

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
December 2, 2021

The John F. Kennedy Middle School Building Committee held a meeting, on December 2, 2021 at Enfield Town Hall, Council Chambers, 820 Enfield St., Enfield, CT.

1. CALL TO ORDER The meeting was called to order at 6:37 pm by Randy Daigle

2. ROLL CALL
MEMBERS PRESENT

Randy Daigle, Marcus Brennan, Gina Cekala, Chris Cykley, Samantha D'Agostino, Amy Dennis, Christine DeBonee, Katelyn Dunn, Kaupin, Bruce Kellogg, Todd Kinnin, Andrew LaPlante, Jonathan LeBlanc, Jill Lekse, Michael Monteforte, Jeff Okun, Scott Ryder

MEMBERS ABSENT

Andrew Berrios, Emily Czarnecki, Nate Gengarella, Kevin Margolfo, Amar Shamas, Greg Strich, Lori Unghire

3. APPROVAL OF MINUTES

Motion made by Scott Kaupin to Approve the Regular Meeting Minutes of November 4, 2021

Seconded by Amy Dennis

Abstained by Scott Ryder

Motion passes by a show of hands

4. COMMITTEE GUESTS

None

5. ARCHITECTS REPORT

Jill states we are quickly approaching the next phase turnover. We have area H, which is the last two story classroom wing and a large portion of the hub area that will be turned over to the school shortly. Within the next two weeks, myself and the consultants of the mechanical, electrical, plumbing, technology will be doing our final walkthrough which is our punch list where we'll be going through the spaces and identifying areas that need to be corrected prior to students coming back in. We are scheduling the furniture installation, we have the week of the 13th where the majority of the installation is going to happen. The following week we have Interscape coming and they are doing some of the office desks systems and workstations for some of the workrooms within the hub area. I am on site every Thursday. We also assist the school with things that come up as they start occupying. Since Covid the school has noticed that a lot more parents are dropping off and picking up students so JCJ along with the civil consultant look at rearranging some of the drop off area to hopefully alleviate some of the congestion.

6. CMR REPORT

Marcus starts the slide presentation. A slide of where we stand from building and site logistics is shown. We are working very hard to finish and turn over the red wing along with the footprint of the old auditorium and then some of the hallways in between the spaces will be turned over in a temporary nature similar to the rest of the hub. The fencing is set up to accommodate that. The gym is now completely turned over and they're using it actively. The next slide shows what is going to happen when they return in January, we will have under construction the old cafeteria and old kitchen area, which is current swing space. They will have occupied the red wing. In the middle hub, some areas still will be in temporary conditions mainly because we can't connect the dots from a heating standpoint, to be able to finish them and turn them over for occupancy. Pictures are shown of the current status of the red wing. We have fully padded out the floor. When the above ceiling inspections done, all lighting is complete, mill work is complete, marker boards and tack boards are up, doors are swinging this week. The flooring would be done but we ran into a snafu with the red tile. When we opened up the boxes, it was too small. We have new red tile coming Monday. A picture of a science classroom is shown. A hallway photo is shown, we received lockers this week and they are getting installed. A picture of

the electrical room where it serves this two story wing. All the panels are on and with all the conduits and roughing complete. Photo of the bathrooms on the second floor are all tiled, sheetrock is complete, the toilet partitions are up and the plumbing fixtures are starting to go in. Photo of area A is shown, this is the old auditorium area which shows the computer lab that occupies the upper section of the old auditorium and directly adjacent to that is the material processing area. There is glass that has blue (taped) "X" on. I'm trying to illustrate that you can see directly through the entire old auditorium. From one side of the hub to the other you'll be able to see through the shop area, through the computer lab and into the other side of the hub. In the material testing lab the overhead work is complete, floor prep was complete and we received millwork today. Picture (labeled as computer area A118) is actually a teacher work room. The science and technology room photo is shown, this room will be turned over shortly. A picture of the old kitchen area is shown, including a picture of the outside of it. Windows are in, we moved the entrance door from where it was into the old kitchen to a new hallway that'll get you into the admin guidance area. Picture of the inside of the area is shown, we had a decent amount of underground work that has been completed. Slab placed, masonry walls up and we are actively studding the sheet rock walls. There has been some cleanup work throughout the areas that were turned over previously. Some signage went up for the auditorium, a gymnasium scoreboard went up and a nice sign below it. Photos of MEP areas are shown. The main switch gear room was completed from a functionality standpoint a while ago. These are two shots of where all the power for the building comes in. A picture of the fire and domestic water room is shown. This is where the main water from the street comes in for both a domestic purpose and a fire purpose. A photo of the MDF room is shown, which is basically the technology room, where the telephone and fiber comes into the building. The boiler room is up and running, I did not get a photo of it.

