JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
October 7, 2021

A meeting of the John F. Kennedy Middle School Building Committee held via a virtual meeting, on October 2, 2021.

1. CALL TO ORDER The meeting was called to order at 6:30 pm by Randy Daigle

2. ROLL CALL

MEMBERS PRESENT

Randy Daigle, Andrew Berrios, Gina Cekala, Samantha D'Agostino, Amy Dennis, Katelyn Dunn, Nate Gengarella, Scott Kaupin, Bruce Kellogg, Todd Kinnin, Walter Kruzel, Andrew LaPlante, Jill Lekse, Kevin Margolfo, Michael Monteforte, Jeff Okun, Amar Shamas, Greg Strich, Stacy Thurston

MEMBERS ABSENT

Marcus Brennan, Chris Cykley, Emily Czarnecki, Christine DeBonee, Joe Muller

3. APPROVAL OF MINUTES

Motion made by Greg Strich to Accept the Regular Meeting Minutes of September 2, 2021 with changes.
Greg states meeting was called to order by Greg Strich. The second correction is on the motion to increase a purchase order by CRC should be TRC.
Seconded by Scott Kaupin
Motion passes by a show of hands

4. COMMITTEE GUESTS

None

5. ARCHITECTS REPORT

Jill states we have music stands set to come in next week. Those came in a little earlier than the other music deliveries that we're getting on November 1st. We are scheduling out the furniture deliveries for the next phase. Continuing with the typical CA items.

6. CMR REPORT

Nate starts slide presentation. We have the field completed in the north parking lot and we have transitioned our construction site. We are accessing through the red wing and getting into the hub where we built a temporary corridor around that has been fully inspected and very safe. We still have the gymnasium under our control and the old kitchen. Some things to look for on the horizon as far as phasing and logistics, once we get to January or the end of December we will be turning over Area H which is red wing and the center area hub and we will be taking over Area D which is green wing. Our site fencing logistics change slightly. Photos of the site plan shown, the outdoor classroom area with pavers, we have fencing in and it's starting to look nice and complete. Another photo shows outside Area C, yellow wing/cafeteria. We have fencing for the patio, grass growing in and the concrete sidewalk looks great. Next photo shows the back fields, the baseball fields. The grass is coming in gorgeously and it's establishing very well. Next photo shows that the line striping has been done on all the basketball courts and they are actively being used. This past week we turned over the auditorium to the school, we got the final inspection from the Town. The school is now occupying the auditorium. Photo shown of Area C yellow wing (gym) which we still have under our control, we are planning on turning over the gymnasium at the beginning of November. The line striping is done for the basketball courts, the wood floor essentially completed and they put a couple layers of polyurethane on it. We still have some wall mats which we will be cleaning up within the next month, bleachers will be going in. Photo shown of the center hub area which will be the future shop area. This is the old auditorium, walls are being built all the way to the roof deck and starting to be primed and painted, actively involved in overhead MEP work with hanging hangers and running pipe and duct work and penetration through the walls. Area A and Area H will be turned over at the beginning of January. Photo of Area H, Red wing shown. On the second floor we are in very good shape, we have drywall hung, joints that are taped and plumbing for the bathroom is being installed. We are punchlisting through all the inspection items on the project. First floor of Area H we just finished moisture mitigation with exceptions of the corridor, which we plan on doing on a weekend because of the foot traffic. We are heaving involved in overhead MEP. Conduits are being run. Photo of Area D, the old kitchen. We have fully demolished, we are actively trenching in the old kitchen for underground storm lines and underground floor boxes. We will then pour a topping slab that goes over all this. The windows are actively going in.

Greg asks if there is irrigation for the grass in the outdoor classroom area?

***Begin correction**:* Randy states no, only the back sports fields are irrigated. All the other areas are maintained naturally** *end of correction*

Nate states irrigation in the field has been activated, plumbing has been hooked up, water has been flowed and tested.

