



**AGENDA
ENFIELD TOWN COUNCIL
REGULAR MEETING**

**Tuesday, July 6, 2021
7:00 PM - Council Chambers
<https://youtu.be/aTa2oLIY0MI>**

- 1. PRAYER – Bob Cressotti**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL.**
- 4. FIRE EVACUATION ANNOUNCEMENT.**
- 5. MINUTES OF PRECEDING MEETINGS.**
 - Special Meeting – June 21, 2021
 - Regular Meeting – June 21, 2021
- 6. SPECIAL GUESTS.**
- 7. PUBLIC COMMUNICATIONS AND PETITIONS.**
- 8. COUNCILOR COMMUNICATIONS AND PETITIONS.**
- 9. TOWN MANAGER REPORT AND COMMUNICATIONS.**
- 10. TOWN ATTORNEY REPORT AND COMMUNICATIONS.**
- 11. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.**
- 12. OLD BUSINESS.**
 - A. Discussion/Resolution:** MOU with Fire Districts for Collection and Distribution of Taxes. (Tabled 11/16/2020)
- 13. NEW BUSINESS.**
 - A. Consent Agenda – Action.**
 - B. Appointment(s)–Town Council Appointed.**
 - C. Appointment(s) – Town Manager Appointed/Council Approved.**
 - D. Appointment(s) - P & Z Commission Appointed- Council Approved.**
 - E. **Discussion/Resolution:** Resolution Authorizing the Town Manager to Enter into a Purchase and Sale Agreement with Bellsite Development.

14. ITEMS FOR DISCUSSION.

A. ****Consent Agenda – Review.**

1. **Discussion/Resolution:** Request for Transfer of Funds for the Family Resource Center \$7,000.
2. **Discussion/Resolution:** Resolution Authorizing the Town Manager to Sign the Assistance Agreement with the State of Connecticut Acting by the DECD for the Strand.
3. **Discussion/Resolution:** Resolution Authorizing the Town Manager to Sign the Assistance Agreement with the State of Connecticut Acting by the DECD for the North River Street Property.

B. **Appointment(s) – Town Council Appointed.**

C. **Board of Education – A Vacancy Exists Due to the Resignation of Guillermo Salazar (R). Replacement Would be until 11/16/2021.**

D. **Appointment(s) – Town Manager Appointed/Council Approved.**

E. **Appointment(s) – P & Z Commission Appointed- Council Approved.**

F. ****Discussion/Resolution:** Resolution Adopting the Water Pollution Control Plumber Job Description.

G. ****Discussion/Resolution:** Resolution Authorizing the Town Manager to Submit Application to Department of Transportation to Develop a Walking Trail within the Railroad Right of Way.

H. ****Discussion/Resolution:** Resolution Setting Public Hearing Establishing a Proposed Ordinance Banning Cannabis Establishments.

I. ****Discussion/Resolution:** Resolution Setting a Public Hearing on Amending the Schedule of Fees for Curbside Bulky Waste Transfer Station Fees.

J. ****Discussion/Resolution:** Resolution Setting a Public Hearing Regarding Amendments to Enfield Town Code, Chapter 30, Solid Waste, Section 70-1 through 70-38 Inclusive.

15. MISCELLANEOUS.

16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

17. COUNCILOR COMMUNICATIONS.

18. ADJOURNMENT.

* REMOVE FROM AGENDA
** MOVE TO MISCELLANEOUS
*** WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, JUNE 21, 2021**

A Special Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, June 21, 2021. The meeting was called to order at 5:30 p.m.

ROLL-CALL – Present were Councilors Bosco, Cekala, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, and Unghire. Councilor Szewczak joined the meeting at 6:07 p.m. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Sheila Bailey; Town Attorney, James Tallberg; Roads Engineer, JP Rodriguez; Assistant Town Engineer, John Cabibbo; Director of Public Works, Donald Nunes; Chief of Police, Alaric Fox; Chief of EMS, Erin Riggott

MOTION #5829 by Councilor Mangini seconded by Councilor Muller to go into Executive Session to discuss Personnel Matters and Pending Litigation.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5829** adopted 10-0-0.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Ludwick at 5:31 p.m.

ROLL-CALL - Present were Councilors Bosco, Cekala, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Sheila Bailey; Town Attorney, James Tallberg. Also invited were Chief of Police, Alaric Fox; Chief of EMS, Erin Riggott; Director of Human Resources, Steve Bielenda; Director of Social Services, Cynthia Guerreri

Chairman Ludwick reconvened the Special Meeting at 6:07 p.m. and stated during Executive Session the Council discussed Personnel Matters and Pending Litigation with no action or votes being taken.

REFERENDUM PRESENTATION

Mr. Bromson stated this presentation will be made available on the Town's website.

ROADS 2021

Mr. Rodriguez stated during the last 20 years, the Town of Enfield has done a tremendous job in reconstructing its roads, which amounts to a total of 136 miles of road reconstruction or rehabilitation at a cost of \$133 million dollars.

He then showed illustrations highlighting those roads that have been addressed. He noted roads are good for a 20-year span, after which time they start developing cracks, and those cracks must be addressed so there is no water penetration, which can damage the road base. He stated they also have an ongoing maintenance program for roads.

Mr. Cabibbo explained the methodology used to develop road programs. He noted they start with a road condition survey, and they have a pavement consultant they have been working with since 1999. He stated the last time they looked at all the roads was in 2018. He noted the Town can input the amount of funds they are looking to spend over a certain period of time, and the consultant recommends a program based on the road conditions. He stated during a five-year period, they maintain a complaint list from different sources.

He stated they rate roads through a Pavement Condition Index (PCI) with 100 being a brand-new road and 0 is a crumbled or gravel road. He noted they looked at roads falling between 0 and 60.

Mr. Cabibbo stated they are continuing with the preventive maintenance program, which includes crack sealing roads where necessary. He noted they always look at the most cost-effective design alternatives, so they can stretch dollars as far as possible.

He stated they also take into account the Complete Streets Policy, which is a policy that the Council passed several years ago. He explained this means looking at every mode of transportation, i.e., pedestrians and cyclists, therefore, if there are sidewalks in poor condition, they are replaced. As concerns bicycle access, they provide bike lanes to provide more safety for cyclists, as was done on Post Office Road, Town Farm Road, and Fletcher Road.

Mr. Cabibbo stated the Town must maintain a State drainage permit, which is called MS4. He noted the State wants the towns to look at adding sheet flow as opposed to putting everything into catch basins and having concentrated outlets. He noted the State is also looking at reducing the amount of pavement by narrowing road widths where possible.

He stated the Town coordinates projects with any underground utilities such as sewers, water, and gas to minimize the chance of tearing up newly paved roads for utility work.

Mr. Cabibbo stated they are always looking for alternate funding sources, such as federal and state funding, to help pay for these projects, as has been done in the past.

