

ENFIELD LOAN REVIEW COMMITTEE
Regular Meeting
Virtual
Tuesday December 7, 2021
6:00 PM

A Regular Meeting of the Enfield Loan Review Committee was held virtually on Tuesday December 7, 2021.

CALLED TO ORDER

The meeting was called to order at 6:00 pm by Paul Coffey.

ROLL CALL

Present: Nick Hopkins, Jennifer Casalone, Philip Kober, Paul Coffey

Absent: Michael Ludwick

Also Present:

Nelson Tereso, Deputy Director of Economic & Community Development/Staff Liaison

Kristy Koistinen, Accounting Clerk Office of Community Development

APPROVAL OF MINUTES

A motion was made by Phil Kober to approve the minutes from October 5, 2021. **The October 5, 2021 minutes were approved, 4-0-0.**

EXECUTIVE SESSION

A motion was made by Nick Hopkins seconded by Philip Kober to enter Executive Session at 6:02pm to discuss the First Time Homebuyer Application. A motion was made by Paul Coffey seconded by Philip Kober to end Executive Session at 6:15 pm. No votes or decisions were made.

NEW BUSINESS

- **First Time Homebuyer Application – 24 Mathewson Avenue**

The applicant joined the meeting and was able to hear the committee, but the committee was unable to hear him. The committee didn't have any questions for the applicant. **The First Time Homebuyer Loan Application was approved, 4-0-0.**

OLD BUSINESS

None

COMMITTEE COMMUNICATIONS

Paul Coffey asked if staff received any emergency Housing Rehabilitation applications recently. Nelson Tereso advised that they haven't. He stated the Housing Rehabilitation Program's Project Manager/Building Department's Housing Code Inspector retired last week so they put out an RFP/Q to hire a new CDBG Rehabilitation Specialist. There is currently one application under review that the previous Project Manager completed specifications for. Once everything is finalized with the new Rehabilitation Specialist, staff will move forward with this application.

Paul Coffey asked if there were any updates with the delinquent loans. Kristy Koistinen stated she didn't think there were any major updates and that they were pretty much the same as the last time they reviewed them.

ADJOURNMENT

- A motion was made by Jennifer Casalone seconded by Phil Kober to adjourn the meeting. The meeting adjourned at 6:26 pm. **All in favor, motion carries 4-0-0.**

Submitted by:

