



**AGENDA
ENFIELD TOWN COUNCIL
REGULAR MEETING**

**Monday, March 15, 2021
7:00 PM - Council Chambers**

<https://youtu.be/eY9KGci7o-8>

1. PRAYER – Joe Muller
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL.
4. FIRE EVACUATION ANNOUNCEMENT.
5. MINUTES OF PRECEDING MEETINGS.
 - Special Meeting - March 1, 2021
 - Regular Meeting – March 1, 2021
6. SPECIAL GUESTS.
7. PUBLIC COMMUNICATIONS AND PETITIONS. - Public will enter through Council Chamber doors in front of building.
8. COUNCILOR COMMUNICATIONS AND PETITIONS.
9. TOWN MANAGER REPORT AND COMMUNICATIONS.
 - Project and Activities Report
10. TOWN ATTORNEY REPORT AND COMMUNICATIONS.
11. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.
12. OLD BUSINESS.
 - A. Appointment(s) - Town Council Appointed.
 1. **Area 25 Cable Television Advisory Committee-** A Vacancy Exists Due to the Resignation of Stephen Moriarty (U) Expired 6/30/2014. Replacement Would be Until 6/30/2022. (Tabled 09/15/2014)
 2. **Connecticut Water Company Advisory Council Enfield Representatives-** A Vacancy Exist Due to a Resignation (R). Replacement Would be Until 01/01/2022. (Tabled 04/16/2012)

3. **Ethics Commission – Alternate** – A Vacancy Exists Due to the Resignation of Jason Casey (R). Replacement Would be Until 10/31/2021. (Tabled 03/02/2020)
4. **Enfield Beautification Committee** - A Vacancy Exists due to the Resignation of Jacob Nadeau (D). Replacement Would be Until 12/01/2022. (Tabled 10/19/2020)
5. **Ethics Commission** - The Term of Office of Philip Kober (U), Expired 10/31/2020. Reappointment or Replacement Would be Until 05/31/2022. (Tabled 11/09/2020)
6. **Ethics Commission** - The Term of Office of Carl Swenson (R), Expired 10/31/2020. Reappointment or Replacement Would be Until 05/31/2022. (Tabled 11/09/2020)
7. **Hazardville Water Company Advisory Council Enfield Representative** -The Term of Office of Scott Kaupin (R) Expired 01/01/2018. Replacement Would be Until 01/01/2022. (Tabled 01/16/2018)
8. **Hazardville Water Company Advisory Council Enfield Representative** -The Term of Office of Andrew Urbanowicz (U) Expired 01/01/2018. Replacement Would be Until 01/01/2022. (Tabled 01/16/2018)
9. **Historic District Commission - Alternate** - A Vacancy Exists due to the Resignation of Jacob Nadeau (D). Replacement Would be Until 08/21/2021. (Tabled 10/19/2020)
10. **Inland Wetland Watercourse Agency – Alternate**– A Vacancy Exists due to the regular Appointment of Robert Hendrickson (R). Replacement Would be Until 06/30/2021. (Tabled 11/09/2020)
11. **Inland Wetland Watercourse** – A Vacancy Exists Due to the Resignation of Robert Chagnon (R). Replacement Would be Until 06/30/2023.(Tabled 03/01/2021)
12. **Loan Review Committee (Alternate)** - The Term of Office of Anne Brislin (R), Expires 12/31/2016. Reappointment or Replacement Would be Until 12/31/2020. (Tabled 12/19/2016)
13. **Library Board of Trustees** – The Term of Office of Yvonne Wollenburg (U) Expires 12/31/2020. Reappointment or Replacement Would be Until 12/31/2023. (Tabled 01/04/2021)
14. **Library Board of Trustees** – The Term of Office of Giorgianna Tippo (D) Expires 12/31/2020. Reappointment or Replacement Would be Until 12/31/2023. (Tabled 01/04/2021)
15. **North Central Health Department Board of Directors Enfield Representative** - The Term of Office of Ken Nelson (R), Expired 06/30/2020. Reappointment of Replacement Would be Until 06/30/2023. (Tabled

11/09/2020)

- 16. Planning and Zoning Commission - Alternate**— A Vacancy Exists due to the Resignation of Dane Thorogood (R). Replacement Would be Until 12/31/2023. (Tabled 10/19/2020)
- 17. Planning and Zoning Commission** – A Vacancy Exists Due to the Resignation of Charles Ladd (D). Replacement Would be Until 12/21/2021. (Tabled 03/01/2021)
- 18. River Valley CT Central Regional Tourism District** –The Term of Office of William Hosley (R), Expired 06/30/2016. Reappointment or Replacement would be Until 06/30/2022. (Tabled 11/21/2016)

B. Appointment(s) - Town Manager Appointed/Council Approved.

- 1. Building Code Appeals Board** – A Vacancy Exist for Contractor (D), Expired 11/01/2004. Replacement Would be Until 11/01/2024. (Tabled 11/25/2004)
- 2. Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement Would be Until 11/01/2021. (Tabled 10/16/2006)
- 3. Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Howard Coro, (D). Replacement Would be Until 11/01/2023. (Tabled 2/04/2013)
- 4. Building Code Appeals Board**- The Term of Office of Gary Sullivan, (R) Engineer Expired on 11/01/2014. Reappointment or Replacement Would be Until 11/01/2024. (Tabled 11/17/2014)
- 5. Building Code Appeals Board** – The Term of Office of William Marr (D), Professional Engineer, Expired 11/01/2016. Reappointment or Replacement Would be Until 11/01/2021. (Tabled 11/21/2016)
- 6. Fair Rent Commission (Landlord)** – The Term of Office of Sam McGill (D) Expired 06/30/2008. Replacement Would be Until 06/30/2022.
- 7. Fair Rent Commission (Tenant)** – A Vacancy Exists Due to Member Kristina Schoen (U), No Longer a Resident. Replacement Would be Until 06/30/2021. (Tabled 06/19/2017)
- 8. Fair Rent Commission** - The Term of Office of Elizabeth Gillen (R), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2022. (Tabled 06/1818)
- 9. Fair Rent Commission** - The Term of Office of William Downs Sr. (U), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2022. (Tabled 06/1818)
- 10. Fair Rent Commission** - The Term of Office of Marlene Cintron-Kakluskas (R), Expires 06/30/2018. Reappointment or Replacement Would be Until

06/30/2022. (Tabled 06/18/18)

11. Fair Rent Commission - The Term of Office of Dorian Owens (U), Expires 06/30/2019. Reappointment or Replacement Would be Until 06/30/2021. (Tabled 06/17/2019)

12. Fair Rent Commission - The Term of Office of Dale Shambo (D), Expires 06/30/2019. Reappointment or Replacement Would be Until 06/30/2021. (Tabled 06/17/2019)

13. Housing Code Appeals Board (Alternate) - The Term of Office of Constance P. Harmon (R), Expired on 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)

14. Housing Code Appeals Board (Alternate) - The Term of Office of Lawrence P. Tracey, Jr. (R), Insurance, Expired 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)

15. Housing Code Appeals Board - The Term of Office of Karen Chadderton (D), Registered Nurse, Expired 05/01/2016. Reappointment or Replacement Would be Until 05/01/2021. (Tabled 05/16/2016)

16. Housing Code Appeals Board- The Term of Office of Paul Censki, Fire Marshal Expired 05/01/2017. Reappointment or Replacement Would be Until 05/01/2022. (Tabled 05/15/2017)

C. Appointment(s) - P & Z Commission Appointed- Council Approved.

D. Discussion/Resolution: MOU with Fire Districts for Collection and Distribution of Taxes. (Tabled 11/16/2020)

13. NEW BUSINESS.

A. Consent Agenda – Action.

B. Appointment(s)–Town Council Appointed.

C. Appointment(s) – Town Manager Appointed/Council Approved.

D. Appointment(s) - P & Z Commission Appointed- Council Approved.

14. ITEMS FOR DISCUSSION.

A. **Consent Agenda – Review.

B. Appointment(s) – Town Council Appointed.

C. Appointment(s) – Town Manager Appointed/Council Approved.

D. Appointment(s) – P & Z Commission Appointed- Council Approved.

- E. **Discussion/Resolution:** Request for Transfer of Funds for Community Development Rail Station Project \$57,681.
- F. **Discussion/Resolution:** Resolution Increasing Teacher Aides Hourly Pay Rate to \$1.30.
- G. **Discussion/Resolution:** Resolution Authorizing the Disposition of Town Owned Surplus Personal Property.
- H. **Discussion/Resolution:** Resolution to Amend Chapter 26, Article I, Section 26-35 Of the Code of Enfield Connecticut, EDC Membership.
- I. **Discussion/Resolution:** Resolution to set a Public Hearing in Order to Amend the Town of Enfield Tax Increment Financing Policy Regarding Structure.
- J. **Discussion/Resolution:** Resolution Referring the Proposed Redevelopment of Land Located at 124 North Maple Street to Planning and Zoning Commission.
- K. **Discussion/Resolution:** Resolution Referring the Proposed Redevelopment of Land Located at 558 Enfield Street, Lafayette Park, to Planning and Zoning Commission.
- L. **Discussion/Resolution:** Resolution Referring the Proposed Redevelopment of Land Located at 1010 Enfield Street to Planning and Zoning Commission.

15. MISCELLANEOUS.

16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

17. COUNCILOR COMMUNICATIONS.

18. ADJOURNMENT.

*** REMOVE FROM AGENDA**

**** MOVE TO MISCELLANEOUS**

***** WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT**

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, MARCH 1, 2021**

A Special Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, March 1, 2021. The meeting was called to order at 5:30 p.m.

ROLL-CALL – Present were Councilors Bosco, Cekala, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Sferrazza, Szewczak and Unghire. Councilor Riley was absent. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Sheila Bailey; Town Attorney, James Tallberg; Assistant Town Attorney, Mark Cerrato; Chief Technology Officer, Paul Russell; Director of Public Works, Donald Nunes; Deputy Director of Public Works, Jeffrey Leonowicz; Deputy Director of Economic & Community Development, Nelson Tereso; Director of Development Services, Lauren Whitten; Director of Finance, John Wilcox. Also present from Shipman & Goodwin, Attorney Andrew Davis

MOTION #5699 by Councilor Muller seconded by Councilor Unghire to go into Executive Session to discuss Real Estate Negotiations and Pending Litigation.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5699** adopted 11-0-0.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Ludwick at 5:31 p.m.

ROLL-CALL - Present were Councilors Bosco, Cekala, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Sferrazza, Szewczak and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Sheila Bailey; Town Attorney, James Tallberg; Assistant Town Attorney, Mark Cerrato; Chief Technology Officer, Paul Russell; Deputy Director of Economic & Community Development, Nelson Tereso; Director of Development Services, Lauren Whitten; Director of Finance, John Wilcox. Also present from Shipman & Goodwin, Attorney Andrew Davis

Chairman Ludwick reconvened the Special Meeting at 6:12 p.m. and stated during Executive Session the Council discussed Real Estate Negotiations and Pending Litigation with no action or votes being taken.