Mr. Rodriguez presented a slide showing the proposed street list for rehabilitation, which includes streets all over Enfield. He noted the cost for design, construction, inspection, and police amounts to \$29.9 million dollars, and with the finance and management cost, the total is \$30,565,000.

ROOFS 2021 PROJECT

Mr. Nunes stated their current roof replacement strategy is funding a typical elementary school project at pre-referendum limits for about three years through CIP. He noted this amounts to about \$683,000 for three years through CIP.

He noted DPW has performed an expense analysis from FY2016 until June 1, 2021, and they learned they spent an average of \$77,000 per year to fix leaks on failing roofs, and this does not include soft costs such as the actual damage done by leaks.

Mr. Nunes shared the condition of the 25 roofs that were inventoried:

Two in excellent condition
Four in good condition
Five in fair condition
Fourteen in poor condition

He stated the 2021 Roof Project would cost \$13.7 million dollars for town and school roofs and would encompass seven facilities amounting to approximately 406,000 square feet of roof over five years. He pointed out if school roofs meet a certain criteria, the Town will qualify for up to a 70% reimbursement, which amounts to about \$5 million dollars in reimbursement from the State. He noted taking these projects away from CIP reduces the CIP burden to tackle other roofs or other important projects.

Mr. Nunes stated they are proposing the following projects:

Parkman School – Phase I
Stowe Building – Phase I
Public Safety Complex
Alcorn Building
Prudence Crandall School
Enfield Street School
The Annex

He explained Phase I for Parkman and Stowe are proposed because portions of these roofs are not eligible for reimbursement. He noted this is a preliminary program, and they are working with this to be sure they get all the eligible reimbursement they can through the State.

Mr. Nunes stated if the bidding climate is good and everything works out well, they have added a continuation list of other roofs.

Mr. Nunes stated if they do not have a roof referendum, it would be necessary to have multiple CIP projects for roofing, and this would delay roof replacement and likely incur greater year-to-year expenses in leak repairs. He added there would also be inflation costs to consider.

RECREATION PROJECTS

Ms. Purciello stated the Recreation Referendum is anticipated to cost approximately \$6.5 million dollars. She provided an overview of the latest Higgins Park master plan. She noted a few of the planned amenities have already been funded in FY21 and FY22 budgets. She stated amenities include a walking trail, playscape, basketball court, fitness stations, band shell, pool, and splash pad. She noted the playscape has come in and work will begin on that item in the coming weeks.

She noted the referendum proposes three additional splash pads across town, and they would be located at Green Manor Park, Hazardville Memorial School and Prudence Crandall School. She stated the approximate cost of each splash pad would be \$125,000. She noted the Town extended the community garden program at Green Manor Park, and garden plots are already reserved in that area. She pointed out the addition of a splash pad will make this area a family destination.

Ms. Purciello described the Higgins Park pool and splash pad and noted the pool would be a state-of-the-art, zero entry, 25-meter pool with a splash pad outside the pool fencing area, therefore, the splash pad could be used during warmer months for a little longer. She noted also included would be free-standing bathrooms and locker rooms. She stated this would replace the Lamagna pool, which will be opening for its last season.

She provided an illustration of the pool area and splash pad near the St. Adalbert's gymnasium, and she provided an illustration of where the playground will be. She stated these amenities will result in a full recreational complex right behind the Town Hall.

Ms. Purciello described the walking trail, which will be a quarter of a mile and a third of a mile loop, and there will be decorative lighting and this area can be used year-round. She noted they are contemplating fitness stations along the walking path.

She showed an illustration of the proposed Higgins Park band shell, which will provide the community with access to performing arts, i.e., summer concerts. She noted this would have green space seating, which would accommodate chairs or blankets.

As concerns parking accommodations, Ms. Purciello stated the Town has a lease and option to purchase 800 Enfield Street, which is the Enfield Express building. She noted that building is also the home of the Tax and Assessor's Office. She stated it has also become the home of the Thompsonville Police substation. She explained there is a lot of wooded area behind the Enfield Express, which they would clear to provide additional parking to support the recreation complex. She noted this will provide for 83 additional parking spaces, which would be accessible from Route 5.

REGIONAL PUBLIC SAFETY COMPLEX

Chief Fox stated the Enfield Police Department and the Enfield EMS have outgrown their current facilities. He noted the Town acquired seven acres at the corner of Elm Street and Moody Road to allow for expansion of the Public Safety Complex.

He noted the Enfield Police Department has a lack of adequate storage space for records and equipment. He stated both the male and female locker rooms are inadequate for the number of members of the department. He noted training ability is limited by the current facility infrastructure. He stated they also do not have a matted training room where they could incorporate some of the less than lethal force option training, skills, and scenarios and some of the de-escalation strategies. He noted they borrow space wherever they can find it, i.e., the Annex or fire departments. He stated they have annual firearms qualification at a sandpit at the recycling center, and that is what they use for daytime firearm qualification. He noted it is also a very good idea

that they also train periodically in low light or no light firearms qualification. He pointed out they borrow space, courtesy of the positive relations that they have with the Connecticut Department of Corrections. He stated all of these are items that they have successfully worked around, but they are areas where vast improvement is a strong suggestion.

Chief Riggott stated in the 1990's, the Enfield Police Department operated the Town ambulance, and Enfield EMS started in early 2000, and in 2005 they operated out of the Enfield Police Department, but they quickly outgrew that space. She noted in 2007, they moved to 1296 Enfield Street, which is an old Enfield firehouse. She stated while they were appreciative of more space, they knew this would not be their forever home, and they have already outgrown that space as well. She stated the current station has four bays for vehicles, and they own ten vehicles, and there's inadequate staff parking at that location. She noted there is no training or conference space, and it is just one open room. She stated there is no storage space or temperature control. She noted they have no lockers or locker rooms and they have inadequate rest areas. She stated there is no separate employee workspace, and there is limited office space in the current station.

Chief Fox provided a graphics of what the current facility looks like as well as what the add-ons would look like. He then provided details about the proposed expansion and build-out. He noted this facility build-out will provide the following:

- Adequate space for 100 officers and support staff
- Locker room space and physical fitness facility
- Underground state-of-the-art firearms range
- Dedicated workspace for Social Service partners
- Potential location for regionalized dispatch services
- Location of the Enfield Joint Operations Center (currently housed off-site)
- Location of the Enfield EMS
- A regional conference center, which would include a state-of-the-art auditorium and conference room

Mr. Bromson stated the public safety regional complex was not something they anticipated going to referendum this fall, but because last fall the Council saw the wisdom of acquiring the seven acres adjacent to the department for future growth, they were then able to put together a plan. He noted Mr. Nunes produced schematics, and they were able to put the entire package together with their vision of a regional center. He stated they talked with East Windsor, Suffield and Windsor Locks and were able to get the support of the State Attorney's Office regarding this regional approach. They also got the support of Congressman Courtney, and Representative Arnone and Representative Hall submitted this to the Legislature and within a few months, the Governor included this in his bonding bill. He stated they anticipate the full cost of the project is \$12.8 million dollars and it will be paid for with the bond money coming from the State.

