



**AGENDA
ENFIELD TOWN COUNCIL
REGULAR MEETING**

**Monday, January 4, 2021
7:00 PM - Council Chambers**

<https://youtu.be/1zODg7ChbKo>

1. PRAYER – Bob Cressotti
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL.
4. FIRE EVACUATION ANNOUNCEMENT.
5. MINUTES OF PRECEDING MEETINGS.
 - Special Meeting – December 21, 2020
 - Regular Meeting – December 21, 2020
6. SPECIAL GUESTS.
7. PUBLIC COMMUNICATIONS AND PETITIONS. - Public will enter through Council Chamber doors in front of building.
8. COUNCILOR COMMUNICATIONS AND PETITIONS.
9. TOWN MANAGER REPORT AND COMMUNICATIONS.
10. TOWN ATTORNEY REPORT AND COMMUNICATIONS.
11. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.
12. OLD BUSINESS.
 - A. Appointment(s) - Town Council Appointed.
 1. **Area 25 Cable Television Advisory Committee-** A Vacancy Exists Due to the Resignation of Stephen Moriarty (U) Expired 6/30/2014. Replacement Would be Until 6/30/2022. (Tabled 09/15/2014)
 2. **Connecticut Water Company Advisory Council Enfield Representatives-** A Vacancy Exist Due to a Resignation (R). Replacement Would be Until 01/01/2022. (Tabled 04/16/2012)

3. **Ethics Commission – Alternate** – A Vacancy Exists Due to the Resignation of Jason Casey (R). Replacement Would be Until 10/31/2021. (Tabled 03/02/2020)
4. **Enfield Beautification Committee** - A Vacancy Exists due to the Resignation of Jacob Nadeau (D). Replacement Would be Until 12/01/2022. (Tabled 10/19/2020)
5. **Ethics Commission** - The Term of Office of Philip Kober (U), Expired 10/31/2020. Reappointment or Replacement Would be Until 05/31/2022. (Tabled 11/09/2020)
6. **Ethics Commission** - The Term of Office of Carl Swenson (R), Expired 10/31/2020. Reappointment or Replacement Would be Until 05/31/2022. (Tabled 11/09/2020)
7. **Hazardville Water Company Advisory Council Enfield Representative** -The Term of Office of Scott Kaupin (R) Expired 01/01/2018. Replacement Would be Until 01/01/2022. (Tabled 01/16/2018)
8. **Hazardville Water Company Advisory Council Enfield Representative** -The Term of Office of Andrew Urbanowicz (U) Expired 01/01/2018. Replacement Would be Until 01/01/2022. (Tabled 01/16/2018)
9. **Historic District Commission - Alternate** - A Vacancy Exists due to the Resignation of Jacob Nadeau (D). Replacement Would be Until 08/21/2021. (Tabled 10/19/2020)
10. **Inland Wetland Watercourse Agency – Alternate**– A Vacancy Exists due to the regular Appointment of Robert Hendrickson (R). Replacement Would be Until 06/30/2021. (Tabled 11/09/2020)
11. **Loan Review Committee (Alternate)** - The Term of Office of Anne Brislin (R), Expires 12/31/2016. Reappointment or Replacement Would be Until 12/31/2020. (Tabled 12/19/2016)
12. **North Central Health Department Board of Directors Enfield Representative** - The Term of Office of Ken Nelson (R), Expired 06/30/2020. Reappointment or Replacement Would be Until 06/30/2023. (Tabled 11/09/2020)
13. **Planning and Zoning Commission - Alternate**– A Vacancy Exists due to the Resignation of Dane Thorogood (R). Replacement Would be Until 12/31/2023. (Tabled 10/19/2020)
14. **River Valley CT Central Regional Tourism District** –The Term of Office of William Hosley (R), Expired 06/30/2016. Reappointment or Replacement would be Until 06/30/2022. (Tabled 11/21/2016)

B. Appointment(s) - Town Manager Appointed/Council Approved.

1. **Building Code Appeals Board** – A Vacancy Exist for Contractor (D), Expired 11/01/2004. Replacement Would be Until 11/01/2024. (Tabled 11/25/2004)
2. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement Would be Until 11/01/2021. (Tabled 10/16/2006)
3. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Howard Coro, (D). Replacement Would be Until 11/01/2023. (Tabled 2/04/2013)
4. **Building Code Appeals Board**- The Term of Office of Gary Sullivan, (R) Engineer Expired on 11/01/2014. Reappointment or Replacement Would be Until 11/01/2024. (Tabled 11/17/2014)
5. **Building Code Appeals Board** – The Term of Office of William Marr (D), Professional Engineer, Expired 11/01/2016. Reappointment or Replacement Would be Until 11/01/2021. (Tabled 11/21/2016)
6. **Fair Rent Commission (Landlord)** – The Term of Office of Sam McGill (D) Expired 06/30/2008. Replacement Would be Until 06/30/2022.
7. **Fair Rent Commission (Tenant)** – A Vacancy Exists Due to Member Kristina Schoen (U), No Longer a Resident. Replacement Would be Until 06/30/2021. (Tabled 06/19/2017)
8. **Fair Rent Commission** - The Term of Office of Elizabeth Gillen (R), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2022. (Tabled 06/1818)
9. **Fair Rent Commission** - The Term of Office of William Downs Sr. (U), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2022. (Tabled 06/1818)
10. **Fair Rent Commission** - The Term of Office of Marlene Cintron-Kakluskas (R), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2022. (Tabled 06/1818)
11. **Fair Rent Commission** - The Term of Office of Dorian Owens (U), Expires 06/30/2019. Reappointment or Replacement Would be Until 06/30/2021. (Tabled 06/17/2019)
12. **Fair Rent Commission** - The Term of Office of Dale Shambo (D), Expires 06/30/2019. Reappointment or Replacement Would be Until 06/30/2021. (Tabled 06/17/2019)
13. **Housing Code Appeals Board (Alternate)** - The Term of Office of Constance P. Harmon (R), Expired on 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)

