

**ENFIELD BEAUTIFICATION COMMITTEE
MINUTES OF A REGULAR MEETING
Tuesday, June 8, 2021 @ 7:00 pm
Enfield Department of Public Works Building
40 Moody Road, Enfield**

ROLL CALL

Present for the meeting were Chairman Timothy Norris, Vice Chairman Darren Ketchale, Secretary Deborah Gaskell, and Carolyn Surdel.

Absent:

Roberta Ladd

Also, Present: Joseph Muller – Town Council Liaison, Ken Boulette – Town Staff Liaison, Nancy Wyzga, Enfield Garden Club and Alexis Nai, Recording Secretary

Absent: Todd Barsalou, Jacob Nadeau

CALL TO ORDER

Timothy Norris called the meeting to order at 7:05 PM

APPROVAL OF THE MINUTES

May 19, 2020 – Ms. Surdel noted in one section Mr. Surdel should be changed to Ms. She also noted to remove “if they would need to notify the town”. Ms. Surdel motioned to approve the minutes of May 19, 2020 with the noted changes. Mr. Ketchale seconded all were in favor (5-0-0).

OLD BUSINESS

a. Budget

Mr. Boulet stated they purchased three 8ft metal benches. The committee will decide where to put them.

Mr. Norris stated they’ve used up most of the money, so they don’t need any budget discussions.

b. Adopt a spot

Ms. Gaskell stated there is one interested party who sent in an application along with a check. She was waiting for approval for the sign design. Lois asked the applicant to contact her to validate everything has been received. Ms. Gaskell asked Mr. Boulette to follow up on the sign approval.

Mr. Boulette stated she wanted a picture and they don’t have the capabilities yet; they may have it in the next couple of weeks if she can wait.

Ms. Gaskell questioned if she should tell the applicant it’s still pending approval.

Mr. Boulette confirmed as he had not seen the design yet either.

Mr. Ketchale stated the Committee should probably check it out before we print it or approve it.

Ms. Gaskell can tell her it's pending review.

Ms. Gaskell requested a map of potential sites around Brainard park.

Allied is also looking for a spot in the park. We are just not sure what spot is ideal in the park to adopt.

Mr. Boulette stated north of the entrance is probably a safe spot.

Chairman Norris agreed anything over there would be fine.

Ms. Gaskell stated no paperwork/check has been sent in for the Brainard park location. If we can clear up the location, we can move this site along to process.

Chairman Norris stated there not going to be over by the middle parking lot.

Ms. Gaskell stated a verbal description that is available would be helpful.

Mr. Norris stated if you pull into the center parking lot none of that area should be touched.

Mr. Boulette stated east of the east entrance is fine.

CLEAN SWEEP

Mr. Ketchale stated Lois updated the website, so it is current. He reached out to the t-shirt guy and did not hear anything. They may have to find a new vendor.

GARDEN CLUB

Ms. Surdel stated that as of the 15th of the June they will apply leftover funds to the bocci court. They have \$500 at home depot and \$1500 garden dream. She questioned if they could close the balance at home depot and move it to garden dream, so they only must deal with one vendor.

Chairman Norris questioned what the town is looking for plantings.

Mr. Boulette stated shrubbery, trees, etc.

Ms. Surdel asked if someone could help the Garden Club before the 28th to tell us what they need at the bocci ball court?

Ms. Surdel questioned if they need her or Nancy to meet at Garden's dream to sign the purchase order.

Mr. Boulette stated he would have to find out.

NEW BUSINESS

Mr. Ketchale questioned what is the protocol for the next chairman?

Chairman Norris stated the Committee will have to have a meeting to decide what seats you will be in.

Ms. Surdel questioned what do we do for fall plantings since we don't meet until September?

Chairman Norris stated the Committee usually votes over e-mail.

Chairman Norris thanked everyone for all their work. He's worked with everyone for a long time and had a lot of people involved with the Committee.

Ms. Surdel motioned to adjourn at 7:30 PM. Ms. Gaskell seconded the motion. All were in favor (5-0-0).