7. OWNERS REP REPORT

Samantha states we submitted our last payment request into the State for a little over eight million dollars and we're waiting on confirmation for that to be received by the Town. Once we get it received from the State we can go ahead and submit another payment. We are working with the school staff to make sure all their issues are addressed, coordinating moves and furniture installed.

8. BUDGET SUBCOMMITTEE REPORT

Greg states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Greg Strich to Approve ATP 126 – Area A Exterior Courtyard, in the amount of $4,055.00
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 131 – New School sign under Scoreboard in Gymnasium, in the amount of $2,528.00
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 132 – **Estimated -** Door Gasket, in the amount of $6,485.00
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to increase CSG Invoice for $50,000.00 for Move Services
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve CSG Invoice Number 21, dated June 30, 2021, in the amount of $33,071.17
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to Approve JCJ Architecture, Invoice Number 30, dated September 30, 2021, in the amount of $47,138.86
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve Gilbane Building Company, Application Number 24, dated September 30, 2021, in the amount of $2,402,575.18
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to increase AAIS Purchase Order Value $926,000.00, making the new Purchase Order Value 5,000,000.00. Purchase Order Number 11801191-00
Randy states we are running low on funds that are in that line item. We are moving it from the contingency to that line item.
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve AAIS Invoice Number 0156-13, in the amount of $384,486.20;
AAIS Invoice Number 0156-11, in the amount of $534,513.25; AAIS Invoice Number 0156-9, in the amount of $646,826.38
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to Increase Purchase Order for Independent Materials Testing. Increase Purchase Order by $19,662.0, making the new Purchase Order Value $119,662.07
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve IMTL Invoice Number 4707-M, in the amount of $21,598.75
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to Approve Red Thread Invoice Number 869607, in the amount of $49,959.98; Red Thread Invoice Number 869608, in the amount of $11,728.00; Red Thread Invoice Number 869609, in the amount of $10,711.20
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve Net-Gen Supply Group, Inc., Invoice Number 263455, in the amount of $45,479.25
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve Insalco Invoice Number 9598, in the amount of $8,714.00;
Insalco Invoice Number 9562, in the amount of $4,800.00; Insalco Invoice Number 9563, in the amount of $254.40;
Insalco Invoice Number 9564, in the amount of $2,117.93; Insalco Invoice Number 9565, in the amount of $70,561.20;
Insalco Invoice Number 9568, in the amount of $7,506.80; Insalco Invoice Number 9569, in the amount of $2,041.20;
Insalco Invoice Number 9570, in the amount of $7,698.50; Insalco Invoice Number 9571, in the amount of $2,197.00;
Insalco Invoice Number 9572, in the amount of $89,013.63
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to Approve Humanscale Corporation, Invoice Number P00402749460, in the amount of $7,310.25; Humanscale Corporation; Invoice Number P00402754686, in the amount of $1,299.60
Seconded by Scott Kaupin
Motion passes by a show of hands

9. OLD BUSINESS
None

10. NEW BUSINESS
None

11. COMMUNICATIONS SUBCOMMITTEE REPORT
Michael states we will continue to update Facebook with the photos.

12. SCHEDULE NEXT MEETING
Greg states the next meeting is scheduled for October 21st. A cancellation notice will be sent if needed.

13. COMMITTEE COMMENTS
a. Liaison Comments
Dr. Berrios thanks CSG, Gilbane and JCJ. There have been a lot of moving parts getting 1,200 kids back into the building, there has been a lot of students who have not been in that building at all. I want to thank them for all the audibles, the "I need this fixed right now". They have been really amazing and I appreciate it. The kids are really enjoying their new spaces and we got to use the auditorium this week. The parents really appreciate it, it is what they deserve. I really appreciate it and I wanted to thank you.
b. Committee Member Comments
c. Good to the Order
d. Any Happy News

14. ADJOURNMENT
Motion to Adjourn by Greg Strich
Seconded by Scott Kaupin
Motion passes by a show of hands

Adjourned: 6:59 PM