ROOFS 2021 PROPOSED REFERENDUM

Mr. Leonowicz stated all roofs have been surveyed, and quite a few roofs are in poor or marginal condition. He presented slides illustrating those roofs that are in good or poor condition and those

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, MARCH 1, 2021**

A Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, March 1, 2021. The meeting was called to order at 7:00 p.m.

PRAYER – The prayer was given by Councilor Mangini.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Bosco, Cekala, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Sferrazza, Szewczak and Unghire. Councilor Riley was absent. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Sheila Bailey; Town Attorney, James Tallberg; Chief Information Officer, Paul Russell; Director of Human Resources, Steve Bielenda; Deputy Director of Economic and Community Development, Nelson Tereso; Chief of Police, Alaric Fox; Director of Social Services, Cindy Guerreri; Director of Finance, John Wilcox; Director of Public Works, Donald Nunes.

Chairman Ludwick stated Councilor Riley is home celebrating her son's 10th birthday.

FIRE EVACUATION ANNOUNCEMENT

Chairman Ludwick made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #5701 by Councilor Mangini, seconded by Councilor Muller to accept the minutes of the February 16, 2021 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5701** adopted 10-0-0.

MOTION #5702 by Councilor Szewczak, seconded by Councilor Muller to accept the minutes of the February 16, 2021 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5702** adopted 10-0-0.

SPECIAL GUESTS

There were no special guests on this evening's agenda.

PUBLIC COMMUNICATIONS & PETITIONS

Peter Jonaitis, 3 Farmstead Circle

Stated originally someone on the Town Council wanted to condemn the attack at the U.S. Capitol on January 6, 2021 by supporters of then President Donald Trump. He noted the Town Council approved a resolution at the February 16th meeting against this attack and others and in support of local law enforcement. He stated he has no qualms with supporting local law enforcement. He noted he does have an issue with the Council signaling out the so-called attack on the Capitol and just inserting the words, “and others” into that resolution.

Mr. Jonaitis stated he does have a problem with the implied implication that President Trump’s speech and rhetoric caused, as one member of the Council used the word, “insurrection”. He acknowledged there was a riot, turmoil, chaos, mayhem, mob action, but saying this was an insurrection is ludicrous. He stated there was no attempt to overthrow the government, there was no armed attack with guns, tanks, molotov cocktails, taking hostages, or trying to dispose certain leaders with another group of leaders. He pointed out that is what an insurrection is. He noted insurrection is a revolt, rebellion, or terrorism.

He stated there were insurrections in this country prior to, during and after the American Revolution. He noted there was the Shay’s Rebellion in Massachusetts and the Whiskey Rebellion in Pennsylvania, and those were insurrections. He stated there were insurrections before, during and after the Civil War.

Mr. Jonaitis stated the claim that President Trump’s rhetoric and speech helped incite what happened is as disingenuous as saying what Al Sharpton, Maxine Waters, Nancy Pelosi, Chuck Schumer, Jerrold Nadler, Adam Schiff, Eric Swalwell, Kamala Harris, CNN, MSNBC, the Washington Post, the New York Times have been saying for the past four years had nothing to do with what happened on January 6th.

He noted this Council chose to insert the word, “other”. He stated if they want to condemn other unlawful acts, then they should mention some, i.e., Minneapolis, Seattle, Portland, New York City, Baltimore, St. Louis, Kenosha, Detroit, Rochester, and many more American cities. He stated they should also include Washington, DC prior to January 6th.

As concerns a Council member referring to the Capitol as sacred ground, he believes the only sacred ground being attacked this summer was people trying to go to churches.

Mr. Jonaitis stated because of time limits he will not elaborate on the influence of big tech, i.e., Facebook, Twitter, Google, and the part they played in creating a division amongst the American people.

He stated another member of the Council purports if people are unhappy with election results, the Constitution allows people, through the political process, to remedy the problem. He noted that is

true if the Speaker of the House and the majority leader of the Senate would follow the Constitution, as written, but they show no allegiance to the Constitution.

Mr. Jonaitis stated another member of the Council mentioned the use of a political stunt. He noted that is what is going on in Washington, DC now. He noted it is the culmination of a four-year political stunt by the Democratic leadership in Washington and their flock of sheep in the House and the Senate.

He paraphrased another member of the Council – “nobody should be okay with what happened in our Capitol”. He noted that is true, but then they should condemn what happened this summer in many cities across America, i.e., the throwing of frozen water bottles at the police, the shooting of fireworks at the police, confronting police officers in their faces and spewing them with filthy and racial remarks.

Robert Tkacz, Enfield, Connecticut

Stated the Town has totally neglected the air-handling systems, which are archaic. He noted they must be cleaned twice per year, and they need to be upgraded. He stated Massachusetts is upgrading air-handling systems in all their schools. He stated his belief upgrading these systems is more important than roofs and windows because this is the most important thing for the health and well-being of employees and people who visit all the town buildings. He noted air-handling should be a number one priority.

Mr. Tkacz stated the Town does not have money, and the State will be \$22 billion dollars in debt within a decade. He stated his belief the State cannot afford to pay out any money.

He stated the school enrollment is declining 100 students per year. He noted in 2010 there were 6,300 students, and now there are 4,900 students. He stated in the last five years, Kindergarten through Grade 2 is down 19% for students. He noted Grades 3 through 5 is down 10%. He feels funding is not being spent correctly.

Mr. Tkacz referred to Covid vaccinations and noted for Ages 75 and over, only 8% are fully vaccinated. He noted vaccinations should be age-based.

Mary Ann Turner, 7 Meadow Road

Stated many people in Enfield volunteer because they are willing to do so, and they want to help people. She noted another is the political volunteer, who may want to make a statement about their principles, ideals, or beliefs, and they want to share them. She stated they want to join a respective group that aligns with their values or political philosophy. She noted the next step is willingness – the willingness to try to be part of a solution and a willingness to give their time, energy, and money to step forward to fill a void that may be on the Town Council, Board of Education, or a board or commission. She noted these volunteers do not do this to be paid, but rather volunteers want to try and share their experience, they want to learn, and they are willing to be part of a group with diverse opinions. She stated in Enfield, to be on the Town Council or the Board of Education, the number one qualification is a willingness to step forward and volunteer. She noted the whole Town Council did this, and they did not come to the Town Council knowing what to expect, and they moved their way through the many policies, rules, budgets, and issues,

and they listened, learned, and worked together. She noted all parties come together for one outcome.

Ms. Turner stated Janet Cushman is a new volunteer for the Board of Education, who came willingly to be part of the group. She noted she is open-minded and has a wealth of experience, but her experience is different than others currently on the Board of Education, but it does not make her less qualified. She stated many people, who have sat on the Town Council in the past and those who will come in the future are made up of parents, retired people, college students, businesspeople, and stay-at-home caregivers, and they did not all have a robust resume for the job, but a willingness to say yes and give back to the Town of Enfield. She thanked the whole Town Council for their willingness to make Enfield a great place to live, and she appreciates their willingness to be kind and open-minded and hopeful to all the new people who will continue to volunteer and give their time to the Town of Enfield in their elected positions.

Elizabeth Davis, 201 North Maple Street

Ms. Davis thanked Councilor Sferrazza for speaking up at the last meeting. She referred to the resolution concerning the attack at the Capitol. She noted that is sacred ground, and it is where the country is run and where everything happens. She stated she heard from everyone all summer about their concerns about violence around the country. She noted waving a flag does not make someone a patriot, but defending this country certainly does. She stated no one has a right to kill anyone or burn things. She noted people are comparing riots that took place because people were dying because of the color of their skin to an insurrection at the Capitol to overturn an election that American people voted on. She pointed out it does not matter the political side, but rather it is an attack on the Capitol of the country. She thanked Councilor Cressotti for wanting to put forth this resolution, so the town could take a stance.

Chairman Ludwick invited speakers to speak a second time if they wished.

Elizabeth Davis, 201 North Maple Street

Thanked Councilors Cressotti, Cekala, Mangini for taking a stance concerning the Capitol attack.

Ms. Davis commended Councilor Cekala for bringing up credentials for someone serving on the Board of Education.

She stated this country is everything, and she takes great pride in it, and she feels that they should not compare the attack on the Capitol to anything else.

Gina Sullivan, 11 Spier Avenue

As concerns a previous speaker talking about the willingness to serve, Ms. Sullivan stated there is also a lot of the same willing people that have a big X on their back because they are not in the right place or liked by the right party or majority party. She noted this applies no matter what a person has done in the past, i.e., serving six years on a building committee for a high school, and they are suddenly not qualified or welcomed to be on a middle school building committee. She noted this not only applies to herself, but she has watched other people who may have owed \$50 in taxes, and that was used against them. She stated there are a lot of willing people, and a lot

of willing people of color. Ms. Sullivan stated for those people who have tried to apply for things and were willing, it did not quite work out. She feels the previous person's statement does not really hold a lot of water.

Peter Jonaitis, 3 Farmstead Circle

Stated to use the words of a member of this Council, there is absolutely nobody in this room that should be okay with the burning of buildings and city blocks, the destruction of businesses and livelihoods, the looting, the attacks on people with 2X4's, pipes, baseball bats, people being blind-sided by punches to the head, a group kicking defenseless people on the ground, etc.

He implored the Town Council to stay out of national politics. He noted hopefully what is said at these meetings will be remembered in November.

Mr. Jonaitis stated at the last meeting, a Council member stated, "he also applauds the Enfield Food Shelf for recently denying a donation from the Proud Boys, another right wing extremist group. He noted he is dismayed to think that charitable donations need to be in accordance with someone's political persuasion to give to those in need. He stated in the eyes of some, the Proud Boys are a right-wing extremist group, however, if that is the way someone feels, they should call out Antifa, Black Lives Matter(the organization, not the movement), the Cuban groups, the Marxist groups in this country, the Revolutionary groups, the Black Panthers, the Black Liberation Army, the Puerto Rican Separatist groups, the Southern Poverty Law Center, etc. He noted these are all extreme left groups.

COUNCILOR COMMUNICATIONS & PETITIONS

Councilor Bosco stated he did not serve in the military, but he wished that he did. He noted that does not make him love his country any less than someone who served. He stated it has been said that Washington is a hallowed place, and it is, but he did not hear any resolutions when the Supreme Court was stormed regarding Brett Kavanaugh. He noted he did not see any resolutions when people were jumping the fence at the White House, nor did he see any resolutions when they burned a church right across the street. He stated the Enfield Town Council does not belong in national politics, because they are all serving for the love of Enfield. He noted people must remember history, but the problem is that they are too busy erasing and not remembering history.

