ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, MAY 17, 2021

A Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, May 17, 2021. The meeting was called to order at 7:00 p.m.

PRAYER – The prayer was given by Councilor Szewczak.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Bosco, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Councilor Cekala was absent. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Sheila Bailey; Town Attorney, James Tallberg; Chief of Police, Alaric Fox; Director of Finance, John Wilcox; Deputy Director of Economic and Community Development, Nelson Tereso; Chief Information Office, Paul Russell.

FIRE EVACUATION ANNOUNCEMENT

Chairman Ludwick made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #5785 by Councilor Szewczak, seconded by Councilor Riley to accept the minutes of the May 3, 2021 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5785** adopted. 10-0-0.

MOTION #5786 by Councilor Riley, seconded by Councilor Muller to accept the minutes of the May 3, 2021 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5786** adopted. 10-0-0.

SPECIAL GUESTS

There were no special guests this evening.

PUBLIC COMMUNICATIONS AND PETITIONS

Carl Sampson, 12 Bess Road

Stated he is present representing the Scantic River Watershed Association. He noted he is the current President of the Association. He stated this is an advocacy group for the Scantic River and they were established in 1972. He noted this group spends a lot of time at the river, and their moto is, “We speak for the river”. He stated they do water testing, and they are constantly on the river doing paddling, hiking, and doing trail maintenance. He noted unfortunately, they are always picking up litter.

Mr. Sampson stated this Association is an asset for the Scantic River Park. He noted they have about 10 people on their Board, and they have monthly meetings. He stated they run the Spring Splash, and they have other fundraisers throughout the year. He noted they are planning a moonlight paddle on the Somerville Pond in August. He stated they have spoken to DEEP representatives about the park and things that should be addressed.

Mr. Sampson stated the Association did write a letter of support for the rails to trails issue.

COUNCILOR COMMUNICATIONS AND PETITIONS

Councilor Mangini congratulated Claire Hall from the ERFC Program. She noted Ms. Hall was recognized by the Channel 3 Surprise Squad this morning for her good work as an educator and also helping in the care of children during the Covid crisis. She thanked Ms. Hall for her dedication and hard work.

Councilor Bosco stated there is a broken trash bag with trash strewn all over near St. Patrick’s Cemetery on Enfield Street.

Councilor Bosco stated he has not heard anything about the industrial park, and he raised questions on this topic several months ago. He noted there is valuable land going to waste.

Councilor Hemmeler stated last week was the National Day of Prayer, and they had an incredible service, and she appreciates all those who attended.

Councilor Hemmeler stated the parade is coming up, and it will be Sunday, May 30th at 1:00 p.m.

As concerns fundraisers by the Scantic River Watershed Association, Councilor Hemmeler stated they should inform the Town Council, so the Council can share that with the public.

Councilor Riley stated the Scantic River Watershed Association has a Facebook page, and their website address is srwa.org

Councilor Unghire stated she attended the National Day of Prayer on May 6th, which was held on the Town Green. She noted many people attended, and the music was wonderful. She thanked New Day Church for sponsoring this event.

Councilor Muller stated three Rotarians are present – President Mangini, Lori Unghire and himself, and he congratulated Melissa Kulpeksa and Morgan Ludwick on receiving the Rotary Scholarship.

Councilor Cressotti stated the First Readers Ceremony is May 24th at Asnuntuck Community College.

Councilor Cressotti expressed appreciation for the use of the Town facilities for the Enfield Stars Special Olympics Program, which is up and running. He noted all the athletes are happy to be back in the pool swimming and using the track and field at the Annex. He stated the summer state games will be held at Fairfield University.

Councilor Szewczak stated she will be attending the May 24th rails to trails meeting at Enfield High School. Also in attendance will be Senator John Kissel, Representative Carol Hall, and Mayor Ludwick, and there will be a trails conservancy speaker present. She noted this meeting will start at 6:30 p.m. Councilor Szewczak stated she did visit the Troiano facility, and she thanked Mr. Troiano for showing everything he is doing. She noted she is still a very big proponent of the trail.