14. Housing Code Appeals Board (Alternate) - The Term of Office of Lawrence P. Tracey, Jr. (R), Insurance, Expired 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)

15. Housing Code Appeals Board - The Term of Office of Karen Chadderton (D), Registered Nurse, Expired 05/01/2016. Reappointment or Replacement Would be Until 05/01/2021. (Tabled 05/16/2016)

16. Housing Code Appeals Board- The Term of Office of Paul Censki, Fire Marshal Expired 05/01/2017. Reappointment or Replacement Would be Until 05/01/2022. (Tabled 05/15/2017)

C. Appointment(s) - P & Z Commission Appointed- Council Approved.

D. Discussion/Resolution: MOU with Fire Districts for Collection and Distribution of Taxes. (Tabled 11/16/2020)

13. NEW BUSINESS.

A. Consent Agenda – Action.

B. Appointment(s)–Town Council Appointed.

1. *Commission on Aging** – The Term of Office of Judy Kilty (D), Expires 01/01/2021. Reappointment or Replacement Would be Until 01/01/2024.

2. Commission on Aging - The Term of Office of Muriel Capocci (D), Expires 01/01/2021. Reappointment or Replacement Would be Until 01/01/2024.

3. Library Board of Trustees – The Term of Office of Yvonne Wollenburg (U) Expires 12/31/2020. Reappointment or Replacement Would be Until 12/31/2023.

4. Library Board of Trustees – The Term of Office of Giorgianna Tippe (D) Expires 12/31/2020. Reappointment or Replacement Would be Until 12/31/2023.

C. Appointment(s) – Town Manager Appointed/Council Approved.

D. Appointment(s) - P & Z Commission Appointed- Council Approved.

1. Capitol Region Council of Governments Regional Planning Commission Enfield Representatives – The Term of Office of Mary Scutt (D), Reappointment or Replacement Would be until 12/31/2021.

2. Capitol Region Council of Governments Regional Planning Commission Enfield Representatives- Alternate – The Term of Office of Virginia Higley (D), Reappointment or Replacement Would be until 12/31/2021.

14. ITEMS FOR DISCUSSION.

A. **Consent Agenda – Review.

- B. Appointment(s) – Town Council Appointed.**
 - C. Appointment(s) – Town Manager Appointed/Council Approved.**
 - D. Appointment(s) – P & Z Commission Appointed- Council Approved.**
 - E. **Discussion/Resolution:** Request for Transfer of Funds for Family Resource Center \$29,832.
 - F. **Discussion/Resolution:** Request for Transfer of Funds to Replace a Portion of the Eli Whitney School Roof \$235,550.
 - G. **Discussion/Resolution:** Request for Transfer of Funds to Replace a Portion of the Hazardville Memorial School Roof \$235,550.
 - H. **Discussion/Resolution:** Resolution to Settle Pending Property Tax Appeal, Huntington Chase Development.
 - I. **Discussion/Resolution:** Resolution Authorizing Social Services to Establish a Revenue Account and to Utilize Funds for the Procurement of Heating Fuel and Gas for Eligible Families.
 - J. **Discussion/Resolution:** Resolution Authorizing the Town Manager to Sign a Real Estate Purchase Contract on Behalf of the Town of Enfield for the Sale of 92 Post Office Road.
- 15. MISCELLANEOUS.**
 - 16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.**
 - 17. COUNCILOR COMMUNICATIONS.**
 - 18. ADJOURNMENT.**

*	REMOVE FROM AGENDA
**	MOVE TO MISCELLANEOUS
***	WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, DECEMBER 21, 2020**

The Special Meeting of the Enfield Town Council was called to order by Chairman Ludwick in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, December 21, 2020 at 6:30 p.m.

ROLL-CALL

Present were Councilors Bosco, Cekala, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Assistant Town Manager, Kasia Purciello, Town Attorney, James Tallberg, Assistant Town Attorney Mark Cerrato, Director of Development Services Laurie Whitten, Deputy Director of Economic & Community Development Nelson Tereso, Chief Technology Officer Paul Russell, Town Clerk Suzanne Olechnicki.

MOTION #5608 by Councilor Muller, seconded by Councilor Mangini to go into Executive Session to discuss Real Estate Negotiations and Pending Litigation.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5608** adopted 10-0-0, and the meeting stood recessed at 6:31 p.m.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Ludwick at 6:32 p.m.

ROLL-CALL

Present were Councilors Bosco, Cekala, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Assistant Town Manager, Kasia Purciello, Town Attorney, James Tallberg, Assistant Town Attorney Mark Cerrato, Director of Development Services Laurie Whitten, Deputy Director of Economic & Community Development Nelson Tereso, Chief Technology Officer Paul Russell, Town Clerk Suzanne Olechnicki.

Chairman Ludwick reconvened the Special Meeting at 7:04 p.m. and stated during Executive Session the Council discussed Real Estate Negotiations and Pending Litigation with no action or votes being taken.

ADJOURNMENT

MOTION #5609 by Councilor Mangini, seconded by Councilor Muller to adjourn the Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5609** adopted 10-0-0, and the meeting stood adjourned at 7:05 p.m.

