agenda items are added by consensus or by a decision made in leadership. Councilor Hall believed it took two councilors to add an item to a future agenda.

17. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

None.

18. COUNCILOR COMMUNICATIONS

None.

19. ADJOURNMENT

MOTION by: Aaron Thomas, seconded: Cynthia Mangini to adjourn.

Upon a **SHOW OF HANDS** vote being taken, the Chair declared the **MOTION** adopted unanimously, and the meeting stood adjourned at 9:15pm.

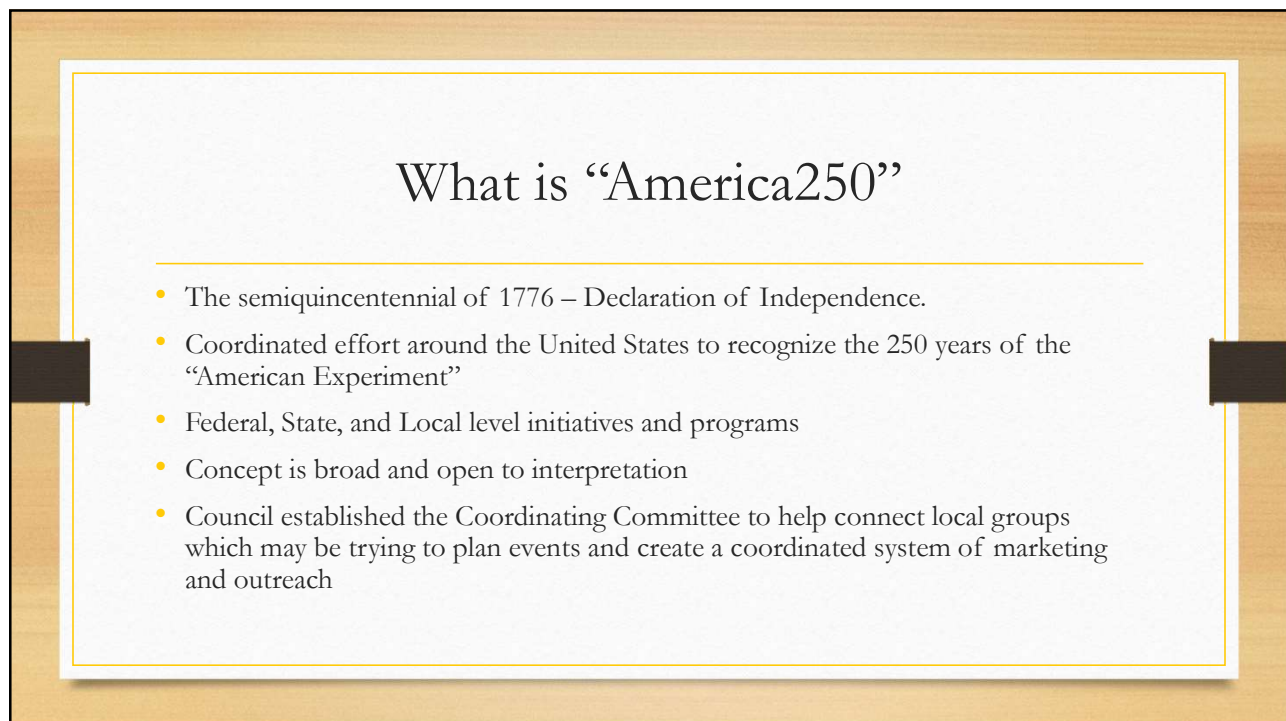
Respectfully submitted,

Sheila M. Bailey, Town Clerk
Clerk of the Council

Lindsay Petrucci, Assistant Town Clerk
Secretary of the Council



1



2

Enfield's America250 Coordinating Committee

- Cindy Kinney – Chair
- Emily Clifford – Vice Chair
- Shannon Esslinger - Secretary
- Brandon Jewell
- Kelly Davis
- Cynthia Erskine
- Ian Graves
- Maya Nicole Matthews
- Alex Ranniello
- Cynthia Mangini – Council
- Lori Unghire – Council
- Aaron Marcavitch - Staff

3

What has been planned so far?

- Committee has been meeting monthly since January 2025
- Brainstorming Concepts
- Seeking opportunities
- Discussion and meetings with a wide range of stakeholders
- Developing materials, exhibits, merchandise
- Examples of Groups:
 - Enfield Historical Society
 - Daughters of American Revolution
 - Enfield Veterans Council
 - Enfield Library
 - Enfield Rotary
 - Fourth of July Committee
 - Public Schools

4

What's Happening This Year?

