

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
September 2, 2021

A meeting of the John F. Kennedy Middle School Building Committee held via a virtual meeting, on September 2, 2021.

1. CALL TO ORDER The meeting was called to order at 6:30 pm by Randy Daigle

2. ROLL CALL
MEMBERS PRESENT

Greg Strich, Marcus Brennan, Gina Cekala, Chris Cykley, Samantha D'Agostino, Christine DeBonee, Amy Dennis, Katelyn Dunn, Scott Kaupin, Bruce Kellogg, Walter Kruzel, Jill Lekse, Kevin Margolfo, Michael Monteforte, Joe Muller

MEMBERS ABSENT

Randy Daigle, Andrew Berrios, Emily Czarnecki, Nate Gengarella, Todd Kinnin, Andrew LaPlante, Jeff Okun, Amar Shamas, Stacy Thurston

3. APPROVAL OF MINUTES

Motion made by Scott Kaupin to Accept the Regular Meeting Minutes of August 5, 2021
Seconded by Christine DeBonee
Motion passes by a show of hands

4. COMMITTEE GUESTS

None

5. ARCHITECTS REPORT

Jill states we are getting ready to turn over areas G, part of C and part of B. The assistive listening speakers have come in and have been installed. The furniture installation is ongoing. As of today, the only hold we have is potentially some science rooms tables but we the chairs for the students. Those might come in and have to be installed after school on the first day of school. All the monitors have been installed.

Samantha states all the Apple TV's have been installed.

Bruce states both the building inspector and the fire marshal have signed off on the TCO.

6. CMR REPORT

Marcus starts the slide presentation. The auditorium will be done in the coming weeks. The gymnasium is still planned on being done in October as originally scheduled. The north lot was a big push this summer and is complete in its entirety. In this photo you can see the outdoor classroom. We will be seeding the area in the fall. Photo of the new auditorium entrance is shown and the only thing left to do is the canopy. We are waiting on the material and we are expecting that in the month of September. Inside the auditorium, we are nearly there. Seats are in place, the woodwork is done and they will be finishing the stage flooring next week. We have railings to put up, curtains to hang and some programming of theatrical lights. The carpets will go in the aisle ways once the wood floor installation is done. That area is good to be turned over in the month of September. Photo of Area B Lobby, tile work on the walls and the wood ceiling and temporary ceiling is shown. We are waiting for new wood material to finish. Photo of Area C – Kitchen/ Servedy shown. Cafeteria is complete and furniture tables are in place. Photo of Area C – Expanded cafeteria shown. Gymnasium picture shows that we are in very good shape, the floor is laid out and we start to nail it down next week. We have gym equipment penciled in for the end of the month so by early October we should be waiting on bleachers and I have tracking on them for early October. By the end of October we will be in very good shape. Area C - Locker Rooms photo shown. They have been final cleaned and ready to go. A picture of a classroom in white wing is shown with furniture in place and a picture of the hallway. We are continually cleaning as more furniture comes in. Photo of Area A

– Hub area shows temporary condition for turnover so that students and teachers can get to each wing. Emergency lighting is in place and proper exit waves approved by the fire marshal and the building inspector. Picture of the old auditorium is shown. We back filled the area, did underground plumbing and electrical, and poured new slab on grade. This is the future Tech Ed area. MEP crews will start working in there shortly, as well as we have several masonry walls to build to divide this space. Outside the Red Wing photo shown. All the windows are gone. They are working on removing the balance of the precast sills. Mason will start right after the holiday to put the window openings back together, and the windows are waiting to go in. In a month's time we should have the masonry and windows back in. Photo of inside the Red wing is shown. Overhead work is underway. We are tracking well in that standpoint. Pictures of the field outback is shown. Basketball court is shown along with walkways. Picture of baseball field is shown. Picture of the detention pond which has been fully topsoiled and seeded shown.

Greg asks about the picture of the entrance of the auditorium and the gym. There are a series of rocks, I presume those are to keep vehicles out of the area?

Bruce states that is an architectural feature.

Greg asks in the hub area, the glass walls that are looking into the spaces, it's floor to ceiling glass, they have blue tape on there to prevent people from walking into those, is there something permanent that is going to go on there to prevent people from walking into it, and to realize that it's a window and not a door?

Jill states when you come in there's a blank wall, there's two store fronts that will get a frosted film on the lower portion.

Bruce states that will be one of the last things completed.

7. OWNERS REP REPORT

Samantha states we submitted our third payment request to the State so we should receive a payment after the reimbursement rate and retainage, we should receive a payment of a little over eight million which is good. In addition to that, I have been on site coordinating moves and working with the school and the staff to make sure that everything ends up in the right spot and all of their issues are addressed. We have been maintaining progress photos.

8. BUDGET SUBCOMMITTEE REPORT

Greg states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Scott Kaupin to Approve ATP 123 – Added Walk-Off Mats, in the amount of \$6,499.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 128 – Electrical Changes and Gym Wire Guards, in the amount of \$7,109.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 129 – **Estimated** - Additional Framing A121 to Cover Existing Wall Condition, in the amount of \$5,891.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve CSG, Invoice Number 20, dated June 30, 2021, in the amount of \$ 24,357.57

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve JCJ Architecture, Invoice Number 29, dated August 31, 2021, in the amount of \$52,867.36

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Gilbane, Application Number 23, dated August 30, 2021, in the amount of \$3,303,996.61

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to increase CRC Purchase Order 1180111190-00 \$227,911.00 to \$353,877, which is an increase of \$75,966.00

Seconded by Christine DeBonee

Greg states the original amount was for phase one of the project and in order to complete the project we had to increase the value for phase two which is ongoing. The total value is still under budget.

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve TRC Invoice number 468349, dated April 12, 2021, in the amount of \$32,640.25

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve TRC Invoice number 477694, dated June 4, 2021, in the amount of \$37,919.75

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve TRC Invoice number 484638, dated July 22, 2021, in the amount of \$33,611.10

Seconded by Christine DeBonee

Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

Michael states everything is going good. People are enjoying the photos.

12. SCHEDULE NEXT MEETING

Scott states the next meeting is scheduled for September 16, 2021. We will leave it on the calendar and if it needs to be canceled, you will be notified.

13. COMMITTEE COMMENTS

a. Liaison Comments

Gina states on September 20th, you are going to do the presentation for the Town Council. I believe it is from 6:30-7:00 PM.

Walter states you will be presenting to the Board of Education on September 14th at 7:00 PM.

- b. Committee Member Comments**
- c. Good to the Order**
- d. Any Happy News**

14. ADJOURNMENT

Motion to Adjourn by Scott Kaupin

Seconded by Christine DeBonee

Motion passes by a show of hands

Adjourned: 7:00 PM