Suzanne F, Olechnicki
Town Clerk/Clerk of the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, DECEMBER 21, 2020**

Before the Regular Meeting was called to order Chairman Ludwick presented a proclamation recognizing William Kiner for dedicating over 50 year of service to the Town of Enfield and State of Connecticut.

A Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, December 21, 2020. The meeting was called to order at 7:08 p.m.

PRAYER – The prayer was given by Councilor Cekala.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Bosco, Cekala, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Assistant Town Manager, Kasia Purciello; Town Clerk, Suzanne Olechnicki; Town Attorney, James Tallberg; Director of Public Works, Donald Nunes; Deputy Director of Public Works, Jeffrey Leonowicz; Director of Finance, John Wilcox; Chief Technology Officer, Paul Russell

FIRE EVACUATION ANNOUNCEMENT

Chairman Ludwick made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #5610 by Councilor Muller, seconded by Councilor Mangini to accept the minutes of the November 9, 2020 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5610** adopted 10-0-0.

MOTION #5611 by Councilor Muller, seconded by Councilor Mangini to accept the minutes of the November 9, 2020 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5611** adopted 10-0-0.

MOTION #5612 by Councilor Mangini, seconded by Councilor Muller to accept the minutes of the November 16, 2020 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5612** adopted 10-0-0.

MOTION #5613 by Councilor Muller, seconded by Councilor Mangini to accept the minutes of the November 16, 2020 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5613** adopted 10-0-0.

SPECIAL GUESTS

There were no special guests this evening.

PUBLIC COMMUNICATIONS & PETITIONS

Caroline Cogtella, 5 Main Street

Stated she is 78, single, has no children, does not drive, is disabled and wants to live independently as long as she can and die in the home she was brought up in and not a nursing home.

She stated she is speaking today in opposition to the demolition of her home and the taking of her brother's property under the guise of eminent domain and again requests that the Council rescinds its vote of 5/6/2019, which assigned this action to the Connecticut Department of Transportation.

Ms. Cogtella pointed out that as was stated previously, there is no reason to take this property because Connecticut DOT's own staff indicated that the South River Street Bridge can be replaced without taking the mentioned property. She noted for over two years, she and her brother have asked the Town and Connecticut DOT staff to prove the Amtrack encroachment they claimed actually existed. She stated questions regarding Town contracted surveyors went unanswered. She noted Town Manager Bromson, by his own admission on 5/6/2019 stated he did not approach Amtrack. She pointed out her FOI request to Amtrack confirmed there is no encroachment. She questioned what everyone is hiding, and was the Council given faulty information to make their decision in order to obtain their vote.

She stated she does not understand why there is such a desire to destroy their property for a sidewalk of 160 feet that never existed on this street for well over 140 years and has no safety issues reported for decades per her FOI request to Enfield Police. She pointed out no sidewalk was mandated on either the Bridge Lane Bridge or paving of Parsons Road near the boat launch entrance. She noted if the Town desires a sidewalk on the bridge, they have property that was acquired in the past, which had never been utilized and can be used now.

Ms. Cogtella quoted the poet, John Donne – "No man is an island entire of itself...any man's death diminishes me, because I am involved in mankind." She noted symbolically this phrase indicates that we are all interconnected with one another, and individuals like the Council make certain decisions that affect other people, however in doing so any decision must be based on accurate, reliable information and not create unrealistic burdens to the people they serve.

She urged the Council not make her and her brother casualties of this highly questionable decision.

Ms. Cogtella provided photographs of their property and pointed out this property is well-maintained.

COUNCILOR COMMUNICATIONS & PETITIONS

Chairman Ludwick re-read the proclamation honoring William Kiner since Mr. Kiner was not present earlier.

Mr. Kiner stated he served two years on the Town Council. He thanked the Town Council for all that they do. He noted it was an honor and a deep privilege for him to serve with ten members of the community, some of whom he agreed with and some of whom he disagreed with on occasion. He thanked the Town Manager and his staff for their service to the Council and community. He wished everyone a very Merry Christmas and Happy Holiday.

Councilor Sferrazza wished Mr. Kiner good health and success in his retirement.

Councilor Riley thanked Mr. Kiner for all he has done for Enfield and wished him a happy retirement.

Councilor Cekala stated it was an honor to serve with Mr. Kiner.

Councilor Mangini stated it was an honor to serve with Mr. Kiner. She wished good health and happiness to him.

Councilor Szewczak wished Mr. Kiner good health and happiness.

Councilor Muller congratulated Mr. Kiner on his retirement and wished him Happy Holidays.

Councilor Hemmeler stated she enjoyed Mr. Kiner's company and wisdom on a couple subcommittees, and she will definitely miss him.

Councilor Bosco stated it was an honor to serve with Mr. Kiner. He wished him a lot of luck.

Councilor Unghire stated it was a privilege working with Mr. Kiner. She wished him the best in his retirement.

Chairman Ludwick thanked Mr. Kiner for his 50 years of service to the Town of Enfield and State of Connecticut. He stated he enjoyed working with Mr. Kiner and wished him a Merry Christmas and Happy New Year.

Councilor Szewczak stated the lights are on at Palomba Drive, however, there are still some out near the ice cream place.

MOTION #5614 by Councilor Szewczak, seconded by Councilor Mangini to suspend the rules to address under Miscellaneous Items 14 b1, b2, b4 b5, b9, E, F, G, H, I, J, K, L, M, N, O and P.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5614** adopted 10-0-0.

TOWN MANAGER REPORT AND COMMUNICATIONS

Ms. Purciello stated there is no report this evening.

