



**MINUTES
CHARTER REVISION COMMISSION
REGULAR MEETING
May 21, 2026
6:45 PM – Council Chambers**

1. ROLL CALL

Present: Chair Rich Stroiney, Vice Chair Kate Bouley, Commissioners Tom Cremona, Marilynn Cressotti, Justyn Elemen, George Shaw and Gregory Stokes.

Absent: Lora Rae Anderson.

Also present: Town Manager Matthew Coppler, and Town Clerk Sheila Bailey.

2. MINUTES OF PRECEDING MEETINGS

- A. **MOTION** by: Commissioner Stokes, seconded: Commissioner Elemen to accept the minutes of the May 7, 2026 Regular meeting. The vote was 6/0/1 with Commissioner Cressotti abstaining.

3. NEW BUSINESS

A. Discussion and Possible Action on Public Hearing Input

No members of the public wished to make comments.

B. Discussion and Possible Action on Town Attorney Review

MOTION by: Commissioner Stokes, seconded: Commissioner Elemen to accept the recommendations of the Town Attorney. The Town Attorney recommendations are appended to these minutes. The vote was unanimous.

C. Authorization to Submit the Draft Report of Recommended Charter Revision Changes to the Town Council

MOTION by Commissioner Stokes, seconded: Commissioner Elemen to authorize the Town Clerk to submit the Draft Report to the Enfield Town Council. The vote was unanimous.

D. Discussion and Possible Action on Next Commission Meeting Date

MOTION by Commissioner Bouley, seconded: Commissioner Elemen to cancel the May 26, 2026 Regular Charter Revision Commission meeting. The vote was unanimous.

4. ADJOURNMENT

Motion by Commissioner Elemen, seconded: Commissioner Stokes to adjourn. The vote was unanimous and meeting was adjourned at 6:53pm.

Respectfully Submitted,

Sheila M. Bailey
Town Clerk



OFFICE OF THE TOWN ATTORNEY

TO: Sheila M. Bailey, Town Clerk

FROM: Mark J. Cerrato, Senior Assistant Town Attorney *mjc*

DATE: May 13, 2026

SUBJECT: Charter Revision Commission

The proposed changes, highlighted in yellow on the attached draft of the Charter, have been reviewed and are approved as to form, subject to the following recommended revisions:

1. Chapter IV. The Town Manager, section 2. Vacancy.
 - a. First sentence, delete "vacancy of the Town Manager" and replace with "vacancy in the Town Manager position".
 - b. Third sentence, after "The Council may extend" insert "such term".
2. Chapter V. Appointments by the Town Council and the Manager,
 - a. Section 1. Town Attorney, subsection (b), second sentence, after "The Council may extend" insert "the term of the interim Town Attorney for".
 - b. Section 8. Department of Finance, subsection (d), penultimate sentence, use the term "lowest responsible qualified bidder". This mirrors language in Conn. Gen. Stat. §4a-59.