- Monthly events – starting now
- Keystone Events:
 - Restoration of Thomas Abbey Monument (April/August)
 - Fourth of July “Tent”
 - Veteran’s Day Parade & Purple Heart Lecture
- Enfield Public Library Lectures
- Enfield Community Chorus Spring Concert
- Jazz Concerts in Upper Elementary Schools
- Veterans Banners
- Traveling Exhibit
- Middle/High School Essay Contest
- Reading Competition at Public Schools
- Still in development
 - Summer Concert Series
 - Town Clerk Exhibit
 - Historical Society Events

5

How to Learn More

- <https://www.enfieldcultureandartscommission.org/america-250>
 - Has links to events and educational programs
- <https://enfield-ct.gov/1484/Enfield-America250-Commemoration>
 - Town based page
- <https://www.facebook.com/EnfieldAmerica250/>
- Meetings on 4th Thursday of Month in Scitico Room at 6pm.
- Email amarcavitch@enfield.org

6

TIPPER BARREL AND BULKY WASTE PRICES

Presented by:
Donald T. Nunes, MLA
Director of Public Works



DISPOSAL COSTS FY25 AND FY26 – JULY TO DECEMBER

FY25

- MSW - \$1,915,852.16
- RECYCLING - \$293,271.58
- **TOTAL - \$2,209,123.74**

FY26 - July 1, 2025 to December 31, 2025

- MSW - \$1,090,335.87
- RECYCLING - \$185,867.00
- **TOTAL - \$1,276,202.87**



REPLACEMENT TIPPER BARREL COST

- Current replacement barrel cost to resident – \$75.00
- Town cost/unit delivered – \$61.76
- Labor to unload – 9 hours @ \$36.62 = \$329.58
- Labor to assemble – 7 minutes @ 554 = 64.63 hours
- Labor to assemble – 64.63 @ \$36.62 = \$2,366.75
- Total cost to the Town/unit = \$64.56+
- Proposed replacement barrel cost - \$85.00



MSW 2ND / 3RD TIPPER BARREL COST

3. Municipal Solid Waste, recyclables, leaves, and yard waste must each be kept separate and cannot be commingled.

a. Municipal Solid Waste. One 96-gallon grey tipper barrel will be collected per week at no charge. Refuse bags or other items outside the tipper barrels will not be collected.

i. A maximum of up to two additional 96-gallon grey tipper barrels, per single family residence, may be purchased at a fee to be established by the Director. No more than a total of three grey tipper barrels per single family residence shall be collected per week.

- Current extra barrel cost to resident – \$140.00
- 2nd / 3rd Tippers sold in FY25 – 645
- Tipper revenue – \$90,300
- Cost/ton used for calculation – \$113.50
- Current cost/ton – \$119.18
- Typical barrel tonnage/year – 1.23 tons = \$146.59
- Proposed extra barrel minimum – \$200.00



YARD WASTE 2ND / 3RD BARREL

c. Yard Waste. Up to two 96-gallon brown tipper barrels will be collected per week at no charge. A maximum of up to two additional 96-gallon brown tipper barrels may be purchased for a fee to be established by the Director. Tipper barrel tags shall be purchased annually at a fee to be determined by the Director for those residences with a third or fourth brown tipper barrel. No more than a total of four 96-gallon brown tipper barrels will be collected per week at single family homes and multi-family homes. The cost for an additional tipper barrel excludes the cost of the tag. Yard Waste collection shall be seasonal on a schedule to be determined by the Director. Residential yard waste brought to the Town's Transfer Station must be weighed. Commercial property is not eligible for yard waste collection.

- *Current extra barrel - \$45*
- Extra tippers sold in FY25 – 65
- Tipper revenue - \$2,925
- *Recommend no change*



BULKY PICKUP COST

4. Bulky Waste collection is by appointment only, at a fee determined by the Director, and is limited to residences and Town-owned buildings, including schools. Condominiums and businesses are excluded from such collection.

- *Current cost - \$150.00/pickup*
- # of pickups FY25 – 200
- FY25 gross revenue - \$30,000
- Disposal tons/cost – 73.64 tons @ \$113.50 = \$8,358.14
- Number of hauls – 29 @ \$245.00 = \$7,105.00
- Total disposal cost - \$15,463.14
- Average manhours/week – 6 @ \$36.62 = \$219.72
- Total labor 39 weeks - \$8,569.08
- Total overall cost - \$24,032.22
- Total net revenue - \$5,967.78
- Breakeven cost/pickup - \$120.16
- *Recommend no change*

Questions?

THANK YOU VERY
MUCH!