TOWN ATTORNEY REPORT AND COMMUNICATIONS

Mr. Tallberg stated there was a virtual trial that took place on Friday in the Hartford Superior Court. He noted it was conducted by Attorney Maria Elsdon on behalf of the Town concerning a zoning enforcement action regarding a property at 350 North Maple Street where the Town brought a case to cease and desist a junkyard that has been in operation there for several years. He stated the property owner did not appear, had been defaulted and nonetheless the court took evidence. He noted if the Council wishes, the details can be discussed in Executive Session. He stated it was a public proceeding, and he wanted the Council to know it is now in the court's hands, and there will be a supplemental brief in 45 days, and the court will then rule, and they expect the court will issue an injunction to force the cleanup of that property.

He stated in 2021 he anticipates they will do a seminar with regard to Freedom of Information laws.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Bosco stated nothing has been heard concerning the trash ordinance. He noted he would like a meeting scheduled.

OLD BUSINESS

All Old Business items remained tabled.

NEW BUSINESS

APPOINTMENTS (TOWN COUNCIL)

NOMINATION #5615 by Councilor Mangini to appoint Robert Cressotti (D) to the Enfield Town Council for a term which expires 11/11/2021.

MOTION #5616 by Councilor Szewczak, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5616** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Robert Cressotti appointed to the Enfield Town Council by a 9-0-1, with Councilor Hemmeler abstaining.

Chairman Ludwick congratulated Robert Cressotti and noted the Town Clerk will swear in Mr. Cressotti, and he will be at the next meeting.

ITEMS FOR DISCUSSION

Items 14 b3, b6, b7, b8, d1 and d2 remain on the agenda. All other items have been moved to Miscellaneous.

MISCELLANEOUS

NOMINATION #5617 by Councilor Cekala to reappoint Lori Longhi (D) to the Board of Assessment Appeals for a term which expires 12/31/2023.

MOTION #5618 by Councilor Muller, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5618** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Lori Longhi reappointed to the Board of Assessment Appeals by a 10-0-0 vote.

NOMINATION #5619 by Councilor Mangini to reappoint Kathleen Tallarita (D) to the Commission on Aging for a term which expires 1/1/2024.

MOTION #5620 by Councilor Szewczak, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5620** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Kathleen Tallarita reappointed to the Commission on Aging by a 10-0-0 vote.

NOMINATION #5621 by Councilor Muller to reappoint Marlene Hoginski (R) to the Commission on Aging for a term which expires 01/01/2024.

MOTION #5622 by Councilor Szewczak, seconded by Councilor Mangini to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5622** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Marlene Hoginski reappointed to the Commission on Aging by a 10-0-0 vote.

NOMINATION #5623 by Councilor Muller to reappoint Timothy Slade (R) to the Commission on Aging for a term which expires 01/01/2024.

MOTION #5624 by Councilor Szewczak, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5624** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Timothy Slade reappointed to the Commission on Aging by a 10-0-0 vote.

NOMINATION #5625 by Councilor Mangini to reappoint Debra Fiore (D) to the Library Board of Trustees for a term which expires 12/21/2023.

MOTION #5626 by Councilor Muller, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5626** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Debra Fiore reappointed to the Library Board of Trustees by a 10-0-0 vote.

RESOLUTION #5627 by Councilor Mangini, seconded by Councilor Muller.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Family Resource Center		\$62,155
	Part Time Salaries	22046098-512000	\$6,188
	Stipend	22046098-516000	\$1,442
	Social Security	22046098-522000	\$121
	Medicare	22046098-522100	\$28
	Professional Development	22046098-532200	\$2000
	Parent Activities	22046098-532500	\$1720
	Other Professional Services	22046098-533900	\$3000
	Printing and Reproduction	22046098-555000	\$500
	Travel	22046098-558000	\$500
	Instructional Supplies	22046098-561100	\$6523
	Office Supplies	22046098-561200	\$420
	Technology Supplies	22046098-561300	\$2000
	Other Supplies	22046098-561900	\$2000
	Food	22046098-563000	\$1000
	Furniture and Fixtures	22046098-573300	\$34,713
FROM:	Family Resource Center		\$62,155
	FRC Appropriated Fund Balance	22044470-499000	\$15,896
	Lego Community Fund US	22044470-460098	\$46,000
	Full Time Salaries	22046098-511000	\$259

CERTIFICATION: I hereby certify that the above-stated funds are available as of 12/21/2020.

/s/ John Wilcox, Director of Finance

Ms. Purciello explained this is the funding that the Town receives from the Lego Community Fund and a carry forward of unspent funds from Fiscal Year 2020. She noted the funds will be used for part-time admin support, professional development and a big part of the funds will be used to improve the outdoor play area at the Family Resource Center.

Chairman Ludwick thanked Lego for being a great corporate partner for Enfield children.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5627** adopted 10-0-0.

RESOLUTION #5628 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, the policy for the Disposition of Town-Owned Surplus Personal Property requires that the Town Council approve the disposition of Surplus Property valued at \$6,000 or more; and

WHEREAS, Surplus Property is defined as “tangible personal property owned by the Town of Enfield that has been determined to be unneeded presently or in the foreseeable future, or that is no longer of value or use to the Town”; and

WHEREAS, the Department of Public Works has identified the property listed on Attachment A as Surplus Property valued at \$6,000 or more; and

WHEREAS, the Town Manager has reviewed the recommendations by the Department of Public Works and now seeks Town Council approval.

