

Minutes of the BAA  
Special Meeting  
April 5, 2022  
DRAFT

The special meeting was called to order at 4:01 by Chairman Tyler, Present was Lori Longhi, Donna Dubanoski and Thomas Tyler.

Chairman Tyler commented on the violations of our rules regarding the recording, broadcasting and/or photographing of proceedings before the BAA. He stated that Todd Helems, Tax Assessor, Vicki Rose Assistant Assessor and Becky Cook all violated the rules yesterday. Chairman Tyler reads the rules again and then states specifically # 2 with recorders being outside their possession, custody and control. The recorders were never shut off which violates the electronic privacy act; the tax assessor was present the entire time. Becky Cook left the meeting and left her tape recorder on the table.

Chairman Tyler said someone put a sign outside our door, it was not authorized, and it made it appear the BAA was recording. He made a couple comments on the sign and started the hearings for the day.

At 7:02 there were no more cases to be heard for the day Donna Dubanoski made a motion to adjourn, Tom Tyler Seconded, Passed Unanimously. Meeting adjourned.

Respectfully submitted

Lori Longhi  
Recording Secretary

# HEARING CONDUCTED

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|----------------|---|-------|-----------|
| DD             | = | Donna | Dubrovski |
| LL             | = | Lori  | Longhi    |
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## Enfield Board of Assessment Appeals ("BAA")

### **Amended Rules Regarding the Recording, Broadcasting and/or Photographing of Proceedings before BAA**

Pursuant to the provisions of Connecticut General Statutes Section 1-226, et seq., BAA has hereby amended and/or adopted rules requiring that any photographer, broadcaster and/or person recording any and all BAA hearings, meetings or proceedings, **commencing Monday, April 4, 2022 at 1:00 p.m. (EDT)**, forward indefinitely, **shall be required** to handle all devices and equipment as inconspicuously as possible and in such a manner as not to interrupt, interfere with or disturb BAA hearings, meetings or proceedings.

In addition, the following rules have been adopted and are equally applicable:

- 1) All photographers, broadcasters and/or persons recording **shall** operate such device(s) in areas designated by the BAA which will be at least ten (10') feet distance in circumference from BAA members, Appellants, their Attorneys, Agents or Speakers in order to create a "zone of privacy" where said persons or parties have a reasonable expectation of privacy;
- 2) Each and every recording device and equipment **shall** be in the possession, custody and control of its owner or agent at all times in order to maintain its proper operation (for instance, turning "on" and "off" at appropriate times) to insure compliance with state and federal civil and criminal privacy laws; and,
- 3) All photographers, broadcasters and/or operators of such recording devices and equipment **shall** be solely and exclusively responsible for complying with **Electronic Communications Privacy Act of 1986 ("ECPA")**, 18 U.S.C. subsections 2510 – 2523; and, particularly, but not merely limited to, **Title I of the ECPA** as amended by **"CALEA" (Communications Assistance to Law Enforcement Act of 1994)**, the **USA Patriot Act (2001)**, **USA Patriot Act Reauthorization in 2006** and **FISA Amendments Act of 2008**.  
[**Note:** ECPA had its origin in the **Omnibus Crime Control and Safe Streets Act of 1968**; subsequently referred to as the **Federal Wiretap Act of 1986**.]

AMENDED and/or ADOPTED Unanimously by Dubanoski, Longhi & Tyler  
on April 4, 2022 to become effective immediately