He thanked staff for their work on these presentations. He commended the Town Council for their very prudent approach to look at these projects and phase them in. He noted roads and roofs are necessary, and he believes recreation is necessary because for many years Enfield residents have expressed the need for more recreation for all ages.

Mr. Bromson stated Enfield is fiscally conservative. He noted they have a very healthy reserve fund. He noted the Director of Finance has spoken to Enfield's bond counsel and Standard & Poors to reach a reasonable point because they do not want to borrow too little, and they do not want to borrow too much. He stated there will be a public hearing on July 5th, so the public can come forward and give their opinion. He stated they are anticipating a community conversation at the first meeting in August. He noted the final questions can be adopted at the end of August, and there would be four separate questions on the referendum ballot in November.

Councilor Sferrazza stated the addition for the Police Department is fantastic. He noted the officers and Enfield residents deserve it. He noted Enfield will continue to be a regional leader. He questioned if there is a provision for the Emergency Operations Center. Chief Fox stated he envisions running events out of a joint operations center because it does give them the advantage for being able to see the camera feeds in real time.

Councilor Sferrazza stated his belief an auditorium could be a revenue source for the Town. Chief Fox responded that is correct and noted there was an inquiry about Enfield serving as a location for a post satellite academy, which would be run by a vendor.

Mr. Bromson referred to the regional center at the Police Department and noted they could also do trainings with the fire departments and EMS.

Councilor Cekala stated she is concerned about the wording on the referendum question concerning the Public Safety Complex. She noted the question needs to be very clear.

She stated they have the Public Safety Complex roof included in the roof referendum, and she questioned if they should be doing that roof if the Town plans to re-do or add on to the Public Safety Complex. Mr. Bromson stated that is the purpose of the secondary list.

Councilor Muller raised a question concerning parking for the regional Public Safety Complex, and Chief Fox stated there will be sufficient parking.

Councilor Hemmeler stated her understanding that originally there was a path to the Moody Road facility for accessing gasoline. She questioned if that is part of the plan. Chief Fox stated his belief that is part of the long-term plan.

Councilor Bosco thanked staff for their hard work on the proposed road referendum. He acknowledged a lot of work went into this proposal.

Councilor Hemmeler stated the Meadowlark and Broadleaf area is a mess. She noted it would be good to move that earlier in the program since that area is in dire need. She stated other roads in desperate need include the Walnut Street and Garfield Street area. Mr. Cabibbo stated the schedule is very preliminary.

Councilor Muller questioned if they are doing some roads with a PCI of 70 to 75 because they are already in that neighborhood, and Mr. Cabibbo responded yes, and they are trying to make sure they do not leave out any streets within a neighborhood.

Councilor Riley stated her impression the Town already paved Somers Road. Mr. Cabibbo stated what was done on Somers and Moody Road was similar to what was done on Mullen Road. He explained it really was not the full solution, but rather work was done for safety purposes. He noted they simply milled a little off the top and paved it to make it safer, but in reality, that road needs a full base.

Councilor Riley questioned if they would have a secondary list if money is left over, and Mr. Cabibbo stated they do have an ancillary list.

Councilor Riley stated there is a small part of Ridge Road that gets overlooked, and this is west of Cartier and St. James Avenue. She questioned why that small part of Ridge Road seems to get neglected.

Councilor Unghire stated a resident on South George Washington called her and said part of that street is curbed, but the other point is not. She questioned whether that is due to water drainage, or was it overlooked. Mr. Cabibbo stated he is unsure why some is curbed, and another part is not. He noted they will look into that. Mr. Rodriguez added when they do the design for these new roads, they will tell the designer not to curb the road if there is no curb already.

Councilor Mangini stated the Council previously approved a certain amount of funding to do some work on Somers Road. She questioned the amount of funding that went into addressing Somers Road. She questioned what will have to be done in addition to that process. Mr. Nunes stated they previously addressed Somers Road in house with DPW staff, and they used left over funds to do that work. He noted the base of that road is destroyed, and that is why there is a lot of cracking and heaving. He stated that previous work was just a band aid. He noted the cost of that work was approximately \$110,000.

Councilor Szewczak referred to South George Washington Road and noted that road has quite a slope to it and the water does do some damage on the side of the road.

Chairman Ludwick stated when a utility cuts into a brand-new road, the road must be patched properly. He pointed out that did not happen at the intersection of Steele and Weymouth Roads, and the road is buckled already. Mr. Cabibbo noted that was a water main break. He added they do track the cuts through excavation permits, and sometimes they do have to do a temporary patch and must wait a three-month period before doing a mill and pave patch.

Chairman Ludwick stated his understanding that Enfield is one of the higher PCI towns in the State of Connecticut. Mr. Cabibbo stated the consultant that Enfield uses said Enfield is at the top of the charts for road conditions.

Councilor Cressotti commended staff for all the hard work that went into these presentations.

Councilor Muller spoke about the importance of passing this roof referendum. He noted with the piecemeal method, the Town was paying for mobilization and demobilization three times for roof work, and that adds up to quite a bit of expense. Mr. Nunes stated it takes a lot of work to get a contractor and get the job up and running. He noted the Joint Facilities Committee worked

tirelessly towards the finalization of these presentations. He also thanked Jeffrey Leonowicz for all his hard work.

Councilor Cekala questioned how much the maintenance or annual water costs will be for the splash pad. Mr. Bromson noted that information can be provided. He went on to note there is a recommendation for splash pads for additional parts of town. He stated if they install the first splash pad and no one comes, then it may be decided not to install any more splash pads.

Councilor Cekala stated her understanding they have a splash pad coming in at Parkman, and she believes everyone is on board for Higgins. She stated she likes the idea of having a splash pad at Green Manor because there is a playscape, community garden and skateboard park. She noted she does not see it necessary or smart to do five of them right now. She stated they should do one at Higgins to see how it goes. Mr. Bromson agreed. Councilor Cekala questioned if the splash pads will have the same size and layout. She stated her understanding the Higgins Park splash pad will be bigger with a different annual cost. She noted she is more interested in the annual cost at the other splash pads. Mr. Bromson noted that figure can be provided.

Councilor Cekala stated she is really upset that they are getting rid of the Higgins field.

Councilor Hemmeler questioned if there is a way to exempt the splash pad water from the sewer because it is similar to watering a lawn. Mr. Bromson noted the Director of Finance will look into that.

Chairman Ludwick questioned the possibility of heating the pool, so it can be used longer, and Mr. Bromson noted that figure can be provided.