NOW THEREFORE BE IT RESOLVED, the disposal of the property listed on Attachment A, pursuant to the policy for the Disposition of Town-Owned Surplus Personal Property, is hereby approved.

Mr. Nunes stated this has to do with equipment that has served its purpose, and they try to auction off that equipment rather than storing it at their facility. He noted this has been a very successful program.

Councilor Bosco agreed this is a successful program, and they are able to put the money back into the DPW fund, which can be used toward the purchase of trucks.

Chairman Ludwick agreed this is a great program, and he encouraged Mr. Nunes to keep up the good work and maximizing tax dollars.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5628** adopted 10-0-0.

RESOLUTION #5629 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that the Enfield Town Council does hereby appoint the Joint Facilities Committee to serve as the Building Committee for the Hazardville Memorial School Roof Construction Project.

Present for this item and the following resolutions were Deputy Director of Public Works, Jeffrey Leonowicz and Christopher Cykley of Construction Solutions.

Mr. Leonowicz stated this is just the evolution of continuing the replacement of school roofs.

Mr. Cykley stated this is the same process that they went through for the three phases of Henry Barnard with four resolutions for each one of these projects to be able to submit the grant application.

Councilor Szewczak stated this is a procedure that they have been using for the three phases, and this is something that is a dedicated procedure that must be followed for the State in order to apply for the grant. She pointed out the grant is a 70% reimbursement to the Town. She noted because they were not able to go to referendum, they are back to doing this in phases.

Councilor Bosco requested that when the contracts are done, something be done regarding the stone on the roofs. He felt the cost to get rid of stone on the roofs is ridiculous. He pointed out there are farmers and construction companies that will take that stone for nothing.

Councilor Szewczak stated her belief the only roof that has stone is the Hazardville Memorial School. She noted they can look into Councilor Bosco's suggestion.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5629** adopted 10-0-0.

RESOLUTION #5630 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that the Enfield Town Council hereby authorizes, at a minimum, the preparation of contract document drawings and outline specifications for the roof construction project at the Hazardville Memorial School pursuant to Chapter 173 of the Connecticut General Statutes.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5630** adopted 10-0-0.

RESOLUTION #5631 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that the Enfield Town Council does hereby appoint the Board of Education to apply for a school construction grant for the Hazardville Memorial School Roof Construction Project.

Chairman Ludwick stated the Board of Education is having a special meeting tomorrow night to review and approve this, so this will be ready for early January.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5631** adopted 10-0-0.

RESOLUTION #5632 by Councilor Muller, seconded by Councilor Szewczak.

RESOLVED, that the Enfield Town Council hereby authorizes the funding in the amount of \$673,000 for Hazardville Memorial School Roof Construction Project.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5632** adopted 10-0-0.

RESOLUTION #5633 by Councilor Mangini, seconded by Councilor Muller.

RESOLVED, that the Enfield Town Council does hereby appoint the Joint Facilities Committee to serve as the Building Committee for the Eli Whitney School Roof Construction Project.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5633** adopted 10-0-0.

RESOLUTION #5634 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that the Enfield Town Council hereby authorizes, at a minimum, the preparation of contract document drawings and outline specifications for the roof replacement at the Eli Whitney School pursuant to Chapter 173 of the Connecticut General Statutes.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5634** adopted 10-0-0.

RESOLUTION #5635 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that the Enfield Town Council does hereby appoint the Board of Education to apply for a school construction grant for the Eli Whitney School Roof Construction Project.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5635** adopted 10-0-0.

RESOLUTION #5636 by Councilor Muller, seconded by Councilor Unghire.

RESOLVED, that the Enfield Town Council hereby authorizes the funding in the amount of \$673,000 for Eli Whitney School Roof Construction Project.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5636** adopted 10-0-0.

RESOLUTION #5637 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, Eli Whitney and Hazardville Memorial Elementary Schools have over 85,000 square feet of roof in need of replacement; and

WHEREAS, grant funding is available from the State of Connecticut which may reduce the cost to the Town of Enfield by approximately 70%; and

WHEREAS, the roof projects require an architect to put together Ed Specs, design, detailed cost estimate, and other items to apply for a grant; and

WHEREAS, the Department of Public Works requested quotes from on-call architects and Hibbard & Rosa Associates, LLC and found Hibbard and Rosa Associates, LLC the most competitive; and

WHEREAS, Hibbard & Rosa Associates, LLC designed Henry Barnard Phases I, II, & III which were all successful projects; and

WHEREAS, time is of the essence to award the contract for architectural design to a firm so the Town can apply for a grant to maintain the construction schedule of summer 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council does hereby find, based on the foregoing compelling public interest, and in accordance with Chapter V, Section 8(d), that it is therefore against the best interest of the Town to solicit bids for Architectural Design for Eli Whitney and Hazardville Memorial Roof Construction Projects; and

BE IT FURTHER RESOLVED, the contract for architectural design for the above-referenced Projects is awarded to Hibbard & Rosa Associates, LLC and that the Town Manager or his designee is authorized to sign the contract documents and any amendments thereto.

Mr. Nunes stated they did solicit several other bids through their on-call consultants, but this came in considerably lower, and it is absolutely in the best interest to pursue this.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5637** adopted 10-0-0.

RESOLUTION #5638 by Councilor Mangini, seconded by Councilor Muller.