TOWN OF ENFIELD
JOB DESCRIPTION
INFORMATION SYSTEMS Technology

~~INFORMATION SYSTEMS TECHNICIAN~~ Junior Systems Administrator

GENERAL STATEMENT OF DUTIES: ~~Highly technical independent work which involves meeting schedules; problem resolution; first line troubleshooting; independent thinking and support of packaged and developed software, hardware, peripherals and accessories.~~

Highly organized and responsible for work which involves various information systems, specialized tasks, and functions related to the day-to-day operations of the Information Technology Department. Must be able to multi-task and manage varying and competing priorities. Adaptability and flexibility to support all technology related requirements. Maintains proficiency and knowledge in supporting all customers of the IT Department. Technical, independent work which involves analyzing multifaceted problems concerning networking, infrastructure, hardware, software, and problem resolution; independent thinking in support of software, hardware, peripherals, telecommunications, and accessories utilized by all supported customers in Municipal, Public Safety and Public Education services for the Town of Enfield.

SUPERVISION RECEIVED: Works under the direction of the ~~Information Technology Director~~ **Chief Technology Officer or designee.**

SUPERVISION EXERCISED: None

- **ESSENTIAL JOB FUNCTIONS:** Serves as a primary point of contact for IT service requests and incidents reported by user
- Provide Tier 1 and Tier 2 technical support via phone, email, and ticketing system in a timely and professional manner
- Troubleshoot and resolve common hardware, software, connectivity, and peripheral issues
- Perform account management tasks, including password resets, account provisioning and deprovisioning, and access changes using Active Directory and related systems
- Initialize, configure, and deploy computers and mobile devices using centralized management tools (e.g., Microsoft Intune, Mosyle, or similar platforms)
- Install, configure, maintain, and upgrade workstations, laptops, peripherals, and standard software applications
- Document incidents, service requests, troubleshooting steps, and resolutions accurately in the IT service management system
- Escalate complex or unresolved issues to senior technicians with clear and complete documentation
- Assist with Tier 2 support activities, including system checks, updates, patching, and preventive maintenance
- Participate in resolving technical issues related to network, telecommunications, or system interruptions as reported by users
- Provide users with guidance, training, and best practices for secure and effective use of technology
- Maintain compliance with security standards, policies, and procedures to ensure proper system access and data protection
- Communicate incident status and resolution timelines to IT staff and users as appropriate
- Maintain effective working relationships with IT staff, vendors, managed service providers, and supported departments
- Demonstrate strong interpersonal, communication, and customer service skills
- Maintain regular and punctual attendance
- **KEY RESPONSIBILITIES**
- Prioritize service desk and systems operations as core functions of the role
- Deliver consistently, professionally, and user-focused IT support
- Support Tier 1 and Tier 2 service delivery, including systems and infrastructure initiatives as assigned
- Assist with day-to-day systems operations, maintenance, and reliability activities
- Contribute to continuous improvement of IT services, documentation, and operational processing in awareness of emerging technologies and recommend improvements where appropriate.

OTHER JOB FUNCTIONS: Performs related work as required.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Hand-eye coordination required operating computer and other office equipment. While performing the duties of this job, the employee is frequently required to sit, use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms; talk and hear. The employee is occasionally required to walk, climb, stoop, kneel, crouch.

The employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be able to concentrate on fine detail with constant interruption and remember multiple assignments given over long periods of time. Environment may vary at different work sites.

The noise level in the work environment is usually quiet.

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILL AND ABILITY: ~~Knowledge of operation of hardware components, data processing concepts and operating systems; ability to analyze and solve day-to-day operational problems; knowledge of PC's; ability to maintain effective relationships with other agencies, divisions, departments and employees. Problem resolution skills; light programming skills.~~ **Knowledge of computer systems and peripherals.** Able to work independently and along with the IT team; provide high quality customer services and support; adaptability to technical situations that require additional assistance and ability to work collaboratively with other IT support staff and outside service organizations to install, upgrade, enhance resolve and implement any technological solutions required by the town, schools and emergency services.

EXPERIENCE AND TRAINING: ~~Two (2) year degree in computer technical field and one (1) year of experience in operations or programming or any equivalent combination of education and experience.~~ **High school diploma or equivalent (Associate or bachelor's degree in IT preferred). Basic knowledge of operating systems (Windows, macOS, and iOS), networking, and hardware. Familiarity with ticketing, point of sale systems. Strong problem-solving and customer service-oriented communication skills. Ability to work in a fast-paced environment and manage multiple tasks.**

This job description is not, nor is it intended to be, a complete statement of all duties, functions and responsibilities that comprise this position.

Revised: ~~2-1-99~~ **01/08/2026.**