Chairman Ludwick stated they will be presenting this to the bonding agencies as well.

ADJOURNMENT

MOTION #5829A by Councilor Mangini, seconded by Councilor Muller to adjourn the Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5829A** adopted 11-0-0, and the meeting stood adjourned at 7:34 p.m.

Respectfully submitted,

Sheila M. Bailey
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, JUNE 21, 2021**

A Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, June 21, 2021. The meeting was called to order at 7:38 p.m.

PRAYER – The prayer was given by Councilor Cekala.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Bosco, Cekala, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Sheila Bailey; Town Attorney, James Tallberg; Director of Public Works, Donald Nunes; Director of Human Resources, Steve Bielenda

FIRE EVACUATION ANNOUNCEMENT

Chairman Ludwick made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #5830 by Councilor Muller, seconded by Councilor Mangini to accept the minutes of the June 7, 2021 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5830** adopted 10-0-1 with Councilor Cressotti abstaining.

MOTION #5831 by Councilor Mangini, seconded by Councilor Muller to accept the minutes of the June 7, 2021 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5831** adopted 10-0-1 with Councilor Cressotti abstaining.

SPECIAL GUESTS

There were no special guests this evening.

PUBLIC COMMUNICATIONS & PETITIONS

Walter Kruzel, 21 Charnley Road – Enfield Board of Education Chairman

Thanked the Council for approving the SRO at John F. Kennedy Middle School. He expressed appreciation for the relationship between the Enfield Board of Education and Enfield Town Council.

Mr. Kruzel stated the Enfield High School graduation ceremony is scheduled for tomorrow evening at 7:00 p.m. at Enfield High School. He congratulated the Class of 2021 for their hard work and all they have been through these last 15 months.

COUNCILOR COMMUNICATIONS & PETITIONS

Councilor Mangini congratulated the graduating seniors at Enfield High School.

She stated she has been receiving inquiries about a blight issue at 122 Windsor Street. She requested this be investigated.

Councilor Cressotti congratulated all the graduates of the Class of 2021. He noted it has been a hard year for all the students.

He thanked the Enfield Police Department and Connecticut Corrections Department for their support of the Connecticut Special Olympics Torchlight Run, which was held last Thursday. He noted seeing the Chief of Police, Alaric Fox, running up Route 5 with everyone was very special. He stated it was a great event and nice to see the streets lined with supportive people. He noted the Connecticut state games were held at Fairfield University, and the Enfield Stars did a fantastic job. He thanked all the volunteers. He noted the coaches want to express appreciation for the use of the Annex pool for the past six weeks, so they could do some training, and they all performed very well. He thanked everyone on behalf of the Enfield Stars and Allied Rehabilitation.

Councilor Cressotti stated the walking tours being led by Jim Malley are popular. He noted he provides tours around Hazardville, Thompsonville and Enfield Street. He stated he has also been giving presentations at the Senior Center, and they are well attended. He noted on July 7, July 19, and July 28th he will be doing walking tours in Thompsonville, Hazardville and Enfield Street.

Councilor Riley congratulated the graduating class of 2021. She noted students have dealt with some serious adversity and they pulled through.

She wished a Happy Father's Day to her husband and father and thanked them for their support.

Councilor Riley stated this past weekend was the Hazardous Waste event at the Jablonski complex. She noted she was there at around 11:45 a.m. and learned they could not take any more hazardous waste. She questioned whether they could have more frequent Hazardous Waste days and/or since they are re-doing the whole transfer station, and they have had success in town by consolidating things, can they make the transfer station similar to a one/stop/shop because she also has four propane tanks she needs to get rid of. She noted she learned those items can be taken to the

Weymouth Road firehouse, and she went there twice, and there is no signage, and she does not know where to bring them, or does she need to call the firehouse before dropping off the propane tanks. She stated she would like to see all these types of drop-offs happen at the transfer station.

Councilor Bosco agreed it may be necessary to have more than one Hazardous Waste Day. He suggested instead of having a Hazardous Waste Day, perhaps they could have a theme, i.e., a paint day or a pesticide day.

Councilor Hemmeler stated the Farmers Market happens every Sunday 10:00 to 1:00, and it is a fun event with lots of produce and arts and crafts.

She stated the Town will be having a parade July 3rd.

Councilor Muller congratulated the class of 2021.

MOTION #5832 by Councilor Muller, seconded by Councilor Riley to suspend the rules to address under Miscellaneous Items 14 A1-2, B1-2, E, F, G, H, I, J, K, L, M, N, O, P and Q.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5832** adopted 11-0-0.

Councilor Sferrazza stated tomorrow Governor Lamont is poised to sign the legalization of marijuana. He noted doctors take an oath to do no harm. He stated it makes sense for government to do no harm. He noted he hears Hartford politicians say this will create revenue. He stated no one says they want to do this because marijuana is good for people. He noted in 2013 in Colorado, 55 people died in traffic accidents and were tested positive for marijuana. He stated after marijuana became legal in Colorado, that figure went to 138 fatalities in one year due to marijuana, and hospital visits went from 575 per 100,000 residents in 2000 due to marijuana, and the latest statistics in Colorado shows hospital admissions relating to marijuana has gone from 575 to 3,517. He stated his belief there is a small provision whereby towns can opt out of allowing the retail sale of marijuana. He requested this be looked into, and he urged Enfield not allow the retail sale of marijuana in Enfield. He suggested Enfield do no harm.

Councilor Bosco informed everyone they finally have the trash ordinance finished. He noted Enfield businesses will be allowed to go to the dump. He urged everyone to read the ordinance. He noted there will be a different way of handling trash. He stated this is necessary due to the cost of getting rid of trash. He urged everyone to come to the public hearings.

Chairman Ludwick referred to the marijuana issue and noted there was a provision in one of the bills that if an officer pulled over a driver and smelled marijuana, it would not qualify as probably cause.

He congratulated all spring athletes, especially the boys' volleyball team that made it all the way to the state finals. He noted the girls' softball team also made it into the playoffs. He congratulated all the athletes across track and field and all the other sports.

Chairman Ludwick congratulated Adam Behling (Mr. B) for being Teacher of the Year.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Bromson stated the Town Council has the Projects and Activities Report before them, and this report is posted for the public as well.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Tallberg stated there are two opt out mechanisms in the law. He noted if 10% of the electors sign a petition, that can be on the ballot and the Town can opt out. He went on to note that there's a provision in Section 148 that states, "Any municipality may by amendment to such municipality's zoning regulations or by local ordinance prohibit the establishment of a cannabis establishment in town. He stated through the zoning procedure, the Town can opt out.