WHEREAS, Eli Whitney and Hazardville Memorial Schools have over 85,000 square feet of roof in need of replacement; and

WHEREAS, grant funding is available from the State of Connecticut which may reduce the cost to the Town of Enfield by approximately 70%; and

WHEREAS, the roof projects required the coordination of State Agencies, Town Committees and Boards, to put together Ed Specs, design, detailed cost estimate, other items to apply for a grant,

manage contractors during the construction, review invoices, and an agent looking out for our best interests; and

WHEREAS, the Department of Public Works requested quotes from on-call architects and Construction Solutions Group and found Construction Solutions Group the most competitive; and

WHEREAS, Construction Solutions Group, LLC was our Owner's Representative for Henry Barnard Phases I, II, & III which were all successful projects; and

WHEREAS, time is of the essence to award the owner's representative contract to a firm so the Town can apply for a grant to maintain the construction schedule of summer 2021.

NOW THEREFORE BE IT RESOLVED, that the Town Council does hereby find, based on the foregoing compelling public interest, and in accordance with Chapter V, Section 8(d), that it is therefore against the best interest of the Town to solicit bids for the Owner's Representative for Eli Whitney and Hazardville Memorial Roof Construction Projects.

BE IT FURTHER RESOLVED, the Owner's Representative contract for the above-referenced Projects is awarded to Construction Solutions Group, LLC and that the Town Manager or his designee is authorized to sign the contract documents and any amendments thereto.

Mr. Nunes stated it is absolutely in the best interest to go this route.

Councilor Szewczak stated when the Town contracts out, that is reimbursed by the State at a rate of 70%.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5638** adopted 10-0-0.

PUBLIC COMMUNICATIONS

There were no comments from the public.

COUNCILOR COMMUNICATIONS

Councilor Mangini referred to a recent incident involving an injured animal and requested an investigation by the Enfield Police Department to learn how they can avoid this type of thing in the future. Chairman Ludwick requested this be looked at again, and Ms. Purciello stated they will have the Chief of Police look at this.

Several Council members wished everyone a Merry Christmas and Happy New Year.

Councilor Unghire stated the three wise men followed a bright star, which brought them to a baby in a manger in a stable. She pointed out tonight, December 21st, is when Jupiter and Saturn line up, which gives them the Christmas Star. She feels the timing is very fitting. She pointed out it is the shortest day and the longest night. She noted this is a beautiful reminder that even in the

darkest times, light will and has stepped in. She acknowledged it is a little cloudy this evening, and it might be hard to see, but that light is still shining, and wise men still seek Him. She wished everyone a Merry Christmas.

Chairman Ludwick stated the town is beautiful. He congratulated all those people who decorated their homes. He suggested families drive around Enfield with their children to see the beautiful displays that people have created.

Chairman Ludwick referred to the recent snowstorm and thanked those people who helped their neighbors with snow removal. He wished everyone a Merry Christmas and Happy New Year.

MOTION #5639 by Councilor Szewczak, seconded by Councilor Muller to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5639** adopted 10-0-0, and the meeting stood adjourned at 8:17 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

Appended to minutes of
December 21, 2020 Regular
Town Council Meeting
See Page 7

ATTACHMENT A

**LIST OF SURPLUS PROPERTY ITEMS VALUED AT \$6,000 OR MORE
FOR DECEMBER 21, 2020 TOWN COUNCIL MEETING**

<u>Year</u>	<u>Vehicle/Equipment</u>	<u>Serial/Vin#</u>	<u>Hours/Mileage</u>	<u>Est. Value</u>
2013	E350 16 Passenger Van	1FD FE4FS3DDA59534	181,622	\$6,500
1995	1995 Volvo L70c Loader	L70CV11798	25,133 hours	\$9,000
1999	International Vacuum and Jet Truck	1HTGHADT9YH689683	7,045 hours	\$15,000
2002	Isuzu NPR HD	4KLC4B1RX2J803700	96,689	\$7,000

McCarthy, Debra

From: noreply@civicplus.com
Sent: Monday, December 28, 2020 8:17 PM
To: McCarthy, Debra
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

Application for Vacancy on Boards, Agencies & Commissions

Date	12/28/2020
First and Last Name	Judith Kilty
Address	35 Enfield Terrace
City	Enfield
State	CT
Zip	06082
Phone Number	860-539-4754
Second Phone:	860-539-4754
Email	Judykilty@hotmail.com
Occupation	Retired
Occupation Phone Number	<i>Field not completed.</i>
Party Affiliation	Democrat
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Commission on Aging
Appointment	Reappointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	As a current member I feel I have contributed in many areas and would like to continue doing more
Have you ever served on a Board, Commission or	Yes

Agency in Enfield or
elsewhere?

If so, please state name of
board, commission or
agency and time server:

Alcorn Building Committy. Approx 1988-2000

If this is a reappointment,
please list the number of
meetings attended during
the last 12 months:

9

If the committee or
commission which you
requested has no more
vacancies, would you
consider appointment to
another committee or
commission?

Yes

Email not displaying correctly? [View it in your browser.](#)



TOWN OF ENFIELD

December 24, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of funds for the Family Resource Center \$29,832

Highlights:

- The Family Resource Center has received additional grants that enhance the work of the FRC and allow for the State Department of Education grant funds to be adjusted based on the grant requirements.
- Additional staff hours are needed for a part-time Parent Educator to become full-time and to provide more work assisting families with young children at the Henry Barnard FRC, especially families impacted by Covid-19.
- The State Department of Education has provided an additional \$1,530 to the FRC.
- Funds are available in Certified Salaries, Part Time Salaries, Social Security, Medicare and Professional Services to provide medical insurance, professional development, parent activities and instructional supplies to support this work.

Budget Impact:

There is no impact to the budget

Recommendation:

The Town Council adopts the attached Resolution.

