

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
November 4, 2021

A meeting of the John F. Kennedy Middle School Building Committee held via a virtual meeting, on November 4, 2021.

1. CALL TO ORDER The meeting was called to order at 6:30 pm by Randy Daigle

2. ROLL CALL

MEMBERS PRESENT

Randy Daigle, Andrew Berrios, Marcus Brennan, Gina Cekala, Samantha D'Agostino, Christine DeBonee, Bruce Kellogg, Todd Kinnin, Walter Kruzel, Andrew LaPlante, Jill Lekse, Kevin Margolfo, Michael Monteforte, Jeff Okun, Amar Shamas, Greg Strich, Stacy Thurston

MEMBERS ABSENT

Chris Cykley, Emily Czarnecki, Amy Dennis, Katelyn Dunn, Nate Gengarella, Scott Kaupin, Joe Muller

3. APPROVAL OF MINUTES

Motion made by Greg Strich to Accept the Regular Meeting Minutes of October 7, 2021

Seconded by Christine DeBonee

Motion passes by a show of hands

4. COMMITTEE GUESTS

None

5. ARCHITECTS REPORT

Jill states today I did the punch list for the gymnasium which is my final architectural walkthrough where I know any of the odds and ends that need to be completed prior to turning over to the owner, which means the school will have their gymnasium up and running. We did see kids out on the basketball courts today. We are looking ahead to the turn over in the end of the year. Nikki and Emily have been scheduling the furniture deliveries and installations. I don't have that date.

6. CMR REPORT

Marcus starts the slide presentation. As Jill mentioned we are working on turning over the in a matter of days. At the end of the calendar year we're going to be turning over additional spaces. At the end of the calendar year, the red wing will be completed, as well as the new tech ed area within the old auditorium. The temporary walls in the hub will get taken down and we'll move over to the over the existing swing space area which is the old cafeteria and that will happen over the winter break. Canopy area outside the auditorium entrance is shown, we had some issues getting some material and it is finally up and installed. It's a metal product that a wood look. We have some light fixture trim to do and we have roof edge trim to put in place. That area is starting to dress up nicely. In the gymnasium everything is in place as far as wall pads, bleachers, hoops, and today they are punch listing the space. We will be getting that area final cleaned over the next couple of days and turned over for the kids to start using. Scoreboards are coming the second week of November. A photo of exterior red wing shown. All the windows are in with the exception of one which was our loading bay, we will be putting that last window in tomorrow. Over the last month we have been doing a lot of this roof with the ductwork. All the ductwork is in place and we're working through final connections from a piping perspective to that unit and to the VRF units on the roof. A typical 2nd floor inside classroom is shown. Millwork is in and drywall is up, taped and painted. Ceiling grids have started. 80% of the second floor has ceiling grid, lights are hung, sprinkler heads are roughed into the grid and we will be working through the final stages of above ceiling inspections and so forth over the next couple of weeks. Flooring is going to be started next week and then the first floor is right behind that second floor progress. We're working through finalizing taping and painting of all the sheetrock in that wing next Monday. A picture of a typical gang bathroom is shown. We have the ceiling rough in hanging in place and we'll be working through getting the sheetrock up in those bathrooms. We are getting the toilet partitions on order for the

coming month. Picture of the old auditorium shown which is now the new tech ed space is shown. There will be ceiling grid in this part of the room and the balance has high based ceilings. The duct work and MEP's are exposed and we will be going through and dry wall painting in that area next week and then the area gets a polished concrete floor. This area is scheduled to be turned over at the end of the calendar year. The other area under construction is the old kitchen, new storm and sanitary runs are done. We are working on getting the concrete slab on grade crew here, then we will be able to start looking in the overhead portion. Next picture is exterior, the windows are in. The athletic fields photo is shown with grass growing. We had the landscape architect here today giving us a punch list and getting a fence. Drone photos are shown.

7. OWNERS REP REPORT

Samantha states she is onsite daily monitoring construction activities and helping out with issues as needed, working with the school for the next big turnover for red wing and the center hub area, getting all of the teacher belongings from their current location to where their new location is going to be. We are planning on submitting our next payment into the State to get the town reimbursed. We received our last payment so we can apply for our next one.

8. BUDGET SUBCOMMITTEE REPORT

Greg states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Greg Strich – Amendment to CSG Purchase Order, Amendment Number 4, Owners Project Management, Additional Manpower to Support Field Operations, in the amount of \$118,105.00

Randy states this is an allowance they will draw from

Seconded by Kevin Margolfo

Randy states we had some areas where we were experiencing moisture penetrations through the wall. To assist Gilbane we had someone else come spend time here who has experience with this issue. JCJ and Gilbane had several tests done. We are at the beginning of it and once we know what exactly where the problem is we'll bring everyone up to speed. That is why we requested additional onsite expertise.

Motion passes by a show of hands

Motion made by Greg Strich – Amendment to CSG Purchase Order, Amendment Number 5, The Owner's Representative will Provide the Moving Services as Needed Per Phase. They are exceeding the value of the purchase order so we'd like to add another \$50,000.00 to that line item in the purchase order.