He questioned why a court could not investigate the incident of cases of ballots being pulled from under a table after the polling place closed. He pointed out it was not just frivolous things that people felt were wrong, and it should have gone to court where all the evidence on both sides could have been put out on the table. He noted they needed a real court to look at all the evidence, and then a lot of the frustration would have been quelled because perhaps there was no fraud, but this did not happen because it was not adjudicated. He stated he must accept Biden as his President because he does not have a choice in the matter, but these incidents should have been adjudicated, and the Supreme Court should have investigated this, but they did not. He noted if things are not adjudicated, there will be sour grapes on both sides. He noted they must make the best of things and they need to get together and stop arguing and pull together as a country to try and get ahead.

Councilor Bosco stated he is aware of a business in town that had 650 legitimate complaints, but it went on a Commissioner's desk and sat there for two and a half years, and the statute of limitation was two years. He noted this resulted in that person never having committed a crime because it was never adjudicated, and if they had looked at it, there would have been big fines and penalties. He noted in America, people are innocent until proven guilty.

Councilor Bosco stated he has been asked by a couple restaurants in town as to whether they will be extending the outside dining.

Councilor Hemmeler stated she was at the Annex receiving training, so she could volunteer for the vaccine clinic. She noted the Mayor, Town Manager and Town staff did a great job with this clinic.

She stated the State Legislature is considering several bills, which would change Connecticut in a very big way. She noted one is recreational marijuana. She stated medical marijuana is good medicine, and she support it, but this has nothing to do with that. She feels recreational marijuana is a mistake. She knows it is being used as tax revenue, but she feels the cost is too high. She stated at this time, people cannot be in public without a mask because of the virus, so it does not make sense to make recreational marijuana legal when there are so many health implications and problems associated with its use. She stated she did go onto the CDC website and learned that health wise, smoking marijuana is worse than cigarette smoke, edibles have the possibility of accidental poisoning, it effects brain health, short and long-term effects include memory, learning issues, attention, decision making, coordination, reaction time, mental health, and it causes anxiety, paranoia, depression, and in worst cases even psychosis. As concerns the public safety concerns with DUI, she noted there is not currently a test to prove or disprove that someone is under the influence. She stated some arguments would be that it is better than alcohol, but she disagrees. She noted the effect on children is huge because the law would be saying it is okay, and she believes it is a gateway drug. She stated her hope anyone listening will consider urging the State Legislature to reconsider legalizing recreation marijuana because she believes it is a mistake.

Councilor Cressotti thanked everyone who made comments during Public Communications.

He stated the Enfield Safe Harbor Warming Center will be open until March 27th. He commended Monica Wright for receiving a grant to house the homeless at a local motel in Enfield.

Councilor Cressotti stated everyone is concerned about residents' emotional well-being during this pandemic, including isolated residents. He urged people to check in on neighbors on occasion to see how they are doing.

He stated this afternoon he was notified that the Enfield High School Student Council is instituting a mental health initiative. He noted students are struggling with mental health during this pandemic, and there are students that are slipping through the cracks. He stated the Administration has noticed that the Student Council is asking businesses in town for donations for mental health care packages. He noted any business owner who would like to donate to this worthy cause can contact Ms. Dolan, Ms. Grout or Mr. Clark at Enfield High School. He stated they are looking for

things such as gift cards, gift certificates or gym memberships. He noted there is a lot of stress for students and families.

Councilor Szewczak thanked Mr. Bromson for reaching out to DEEP regarding the Scantic River Park. She noted the ten parking spots in that area are designed for passive recreation use.

She noted the vaccine clinic is a huge undertaking by Trinity Health, who has been a good partner to Enfield.

Councilor Szewczak spoke about the VAMS system and noted after people have registered, it can take two to four days to get a response back. She noted vaccine sites are opening all the time.

MOTION #5703 by Councilor Szewczak, seconded by Councilor Mangini to suspend the rules to address under Miscellaneous this evening Items 14 E, F, G, H, I, J, K, L and M.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5703** adopted 10-0-0.

Councilor Mangini thanked Town staff for the clinic that opened today. She noted it was impressive to see how well-organized things are. She thanked Town staff for their help with this clinic.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Bromson stated they had a good grand opening with the Trinity Health clinic at the Annex. He thanked Deb McCarthy, who worked very hard to help this clinic get up and running. He thanked Mark Gahr and Building & Grounds staff for their work for the clinic. He noted this is a permanent, mass vaccination center and 80 staff members will be there every day, and they asked if the Town would step up and commit to ten people per day. He thanked all the volunteers who stepped up to help. He noted this will be going on through June for five days per week. He stated this is being offered to Enfield residents, and up to 640 people per day can be vaccinated. He noted people must go onto VAMS to register for the vaccine.

He stated the Town has done maintenance on air handling systems, and they have been cleaned and upgraded, and this will be part of an on-going process. He noted there will be a schedule going forward to replace that equipment.

Mr. Bromson stated DEEP will be upgrading their enforcement at the Scantic River Park before Memorial Day. He noted DEEP will be coming to a meeting in May.

He stated the Water Pollution Control \$43 million dollar upgrade has been completed. He noted there will be a ribbon cutting on June 18th.

Mr. Bromson stated on March 15th, DOT will do a full presentation on the final design and engineering of the Enfield train platform.

He noted the Governor stated many restrictions on restaurants will be lifted. He noted the Town Attorney will be speaking about this.

Mr. Nunes stated the Eversource credit relating to the Water Pollution Control upgrade will be \$502,896.32, and that is just for their pumps and blowers. He noted they will also be receiving some incentives for their building envelope, pump station, headworks, and the HVAC systems. Mr. Bromson stated they will invest that credit towards other investments at the plant.

Ms. Purciello provided an update on the building consolidation plan. She noted many plans have been finalized. She noted work on the Enfield Express is scheduled to begin March 15th. She then reviewed some accomplishments that have taken place over the past week. She noted as of Thursday, February 25th, the Recreation Department has moved fully into the Annex, and the move was very successful. She stated Public Works and Buildings and Grounds did a remarkable job. She stated in addition, Buildings & Grounds finished the renovation at the Senior Center ahead of schedule for the Transportation Offices, and they moved in on February 26th. She pointed out this allows for locating all their transportation vehicles in one location, and it will streamline services for the Transportation Department. She thanked the Town Council for making this consolidation plan happen. She thanked Public Works and Buildings & Grounds for doing a fantastic job.

Ms. Purciello stated the Senior Center is partnering with the North Central District Health Department, and there will be a vaccination clinic at the Senior Center on Wednesday. She noted this is by appointment only with no walk-ins accepted. She noted they will be vaccinating 180 people and those slots have been filled. She thanked everyone involved for making this happen.

Mr. Bromson thanked Buildings & Grounds for all this work, and he pointed out they are still doing all the other work they are tasked to do.

He stated he loves working here and working with the Town Council. He noted he worked with Liz Davis, Mary Ann Turner, Gina Sullivan, and Bob Tkacz. He stated it is important they work together, and that is what makes this town great, and that is why he wants to stay here. He noted people are willing to come to these meetings and speak their piece, and Enfield is doing great things, and the residents are what makes this town great. He said God Bless Enfield residents. He noted he loves this town and its residents.

Mr. Bielenda stated it is going to be difficult to find a Town Manager that has the vision, energy, and business acumen as in Mr. Bromson. He noted Mr. Bromson is moving mountains, and you do not change a horse in mid-stream, and thankfully the Council recognizes they have a thoroughbred. He stated Mr. Bromson is going to stay here for at least one more year. He noted he spoke to the recruiter, and she said that makes a lot of sense because it is very difficult to hire a Town Manager right before a Town Council election, therefore, this is a good move in a lot of ways.

Chairman Ludwick referred to the vaccine clinic and noted the Town is working with a major healthcare system, Trinity Health of New England, and is part of the delivery of healthcare, which opens access to some people who may not have had it. He thanked the Town Manager and staff that helped make this happen.

Mr. Bromson stated no one could do this alone, and the Town has a great team.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Tallberg stated on Saturday, March 6th there will be a full-day seminar entitled, “Connecticut Land Use Law for Municipal Land Use Agencies, Boards and Commissions”. He noted it is specifically designed for the volunteers who serve on Enfield land use boards. He stated there will be 12 members from Enfield participating in this seminar.

Attorney Tallberg referred to Councilor Bosco’s comment about statute of limitations and noted for the past year any statute of limitation that was about to expire was suspended, and as of today, it is no longer suspended. He noted there are various groups getting ready for roll-backs, i.e., the Connecticut Association of Municipal Attorneys is looking at things like remote and hybrid meetings, and they are asking the Governor’s staff what will happen next because many agencies want to continue using either full remote or hybrid proceedings. He noted the Governor has a 50-page piece of legislation that has been proposed, and that legislation is specific to FOI changes to allow for these types of meetings to occur. He stated he has not yet seen one regarding restaurants, but he heard about things such as restaurants being allowed to sell liquor or drinks to go. He stated his belief there may be another piece of legislation that will address restaurants and try to keep some of the positive improvements that have come out as a silver lining of this pandemic. Councilor Bosco questioned if the Governor pulled that back, is there something Enfield could do on a year-to-year basis through Planning & Zoning to help businesses. Attorney Tallberg stated his office will research this and report back. He noted they made dramatic changes in most municipalities to allow outdoor dining. He stated if it is not something that is covered by Executive Order, perhaps it is something that can be run through the land use agencies.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Muller stated the JFK blue wing has been turned over to the school, and the teachers and students were moved in the week of February 14th. He noted work began in the white wing the week of February 14th and is ongoing. He stated classrooms and offices in the white wing were moved to other spaces. He noted work is underway in the black wing. He stated work is ongoing in the auditorium, library areas, cafeteria, and kitchen.

Councilor Bosco stated they had a meeting for the roads referendum, and they have some recommendations for some new direction on the roads. He noted they would like to change the way they are addressing some roads, i.e., if there is not an existing curb and it does not need a curb, just fix the road. He noted in this way, they can get more roads done.

OLD BUSINESS

All Old Business items remained tabled.

NEW BUSINESS

All New Business items remained on the agenda.

ITEMS FOR DISCUSSION

All items have been moved to Miscellaneous.

MISCELLANEOUS

RESOLUTION #5704 by Councilor Muller, seconded by Councilor Hemmeler.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Community Development		
	Laurel Park SC1904901 – Other		
	Professional Services	23376004-533900	\$175,000
FROM:	Community Development		
	Laurel Park SC1904901-Revenue	23376004-460005	\$175,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of February 19, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated Nelson Tereso applied for a grant through the State and was successful in getting \$175,000 for upgrades to the Enfield Housing Authority at Laurel Park, and this resolution is permitting him to expend the money. He noted the next resolution says it will be carried over if they do not complete the improvements until the next fiscal year.

Chairman Ludwick questioned when the work is scheduled. Mr. Tereso stated the Enfield Housing Authority is going out to bid this month, and the work will be started this spring and completed before the end of the summer.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5704** adopted 10-0-0.

RESOLUTION #5705 by Councilor Mangini, seconded by Councilor Muller.