Respectfully Submitted,

Cindy Guerreri
Director of Social Services

Attachment:

1. Resolution

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Family Resource Center **\$29,832**

Full Time Salaries	22046015 511000	\$10,017
Stipend	22046015 516000	\$714
Heath/Medical Insurance	22046015 521000	\$16,793
Life Insurance	22046015 521500	\$193
Professional Development	22046015 532200	\$115
Parent Activities	22046015 532500	\$1000
Instructional Supplies	22046015 561100	\$1000

FROM: Family Resource Center **\$29,832**

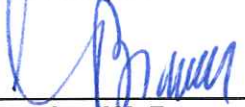
Family Resource Center Grant	22044470 460150	\$1,530
Certified Salaries	22046015 511100	\$9,252
Salaries Part Time	22046015 512000	\$16,042
Social Security	22046015 522000	\$2,032
Medicare	22046015 522100	\$476
Other Professional Services	22046015 533900	\$500

CERTIFICATION: I hereby certify that the above-stated funds are available as of 12/21/2020.



John Wilcox, Director of Finance

Date: 12/23/2020

APPROVED BY: 

Christopher W. Bromson, Town Manager

Date: 12/31/2020



TOWN OF ENFIELD

December 28, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Funds to Replace a Portion of the Eli Whitney School Roof \$235,550

Councilors:

Highlights:

- The Enfield Facilities Committee has determined that it is necessary to replace the roof on the Eli Whitney School.
- This transfer will fund the project up to the referendum limit for FY21.
- Architectural Services are estimated at 10% of the total estimated project cost.
- Owners representative services are estimated at 4% of the total estimated project cost and are budgeted in the Other Professional Services account.
- This transfer assumes that the project will be approved and partially funded by the State of Connecticut.
- The school reimbursement percentage for FY21 per the Department of Administrative Services is 70% for the Town of Enfield. I used 65% in case of disallowed costs.
- Resolution No. 5636 passed on December 21, 2020 authorizing expenditures for the Eli Whitney School Roof Replacement Project.

Budget Impact:

This transfer will increase FY21 expenses by \$235,550.

Recommendation:

I recommend that the Town Council approve the attached resolution.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "John A. Wilcox", is positioned above the printed name.

John A. Wilcox
Finance Director

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

GENERAL FUND

FROM:

10040000-499000 \$235,550
General Fund Revenue – Appropriated Fund Balance
Capital

TO:

10800092-593010 \$235,550
General Fund - Unallocated-Transfers to

GRANT FUNDED PROJECTS

FROM:

31104000-460988 \$437,450
Revenue Grant Funded Projects –Barnard School Roof

31104000-488001 \$ 235,550
Revenue Grant Funded Projects – General Fund
Transfers In

TO:

31108747-545000 \$421,000
Grant-Eli Whitney-Sch Roof – Construction
Services

31108747-533910 \$180,000
Grant-Eli Whitney-Sch Roof-Architect Srvcs

31108747-533900 \$ 72,000
Grant-Eli Whitney-Sch Roof-Other Profess

CERTIFICATION: I hereby certify that the above-stated funds are available as of December 28, 2020.


John A. Wilcox, Director of Finance

APPROVED BY: _____



Town Manager

Date: _____

12-31-2020



TOWN OF ENFIELD

December 28, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Funds to Replace a Portion of the Hazardville Memorial School Roof \$235,550

Councilors:

Highlights:

- The Enfield Facilities Committee has determined that it is necessary to replace the roof on the Hazardville Memorial School.
- This transfer will fund the project up to the referendum limit for FY21.
- Architectural Services are estimated at 10% of the total estimated project cost.
- Owners representative services are estimated at 4% of the total estimated project cost and are budgeted in the Other Professional Services account.
- This transfer assumes that the project will be approved and partially funded by the State of Connecticut.
- The school reimbursement percentage for FY21 per the Department of Administrative Services is 70% for the Town of Enfield. I used 65% in case of disallowed costs.
- The resolution number 5632 passed on December 21, 2020 authorizing expenditures for the Hazardville Memorial School Roof Replacement Project

Budget Impact:

This transfer will increase FY21 expenses by \$235,550.

Recommendation:

I recommend that the Town Council approve the attached resolution.

Respectfully Submitted,

A handwritten signature in blue ink, which appears to read "John A. Wilcox", is positioned above the printed name.

John A. Wilcox
Finance Director

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

GENERAL FUND

FROM:

10040000-499000 \$235,550
General Fund Revenue – Appropriated Fund Balance
Capital

TO:

10800092-593010 \$235,550
General Fund - Unallocated-Transfers to

GRANT FUNDED PROJECTS

FROM:

31104000-460987 \$437,450
Revenue Grant Funded Projects –Hazardville Mem

31104000-488001 \$ 235,550
Revenue Grant Funded Projects – General Fund
Transfers In

TO:

31108746-545000 \$466,000
Grant-Hazardville Mem-Sch Roof –
Construction Services

31108746-533910 \$148,000
Grant-Hazardville Mem-Sch-Architect Svcs

31108746-533900 \$ 59,000
Grant-Hazardville Mem-Sch-Other Prof

CERTIFICATION: I hereby certify that the above-stated funds are available as of December 28, 2020.