MOTION #5787 by Councilor Szewczak, seconded by Councilor Muller to suspend the rules to address under Miscellaneous Items A1 through A3, B1 through B5, E, F, G, H, I, J, K, L, M and N.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5787** adopted 10-0-0.

Councilor Riley stated the First Readers is having their drive-thru ceremony on May 24th. She noted it will be in three waves – 5:30, 6:30 and 7:30 p.m. She thanked Councilor Cressotti, Walter Kruzel, Jonathan LeBlanc, Kristen Raiche, and Adrienne Snow for their help in putting the bags together. She noted over 300 students were certified as first readers.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Bromson stated he will be sure that Councilor Bosco will be provided an answer concerning the industrial park.

Mr. Bromson stated at the first meeting in June, the Deputy Commissioner of DOT, Gary Eucalitto, will be present to address the rails to trails.

He stated the Enfield Farmers Market will have its opening day on Sunday, June 6 from 10:00 a.m. to 2:00 p.m.

Chairman Ludwick questioned when they can expect to have the presentations on the three referendums, and Mr. Bromson stated they will confirm that date.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Tallberg stated in two days the remaining 50% of the 100 executive orders are set to expire. He noted on May 13th the Legislature passed an extension of the Governor's executive order powers up until July 20th with a caveat – any new executive orders that get extended may be overridden by the Legislature. He stated today there was an announcement that new mask rules will be issued, and its reported there will no longer be a mask requirement outdoors and indoors if a person is vaccinated. He noted they have also heard that most of the business restrictions will end May 19th. He stated he can provide an update at the next meeting.

Chairman Ludwick stated his understanding they are still in a declaration of emergency, and Attorney Tallberg responded yes, and they will remain in that emergency status until July 20th.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

No reports were submitted.

OLD BUSINESS

Item A. remained tabled.

NEW BUSINESS

There were no New Business items.

ITEMS FOR DISCUSSION

All items have been moved to Miscellaneous.

MISCELLANEOUS

MOTION #5788 by Councilor Muller, seconded by Councilor Mangini to accept the Consent Agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5788** adopted 10-0-0.

NOMINATION #5789 by Councilor Muller to reappoint Samantha Nolan (D) to the Enfield Culture and Arts Committee for a term which expires 5/31/2023.

MOTION #5790 by Councilor Szewczak, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5790** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Samantha Nolan reappointed to the Enfield Culture and Arts Committee by a 10-0-0 vote.

NOMINATION #5791 by Councilor Muller to reappoint Donna Hamre (U) to the Enfield Culture and Arts Committee for a term which expires 5/31/2023.

MOTION #5792 by Councilor Szewczak, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5792** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Donna Hamre reappointed to the Enfield Culture and Arts Committee by a 10-0-0 vote.

NOMINATION #5793 by Councilor Muller to reappoint Emily McIntosh (D) to the Enfield Culture and Arts Committee for a term which expires 5/31/2023.

MOTION #5794 by Councilor Unghire, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5794** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Emily McIntosh reappointed to the Enfield Culture and Arts Committee by a 10-0-0 vote.

NOMINATION #5795 by Councilor Mangini to reappoint Yvonne Wollenberg (U) to the Library Board of Trustees for a term which expires 12/31/2023.

MOTION #5796 by Councilor Muller, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5796** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Yvonne Wollenberg reappointed to the Library Board of Trustees by a 10-0-0 vote.

NOMINATION #5797 by Councilor Bosco to appoint Nelson Correia (R) to the Planning and Zoning Commission as an Alternate for a term which expires 12/31/2023.

MOTION #5798 by Councilor Szewczak, seconded by Councilor Unghire to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5798** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Nelson Correia appointed to the Planning and Zoning Commission as an Alternate by a 10-0-0 vote.