RESOLVED, that the Finance Director is authorized to carry forward unspent funds from the Laurel Park Grant SC1904901 Fiscal Year 2020/21 Appropriations, Revenue and Expenditure accounts in Org code 23376004 into the next fiscal year until all monies are spent.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5705** adopted 9-0-0. Councilor Bosco absent at the vote.

RESOLUTION #5706 by Councilor Muller, seconded by Councilor Szewczak.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO: Community Development

CDBG COVID SC2004903-Other		
Professional Services	23376005-533900	\$218,748

FROM: Community Development

CDBG COVID SC2004903-Revenue	23376005-460005	\$218,748
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CERTIFICATION: I hereby certify that the above-stated funds are available as of February 19, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated this is a grant that Mr. Tereso was successful in receiving. He noted this is a pass-through to the Food Shelf to help offset the consequences of Covid.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5706** adopted 10-0-0.

RESOLUTION #5707 by Councilor Hemmeler, seconded by Councilor Mangini.

RESOLVED, that the Finance Director is authorized to carry forward unspent funds from the CDBG COVID Grant SC2004903 Fiscal year 2020/21 Appropriations, Revenue and Expenditure accounts in Org code 23376005 into the next fiscal year until all monies are spent.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5707** adopted 10-0-0.

RESOLUTION #5708 by Councilor Muller, seconded by Councilor Szewczak.

WHEREAS, the Enfield Police Department has a need to install and remove police equipment from police vehicles when the department acquires new vehicles, or when vehicles need repairs or are being decommissioned; and

WHEREAS, previously, the Enfield Police Department provided 3 new vehicles to MHQ in Middletown, CT and 3 vehicles to Competitive Service Solutions (CSS) in South Windsor, CT

and asked them to install the same equipment. They were each advised that they were competing against each other for quality of installation, reliability, timeliness, and professionalism. That the vehicles given to CSS were completed faster, and with no defects while the vehicles completed by MHQ took far longer and had to be returned to MHQ multiple times to repair basic installation errors, at least one issue with water entering the vehicle and shorting out equipment; and

WHEREAS, the Enfield Police Department has used CSS for over a decade and CSS is the only vendor with intimate knowledge of every vehicle in the police department's fleet. CSS has provided service above and beyond that seen with other vendors. CSS will come to the department to repair vehicles on site when necessary, does not have a delay in processing repairs and works well with Enfield's Fleet Maintenance Department. EPD staff can contact CSS after hours when necessary, and CSS is frequently available at a moment's notice. Furthermore, CSS only has one installer who knows our vehicles inside and out and has been recently certified to install the department's new AXON camera equipment. CSS has frequently come to Enfield Fleet Maintenance to remove useful equipment from heavily damaged vehicles that would otherwise need to be towed (at an expense to the town) for equipment removal; and

WHEREAS, travel time to MHQ is roughly 40 minutes (without traffic delays) while the drive to CSS is roughly 20 minutes. When making multiple trips for repairs and picking up new vehicles, that extra 40 minutes (round trip) can impact department staffing levels since we need to pull officers off their normal work to make these trips; and

WHEREAS, MHQ was awarded the State of Connecticut for such work. CSS bills at the same rate as State of Connecticut contracted price for such work.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Chapter V, Section 8, Paragraph (d) of the Enfield Town Charter, the Enfield Town Council does hereby determine that it is against the best interests of the Town to require competitive bidding for the installation and removal of equipment into and out of police vehicles.

Chief Fox stated CSS is an organization and an individual that they have a long-term relationship with that is valued, and CSS charges the state rate, but is not on the state contract. He stated they believe they are getting a superior product from CSS, adding in the proximity, and the fact that CSS makes house calls to the Police Department when needed. He requested the Council's favorable response to the resolution.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5708** adopted 10-0-0.

RESOLUTION #5709 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, on May 20, 2020 the Town of Enfield budget adopted a Total School Appropriation of \$71,691,866; and

WHEREAS, the adopted budget as amended included estimates of educational funding from the State of Connecticut for:

- Education Cost Sharing of \$28,768,258 (Account 10040000-413300); and

WHEREAS, the adopted budget of the State of Connecticut increased funding for Education Cost Sharing by \$417,656; and

WHEREAS, the Town of Enfield will receive a net increase of \$417,656 in educational funding from the State of Connecticut; and

WHEREAS, the Town of Enfield desires to increase the appropriation to the Town of Enfield Board of Education by the amount of \$417,656, which is the net increase in educational funding from the State of Connecticut.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Enfield hereby approves the \$417,656 increase in the Total School Appropriation to \$72,109,522.

BE IT FURTHER RESOLVED, the Town of Enfield adopted budget for Educational Cost Sharing (account 10040000-413300) will be increased by \$417,656.

Chairman Ludwick stated it was agreed that when they made the budget that if more money came in from the State for the ECS grant, the Town would simply pass that money through, and that is exactly what this is.

Councilor Bosco questioned what would happen if the State changed its mind at the last minute. Mr. Wilcox stated they would know in June, but if they waited that long, the BOE would not have any time to incorporate that into their budget. Chairman Ludwick clarified this relates to this year's budget, not next year's budget.

Councilor Bosco stated if the State were to short the Town \$100,000, would the BOE return that \$100,000. Mr. Wilcox stated once they increase the Board of Education budget, they cannot take that money back.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5709** adopted 10-0-0.

RESOLUTION #5710 by Councilor Mangini, seconded by Councilor Muller.

WHEREAS, the North Central Area Agency on Aging (NCAAA) provides several grants to the Town's Department of Social Services; and

WHEREAS, the Department of Social Services is in the process of submitting grant applications to the NCAAA for funds that will be available to the Town in Fiscal year 2021-22.

RESOLVED, that the Town Manager, Christopher W. Bromson, is authorized to sign and submit the grant applications and subsequent contracts, subject to review and approval by the Town

Attorney, in the name and on behalf of the Town of Enfield with the North Central Area Agency on Aging and to affix the Corporate Seal.

Ms. Guerreri stated this is a renewal application to continue the elderly services care coordinated system. She noted this will be year two of this new and improved system. She noted they received a little more funding than in previous years. She stated this has helped with their outreach to seniors, and they have been doing a tremendous amount of work. She noted interested people can make an appointment with Erin Tynan, Case Worker at Social Services at 110 High Street, and she can be reached at 860-253-6397.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5710** adopted 10-0-0.

RESOLUTION #5711 by Councilor Muller, seconded by Councilor Cressotti.

WHEREAS, the ONDCP and CDC have provided a grant opportunity to the Department of Social Services, Youth and Family Services Division, as an enhancement to the Drug Free Communities Grant; and

WHEREAS, Youth and Family Services is in the process of preparing an application for the above-referenced CARA Local Drug Crises Grant.

RESOLVED, that the Town Manager is authorized to sign and submit the CARA Local Drug Crisis Grant application and enter into and amend contractual instruments thereof in the name of and on behalf of the Town of Enfield.

Mr. Bromson stated this is a very aggressive grant, and the Town would be most fortunate if they can obtain it. He noted this is for five years, and it is to prevent opioid, methamphetamine, and prescription drug abuse in youths 12 to 18. He stated his belief this is a very worthy cause, and the Town could be awarded up to \$50,000 a year for five years.

Ms. Guerreri stated in their 2019 survey, 3.5% of youth reported misuse of prescription drugs during the last 30 days. She noted this places Enfield above the national threshold for being eligible to apply. She stated the good news is that the issue is not catastrophic, and this is an opportunity to stem the tide. She noted there is a perception that youth believe that use of prescription drugs is not harmful, and this would be able to provide a lot of education through social media, marketing, and campaigns around that issue. She stated the other target population around prevention would be with prescribing physicians to talk with them about the risk and harm of misused prescription medications. She pointed out this ties in well with the work done by the Enfield Together Coalition.

Chairman Ludwick questioned whether this is a new grant, and Ms. Guerreri stated this would be a new grant.

Chairman Ludwick commended Ms. Guerreri and her staff for understanding the mental health of students and what they have been going through by not being in school full-time and not being

able to do the sports or activities that they love to do full time, or not being able to see their friends as much as they use to.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5711** adopted 10-0-0.

RESOLUTION #5712 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, the Town Council and Board of Education suspended the Facility Use Policy for the use of schools and Town-owned facilities on September 21, 2020 by Resolution No. 5531 due to the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED, due to the lower rates of infection associated with the COVID-19 virus and availability of vaccinations, Resolution 5531 is repealed as of May 1, 2021.

IT IS FURTHER RESOLVED, the Town Council hereby restores the Facility Use Policy and use of Town-owned buildings for outside agencies as of May 1, 2021.

Mr. Bromson stated it is believed it would be safe to reopen if outside groups act in accordance with whatever guidelines that are in place. He noted as of today, they have reopened the Central Library and the Pearl Street Library is open by appointment. He stated they opened the Senior Center under a hybrid mode and Town Hall is still by appointment only, but will soon be open to the public. He stated his belief they are on a safe course.

Ms. Purciello stated they have been getting requests for use of facilities in the summer.

Chairman Ludwick stated that's great news.

Councilor Cekala questioned if the Town will require a written Covid policy from different organizations, or will it just be that they adhere to whatever the policy is at that time, which has been handed down from the State. Ms. Purciello stated her belief that is a discussion they will need to have to learn what the guidelines will be in May.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5712** adopted 10-0-0.

PUBLIC COMMUNICATIONS

There were no comments from the public.

COUNCILOR COMMUNICATIONS

There were no comments from the Council.

ADJOURNMENT

MOTION #5713 by Councilor Muller, seconded by Councilor Mangini to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5713** adopted 10-0-0, and the meeting stood adjourned at 8:40 p.m.

Respectfully submitted,

Sheila Bailey
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

roofs that still have plenty of service life remaining. He noted once they determine a roof is in fair condition, they should budget and plan for replacement since roofs are expensive. He stated once a roof is in marginal or poor condition, it has reached its useful life and should be replaced. He presented a graph, which illustrated the number of facilities and where those roofs fall within the excellent to poor condition index. He noted 14 facilities are approaching the poor to marginal rating condition.

He stated aside from new roofs at Henry Barnard School, Enfield High School and John F. Kennedy Middle School, there are still approximately 550,000 square feet of roof to address across the town, which is a very large amount of roofing. He explained roofing at non-school facilities is traditionally easier because municipal buildings are inherently smaller with an average roof size of 13,000 square feet, and the average school roof is about 72,000 square feet.

Mr. Leonowicz stated without a referendum, they would only be able to address roofs through CIP. He noted they are at a point where they need to look at multiple roof projects.

He stated the proposed 2021 roof referendum is \$13.6 million dollars with an estimated reimbursement from the State of \$5.8 million dollars. He pointed out this would replace 406,000 square feet of roof over Town of Enfield and Board of Education properties over a five-year period. He noted this would position the Town to invest for future roof replacements.