John A. Wilcox, Director of Finance

APPROVED BY:  _____ Town Manager

Date: 12-31-2020



TOWN OF ENFIELD

December 22, 2020

Honorable Members
Enfield Town Council
Enfield, Connecticut

**Subject: Resolution to Settle Pending Property Tax Appeal
Huntington Chase Development, LLC v. Town of Enfield**

Councilors:

Highlights:

- Huntington Chase Development, LLC is the owner of 160 Hazard Avenue.
- Upon completion of construction, the Assessor determined the fair market value of this property to be \$5,542,370.
- Huntington Chase filed an appeal as to the Town's valuation of the property on the Grand List of 2019.
- After a conference call on November 18, 2020 and follow up calls that same day and on November 19, 2020 with Attorney Peter Reynolds and his appraiser it was proposed that the property's fair market value be reduced to \$4,850,000.

Budget Impact:

The proposed settlement will apply to the Grand Lists of 2019 and 2020. The overpayment made on July 1, 2020 will be applied to the January 1, 2021 payment.

Recommendation:

It is recommended that the Town Council approve the attached resolution if it wishes to accept the proposed settlement.

Respectfully Submitted,

Mark J. Cerrato
Assistant Town Attorney

Attachments:

1. Resolution.

ENFIELD TOWN COUNCIL

RESOLUTION NO. ____

RESOLUTION TO SETTLE PENDING PROPERTY TAX APPEAL

RESOLVED, that the Enfield Town Council does hereby authorize the Town Attorney, James N. Tallberg, or his designee, to settle the outstanding tax assessment appeal in the following action:

HUNTINGTON CHASE DEVELOPMENT, LLC V. TOWN OF ENFIELD, Docket Number HHB-CV-20-6061046 S, the fair market value of the property known as 160 Hazard Avenue to be \$4,850,000.

Prepared by: Office to the Town Attorney

Date Prepared: December 22, 2020



TOWN OF ENFIELD

January 4, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing Social Services to Establish a Revenue Account and to Utilize Funds for the Procurement of Heating Fuel and Gas for Eligible Families

Councilors:

Highlights:

- The Department of Social Services has received a request from Alpha Delta Kappa Teacher Sorority to donate funds to the Town of Enfield for heating fuel and gas needs of eligible families associated with the negative impact of the pandemic.
- Donations accrued in this account will be used for procuring heating fuel and gas for families who are ineligible for state assistance, and who qualify as Asset Limited Income Constrained Employed (ALICE).
- If that cost is below the total level of funding in the account at the end of the heating season, the remainder of the funds will be used for the same purpose and for the ALICE families next heating season until the funds are exhausted.

Budget Impact:

There is no impact to the town budget.

Recommendation:

That the Town Council approve the attached resolution.

Respectfully Submitted,

Cindy Guerreri
Director of Social Services

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing Social Services to Establish a Revenue Account
and to Utilize Funds for the Procurement of Heating Fuel and Gas for
Eligible Families**

WHEREAS, the impact of the pandemic has left some working families negatively impacted financially; and

WHEREAS, the Alpha Delta Kappa Teacher Sorority has identified this population as one to which they would like to make donations to assist with procurement for heating fuel and gas during the cold weather season this year; and

WHEREAS, any unspent donations are to be used in the cold weather season next year for impacted working families.

RESOLVED, that the Town Manager or his designee, is authorized to establish the revenue account 22046140 417050 for the Alpha Delta Kappa Teacher Sorority donations to be used to procure heating fuel and gas for eligible working families negatively impacted by the pandemic.

Submitted by: Cindy Guerreri, Director of Social Services

Date: December 28, 2020



TOWN OF ENFIELD

December 11, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to Sign a Real Estate Purchase Contract on Behalf of The Town of Enfield for the Sale of 92 Post Office Road

Councilors:

Highlights:

- This property was put on the market by Century 21 AllPoints Realty on behalf of the Town.
- At its December 1, 2016 meeting, pursuant to Conn. Gen. Stat. §8-24, the Enfield Planning and Zoning Commission made a favorable recommendation to the Enfield Town Council regarding the proposed conveyance of the property.
- At its December 5, 2016 meeting, pursuant to Conn. Gen. Stat. §7-163e, the Enfield Town Council held a public hearing in the Enfield Town Hall Council Chambers to allow interested citizens an opportunity to express their opinions regarding the proposed sale of this property.
- The purchase will enable the development of this site and increase revenues for the Town.

Budget Impact:

There is no budget impact.

Recommendation:

That the Town Council adopt the attached Resolution.

Respectfully Submitted,

Nelson Tereso
Deputy Director of Economic & Community Development

Attachments:

1. Resolution (1)

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing the Town Manager to Sign a Real Estate Purchase
Contract on Behalf of the Town of Enfield for the Sale of 92 Post Office Road**

WHEREAS, the Town of Enfield owns a building lot located at 92 Post Office Road; and

WHEREAS, pursuant to Conn. Gen. Stat. §8-24, the Planning and Zoning Commission, at its December 1, 2016 meeting, made a favorable recommendation regarding the proposed conveyance of the property; and

WHEREAS, pursuant to Conn. Gen. Stat. §7-163e, the Town Council held a public hearing on December 5, 2016 regarding the proposed sale of this property; and

WHEREAS, the Town listed the property for sale; and

NOW, THEREFORE, BE IT RESOLVED that Christopher W. Bromson, Town Manager, or his designee, is authorized to sign the Real Estate Purchase Contract, on behalf of the Town of Enfield, for the sale of 92 Post Office Road to Windbrook Homes LLC.

BE IT FURTHER RESOLVED, that Christopher W. Bromson, Town Manager, or his designee, is authorized to sign all documents, including the deed, on behalf of the Town of Enfield, pertaining to the sale of the property to Windbrook Homes LLC, subject to review and approval by the Town Attorney.

Date Prepared December 11, 2020
Prepared By: Office of Community Development