



**MINUTES
REGULAR MEETING
America250 Coordinating Committee**

**Thursday, May 28, 2026, 6:00pm
Scitico Room, Enfield Town Hall**

1. Call to Order – The meeting was called to order at 6:17pm by Cindy Kinney.
Kelly Davis, Shannon Esslinger, Brendon Jewell, Cindy Kinney, Alex Ranniello (virtually),
Councilor Maya Matthews
Kristy Koistinen – Staff
2. Approval of Minutes – A motion was made by Brendon Jewell, seconded by Councilor
Matthews, to amend the spelling of Cindy Kinney’s name where it was misspelled and to
approve the minutes for the May 14, 2026 Special Meeting. The motion passed 6-0-0.

State 250 Updates (If Any) – Kristy Koistinen advised that Aaron Marcavitch provided a
printout of updates from the State for the Committee’s review.

3. Education
 - a. Visit to JFK for Awardees – Cindy Kinney and Kristy Koistinen confirmed they will
be at JFK on Friday, May 29 to advise the first-place essay winner in her classroom.
 - b. June 1 Council Meeting – Cindy Kinney, Shannon Esslinger and Kristy Koistinen
confirmed they will be attending the Town Council meeting on Monday, June 1
along with Emily Clifford to present the awards to the three winners. Kristy
Koistinen confirmed that on Monday, the winners will receive their gift card before
the meeting and then will be handed their award during the meeting. The swag bag
will be ready after the meeting so there will need to be some coordination or pick up
with the parents.
 - c. First Reader Banners – Cindy Kinney confirmed she can put up the two banners
(general America 250 and kid friendly) at the First Readers event on Monday, June 1
at Enfield High School.
4. Marketing – The Committee reviewed the current budget. Kristy Koistinen advised that
additional swag has recently been ordered.

Shannon confirmed she had sent an invoice for the Historic Society’s needs for the
Declaration of Independence reading event. Kristy Koistinen will follow up with Aaron
Marcavitch.

Kelly Davis confirmed she will send over an invoice for the Daughters of the American
Revolution needs for the future Thomas Abbey monument event.

Brendon Jewell confirmed he will have an invoice sent to staff for the 4th of July festival tent.

Kelly Davis provided an explanation for the need for \$5,000 for the Thomas Abbey monument restoration. A motion was made by Shannon Esslinger, seconded by Brendon Jewell, to appropriate \$5,000 of America 250 funding for the Thomas Abbey monument restoration. The motion passed 6-0-0.

Shannon Esslinger and Alex Ranniello provided details on the invoice for an America 250 wood cut out that they can create together for a photo op to be displayed at numerous events. A motion was made by Brendon Jewell, seconded by Kelly Davis to appropriate \$1,140 of America 250 funding for the America 250 Wood Cut Out. The motion passed 4-0-2, with Alex Ranniello and Shannon Esslinger abstaining.

5. Event Development

- a. Veterans Banners Dedication, May 19 (recap) – The Committee agreed the Banner dedication event was well attended and received.
- b. July 4th Celebration – July 10-12, 2026 (Tent Participants, wood cut out) – Kristy Koistinen confirmed that the tent needs exhibits on Sunday since there are currently available tables. The Committee will reach out to confirm if additional organizations are interested.

Councilor Matthews advised she will invite the essay winners at Monday's Town Council meeting to read their essays on the Community Stage.

Councilor Matthews and Brendon Jewell will look into if they can get the Freedom Truck to drive through the parade.

The Committee wanted to confirm if the musket shooting will take place.

- c. Declaration of Independence Reading, July 8 – Shannon Esslinger confirmed Susan Bigelow, Archivist for Historical Society, will be the main reader for this event on Wednesday, July 8 at 6pm.
- d. Veterans Day Parade/Lecture (need to book speaker) – Kristy Koistinen advised this item can be addressed with Pam Townsend and Lucien Lefevre to confirm the Purple Heart lecture in the Scitico Room following the Veterans Day Parade.

Summer Concerts – Kristy Koistinen reminded the Committee of the summer concert series that begins Tuesday, June 9 at Higgins Park. There will be an America 250 table that the Committee can sit at these events.

Shannon Esslinger summarized the Cox interview earlier that week with Councilor Mangini and Emily Clifford. It should be available the following week.

6. Other Materials

- a. Swag status – Kristy Koistinen provided an update during Marketing discussion.
- b. Legacy Discussion – Most items were reviewed during the Marketing discussion. The Committee questioned whether the State was still going to provide a seedling to plant. Kristy Koistinen will confirm with Aaron Marcavitch.

7. Other Business – None

8. Adjourn – Motion to adjourn made by Alex Raniello, seconded by Kelly Davis. All in favor.
Adjourn at 7:12 pm.

Respectfully submitted,

Kristy Koistinen
Office of Economic & Community Development