7. OWNERS REP REPORT

Samantha states we are in the processing of turning over our next phase. We have a couple of moves scheduled for the upcoming weeks. On December 23rd we're going to get ready to transfer over green wing to Gilbane so they can start doing their safety measures and getting ready to demo that area. After Christmas we are going to start moving into area A and area H and hopefully getting the teachers and all the student belongings settled where they need to be. We are planning on submitting another payment request to the State.

8. BUDGET SUBCOMMITTEE REPORT

states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Scott Kaupin to Approve 138 – Media Center Coping and New Main School Sign, in the amount of \$110,067.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 139 – Basketball Lighting and Field Storage, in the amount of \$182,347.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 140 – Locker Room Demising Doors Hardware Change, in the amount of \$5,968.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 141 – Existing Interior Column Infills, in the amount of \$29,453.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 142 – Removal of Painted Murals in Area A, in the amount of \$10,013.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 143 – Existing Door Frame Modifications, in the amount of \$14,716.00
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 145 – Changes to Site Concrete Benches, in the amount of \$11,623.00 -
Estimate
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 146 – Additional Unit Heater and Power Room C110, in the amount of \$17,158.00
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Gilbane Building Company Application Number 26, dated November 30, 2021, in the amount of \$1,444,195.26
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve CSG Invoice Number 23, dated November 30, 2021, in the amount of \$80,710.87
Seconded by Jeff Okun
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve JCJ Architecture Invoice Number 32, dated November 30, 2021, in the amount of \$46,679.80
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Extreme Customer Driven Networking Quote EXT 38804924001, in the amount of \$719.20
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Innovative Engineering Services, LLC – 14 Invoices Totaling \$53,515.00
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Increase IMTL Purchase Order by \$50,000.00, to a new PO Value of \$171,599.99
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve IMTL Invoice Number 4707-N, in the amount of \$7,679.26 and Invoice Number 4707-O, in the amount of \$2,460.25, for the Total Amount of \$10,139.51
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Johnson Health Tech Invoice Number 9002936695, in the amount of \$81,234.00 and Invoice Number 9002942428, in the amount of \$13,990.00, for a Total of \$95,224.00
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Red Thread for Felt Guides, we are going to approve a partial of invoice 873724, in the amount of \$5,000.00
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve R. H. Lord Invoices 34195-2A in the amount of \$218,064.44 and Invoice Number 34195-2C, in the amount of \$72,291.24, for a Total of \$290,355.68
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Five Invoices for School Specialty, Totaling \$42,287.74
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve TRC Environmental Corporation to Increase Purchase Order 11801190-00 and 11801074-00 by a Total of 17,687.00
Seconded by Christine DeBonee

Motion made by Scott Kaupin to Approve TRC Environmental Corporation – Three Invoices Totaling \$98,570.00
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Valley Communications Application Number 1, in the amount of \$34,228.06
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Valley Communications Application Number 2, in the amount of \$160,824.70
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve GDT Quote Number 12012021CS, in the amount of \$1,950.00, For Ten Desks Phones
Seconded by Christine DeBonee
Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

Michael states all is going well. Facebook page is great.

12. SCHEDULE NEXT MEETING

Randy states next meeting is scheduled for December 16th, but most likely will be canceled.

13. COMMITTEE COMMENTS

a. Liaison Comments

Randy welcomes the new liaisons.

Scott Ryder states there is now an increase with afterschool programs so you're going to see a lot more traffic at 3:15 – 4:15. The play was just announced, there was a Best Buddies meeting and they have their student council meetings that just started this week. Basketball tryouts started this week as well. So there is an increase of after school pickups. Anything we can do signage wise. I've been sharing all communications from the principal and from the building on enfieldpto.com and our social media channels. But anything we can do for the 4:00 parent pick up, is helpful. If they were using the bus until now theres less of them using the bus because of all these activities kicking up. I was speaking to Mr. Drezek about needing to knock a day off at JFK, is that something that is being discussed? I want to thank you for all of the work. I can also work with the communications subcommittee, as well.

Randy states we can talk about that offline.

Scott states if you go to thatsmybrick.com, we are still offering the bricks that are going to be displayed around the flagpole at the new public entrance. This is a fundraiser for the PTO.

b. Committee Member Comments

Scott states the community came together for Cookies for Camouflage spearheaded by Lori Gates. We were there packing boxes all day Sunday. It was a great community turnout. Our Deputy Mayor came down with a bunch of homemade cookies. It was a fun afternoon. There were 13 recipients. They are all active duty military. Four of the recipients were receiving for a platoon. The individuals received about 5 boxes of goodies. The platoon recipients received about 20 or so boxes. It's not just cookies, people drop off candy. 2 Moms on a mission dropped off socks. The kids in the schools wrote cards. It was the 12th year.

c. Good to the Order

d. Any Happy News

14. ADJOURNMENT

Motion to Adjourn by Scott Kaupin

Seconded by Amy Dennis

Motion passes by a show of hands

Adjourned: 7:24 PM