He stated if the town does not opt out, there are two financial issues to be considered. If the town were to permit the sale of recreational marijuana, quite often when they open a facility such as this, there is a big expense, and a big rollout, so the law allows that the municipality could recover the first up to \$50,000 in costs and they could tax the products up to 3% of the gross receipts, and the town would be limited in how it would use that money for seven different categories. The municipality would have to use that marijuana tax to fund things such as improvements to streetscapes, education programs for youth, and a variety of other categories. He noted this is something that the town will have to deal with, whether it is up to the citizenry to have a petition, or whether it goes through the land use process.

Attorney Tallberg stated the bill just came through, and it is part of a 295-page implementer and there are provisions that impact different laws throughout, so they gathered up the most relevant provisions for this overview. He noted they will do a deeper dive regarding the zoning regulations. He added if it were to be a permitted use, it would be by special permit.

He stated his office is working on a memorandum and opinion that they will provide to all decision makers and land use boards.

Attorney Tallberg stated he did hear something to the effect that the police would not be allowed to use the odor of marijuana for probable cause, and there are several other protections now built into the law, i.e., employers cannot terminate employees who are using marijuana with a few exceptions. He noted this is a game-changing piece of legislation that is going to impact people's lives in a myriad of ways.

Councilor Sferrazza stated there is no test for marijuana in Connecticut for the police. He questioned what the police are supposed to do. He stated he does not know how many people died from alcohol-related deaths just in Connecticut, and he believes they just doubled that number now. He stated he does not understand how they can pass a law to legalize marijuana. He noted as Chief of Police, he watched people for 40 years that ended up on the wrong path in life. He pointed out people don't just start using heroin because they started with something else.

Chairman Ludwick stated his understanding that the Town Council is the ordinance body, not Planning & Zoning.

Attorney Tallberg stated the law specifically says a municipality may by amendment to the zoning regulations or by local ordinance. He noted he can provide a formal written opinion on this.

Chairman Ludwick stated he keeps hearing how bad vaping is for youth now, and it was supposed to be the next great thing to get people off cigarettes. He questioned why no one learns the lesson that is happening right in front of them. He stated if they tax marijuana, the cost goes up and the people who can least afford it, go where they can get it cheap, and this causes crime. He noted if the police cannot pull someone over for probable cause, that is a terrible bill whether people believe in the legalization of marijuana or not. He stated he would like to know if Enfield can address this through an ordinance. Attorney Tallberg stated they will follow up in writing with a formal opinion.

Councilor Bosco stated if someone cannot smoke cigarettes on the Town Green, then a person should not smoke marijuana on the Town Green. He would like this looked into.

He questioned the possibility of working on an ordinance as soon as possible, so they are one step ahead of someone putting in an application.

Attorney Tallberg stated the legislation has not been signed yet. He noted the law says it will be effective July 1, 2021. He noted they will follow up on this immediately.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Riley provided a report from the Facilities Subcommittee and noted from April, 2020 to March, 2021, according to the Energy Performance Contract, they have \$865,116 in total cost avoidance, and it is estimated to be the same next year.

Councilor Riley referred to roofs and a material shortage and stated at this time there is a 16 to 20 month lead time for roofing materials. She noted the more roofs they can have ready to go, the less problems they will have.

Councilor Muller stated the JFK Building Committee meets this Thursday at 6:30 p.m. He questioned when the Committee might come in for a presentation. Mr. Bromson stated he spoke to the Chairman, who will get back to him with a date.

OLD BUSINESS

MOTION #5833 by Councilor Muller, seconded by Councilor Unghire to remove Item B. from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5833** adopted 11-0-0.

MOTION #5833A by Councilor Muller, seconded by Councilor Unghire to remove this item from the agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5833A** adopted 11-0-0.

NEW BUSINESS

There were no items to be addressed under New Business.

ITEMS FOR DISCUSSION

All items have been moved to Miscellaneous.

MISCELLANEOUS

MOTION #5834 by Councilor Muller, seconded by Councilor Mangini to accept the Consent Agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5834** adopted 11-0-0.

- Copies of the resolutions appended -

NOMINATION #5835 by Councilor Muller to reappoint Robert Hendrickson (R) to the Inland Wetlands and Watercourse Agency for a term which expires 6/30/2025.

MOTION #5836 by Councilor Muller, seconded by Councilor Riley to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5836** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Robert Hendrickson reappointed to the Inland Wetlands and Watercourse Agency by an 11-0-0 vote.

NOMINATION #5837 by Councilor Muller to reappoint Marie Pyznar (R) to the Inland Wetlands and Watercourse Agency for a term which expires 6/30/2025.

MOTION #5838 by Councilor Muller, seconded by Councilor Unghire to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5838** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Marie Pyznar reappointed to the Inland Wetlands and Watercourse Agency by an 11-0-0 vote.

RESOLUTION #5839 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO: COVID-19 Fund – Family Resource Center

Salaries	24540470 511000	\$ 7,717
Stipend	24540470 516000	\$ 2,300
Social Security	24540470 522000	\$ 621
Medicare	24540470 522100	\$ 145
Parent Activities	24540470 532500	\$ 7,500
Other Professional Services	24540470 533900	\$50,487
Student Transportation	24540470 551000	\$26,840
Postage	24540470 553500	\$ 1,000
Travel	24540470 558000	\$ 500
Instructional Supplies	24540470 561100	\$17,030
Office Supplies	24540470 561200	\$ 1,000
Other Supplies/Materials	24540470 561900	\$ 5,000
Food	24540470 563000	\$ 5,000

FROM: COVID-19 Fund – Family Resource Center

FRC OEC Summer Funding Grant	24544470 413699	\$125,140
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CERTIFICATION: I hereby certify that the above-stated funds are available as of June 21, 2021.

John Wilcox, Director of Finance

Ms. Purciello explained these are American Rescue Plan dollars that were awarded to the Connecticut Office of Early Childhood, and they have identified Family Resource Centers as the vehicle for these dollars. She noted this is for preschoolers, who have been adversely affected by the pandemic, which means they missed the pre-school experience. She noted a big focus of this is doing a partnership between the ECDC, Enfield Public Schools, KITE, and this will provide a three-week kindergarten pre-school readiness program for children in this community.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5839** adopted 11-0-0.

RESOLUTION #5840 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Development Services		
	Technological Services	10600100/533400	\$2,000
	Office Supplies	10600100/561200	\$1774
	Furniture & Fixtures	10600100/573300	\$8500
	Technology Equipment	10600100/573400	\$6000
FROM:	Building		
	Other Profess. Dev.	10606800/533900	\$1089
	Printing & Reprod.	10606800/555000	\$1000
	Community Development		
	Profess. Dev.	10606600/532200	\$1175
	Advertising	10606600/554000	\$1400
	Planning Department		
	Copying & Reprod.	10606100/555100	\$3732
	Historic District Commission		
	Advertising	10190960/554000	\$1810
	Inland Wetlands & Waterway		
	Advertising	10190963/554000	\$934
	P & Z Commission		
	Advertising	10190961/554000	\$5432
	Zoning Board of Appeals		
	Advertising	10190962/554000	\$1660
	Agriculture/Conserv. Comm.		
	Profess. Dev.	10190964/532200	\$474

CERTIFICATION: I hereby certify that the above-stated funds are available as of June 21, 2021.

