



MINUTES
General Government and Finance Subcommittee Meeting
Scitico Room
Friday, November 18, 2022 – 8:45 am

1. **Roll Call:** Councilors Cekala, Ludwick and Santanella; Captain Steve Kaselouskas; Ellen Zoppo-Sassu, Steve Bielenda.
2. **Acceptance of Minutes from November 4, 2022** -approved 3-0.
3. **New Business**
 - *Snow and Parking Fines* – The committee reviewed the current level of fines assessed for the various categories. Councilor Ludwick asked about the enforcement and whether increasing fines will make an impact. Captain Kaselouskas explained the use of PD overtime staff and the use of District zone cars. The Town Manager noted that more needs to be done with outreach to neighbors concerning off street parking and community expectations about snow removal and snow shelf issues. A second issue that emerged is the PD's lack of ticket software to track and collect outstanding tickets.
 - *Use of CivicClerk* – tabled at the request of Sheila Bailey
 - *Use of ClearGov* – Ellen Zoppo-Sassu sent the Clear Gov examples to the sub-committee and a presentation at the Dec. 5th Town Council meeting.
4. **Old Business**
 - a. *Flag Policy* – No action taken
 - b. *Naming of Town Owned Property* – No action taken. Staff in the process of creating a draft policy
 - c. *Out of State License Plates issue* –No action taken. The Tax Assessor had forwarded the name of Municipal Tax Services, LLC which keep 50% of fees collected. An ordinance would need to be drafted, and a presentation made to the Town Council so the residents are aware of the new policy being pursued. A soft marketing campaign on this issue will also be launched on social media and website. Presentation set for December 5th.
 - d. *Memorial Bench and Tree Referral from Town Council* – Pending - this is also being considered by the Leisure Services sub-committee in terms of locations. The Town Manager will circulate sample policies and prices from other communities.
 - e. *Premium Pay for Firefighters* - tabled
5. **Adjournment:** 9:22 am