RESOLUTION #5799 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Vehicles		
	Light/Medium Vehicle Replacement	31008856-573200	$57,345.00

FROM:	Freshwater Pond Other Equipment	31008502-573900	$50,000.00
FROM:	CIP Revenue 2015 Auction Proceeds	31042015-417027	$ 7,345.00

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 17, 2021.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5799** adopted 10-0-0.

RESOLUTION #5800 by Councilor Mangini, seconded by Councilor Muller.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:		**TO:**	
10800092-593010 General Fund-Unallocated-Transfers to Capital	$100,000	10040000-499000 General Fund Rev - Approp. Fund Balance	$100,000

CAPITAL AND NON-RECURRING FUND

FROM:			
31002809-545000 Splashpad Parkman-Const. Srvcs.	$100,000	31042022-480001 CIP Fund Revenue FY2021-22 Gen. Fund Transfers In	$100,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 11, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated they may have to go out to bid to get a quality product.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5800** adopted 10-0-0.

RESOLUTION #5801 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:		TO:	
10800092-593010 General Fund-Unallocated- Transfers to Capital	$200,000	1040000-499000 General Fund Revenue- Approp. Fund Balance	$200,000

CAPITAL AND NON-RECURRING FUND

FROM:		TO:	
31008208-545000 Higgins Park Playscape- Construction Services	$200,000	31042022-480001 CIP Fund Revenue FY21-22- Gen Fund Transfers In	$200,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 11, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson estimated this will be completed in six to eight weeks.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5801** adopted 10-0-0.

RESOLUTION #5802 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Police Services		
	Overtime	10200500-514000	$50,000
	Medicare	10200500-522100	$ 725
FROM:	General Fund Revenue		
	Appropriated Fund Balance	1040000-499000	$50,725

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 12, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated they leased 800 Enfield Street for the purpose of the drive-thru tellers, so that residents can do business during Covid. He noted the Town entered into a two-year contract with an option to purchase that building. He noted the Tax and Assessors' offices have moved to that location. He noted there is also space to accommodate the Lamagna Center police substation in the Enfield Express building. He explained it is planned to have one four-hour shift per day, four days per week. He noted this will be in addition to the regular patrols in Thompsonville. He stated this will not replace the Thompsonville walking patrols, and there's $75,000 available July 1st for those patrols in addition to the regular patrols. He stated this is a commitment to a safe and peaceful Thompsonville and downtown area. He noted this is the first step, and there will be another phase for Council consideration for a more permanent solution for the substation.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5802** adopted 10-0-0.

RESOLUTION #5803 by Councilor Muller, seconded by Councilor Cressotti.

RESOLVED, that the Town Council of the Town of Enfield does hereby appropriate LOCIP Grant Funds in the amount of $320,000 for the following purpose in accordance with the 2021-2022 Annual Operating and Capital Budget:

Orlando Drive Culvert $320,000

Mr. Bromson stated this was spurred by an emergency a couple years ago when there was erosion, but additionally the culvert under Orlando is in risk of failing, and it needs to be addressed. He noted this was all contained in the budget.

Councilor Mangini questioned if the $320,000 is for the Orlando Drive culvert project, and Mr. Bromson responded yes.

Councilor Mangini questioned if they are taking money from other accounts. Mr. Wilcox explained in the original budget every year one of the State's revenue sources to towns is the Local Capital Improvement Program, and the Town gets around $320,000 every year with that revenue. He noted typically, in the past, the Town has been designating the Roads 2015 project as the project which the Town would fund with that money. He stated they must tell the State what they are going to fund with that money. He noted there was a little uncertainty about the amount this year, so they did not do that in the original budget, so when they decided that the Orlando project could be used for that, they are now appropriating the revenue for that, and they are adding the money to the other accounts, so they are increasing the expenditure budget for Celebrations and Special Events, the Cemetery Association, the Historical Society, and the National League of Cities. He stated they would then be reducing the amount of Fund Balance that they are using for the rest of it.