He listed those roofs in the order that they would be replaced:

- Parkman School-Phase I
- Public Safety Complex
- H.B. Stowe-Phase I
- Thomas Alcorn building
- Prudence Crandall School
- Enfield Street School
- Parkman School-Phase 2
- H.B. Stowe-Phase 2
- Enfield Annex

He explained the phased approach for Parkman and Stowe would allow for capitalizing on the state reimbursement.

He noted this strategy will only work if they continue with Hazardville Memorial and Eli Whitney roofs through CIP. He pointed out they started with the initial phase and that is under design and review and is moving forward. He stated this strategy will put elementary school roofs back in new condition, which will be a lot easier to manage.

He stated the potential State reimbursement of \$5.8 million dollars can be utilized to replace more roofs, which would extend the reach of the 2021 Roof Referendum. He noted the balance would be placed into a Capital Account for future roofing projects. He stated if they do not use the reimbursement toward reinvestment, they could use those funds to pay down the Roof Referendum 2021 debt.

Mr. Leonowicz provided a timeline of what needs to happen for this referendum to go to a vote in November.

Councilor Szewczak stated her understanding the Alcorn building may be eligible for a partial reimbursement because the Board of Education is located there, and that building has never been turned over to the Town. She noted whatever happens this June as concerns what the reimbursement will be, that will be locked in for the whole five years. She stated they did send to Green Bank the Henry Barnard Roof, and they provided them a timetable of what they are expecting for roofing. She noted they must look for other ways to lower the carbon footprint.

Councilor Cekala stated the Joint Facilities Committee has worked a long time on this, and they have had a lot of good discussion on what should be involved, what kinds of numbers would be palatable, how many Town buildings versus School buildings should be included, and they feel this presentation and what is being put forward is the best option. She pointed out it addresses school and town buildings, and it is a good reimbursement rate. She feels this is a number that will fly with the public. She stressed the importance of educating the public about this referendum, so it is known exactly what the Town is trying to do, how long it will take and that it will cost a lot more money if they do these projects in phases instead of a referendum. She voiced her support of the proposed referendum, and she believes the Joint Facilities Committee did a great job with this.

Councilor Cressotti stated his belief the Joint Facilities Committee has done a fantastic job in prioritizing the roofs that need to be done. He commended Mr. Leonowicz and Mr. Nunes for their research in these projects. He stated his belief the Town did not have a roof plan for taking care of roofs every five years. He noted there is now a vision with this referendum. He agreed with Councilor Cekala in that education about this referendum is very important. He voiced his support of this project, and he commended DPW for their hard work on this plan.

Councilor Muller questioned if this will be on the Town Manager's page as well, and Mr. Bromson noted they will put this out tomorrow. He agreed education is an integral component. He stated they are already working with media as to how to get information out to the public. He noted they will have a booth with an informational exhibit on this topic at the Farmers' Market. He stated they will reach out to Bond Counsel tomorrow, and Bond Counsel will educate them about what they can say and how they can say it, so they can educate the public. He noted they will look at other ways, through social media, to get information out about this referendum. He stated his belief the public will support it when they understand the plan. He noted the road referendum has been successful because people understand it. He noted there is hopeful news coming from the State regarding Covid relief funding.

Mr. Bromson thanked the Joint Facilities Committee and DPW staff for their hard work.

Chairman Ludwick suggested perhaps they could look at roofing projects as they do road projects every five years. Mr. Bromson noted they can get 30 years out of roofs, but roads receive a lot of wear and tear and there are a lot more roads than roofs.

MOTION #5700 by Councilor Muller, seconded by Councilor Mangini to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5700** adopted 11-0-0, and the meeting stood adjourned at 6:50 p.m.

Respectfully submitted,

Sheila Bailey
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Town Council



TOWN OF ENFIELD

TO: Enfield Town Council
FROM: Christopher W. Bromson, Town Manager
DATE: March 15, 2021
RE: Projects & Activities Report (PAR)
CC: Town Direct Reports

The following is a summary of activities and their progress over the last three weeks.

TOWN MANAGER:

Enfield Train Station: The Town Manager's office has had numerous meetings over the past few months with the CT Department of Transportation regarding the design and construction of the Enfield Train Station. The CT Department of Transportation will be joining the Town Council meeting on Monday, March 15th, to discuss the timeline and plans for the station.

Budget Development: The Town Manager, Director of Finance, and Assistant Town Manager have met with Department Directors to begin to formulate the annual operating and capital budget for the upcoming fiscal year beginning July 1. Further budget meetings will continue throughout the month.

COVID-19: The Town Manager continues to meet on a weekly basis with representatives from surrounding communities, Enfield Public Schools, and the North Central District Health Department to stay up to date on the COVID-19 virus. The mass clinic at the Enfield Annex, in partnership with Trinity Health Care of New England, continues to vaccinate hundreds of eligible adults daily.

LIBRARY SERVICES:

Library:

Library Services & Programming:

- As COVID-19 numbers continue to improve in our area, combined with the vaccination schedules, the Central Library is lifting its "appointments only" status, effective March 1. Due to the small size of the branch, the Pearl Street Library will remain appointments only at this time.
- We are continuing to expand our online offerings for residents:



TOWN OF ENFIELD

- Enfield Public Library patrons can now use the SimplyE app to check out more eBooks from eGo - the Connecticut State Library's eBook collection. SimplyE is available on Android and iOS. With your library card, it's easier than ever to choose from more than 25,000 e-books. Gain access to digital resources for all ages, including e-books and audiobooks.
- Beginning April 1, Enfield library patrons will have digital access to thousands of local news sources from around the country through NewsBank. Local newspapers include the Springfield Republican and the Journal Inquirer, which will complement our current coverage of the Enfield/Thompsonville Press and Hartford Courant.

Staff News:

- Anne Saylor, Technical Processor, retired in December, after more than 25 years with the Town.
- Branch Librarian, Kristen Massetti, transferred to Technical Processor on January 2.
- Aimee Sixt, Library Page, was promoted to Branch Librarian and starts in her new role on March 8.

Recreation:

THE RECREATION DIVISION HAS MOVED TO THE ENFIELD ANNEX, LOCATED AT 124 NORTH MAPLE STREET. Our office is open Monday – Friday, 8:00 AM – 4:00 PM and can be accessed via door 1. The new location provides ample parking, a welcoming office area and expanded space for programming. Division staff look forward to greeting residents in this new space over the coming months.

Information on all programs can be found on the Recreation homepage. Visit www.enfield-ct.gov/recreation for complete details.

Senior Center:

The Senior Center is planning to open on a hybrid model starting on April 5. Programs will be offered virtually and in person. Hybrid programs will consist of 8 exercise programs and 5 craft programs per month. Hybrid programming will offer participants to attend programming in person or via Zoom from home. In person programming will consist of Billiards, Wii Bowling, computer classes, knitting and crafting workshops. Registration for virtual and in person programming will begin on Monday, March 22 at 8:30 am for Residents and Monday, March 29 at 8:30 am for Non-Residents. Prime Fitness will also reopen for participants wanting to exercise in our fitness facility. All COVID guidelines will be in place and spaces will be limited.

TOWN CLERK:

Staff Changes – Administrative Clerk Colleen Reidy accepted a position in the Tax Department on February 16, 2021. The Town Clerk's office welcomed Diane Cassano to the team on March 1, 2021. Prior to accepting her new position, Diane served as one of our part-time receptionists.



TOWN OF ENFIELD

The number of land record recordings filed in our office continues to surpass last year's numbers due to record sales and home re-financing. As of the beginning of March, recording fees collected year-to-date have already exceeded fees collected for FY 2020.

POLICE:

On February 22, 2021, Chief Alaric J. Fox met with the Ujima African American Alliance to discuss matters of their concern, with an emphasis on questions as to Enfield's crime rate, community involvement in crime reduction, mental health issues within the community, protective custody situations, enforcement approaches/mindsets toward non-mark-wearing individuals, and the role of the School Resource Officers in the Enfield Public School System.

On March 2, 2021, Chief Alaric J. Fox provided testimony, as requested by State Representative Carol Hall, before the Connecticut General Assembly Public Safety subcommittee, in support of House Bill No. 5583, *An Act Concerning Emergency Intervention by a Police Officer When a Person Suffers an Overdose*. Please Note: Testimony offered was in support of this bill, a position that has been endorsed, in long-standing, by the Town Council.

In March 2021 the Enfield Police Department command staff began the preparatory steps toward the initiation of every-three-years steroid testing of all sworn police personnel, and every-five year psychological testing of all sworn police personnel, as required under Connecticut's "police accountability legislation."

DEVELOPMENT SERVICES:

- The Town Attorney held a virtual workshop with the ZBA and staff to discuss procedures and legal opinions regarding variances, dealers/repairer's licenses, and non-conforming uses.
- The Town Attorney held a Meeting of Chairs with the chair of IWWA, ZBA and PZC, along with Planning staff to discuss general operating procedures and policies.
- The Historic District Commission held their kickoff meeting for the development of the Historic District Handbook. See [Certified Local Government Grants \(\\$70,000 below\)](#)
- The Director of Development Services attended a workshop to discuss the potential of new funding from CRCOG for the furtherance of the 1998 TOD studies. The intent is to re-look at ways to accelerate the TOD studies in place. New Market studies are the focus, and each town would be able to select the area(s) that a study would most benefit within their TOD. More to come if this is funded.
- The POCD public survey was finalized on Feb 28, 2021. Survey results are forthcoming.
- Plans are moving ahead to fund raise for and develop the new community gardens at Alcorn, Green Manor, and Lafayette Parks. We have already had repeat gardeners sign up for beds planted in the last year.
- The Sunday Farmers Market is slated to begin on Sunday, June 6, 2021.



TOWN OF ENFIELD

Planning & Zoning Division

Plan of Conservation & Development – The Town has contracted with Goman + York to update the Plan of Conservation & Development. To date, a kick-off meeting has been held with the PZC, a community survey has been circulated, and creation of the steering committee is nearly completed. The consultant attended the Planning & Zoning Commission meeting of March 11, 2021 to discuss Chapters 1 and 2.

Zoning Regulation Update – The same consultant is under contract to update the Town of Enfield Zoning Regulations. This will require a comprehensive review of the regulations. The ultimate goal of updating the zoning regulations concurrently with the Plan of Conservation & Development is to end up with a regulation document which makes the development permitting process as user friendly as possible while also supporting the goals of the POCD and economic development in general. The consultant has met with the Planning & Zoning Commission to discuss allowable uses within the residential, business, and industrial zones.

Permitting Software Change – The Town has contracted with OpenGov to upgrade the permitting software used in Town by various Departments, but most of all by the Building and Planning Departments. Each Department has been working with OpenGov staff to create permitting templates each week with a “go live” goal of April 1, 2021. The goal of upgrading the permitting software is to create a user-friendly online approach to filing applications for permits in Town.

Staff Changes – Assistant Town Planner Savannah-Nicole Villalba resigned her position with the Town of Enfield to take a new position with the City of Hartford. The process of hiring a new Assistant Town Planner is under way.