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Greg Strich to Approve CSG Invoice Number 22, dated November 3, 2021, in the amount of \$52,111.42

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve JCJ Architecture, Invoice Number 31, dated October 31, 2021, in the amount of \$43,981.72

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Greg Strich to Approve Gilbane Building Company, Application Number 25, dated October 31, 2021, in the amount of \$2,141,021.92

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve Apple, Incorporated, 68 Invoices that are Summarized, in the amount of \$359,563.39

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Greg Strich to Approve Interscape Commercial Environments Invoice for Miscellaneous Furniture and Filing Cabinets, Invoice Number 10050, in the amount of \$6,403.20

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve Faust Harrison Pianos, Incorporated, Invoice Number 26872, in the amount of \$15,868.36

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 134 – Modify Grading at Athletic Fields, in the amount of \$58,992.00

Seconded by Kevin Margolfo

Randy states when we initially designed the fields we did not have irrigation, when we did a test of the irrigation and we found that there were several areas that were ponding so we had to go back and re-flatten the entire ball fields

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 135 – Changes to Laser Cutting Machines, in the amount of \$11,885.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 136 – Added Framing to Enclose Poor Existing Wall Conditions, in the amount of \$25,415.00

Seconded by Kevin Margolfo

Randy states a couple of areas behind the auditorium. When removing the existing façade off the walls, the walls were in terrible shape. We had to tear them down and rebuilt, same condition that happened in the cafeteria.

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 137 – Area H Existing Brick Façade Repointing, in the amount of \$9,642.00 -

ESTIMATED

Seconded by Christine DeBonee

Randy states the conditions of some of the exterior walls have continued to deteriorate. This is an area we are currently working in and has to be resolved. We have asked the architect to take a look at all the exterior walls. We have been walking around looking at the roofs penetrations with the water issues and we're finding that there's a tremendous amount of spalling, that's where the water gets behind the brick and pushes the brick out, or you have hairline fractures at the joints that allow water to come through. We have asked the architect to give us a cost so we will look at what it would take to have them take drawings of every exterior wall and bubble an area and give us approximately square feet of repointing. It might be a substantial amount of money but I hate to have the building leak when we all walk away and then have a town problem. This is an area we can resolve while we're still here and have it reimburseable.

Motion passes by a show of hands

Motion made by Greg Strich - Apple Computer - Adapters that are needed to connect the iMac Computers to the existing system. Cost is \$5,743.48

Seconded by Kevin Margolfo

Randy states if you have purchased a new iphone you know that it doesn't come with a charger or cord. You have to buy the adapter. When we first specified the equipment four years ago these weren't required. Now we have the latest and they are required.

Motion passes by a show of hands

Motion made by Greg Strich to Approve Floor Cleaning Equipment – Based on quotes by Hilliard's three quotes, the first one is for \$2,566.00; the second one is \$7,779.50 and the 3rd is for \$2,955.70.
Seconded by Michael Monteforte

Randy states we have a different kind of floor system in JFK than the Town has been using. It is an advanced system that requires a specific type of equipment to maintain it. You aren't stripping the floor like they do with all the other schools, there are special cloths that are needed. This is equipment that is required to maintain for floors that the custodians will use.

Kevin asks will each wing have their own equipment?

Randy states there will be several throughout the building, as needed.
Motion passes by a show of hands

Motion made by Greg Strich to Approve Stanbury Uniform quote for \$52,937.50
Seconded by Kevin Margolfo

Randy states they don't have enough band uniforms for all the kids. This is what we did at the high school.
Motion passes by a show of hands

Motion made by Greg Strich to Approve Project Adventure quote for new ropes and climbing equipment, in the amount of \$46,923.00
Seconded by Kevin Margolfo

Randy states they have a program called Project Adventure where they climb the walls and they have ropes. We had this in our initial budget but the school said they wanted to reuse the existing equipment so we didn't order it, now that we've taken it down and they are looking at it, some of the pieces cannot be reinstalled, some of it is 16-17 years old. Since we already had it in the budget we are going to order the equipment.
Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

Mr. Gary Castle introduces himself. He grew up in town, still lives in Enfield and works in town. I went to JFK. My father-in-law recently passed away. In his collection of items I found a groundbreaking shovel from October 7, 1967 for John F. Kennedy Junior High School. I'd like to donate it to the committee in hopes that you will use it as a showcase item.

Randy thanks Mr. Castle and states tell your family we are very appreciative.

Mr. Castle states his father in law and family are very proud of their town and we wanted to pass it on.

11. COMMUNICATIONS SUBCOMMITTEE REPORT

Michael states everything is going good. People would love to see the aerial shots. Please send a picture of the shovel, also.

12. SCHEDULE NEXT MEETING

Greg states the next meeting is scheduled for November 18, 2021. I suggest we leave it on the calendar and if it needs to be canceled, you will be notified. The meeting after that is Thursday, December 2nd.

Randy states the December 2nd meeting is going to be held at Enfield Town Hall in the Enfield Room. It is on the lower level. Access it from the back parking lot. We are going to start meeting there and no longer virtual. Those that can't make it we will try to do it virtual.

13. COMMITTEE COMMENTS

a. Liaison Comments

Walter states I have worked with Randy, Greg, Joe Muller, since almost 9 years ago. It has been my honor to work on that building and on the Board of Education. I have worked with you since the pre-referendum with JCJ to get this design up and going and to get the referendum approved. It has been my honor to work with you. I will still attend meetings as a public member, it is good to know that they're in the Enfield Room. Thank you all for what you do, Gilbane, CSG, JCJ, awesome job and I will definitely be here for a ribbon cutting also sitting in the public watching. I introduce Jonathan LeBlanc, he is going to be your new liaison from the Board of Education. Thank you for everything you do and for your time.

Randy states thank you for all the time you committed to not only this project but previous projects.

Stacy states she is going to miss everyone and I want to thank you for everything you are doing. You are doing an awesome job.

Walter states thank you to Ellen Smith, she does a wonderful job keeping you guys straight. She's an awesome secretary. It wouldn't be a project without her, also.

Jonathan states thank you for allowing me to come on. Could we get a picture of the band uniform at some point?

b. Committee Member Comments

c. Good to the Order

d. Any Happy News

14. ADJOURNMENT

Motion to Adjourn by Greg Strich

Seconded by Kevin Margolfo

Motion passes by a show of hands

Adjourned: 7:11 PM