

Joint Facilities Committee

Thursday August 13, 2026

6:00pm DPW Conference Room/Virtual

1. Call to Order

6:05pm

2. Roll Call

Present: Janet Cushman, Zach Zannoni, Phil Kober, Joe Muller(virtual), Kelsey McGuire-Bruce(virtual) and Bethany Ouellette(virtual).

Absent: Doug Maxellon, Gina Cekala, Marie Pynzar, and Danielle Girard.

3. Approval of Minutes – February 12, 2026

Motion by Janet Cushman, seconded by Phil Kober, and all were in favor of approving the minutes.

4. Special Guests

None.

5. Unfinished Business

None.

6. New Business

A. Update on Roofs

Zach Zannoni shared that he has some information to share with the Town Manager, so he thinks that it is important to have a discussion with this committee. Also, regarding the status of the current study we will discuss our role as a committee in that.

We need to get everyone brought up to speed as our meetings have been routinely canceled on the recommendation of staff who are not in attendance this evening. We will also read into the minutes the email from the Town Manager.

Zach believes that at one point it was believed that if we moved students to Alcorn, that would provide the reimbursement necessary for funding. John

Dague does not think it is feasible so it may have been an erroneous assumption. The third floor of Alcorn is leaking.

Some of these roofs still fall under the roof referendum so we can still use that. It just doesn't make sense to bond them.

At the next meeting we need to have a holistic look at all our roofs. It is overdue, given the leaking at Alcorn.

B. Status of Current Study

Back in February, it was the understanding that this committee had given the directive to Eric Wicander, who was then the Deputy Director. He is no longer employed by the Town of Enfield. We had given him the directive to move forward with a study specifically on the Parkman and Crandall roofs to kind of get us to the finish line, assuming those buildings will still need to be utilized at least up to their potential demolition. There were specific questions at that time as to how the study would be funded and we asked if anything was needed from the Town Council. The answer to that during that meeting was, no.

Message on August 11 from Matt Coppler. We had \$285,000 come in from the state of Connecticut for pilot payments for our prison. At that time, it was asked if there was an update for the appropriation for funding for the roof study. Matt noted that it would be about \$15,000 and that was taken care of. That was Zach's last information and when he decided to hold tonight's meeting he received an email from the Town Manager.

Email reads: I just wanted to jump in on the conversation about having a Joint Facilities Meeting. I think you want to have a discussion on the testing and ultimate repairs necessary at the three elementary schools. I spoke to Donald and the testing has not begun. Frankly, there was no money to do the testing or any of the repair work that would need to happen. Unfortunately, it was not conveyed to me they couldn't find the money and when I found out I gave direction. At least I thought I gave direction, and when I spoke to Donald yesterday, it was clear that he didn't understand what I conveyed to him. He is now giving the go ahead for the testing to begin. I assume this will take a few weeks so I would expect to have results late September or early October. The testing will cost about \$15,000 for the three schools and repairs are expected to be in the \$50,000 to \$75,000 range. Money from the referendum cannot be used for these repairs. We did get commitment from Council for the \$285,000 from the State's money but there will be a lot of competition on building needs for that money. I expect that we will be coming back to Council for an additional appropriation that will include roof work. I hope this provides insight into where we stand. My thoughts are, to have a meeting to discuss this isn't the best use

of time since there isn't anything to discuss on the other than what I just provided.

Zach Zannoni added that he thinks that it is unfortunate that all the reasons we had canceled our meetings since February is we were under the interpretation that this work was being completed, to which it was not. He apologized on behalf of the council as they were not aware that staff had to be monitored.

Kelsey McGuire-Bruce agrees with Zach that we should have meetings regularly so that everyone is on the same page. It is unfortunate that we are not where we wanted to be.

Phil Kober added that it was also his interpretation that we talked about the study and the company had come out and there are pictures from a preliminary walkthrough. It is disappointing to hear that it did not get done.

Zach stated that it should be put on the agenda for Town Council for appropriation of funds for \$15,000 for testing. He will take it to the mayor and ask if the money can be appropriated. The repairs after will be in the \$50,000 to \$75,000 range.

Kelsey agreed that bringing it to Mayor Cekala would be appropriate.

Phil reminded everyone that the condition of the roofs is not well. This is supposed to get us through the next five, maybe ten years. This would be for Parkman, Crandall, and Stowe.

7. Committee Comments

Phil Kober suggested discussing for next year that the committee meet quarterly.

Bethany Ouellette added that the continuity with the meetings was keeping things on the front burner, so things don't fall through the cracks. She doesn't think we should cancel too many meetings if we want things to progress and pull all the side conversations together and get some movement.

8. Next Meeting Date

September 10, 2026.

9. Adjournment

Motion to Adjourn by Phil Kober, seconded by Janet Cushman, at 6:24pm, and all were in favor.

Respectfully submitted by,

Tina Demers

Joint Facilities Secretary