/s/ John Wilcox, Director of Finance

Ms. Purciello stated due to the pandemic, Development Services has a lot of paperwork, and they are exploring different filing solutions. She noted another big piece of this has to do with new planner view software, so they will be able to electronically review plans that amount to hundreds of pages.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5840** adopted 11-0-0.

RESOLUTION #5841 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	RRM Operating Funds		
	Disposal Services	10300390-542100	\$57,500
FROM:	RRM Operating Funds		
	Salaries	10300390-511000	\$25,000
	Salaries-Temp/Seasonal	10300390-513000	\$ 2,800
	Shift	10300390-515100	\$17,900
	Social Security (FICA)	10300390-522000	\$ 9,800
	Medicare	10300390-522100	\$ 2,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of June 11, 2021.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated Covid had influence and impact in different ways because in some ways they saved and in other areas they had to spend more.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5841** adopted 11-0-0.

RESOLUTION #5842 by Councilor Mangini, seconded by Councilor Muller.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Social Services Boards and Commissions		
	Network Against Domestic Abuse	22049492-589000	\$ 4,061
	Amplify, Inc.	22049496-589000	\$ 2,135
	Educational Resources for Children	22049498-589000	\$ 150
	Community Health Center	22049507-589000	\$14,000
	Community Health Resources	22049508-589000	\$20,000
	Enfield People for People	22049509-589000	\$10,000
FROM:	Social Services Boards and Commissions		
	Enfield Food Shelf	22049501-589000	\$ 6,829
	Unallocated Boards	22049504-589000	\$38,567
	Enfield Home Front	22049506-589000	\$ 4,950

CERTIFICATION: I hereby certify that the above-stated funds are available as of June 2, 2021.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5842** adopted 11-0-0.

RESOLUTION #5843 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VII, Section II of the Town Charter the Enfield Town Council does hereby adopt the amended job description for the Senior Center Manager and Recreation Manager.

Mr. Bromson stated Mary Keller is doing a very fine job at the Senior Center.

Mr. Bielenda recognized the Professional Technical Union because there was some bargaining that they had to do.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5843** adopted 11-0-0.

Attorney Tallberg stated the Council has two resolutions with one authorizing the Town Manager to sign the purchase and sale agreement on the gymnasium at St. Adalbert's, and the related resolution is to settle the tax appeal. He noted they are essentially part of a global resolution. He stated the tax appeal is ready to go forward, but they still have some work to do on the purchase and sale agreement.

Chairman Ludwick stated Item J. will be moved to New Business for the next meeting.

RESOLUTION #5844 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that the Enfield Town Council does hereby authorize the Town Attorney, James N. Tallberg, or his designee, to settle the outstanding tax assessment appeal in the following action:

BELLSITE DEVELOPMENT LLC v. TOWN OF ENFIELD, Docket Number HHB-CV-20-6060339-S, the fair market value of the property known as 90 Alden Avenue to be \$1,140,903 for the Grand Lists of October 1, 2019 and October 1, 2020.

Attorney Tallberg stated this is the proposed settlement that is pending litigation that was discussed in Executive Session at the last Council meeting.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5844** adopted 11-0-0.

RESOLUTION #5845 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that the Enfield Town Council does hereby cancel the Regular Meetings of the Council scheduled for July 19, 2021 and August 16, 2021.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5845** adopted 11-0-0.

RESOLUTION #5846 by Councilor Muller, seconded by Councilor Riley.

WHEREAS, a public hearing was held on June 21, 2021 to allow interested citizens an opportunity to express their opinion regarding which programs shall be included on the Town of Enfield's application under the provisions of the "Neighborhood Assistance Act"; and

WHEREAS, three proposals were submitted by the Hazardville Institute Conservancy Society, Inc., the Opera House Players, Inc., and the Enfield Conservation Commission; and

WHEREAS, the following proposals are acceptable to the Enfield Town Council within the guidelines for proposed programs under the "Neighborhood Assistance Act".

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Town of Enfield's 2021 proposed program applications be submitted to the State of Connecticut Department of Revenue under the provision of the "Neighborhood Assistance Act" and shall consist of the proposals identified in the preceding paragraph.
2. The Enfield Town Manager is hereby authorized to submit these applications to the State Department of Revenue, and to approve any donations received as a result of this application.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5846** adopted 11-0-0.

RESOLUTION #5847 by Councilor Muller, seconded by Councilor Riley.

WHEREAS, certain roads within the Town of Enfield are in need of maintenance, repair or reconstruction; and

WHEREAS, the Enfield Town Council wishes to provide funding for this maintenance, repair or reconstruction; and

WHEREAS, the Enfield Town Council wishes to seek input on this project from the public,

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby schedule a Public Hearing to be held on July 6, 2021 at 5:45 p.m. in the Enfield Town Hall Council

Chambers, 820 Enfield Street, Enfield, Connecticut in order to allow public comment on the proposed “Reconstruction and Repair of Various Town Roads and Roadside Elements”.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5847** adopted 11-0-0.

RESOLUTION #5848 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, the Town Council would like to provide enhanced recreational opportunities for town residents at Higgins Park and at other town locations; and

WHEREAS, the Enfield Town Council wishes to provide funding for these recreational enhancements; and

WHEREAS, the Town Council would like the public’s input on the project,

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby schedule a Public Hearing to be held on July 6, 2021 at 6:15 p.m. in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut in order to allow public comment on the proposed “Recreation Enhancements to Higgins Park and Other Town Locations.”

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5848** adopted 11-0-0.

RESOLUTION #5849 by Councilor Muller, seconded by Councilor Cekala.

WHEREAS, the roofs on certain town and school buildings are 20 years old or more and need to be replaced; and

WHEREAS, the Enfield Town Council wishes to provide funding for the replacement of these roofs; and

WHEREAS, the Town Council would like the public’s input on the project,

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby schedule a public hearing to be held on July 6, 2021 at 6:30 p.m. in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut in order to allow public comment on the proposed “Roof Replacement on Various Town and School Buildings.”

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5849** adopted 11-0-0.

RESOLUTION #5850 by Councilor Muller, seconded by Councilor Cekala.

WHEREAS, the Town has acquired property adjacent to the Enfield Public Safety Complex; and

WHEREAS, the Enfield Town Council wishes to construct an addition to the existing complex to house the Enfield Emergency Medical Services, upgrade the Enfield Police Department, and allow space for a regional state-of-the-art training center; and

WHEREAS, the Enfield Town Council wishes to provide funding for this addition; and

WHEREAS, the Town Council would like the public's input on the project,

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby schedule a Public Hearing to be held on July 6, 2021 at 6:45 p.m. in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut in order to allow public comment on the proposed "Public Safety Complex Addition."