Pending/Approved Commission Applications

137 Hazard Avenue – The owners of the Enfield Professional Park requested a change to the zoning regulations to allow personal services to be located in the Business Professional Zone. The owners of the property felt this change would help them fill more vacant tenant spaces. Personal Services include hair/nail salons and barber shops, spas, massage therapy, pet grooming, etc. The request was approved by the Planning & Zoning Commission and there has already been an approval for a new salon to open.

359 Hazard Avenue (former Hazardville Daycare) – The owner of the former Hazardville Daycare building would like to adaptively reuse the building for mixed-use business and residential. They requested a change to the zoning regulations to allow these uses with a Planned Design Special Permit in the Hazardville Design District only. This request was recently approved by the Planning & Zoning Commission. We are awaiting an application for a Planned Design Special Permit.

135 FRESHWATER BOULEVARD – The company Mobile Mini Solutions was approved to be located at 135 Freshwater Boulevard with a new 5,040 square foot building and proposed outdoor stacking of the company storage container inventory. The Planning & Zoning Commission limited the number of stacked containers to two containers tall. The applicants



TOWN OF ENFIELD

came back with a request to change the condition to allow three stacked containers instead. The request was approved. Planning staff are awaiting final plans and bonds to be filed.

90 ELM STREET – In 2019, the Planning & Zoning Commission approved the subdivision of the mall property at 90 Elm Street. There were 13 parcels total approved. In 2020, after Namdar acquired the Macy's property, the Planning & Zoning Commission approved three more parcels. There are now 16 current parcels. One of those parcels, located between the Hannoush building and the east driveway/Mobil gas station, is under contract for purchase by a company who would like to build a car wash there. Car washes are not allowed in the Business Regional Zone, so a proposed zone change application is pending before the Planning & Zoning Commission to change the zoning of the property to Business General. This parcel would still be subject to the Easements, Covenants, Conditions and Restrictions agreement even after the property is purchased.

710-718 ENFIELD STREET – The former Porcello's properties were recently approved by the Planning & Zoning Commission and the Zoning Board of Appeals for another repair garage and used car dealership to open. Planning staff are waiting on the final plans and K-7 DMV form to sign off on.

79-81 ENFIELD STREET & 4 WILLARD DRIVE – The Zoning Board of Appeals approved a new vehicle repair garage to be located where the former Interstate Tire and Brake Stores and subsequent U-Haul facility was located.

1010 ENFIELD STREET – The Planning & Zoning Commission granted administrative approval for a proposed basketball court at the Alcorn School.

232 PEARL STREET – An administrative approval was granted to allow a new playground to be located at St. Bernard's School.

Economic & Community Development:

2019 Community Development Block Grant (\$250,000): The Enfield Housing Authority is going out to bid for the electrical upgrades at Laurel Park this month. The work consists of new electrical overhead service wiring, new electrical meters and new electrical power panel for up to 80 residential living units located within Laurel Park. Work is scheduled to be completed within 90 days of issuing the notice to proceed.

2020 Community Development Block Grant (\$218,748): This grant was awarded to provide food, household supplies, equipment, and materials to Enfield Food Shelf in response to the consequences of COVID-19. The grant contract has been executed by the Town. The Office of Community Development (OCD) is currently working with the Food Shelf on their first requisition for payment to cover the expenses they have incurred since March of 2020 because of the pandemic. The Food Shelf will also be upgrading the existing HVAC system facility as part of this project to improve air filtering which will assist in preventing the spread of COVID-19.

2021 Community Development Block Grant (Up to \$1,000,000): The OCD is in the process of selecting a Certified CDBG Consultant to prepare a 2021 CDBG Application for up to



TOWN OF ENFIELD

\$1,000,000 in order to assist the Enfield Housing Authority with the redevelopment of their Enfield Manor Elderly/Disabled Affordable Housing Complex. The selected consultant will prepare the CDBG application at no cost to the Town and if the grant is awarded their administrative fee of \$18,000 would be expended from grant. The overall project is to replace all existing structures containing 80 units of housing, with two new three-story buildings that will have 99 units in total. The CDBG Grant will be utilized to fund the site improvements (Streets, Sidewalks, Parking, Sewer, etc.) would be removed, replaced, and upgraded.

Certified Local Government Grants (\$70,000): The Town is in the process of receiving the State's approval for its nomination of 33 North River Street on the National Register of Historic Places once the CT SHPO issues their approval on 3/26/21, the nomination will be issued to the National Park services for final approval. The OCD is also currently working with the Enfield Historic District Commission on creating handbook which will provide design guidelines and updated regulations for the Enfield Street Historic District. A kick-off meeting was held on 2/17/21. The consultant hired to prepare this handbook provided an overview to the Enfield Historic District Commission and its property owners as to why design guidelines and standards are needed and the types of exterior features which require a Certificate of Appropriateness. The handbook is scheduled to be completed this year.

2021 CT DECD Municipal Brownfield Grant Application (up to \$200,000): The OCD is in the process of applying for 2 grants for up to \$200,000 to complete the to complete the environmental investigations at the Strand Theater and Levitz Property on North River Street before remediation and demolition can take place in these properties. The grants are scheduled to be awarded this summer.

98 Prospect Street Brownfield Grant (\$550,000): The OCD has received the final site plan from Kelly Fradet for 98 Prospect Street which is currently being review by the town's environmental consultant who is responsible in getting this environmental clean-up out to bid this year. The redevelopment plan, which consists of a paved bituminous concrete area which will act as an environmental cap from the contaminated soil that will be allowed to remain on-site. Kelly Fradet will be utilizing this area for the storage of building materials to expand their business operations here in Enfield. Final site plan approval is scheduled to take place this spring.

CRCOG Enfield Square Traffic Impact Study Grant (\$216,570): The study will aid in correcting traffic congestion and promote economic development in the corridors surrounding the Enfield Square Mall. The kick-off meeting for this study is taking place on March 10th.

Building Services:

- **39 Hazard Ave.** (\$1,269,000 Construction Value) New 3 tenant building/ rebuild
- **37 Bacon Road** SPFD MEP work as part of their addition (\$750,000 CV)
- **100 Printshop** Lego is doing about \$200,000 worth of work
- **10 Hazard Ave.** Shell permit for Burlington Coat issued (\$610,000 CV)
- **25 Hazard Ave.** AAA finally issued after 2 years and several reviews (\$1,800,000 CV)
- **16 Crescent Beach** - 1 new home shell (\$250,000 CV)
- **14 Residential addresses** - About \$418,000 (CV) in miscellaneous Rooftop PV panels



TOWN OF ENFIELD

- 10 Lego Way Phase 2 - \$69,000 in electrical work
- 1 House Foundation replacement

About \$92,000 in revenue for the month with 51 Building permits, 29 electrical permits, 28 HVAC permits, and 14 plumbing permits for a total of 122 permits for the month. (About \$5.6 million in construction value).

About 300 inspections performed in approximately 19 working days.

EMS:

In February 2021, EMS responded to 554 calls for service; mutual aid was needed for 24 responses and mutual aid was provided to surrounding communities 11 times. Additionally, Enfield EMS has been participating in the vaccination clinics held at the Senior Center, performing post-administration monitoring/evaluations.

The department's latest ambulance re-mount has been completed and was delivered to EMS during the first week of March. It will undergo inspection from the Department of Public Health; it is predicted that the vehicle will be "road ready" in April.

Enfield EMS was recognized by Baystate Medical Center for excellent cardiac care, leading to a new record for timely Cardiac Catheterization treatment. EMS staff Robert Lowe, Bobby Velletri, and Gustavo Boldrine were responsible for the quick recognition and treatment leading to a good patient outcome.

INFORMATION TECHNOLOGY:

Due to COVID-19, the Town and the IT Department initiated technological changes to adapt to the new "Remote Worker" environment.

- IT increased network security allowing remote workers access to all network resources in a safe, efficient manner. We have put services in place to recognize and respond to malware as quickly as industry allows. Laptops and cell phones were dispatched to staff members to keep them connected and productive, enabling the Town business to continue running smoothly and efficiently.
- IT deployed Teams and HDMeeting virtual communication applications to keep employees connected remotely to ensure business continuity. Many used HD Meeting as a means to allow Council, Boards, and Commissions to continue meetings safely and consistently.
- IT has transitioned from paper files to electronic files for Munis, including invoices, purchase order approvals, requisitions, etc. Files and folders are easily found, retrievable and secure on SharePoint, making all files available to everyone at all times and more secure.



TOWN OF ENFIELD

SOCIAL SERVICES:

Adult & Community Services:

Over the course of 5 weeks, the Adult & Community staff collectively assisted nearly 300 residents ages 65+ with navigating the VAMs enrollment, registration, and appointment setting for vaccines. This was done in coordination with Commission on Aging volunteers.

20 homeowner Circuit Breaker applications and 5 Veteran's applications were completed. Worked in collaboration with the co-located Community Renewal Team, energy assistance worker to ensure that all services were in place to help lower heating cost for eligible residents and completed 5 Operation Fuel applications.

The Elderly Services Care Coordinator (ESCC) responded to 3 EMS and PD referrals, one of which resulted in a co-response home visit to ensure the mental and physical wellbeing of a client, as well as ensuring the client had food in the home. The ESCC is working on the grant reapplication for the NCAAA to sustain the Enfield CARES service system.

The Food & Nutrition Manager has worked in collaboration with the Enfield Housing Authority's Mark Twain Congregate Living meal program, CRT, and the Enfield Child Development Center to identify needs and create efficiencies, while ensuring for high quality and adherence to the licensing requirements with the North Central Health District.

Enfield Child Development Center:

The Enfield Child Development Center is currently serving 153 children and looking forward to increasing those numbers as we expand our hours 4 days a week beginning March 22nd when the school age children return to school 4 days a week. We recently had the Human Resource Center Director, Steve Bielenda, participate via zoom for "Read Across America Day". He read Green Eggs and Ham to one of our preschool classrooms, as he has done in the past in person, but this year it was done virtually.

Family Resource Center:

Our "Virtual Learning through Playgroups" for children under age five and a parent/caregiver have been meeting weekly with 31 adults and 41 children attending during the month of February. Families received kits of books and materials to use at home to increase their engagement.

The FRC playground at our Stowe site will be resurfaced and outfitted with some new outdoor play equipment thanks to our funding from the LEGO Community Fund US. We are looking forward to resuming our in-person Learning through Playgroups outdoors once this work is complete in April.

The FRC continues to implement the two new grants we received this year. Our grant from Prevent Child Abuse CT has allowed us to develop a relationship with Pioneer Valley Pediatrics and provide two sessions of the 8-week virtual Circle of Security Parenting series and two monthly follow-up groups to 10 patients of the practice. This work will continue through September 2021. Our funding from the Office of Early Childhood for the Enfield Regional Family



TOWN OF ENFIELD

Child Care Network HUB is providing support and resources to 73 family childcare providers including professional development trainings, educational materials to use in their programs, and support in running their businesses.