Councilor Bosco expressed appreciation for this work getting done.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5803** adopted 10-0-0.

RESOLUTION #5804 by Councilor Muller, seconded by Councilor Szewczak.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:	**TO:**
10800092-593010 $320,000 General Fund – Unallocated-Transfers To Capital	10700715-589000 $39,000 Enfield Cemetery Assoc – Misc Expenditures
	10700716-589000 $17,800 Enfield Historical Society – Misc Expenditures
	10700725-589000 $ 3,900 Nat'l League of Cities Misc Expenditures
	10700725-589000 $65,000 Celebrations & Special Events – Misc Expenditures
	10040000-499000 $194,300 Gen Fund Rev – Appropriated Fund Balance

CAPITAL AND NON-RECURRING FUND

FROM:	**TO:**
31042022-413251 $320,000 CIP Fund Revenue FY2021-2022 – State of CT-LOCIP	31042022-480001 $320,000 CIP Fund Revenue FY21-2022- Gen Fund Transfer In

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 11, 2021.

/s/ John Wilcox. Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5804** adopted 10-0-0.

RESOLUTION #5805 by Councilor Muller, seconded by Councilor Riley.

WHEREAS, the Hazardville Institute Conservancy Society, Inc. currently has a 99-year lease agreement for the Hazardville Institute with the Town of Enfield; and

WHEREAS, the Hazardville Institute Conservancy Society, Inc. recently received a Historic Restoration Fund Grant from the State of Connecticut's Department of Economic & Community Development to assist in the rehabilitation of the Hazardville Institute; and

WHEREAS, as condition of the grant, the owner agrees that it will execute and file on the land records of Enfield an "Easements, Declaration of Covenants, and Declaration of Preservation Restrictions" for a term of 15 years.

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council authorizes the Town Manager to sign the Easements, Declaration of Covenants, and Declaration of Preservation Restrictions.

Mr. Tereso explained the Hazardville Institute Conservancy Society received a $100,000 matching grant from the State's Historic Preservation Office this past year, and that funding will be used to reimburse the Hazardville Institute Conservancy Society on this next phase of rehabilitation work. He noted that work mainly consists of energy efficiency improvements and utility upgrades for the facility. He stated under the terms of this agreement, the Institute will continue to assume the maintenance of the property and preserve and maintain the historic and architectural qualities of the building for the next 15 years. He pointed out the Town needs to be a party to the agreement because the Town is the owner of the building.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5805** adopted 10-0-0.

RESOLUTION #5806 by Councilor Muller, seconded by Councilor Riley.

WHEREAS, Connecticut Green Bank, a Connecticut quasi-public state agency, has conducted site visits to various facilities in the Town of Enfield; and

WHEREAS, Green Bank has provided the Town with a letter of intent to negotiate in good faith, over a period of 360 days, to reach an agreement for solar photovoltaic systems on the clients premises; and

WHEREAS, this letter of intent does not constitute a legal or binding agreement between the parties; and

WHEREAS, the Town of Enfield may terminate negotiations for any reason or no reason by notifying the Green Bank in writing.

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does authorize the Town Manager to sign the letter of intent with Connecticut Green Bank, pursuant to the review of the Town Attorney.

Ms. Purciello stated this allows the Town Manager to sign a letter of intent with Connecticut Green Bank. She noted this is not a legal agreement or contract. She stated over the past few months, the Town has been working with Green Bank, and they worked with DPW to go to various sites around town to look at roofs and where they could install solar panels on a roof. She noted they would have to submit projects to Eversource by mid-June to see if Eversource would provide Connecticut Green Bank incentives to do the Town's project. She stated the timeline for the actual contract would not be until the late fall or winter of this year. She noted this is simply to let them explore the projects to see if this is something that makes sense for the town.

Councilor Bosco stated he does not believe in drilling any holes in a brand-new roof. He noted companies might offer guarantees, but there is no guarantee that company will be in business in the future.