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5850** adopted 11-0-0.

PUBLIC COMMUNICATIONS

There were no comments from the public.

COUNCILOR COMMUNICATIONS

Councilor Cressotti stated there is a sign in front of Enfield Street School, which is at a 50-degree angle, and the sign reads Magic Carpet and a "Drug Free Zone". He requested this be fixed since it is an eyesore.

ADJOURNMENT

MOTION #5851 by Councilor Mangini, seconded by Councilor Unghire to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5851** adopted 11-0-0, and the meeting stood adjourned at 8:45 p.m.

Respectfully submitted,

Sheila M. Bailey
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter,
the following transfer is hereby made.

TO: Code Enforcement

Postage	10606900-553500	\$ 2,000
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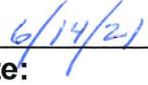
FROM: Inlands Wetlands and Watercourses

Advertising	10190963-554000	\$ 2,000
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CERTIFICATION: I hereby certify that the above-stated funds are available as of
June 21, 2021.



John Wilcox, Director of Finance



Date:

APPROVED BY: 

Christopher Bromson, Town Manager



Date:

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing the Town Manager to Sign an Application for and Enter
Into an Agreement with the LEGO Community Fund US for the Annual Family
Resource Center Grant**

WHEREAS, LEGO Community Fund US has invited the Family Resource Center to make application for annual funding in the amount of \$100,000 for period September 1,2021 through August 31,2022; and

WHEREAS, the FRC has received funding from LEGO since 2012 to enhance the Family Resource Center as a community hub for creative play and learning, expand high-quality playful learning opportunities and resources for young children, and engage and support parents as their child's first teacher.

NOW THEREFORE BE IT RESOLVED, that the Town Manager, Christopher W. Bromson, is authorized to sign and submit the grant application and agreement, subject to review and approval by the Town Attorney, in the name and on behalf of the Town of Enfield with the LEGO Community FUND US and to affix the Corporate Seal.

Submitted: June 11, 2021
Submitted by: Cynthia Guerreri, Director of Social Services

TOWN OF ENFIELD
JOB DESCRIPTION

SENIOR CENTER
SENIOR CENTER MANAGER

GENERAL STATEMENT OF DUTIES: Responsible position which directs and oversees all programs and personnel at the Senior Center to provide services, activities, contractors, and referrals to the community's senior citizens. **Responsible administrative and operational position which directs and oversees all programs, services, personnel, and contractors in the Senior Center. The position is responsible for developing and managing the operating budget.**

SUPERVISION RECEIVED: Works under the supervision of the Deputy Director of Recreation Services or their designee. The Senior Center Manager exercises independent judgement and discretion with respect to carrying out daily job duties but is expected to consult with and receive direction from their supervisors in planning, developing and executing significant projects and in making strategic decisions related to operations. **Reports directly to the Director of Department of Libraries.**

SUPERVISION EXERCISED: Directs **Supervises all Senior Center** staff members, **instructors**, and volunteers of the Senior Citizens Center.

ESSENTIAL JOB FUNCTIONS: Oversees, plans, and coordinates programs; **prepares and** manages and assists in the preparation of the Senior Center budget, including the development of programs that will meet budgeted revenue projections; handles issues that arise with users of **the** Senior Center; schedules activities and staff; coordinates programming with representative from Division of Libraries and Division of Recreation; participates in the hiring and evaluation of instructors; recruits, trains and supervises volunteers; **responsible for recruiting, hiring, training, orientation, scheduling, supervising and evaluating Senior Center staff, instructors, and volunteers; disciplines staff and volunteers as needed; makes presentations to various community groups; maintains reviews and approves Senior Center payroll; oversees use of building; coordinates with community organizations, including but not limited to Meals on Wheels and CRT to help provide services to the town's senior citizens; oversees marketing of Senior Center programs; approves requisitions; supervises revenue collection; responsible for policy recommendations and revisions in consultation with Director of Library Services; writes a weekly column for newspapers and assists in the preparation of monthly newsletters; may write and manage grants as opportunities arise; expected to stay apprised of developments in the field by participating in relevant conferences and professional organizations; works with local Health Department to maintain license; maintains ServSafe certification; provides written updates to Director of Libraries as required. Regular and punctual attendance.**

OTHER JOB FUNCTIONS: **Coordinates program registration; maintains program records, employee files and timesheets, accident and incident reports; oversees the content management of division webpage and social media accounts; prepares and/or reviews contracts for outside contractors; maintains certificates of insurance; evaluates programs and prepares financial program reports; coordinates and manages program accommodations for individuals with disabilities in accordance with the ADA; makes presentations to various community groups; oversees equipment inventory and purchasing; assists the general public; assists in the development of division goals; makes recommendations for new programs. Performs related work as required.**

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

While performing the duties of this job, the employee is frequently required to sit, **stand**, talk, hear **and walk**. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools, or controls, **walk**, and reach with hands and arms. Hand-eye coordination is necessary to operate computers and various office equipment.

The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, **distance vision, color vision, peripheral vision, depth perception** and the ability to adjust focus.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions of the job.

~~Must be able to perform highly complex and varied tasks requiring independent knowledge.~~ **Must be able to concentrate on fine detail with some interruption. Must be able to remember task/assignment given to self and others over long periods of time. Must be able to perform highly complex and varied tasks requiring independent knowledge, its application to a variety of situations as well as exercise independent judgement.**

The noise level in the work environment is usually quiet **to moderate.**

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILL AND ABILITY: Strong customer service and interpersonal skills required. Considerable knowledge of the capacity of older persons for participation in Senior Center activities; knowledge of a variety of activities what can be available to senior citizens; considerable knowledge of community organization and resources for the older person; **ability to effectively supervise and lead staff, volunteers and contractors;** ability to operate computers, relevant software and update Senior Center webpages; ~~skill in leading staff, volunteers and contractors;~~ ability to write and speak effectively; ability to coordinate efforts of individuals and groups in achieving an effective program; ability to work with community agencies; ability to work and communicate with a wide range of people.

EXPERIENCE AND TRAINING: Bachelor's degree in a related field plus four (4) years of experience working with seniors or other related experience; ~~any equivalent combination of education and experience.~~ **of which two (2) years are in a supervisory position or any equivalent combination of training and experience which provide the demonstrated ability to perform the duties of the position. Red Cross First Aid and CPR/AED certification or ability to obtain within 12 months. ServSafe certification or ability to obtain within 12 months.** The ability to maintain certifications. Must possess a valid driver's license.