Transportation:

ENFIELD TRANSIT HAS SUCCESSFULLY MOVED FROM 110 HIGH ST. TO THEIR NEW LOCATION AT THE ENFIELD SENIOR CENTER, 299 ELM STREET.

Enfield Magic Carpet

- Blue line is running Monday – Friday 7am - 10pm & Saturday 7am - 7pm
- Yellow line is running Monday- Friday 7am - 7pm
- The total passengers for February were 1,331

Enfield Dial-A-Ride

- There were 301 riders for a total of 602 trips to doctor appointments, grocery shopping and other essential needs.

Youth & Family Services:

February - “Improving the Health & Wellness of Adolescents”

In collaboration with our community partners, we have found ways to improve social integration and mental health support fostering healthy outcomes for adolescents, including:

Partnered with Enfield High School to serve 116 students in grade improvement and mental health support. Out of the 116 students enrolled, 68 students at the high school successfully improved their grades. YFS social workers connected with 42 parents and students to provide mental health services and resources.

Since COVID, referrals to behavioral health services have drastically declined, raising concerns in the community on how to identify and support an adolescent who may be struggling with a mental health challenge. With a concerted effort by Enfield Public Schools, YFS social workers, and School Resource Officers, home visiting and phone support was provided to 88 families and students providing wellness checks and handing out information on mental health services. Emergency Mobile Psychiatric Services (EMPS) for Children recently reported 80% of referrals were from parents and youth demonstrating the success of the effort. Even though overall number of referrals to behavioral health services are down, the youth referred to mental health services had more severe symptoms and needed intensive services and/or hospitalization. To support critical socialization for improved mental health, the Youth Center is now offering time in the gym for activities like dodgeball and basketball, all while practicing COVID safeguards. The Center will continue to align with the CIAC rules and the Enfield Board of Education as guidelines are updated.

Partnered with JFK to provide an in-person classroom at Lamagna for 10 students. All 10 students showed an improvement in grades and overall improvement in self-esteem and connection to others.



TOWN OF ENFIELD

Comments from a student from the JFK program: *I like being at the Lamagna Center because I have been able to achieve honors and even High Honors! I feel like I've reached new heights in my education. I've learned a lot by being at the program. I've made new friends which I'm very grateful for, and we have tons of fun here at the center. I LOVE this center.*

A parent commented on the JFK program: *The Lamagna Center has been a game changer for my family. Because we've had the support here at the center my son has been able to stay on track and push himself academically! He's even made High Honors! This program is incredibly structured, and this is exactly what we needed. The staff here have been so understanding and supportive. I truly cannot say enough about the Lamagna Center and the staff.*

PUBLIC WORKS:

Engineering:

ROADS 2021 Referendum:

Engineering staff have been working on developing a new five year \$25M road referendum program street list and a new five year \$30M road referendum program street list. After meeting with DPW Subcommittee, Engineering responded to their request for the worst PCI 0-60 street list. Engineering Staff is also working on updating the pavement inventory database, based on the work that has occurred since the 2018 consultant road condition survey.

Alcorn School Basketball Court:

Engineering staff have been working on the plans and specifications for Alcorn School basketball court. Engineering has also compiled and submitted a site modification application to PZC, which is scheduled to meet on March 11, 2020.

Freshwater Dam:

Engineering staff have met with DEEP and the design consultant for a pre-application meeting. Engineering staff are working with the design consultant for the regulatory permitting.

Lafayette Park Basketball Court Replacement:

Engineering staff have been working on the plans and specifications for Lafayette Park basketball court replacement.

Orlando Drive Culvert:

Engineering staff have been working with the design consultant and Office of the Town Attorney in acquisition of three easements for the culvert project. Engineering staff is also working with the design consultant on the regulatory permitting.

South River St. Bridge:

Engineering staff have been working with the design consultant and the Office of the Town Attorney in acquisition of the easements for this bridge replacement project.

Building and Grounds:

Field Preparation:

Field groomers and mowers are being serviced for the spring. Fields are being prepared for outdoor sports and activities.

PD Armory:

Custom cabinets and millwork were built and installed for the PD's armory.

Signs:



TOWN OF ENFIELD

Signs are being refurbished across Town parks and facilities. To date the following have been completed: DPW Complex, Whit Acres Park, Brainard Park, Green Manor Park, and Hazardville Playground.

Facilities Consolidation:

Work is underway at the Annex for both B&G and E-TV's new locations. The old locker rooms have been cleared out, along with other spaces for B&G, and design documents are being drafted. E-TV's new space is being cleared out for their move into the former home economics area.

Admin:

Stowe Restrooms:

The project is nearing the completion of construction documentation with the architect. Review for publication of an RFP will be next.

Alcorn and Stowe Boilers:

An RFP is issued for the replacement of boilers and bid walk to occur on March 13, 2021 with the opening on March 23, 2021.

EPD UST:

The PD's gasoline tank has been successfully removed and site restored per CT DEEP requirements. The parking lot where the activities occurred will be patched this April completing the project. All fueling activity is now occurring at DPW.

Facilities Consolidation:

Architects have been awarded for design and construction documents to renovate Alcorn for Youth and Social Services and Annex for B&G. Documentation is being finalized to support the construction schedule and permitting.

Highway:

We had 6 snow and ice events where we treated and plowed streets. Worked on repairs to the Transfer Station cap along with tree clearing around the perimeter of the former landfill. Highway is currently prepping for street sweeping that starts April 5, 2021.

RRM:

RRM staff assisted B&G with moving and hauling debris for the consolidation project on Fridays and will continue to do so until yard waste is started.

WPC:

WPC Facility Upgrade Status:

The construction project is close to being substantially complete, we have moved onto punch list items. The return activated pumps seals have failed; it has been determined that they are under warranty. Repairs are underway however this will be a timely process as the pumps need to be sent out to a specialty repair shop and only one pump can be taken offline at a time.

WPC Status:

We are scheduled to optimize operations of the dewatering sludge process system this month. The odor control bio-tower is being inoculated with fresh bacteria, a four to six-week process.

Grape Brook Status Update:

DPC engineering during the week of March 8, 2021, we will submit a detailed schedule showing the remaining design and permitting task and an updated opinion of probable project cost.



TOWN OF ENFIELD

During the week of March 15, 2021, we will submit updated draft plans for the overall project with a March 31, 2021 design completion milestone.

Collection System:

We are in the process of inspecting and cleaning the siphon chambers.

McCarthy, Debra

From: noreply@civicplus.com
Sent: Friday, March 5, 2021 9:38 AM
To: McCarthy, Debra
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

External Email: Use Caution when opening attachments or clicking links.

Application for Vacancy on Boards, Agencies & Commissions

Date	3/5/2021
First and Last Name	Michala Schupp
Address	11 Edward st
City	Enfield
State	Connecticut
Zip	06082
Phone Number	7573007976
Second Phone:	7573007976
Email	Mschupp1219@gmail.com
Occupation	Data Analyst
Occupation Phone Number	<i>Field not completed.</i>
Party Affiliation	Libertarian
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Enfield Beautification
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	I am passionate about the town of Enfield. I grew up in this town and am raising my children in this town. Making Enfield a safe, beautiful, and desirable place to live benefits every single one of us.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere?

No

If so, please state name of board, commission or agency and time served:

Field not completed.

If this is a reappointment, please list the number of meetings attended during the last 12 months:

Field not completed.

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

Yes

Email not displaying correctly? [View it in your browser.](#)

McCarthy, Debra

From: noreply@civicplus.com
Sent: Monday, March 8, 2021 4:08 PM
To: McCarthy, Debra
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

External Email: Use Caution when opening attachments or clicking links.

Application for Vacancy on Boards, Agencies & Commissions

Date	3/8/2021
First and Last Name	John Petronella
Address	7 Charnley Rd.
City	Enfield
State	CT
Zip	06082
Phone Number	8606276870
Second Phone:	8606276870
Email	j.petronella@enfieldbuilders.com
Occupation	Contractor
Occupation Phone Number	8606276870
Party Affiliation	Democrat
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Planning & Zoning Commission
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	Alternate member seeking regular seat

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere?

Yes

If so, please state name of board, commission or agency and time served:

Planning and Zoning

If this is a reappointment, please list the number of meetings attended during the last 12 months:

Field not completed.

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

Field not completed.

Email not displaying correctly? [View it in your browser.](#)



TOWN OF ENFIELD

March 5, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

**Subject: Request for Transfer of Funds for Community Development Rail
Station Project \$57,681**

Councilors:

Highlights:

- In 2007, The Town of Enfield entered into a grant agreement with The Greater Hartford Transportation District (GHTD) utilizing a Federal Transportation Administration (FTA) grant for the construction of the intermodal transportation center.
- The grant agreement required the Town to pay 20% of associated project costs, with the other 80% paid directly from the FTA grant funds.
- From September 2018-August 2019, the Town had incurred \$72,101 in legal costs related to the environmental legal services associated with Town's proposed acquisition of the Eversource properties along North River Street.
- In January 2020, the Town received the 80% reimbursement payment of \$57,681 but the funds were never transferred from the Revenue account to the Expense account to pay for future related costs.

Budget Impact:

There is no budget Impact.

Recommendation:

It is recommended that the Town of Enfield Town Council approve the attached resolution.

Respectfully Submitted,

Nelson Tereso
Deputy Director of Economic & Community Development

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Rail Station

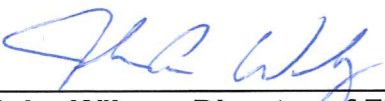
Construction	31008157-545000	\$57,681
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FROM: CIP Revenue FY18 Other Federal Grants

Federal Highway Grant	31042018-460002	\$57,681
-----------------------	-----------------	----------

CERTIFICATION:

I hereby certify that the above-stated funds are available as of March 5, 2021.



John Wilcox, Director of Finance

3/8/2021

Date:



APPROVED BY: Christopher Bromson, Town Manager

3/12/21

Date:



TOWN OF ENFIELD

March 5, 2021

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Increasing Teacher Aides Hourly Pay Rate by \$1.30

Highlights:

- Teacher Aides are currently start at \$12.70 hour. This proposal will raise all full and part time teacher aides by \$1.30 per hour bringing the starting rate to \$14.00 hour, effective upon adoption of the resolution. The state minimum wage is set to increase to \$14.00 per hour in the next year.
- Neighboring states currently pay the same position \$13.25 per hour. Local Centers are offering up to \$14 per hour. Some local retail establishments start at \$16.00. Combined, this has had an adverse effect on the ability of the ECDC to recruit and retain qualified candidates.
- Reduce staff turnover and its adverse effect on children. According to NAEYC (National Association for the Education of Young Children) children develop best when they have secure, consistent relationships with responsive adults.
- Increased pay produces cost-effectiveness because it relieves senior management from providing coverage in the classrooms and Human Resources staff time for continual recruiting and hiring efforts.
- To pay for the increase, eliminate one full-time teacher assistant position and one full time teaching aide position, thus providing a savings to the Town.