Mr. Bromson recommended going forward and pointed out the Town is not committing at this point, and they would not enter into a contract unless they were satisfied with the warranty.

Councilor Szewczak stated the Enfield High School roof was supposed to be ready for solar. She stated her belief the Town should be open-minded and look at solar energy.

Councilor Muller stated his belief they do not drill into roofs, but rather they use something like patio blocks to mount the solar panels.

Chairman Ludwick stated this is not a binding agreement. He noted if they come back with recommendations, there will be another presentation before the Town Council.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5806** adopted 8-2-0, with Councilors Bosco and Sferrazza voting against the resolution.

RESOLUTION #5807 by Councilor Mangini, seconded by Councilor Muller.

WHEREAS, the Town of Enfield owns the property located at 165 Weymouth Road, (Edgar H. Parkman School); and

WHEREAS, the Town Council has adopted Resolution No. 5759 funding the construction of a splash pad on the premises of Parkman School; and

WHEREAS, the Enfield Town Council must refer this proposed improvement to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute 8-24.

NOW, THEREFORE, BE IT RESOLVED, that the proposed improvement listed above is referred to the Planning and Zoning Commission in conformance with the requirement of Connecticut General Statute 8-24.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5807** adopted 10-0-0.

RESOLUTION #5808 by Councilor Muller, seconded Szewczak.

WHEREAS, the Town of Enfield (Town) owns the property located at 820 Enfield Street and

WHEREAS, the Town intends to construct a new full size outdoor basketball court; and

WHEREAS, the Town intends to construct a new playground; and

WHEREAS, the Town intends to construct a new walking path around the perimeter of Higgins Park; and

WHEREAS, the Enfield Town Council must refer this proposed improvement to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute 8-24

NOW, THEREFORE, BE IT RESOLVED, that the proposed improvement listed above is referred to the Planning and Zoning Commission in conformance with the requirements of Connecticut General Statute 8-24.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5808** adopted 10-0-0.

PUBLIC COMMUNICATIONS

There were no comments from the public.

COUNCILOR COMMUNICATIONS

Mr. Bromson stated there will be a full report on the JFK building project at an upcoming meeting.

ADJOURNMENT

MOTION #5809 by Councilor Unghire, seconded by Councilor Mangini to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5809** adopted 10-0-0, and the meeting stood adjourned at 8:27 p.m.

Respectfully submitted,

Sheila M. Bailey
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

Consent Agenda Item 1
Appended to the minutes of
the May 17, 2021 Regular Town
Council Meeting. See Page 4

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. ________

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: **Town Clerk**

Technical Services	10160100-534000	$7,500

FROM: **General Fund Revenue**

Miscellaneous State Revenue	10040000-413699	$7,500

__CERTIFICATION:__ I hereby certify that the above-stated funds are available as of

____
John Wilcox, Director of Finance

APPROVED BY: ______________________ **Town Manager** **Date:** 5/12/21

CConsent Agenda Item 2
Appended to the minutes of
the May 17, 2021 Regular Town
Council Meeting. See Page 4

ENFIELD TOWN COUNCIL

REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. ________

Resolution to Authorize the Carry Forward of Unspent Funds from the Historic Document Preservation Grant

RESOLVED, that the Finance Director is authorized to carry forward unspent funds from the Fiscal Year 2020/2021 Historic Documents Preservation Grant expenditure accounts in Org Code 10160100 into the next fiscal year until all monies are spent.

Prepared by: Sheila M. Bailey, Town Clerk
Date Prepared: April 28, 2021

Consent Agenda Item 3
Appended to the minutes of
the May 17, 2021 Regular Town
Council Meeting. See Page 4

ENFIELD TOWN COUNCIL

RESOLUTION NO. ________

RESOLVED, that in accordance with Chapter V, Section 14 of the Town Charter, the rate of pay for the following position will be increased to the following:

Zoning Enforcement Officer

$62,500 effective May 17, 2021