Budget Impact:

There is a favorable budget impact of \$3,651 in salary savings and approximately \$60,000 in health insurance savings because of the elimination of the two budgeted positions.

Recommendation:

The Town Council approve the attached Resolution.

Respectfully Submitted,

Steve Bielenda
Director of Human Resources

Attachment:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Increasing Teacher Aides Hourly Pay Rate

RESOLVED, that in accordance with Chapter VII Section II of the Town Charter the Enfield Town Council does hereby amend the wage adjustment of the teacher aide position by increasing current aides by \$1.30 per hour and the starting wage at \$14 hour.

Date Submitted: March 5, 2021
Submitted by: Steve Bielenda, Human Resources Director



TOWN OF ENFIELD

March 2, 2021

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Disposition of Town Owned Surplus Personal Property

Dear Councilors:

Highlights:

- The Adopted Policy for Disposition of Town-Owned Surplus Personal Property requires Town Council approval for disposition of surplus property valued at six thousand dollars (\$6,000) or more.
- Public Works has identified "*Surplus Property*" that is unneeded presently or in the foreseeable future and/or is no longer of benefit to the Town.
- The following *Surplus Property* (detailed on the enclosed sheets "ASSET DISPOSAL AND TRANSFER FORM-ITEMS VALUED AT \$6,000 OR MORE" is valued in excess of \$6,000)

<u>Surplus Property</u>	<u>Estimated Value</u>
2005 Crane Carrier Front Load Refuse Truck	\$10,500

- The sale of the equipment will be announced by public notice and sold via online Internet auction.

Budget Impact:

The funds obtained by selling this vehicle/equipment will be used toward future purchases of equipment thus reducing the amount of capital requests and expenditures.

Recommendation:

It is recommended that the Town Council adopt the attached resolution.

Respectfully Submitted,

Donald T. Nunes
Public Works Director

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing the Disposition of Town-Owned Surplus
Personal Property**

WHEREAS, the Town of Enfield adopted Resolution #3002 establishing a policy for the Disposition of Town-Owned Surplus Personal Property; and

WHEREAS, *Surplus Property* is defined as “tangible personal property owned by the Town of Enfield that has been determined to be unneeded presently or in the foreseeable future, or that is no longer of value or use to the Town”; and

WHEREAS, the policy requires that the Town Council approve the disposition of *Surplus Property* valued at Six Thousand Dollars (\$6,000) or more; and

WHEREAS, the Department of Public Works has identified the property listed on Attachment A as *Surplus Property* valued at Six Thousand Dollars (\$6,000) or more; and

WHEREAS, the Town Manager has reviewed the recommendations by the Department of Public Works and now seeks Town Council approval; and

NOW THEREFORE BE IT RESOLVED, the disposal of the property listed on Attachment A, pursuant to the policy for the Disposition of Town-Owned Surplus Personal Property, is hereby approved.

Date Prepared: March 3, 2021

Prepared by: Public Works Business Manager

ATTACHMENT A

<u>YEAR VEHICLE/EQUIPMENT</u>	<u>SERIAL/VIN#</u>	<u>MILEAGE/HOURS</u>	<u>EST. VALUE</u>
2005 Crane Carrier Front Load Refuse Truck	VIN#1CYCCL4875TO46757	127,642 miles	\$10,500



TOWN OF ENFIELD

March 15, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution adopting amendment to Chapter 26, Article 1, Sec 26-35 of the code of Enfield Connecticut Economic Development Commission

Highlights:

- The Enfield Town Council combined the disbanded membership from the Enfield Revitalization Strategy Committee with the Economic Development Commission (EDC) in 2017
- The new membership included 15 members, inclusive of 3 ex-officio members
- With time and attrition, the membership has dwindled, making it difficult to form a quorum
- The EDC seeks to have the membership diminished from 15 members to nine (9) members comprised of six (6) regular and three (3) ex-officio voting members.
- A public hearing was held on March 1, 2021 with no objection.

Budget Impact:

There is no budget impact.

Recommendation:

The Director of Development Services recommends that the Town Council adopt the attached Resolution.

Respectfully Submitted,

Laurie Whitten
Director of Development Services

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution to Amend Chapter 26, Article I, Section 26-35
of the Code of Enfield Connecticut**

WHEREAS, the Town Council expanded the membership of the Enfield Economic Development Commission (Commission) by Resolution No. 4184 on June 6, 2017; and

WHEREAS, Conn. Gen. Stat. §7-136 allows for total Commission membership of not less than five (5) nor more than fifteen (15); and

WHEREAS, the Commission's current membership consists of fifteen (15) members and is unable to constitute a quorum; and

WHEREAS, the Town Council would like to reduce the Commission's membership to nine (9) members; and

NOW THEREFORE BE IT RESOLVED, that after a public hearing was held on March 1, 2021 with no objection, the Enfield Town Council hereby amends Chapter 26, Article 1. Section 26-35 of the Code of Enfield Connecticut.



TOWN OF ENFIELD

March 15, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution to set a Public Hearing in order to amend the Town of Enfield Tax Increment Financing Policy regarding the structure of the TIF Advisory Committee

Highlights:

- The Enfield Town Council adopted the Town of Enfield Tax Increment Financing (TIF) Policy on June 3, 2019
- The TIF Policy requires that a 9 person TIF Advisory Committee be created by appointment from Town Council;
- The Advisory Committee includes staff members that should not be voting members
- It is recommended that the TIF Advisory Committee be reduced to 5 appointed voting members with staff liaisons.
- In order to reduce the membership, the policy must be amended with a public hearing.

Budget Impact:

There is no budget impact.

Recommendation:

The Director of Development Services recommends that the Town Council adopt the attached Resolution.

Respectfully Submitted,

Laurie Whitten
Director of Development Services

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution to Set a Public Hearing to Modify the Town of Enfield Tax Increment Financing Policy Regarding the Membership of the TIF Advisory Committee

WHEREAS, the Enfield Town Council adopted the Town of Enfield Tax Increment Financing (TIF) Policy on June 3, 2019; and

WHEREAS, the TIF Policy provides for the designation of a 9 person TIF Advisory Committee; and

WHEREAS, the Town Council wishes to modify the TIF Policy as to the membership of the TIF Advisory Committee to include five (5) members: two (2) members of the Town Council and one (1) member each from the Economic Development Commission, the Conservation Commission, and the Planning & Zoning Commission, with the Director of Development Services, Director of Finance, and Supervisor of Assessment and Revenue Collection, acting as staff to the TIF Committee; and

WHEREAS, the TIF Policy requires a public hearing for any modifications thereto.

BE IT RESOLVED, that the Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield Connecticut on Monday, April 5, 2021 at 6:50 P.M. to allow interested residents an opportunity to express their opinion regarding the proposed modification of the Tax Increment Financing Policy as to the membership of the TIF Advisory Committee.



TOWN OF ENFIELD

March 3, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Referring the Proposed Redevelopment of Land located at 124 North Maple Street to the Planning and Zoning Commission

Councilors:

Highlights:

- As part of the Building Consolidation Plan, voted on January 19, 2021, the Town Council dedicated funds to construct a Butler Building on the northern parking lot of the Enfield Annex. This was passed by Resolution No. 5671.
- This Butler Building is necessary to house Department of Public Works equipment.
- The Town Council must refer this change to the Planning and Zoning Commission according to the requirements of Connecticut General Statute §8-24.

Budget Impact:

There is no budget impact.

Recommendation:

That the Town Council adopt the attached Resolutions.

Respectfully Submitted,

Kasia Purciello
Assistant Town Manager

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Referring the Proposed Improvement of
Land Located at 124 North Maple Street to the Planning and Zoning Commission**

WHEREAS, the Town of Enfield (Town) owns the property located at 124 North Maple Street (Enfield Annex); and

WHEREAS, the Town intends to construct a permanent steel structure with a concrete slab in the northerly parking lot adjacent to Moody Road; and

WHEREAS, the Enfield Town Council must refer this proposed improvement to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute §8-24.

NOW THEREFORE BE IT RESOLVED, that the proposed improvement listed above is referred to the Planning and Zoning Commission in conformance with the requirements of Connecticut General Statute §8-24.

Prepared by: Town Managers Office
Date Prepared: March 3, 2021



TOWN OF ENFIELD

March 3, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Referring the Proposed Redevelopment of Land Located at 558 Enfield Street Known as Lafayette Park to the Planning and Zoning Commission

Councilors:

Highlights:

- The Enfield Town Council passed Resolution No. 5597 to replace a dilapidated outdoor basketball court with a new court at Lafayette Park.
- The Town Council must refer this change to the Planning and Zoning Commission according to the requirements of Connecticut General Statute §8-24.

Budget Impact:

There is no budget impact.

Recommendation:

That the Town Council adopt the attached Resolutions.

Respectfully Submitted,

Kasia Purciello
Assistant Town Manager

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Referring the Proposed Improvement to
Land Located at 558 Enfield Street to the Planning and Zoning Commission**

WHEREAS, the Town of Enfield (Town) owns the property located at 558 Enfield Street (Lafayette Park); and

WHEREAS, the Town intends to replace an existing dilapidated basketball court at the property with a new full size outdoor basketball court; and

WHEREAS, the Enfield Town Council must refer this proposed improvement to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute §8-24.

NOW THEREFORE BE IT RESOLVED, that the proposed improvement listed above is referred to the Planning and Zoning Commission in conformance with the requirements of Connecticut General Statute §8-24.

Prepared by: Town Managers Office
Date Prepared: March 3, 2021



TOWN OF ENFIELD

March 3, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Referring the Proposed Redevelopment of Land located at 1010 Enfield Street to the Planning and Zoning Commission

Councilors:

Highlights:

- The Enfield Town Council passed Resolution No. 5598 to construct a new outdoor basketball court at the Thomas G. Alcorn School.
- As part of the Building Consolidation Plan, the Town Council also passed Resolution No. 5667 to redesign and expand the existing parking lot at the Alcorn School, adding 75 parking spaces.
- The Town Council must refer both changes to the Planning and Zoning Commission according to the requirements of Connecticut General Statute §8-24.

Budget Impact:

There is no budget impact.

Recommendation:

That the Town Council adopt the attached Resolutions.

Respectfully Submitted,

Kasia Purciello
Assistant Town Manager

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Referring the Proposed Improvements to
Land Located at 1010 Enfield Street to the Planning and Zoning Commission**

WHEREAS, the Town of Enfield (Town) owns the property located at 1010 Enfield Street (former Thomas G. Alcorn School); and

WHEREAS, the Town intends to build a new basketball court; and

WHEREAS, the Town intends to expand and repave the existing parking lot, adding 75 parking spaces; and

WHEREAS, the Enfield Town Council must refer the proposed improvements to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute §8-24.

NOW THEREFORE BE IT RESOLVED, that the proposed improvements listed above are referred to the Planning and Zoning Commission in conformance with the requirements of Connecticut General Statute §8-24.

Prepared by: Town Managers Office
Date Prepared: March 3, 2021