This job description is not, nor is it intended to be a complete statement of all duties, functions and responsibilities that comprise this position.

APPROVED: Pending

**TOWN OF ENFIELD
JOB DESCRIPTION**

**RECREATION SERVICES
RECREATION MANAGER**

GENERAL STATEMENT OF DUTIES: Responsible administrative and operational position which directs and oversees all programs, personnel, and contractors in the Recreation Division. The position is responsible for developing and managing the operating budget.

SUPERVISION RECEIVED: Works under the supervision of the Director of Library Services Deputy Director of Recreation Services or their designee. The Recreation Manager exercises independent judgement and discretion with respect to carrying out daily job duties but is expected to consult with and receive direction from their supervisors in planning, developing and executing significant projects and in making strategic decisions related to operations.

SUPERVISION EXERCISED: Provides supervision to Supervises all recreation program staff, instructors, volunteers and office staff.

ESSENTIAL JOB FUNCTIONS: Oversees, plans, and coordinates programs; prepares manages and assists in the preparation of the Recreation Division budget, including the development of programs that will meet budgeted revenue projections; handles issue that arise with Recreation program users; coordinates programming with representative from Division of Libraries and Sr. Center; handles recruiting, hiring, training, orientation, scheduling, supervising and evaluating Recreation staff and volunteers; disciplines staff and volunteers as needed; oversees marketing of Recreation programs; maintains reviews and approves Recreation payroll; approves requisitions; supervises revenue collection, responsible for policy recommendations and revisions in consultation with Director of Library Services; may write and manage grants as opportunities arise; expected to stay apprised of developments in the field by participating in relevant conferences and professional organizations; regular and punctual attendance.

OTHER JOB FUNCTIONS: Coordinates program registration; maintains program records, employee files and timesheets, accident and incident reports; oversees the content management of division webpage and social media accounts; prepares and/or reviews contracts for outside contractors; maintains certificates of insurance; evaluates programs and prepares financial program reports; coordinates the use of town and school facilities with principals, custodians and the facilities manager; manages paperwork and medication intake related to participant medication administration for camp programs; coordinates and manages program accommodations for individuals with disabilities in accordance with the ADA; oversees equipment inventory and purchasing; assists the general public; assists in the development of division goals; makes recommendations for new programs; performs related work as required.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

While performing the duties of this job, the employee is frequently required to sit, stand, talk, hear and walk. The employee is frequently required to use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is frequently required to climb or balance, stoop, kneel, crouch, or crawl. Hand-eye coordination is necessary to operate computers and various office equipment.

The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions of the job.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals.

The noise level in the work environment is usually quiet while in the office or moderately loud when in the field.

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILL AND ABILITY: Thorough knowledge of the purpose and goals of public recreation, extensive knowledge of recreation activity areas involving sports, games, outdoor recreation, dance, music, art, drama, special events and aquatics; knowledge of facilities and equipment and the handling and operation for the same; ability in supervision, personnel management and evaluation; ability to instruct and lead groups; skill in communications and public relations; ability to establish and maintain effective working relationships with superiors, subordinates and the public.

EXPERIENCE AND TRAINING: Bachelor's degree in Recreation or a related field plus four (4) years of experience in recreation program leadership of which two (2) years are in a supervisory position or any equivalent combination of training and experience which provide the demonstrated ability to perform the duties of the position. Red Cross First Aid and CPR/AED certification or ability to obtain within 12 months. Epi-Pen and Medicine Administration, Mandated Reporter Certification and AFO or CPO Certification or ability to obtain within 12 months. The ability to maintain certifications. Must possess a valid driver's license.

This job description is not, nor is it intended to be a complete statement of all duties, functions and responsibilities that comprise this position.

Approved: Pending



TOWN OF ENFIELD

June 24, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for transfer of funds for the Family Resource Center, CT Office of Early childhood (OEC) Staffed Family Child Care Network - \$7,000

Highlights:

- The Family Resource Center has been funded as a FRC Regional Network Hub for Family Child Care Providers in Enfield and surrounding towns, at \$43,000 in FY 21.
- The OEC has awarded the FRC \$50,000 for FY 22 as a continuation of this program, now renamed by OEC as the *Staffed Family Child Care Network*.
- This represents an additional \$7,000 to be received into the Town FY 22 budget.
- These fund will be utilized for a portion of the FRC staff hours to administer this work as well as in Other Professional Services, Travel, Postage, Instructional Supplies and Other Supplies to provide support and resources to this network of licensed Family Childcare providers.

Budget Impact:

There is no budget impact

Recommendation:

The Town Council adopts the attached Resolution.

Respectfully Submitted,

Cindy Guerreri
Director of Social Services

Attachment:

1. Resolution

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Family Resource Center

Salaries	22048854 511000	\$2,500
Social Security	22048854 522000	\$156
Medicare	22048854 522100	\$37
Other Professional Services	22048854 533900	\$323
Postage	22048854 553500	\$500
Travel	22048854 558000	\$500
Instructional Supplies	22048854 561100	\$984
Other Supplies/Materials	22048854 561900	\$2,000

FROM: Family Resource Center CT FRC Network-Enfield Hub

OEC FRC HUB	22048854 413699	\$7,000
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CERTIFICATION: I hereby certify that the above-stated funds are available as of July 6, 2021


John Wilcox, Director of Finance

APPROVED BY:  Town Manager

Date: 6/30/21



TOWN OF ENFIELD

June 25, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to Sign Assistance Agreements with the State of Connecticut Department of Economic & Community Development (DECD)

Councilors:

Highlights:

- Town applied to Municipal Brownfield Grant - Round 13 program for the environmental assessment of 17 North Main Street and the Levitz North River Street Redevelopment Property.
- On 6/24/21, the Town was awarded \$222,000 in grant funds to environmentally assess the properties.
- The Town plans to ultimately demolish the 17 North Main Street Property in order to have the property sold and developed by a private developer.
- The Owner of the North River Street Property has agreed to enter into an access agreement with the Town in order to perform this environmental investigation which will better prepare this property for riverfront redevelopment.
- A resolution is required to authorize the Town Manager to sign the Assistance Agreements.

Budget Impact:

There will be no impact on the Town budget.

Recommendation:

It is recommended that the Town Council adopt the attached resolutions.

Respectfully Submitted,

Nelson Tereso
Deputy Director of Economic & Community Development

Attachments:

1. Resolution (2)

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing the Town Manager to Sign the
Assistance Agreement with the State of Connecticut Acting by the
Department of Economic & Community Development for the Strand Project**

WHEREAS, the Town submitted to the State of Connecticut acting by the Department of Economic & Community Development a Round 13 Brownfield Municipal Grant Application for a non-matching grant-in-aid in connection with the Assistance Agreement for a project entitled the Strand Environmental Investigation Project (Project) to perform the necessary environmental investigations; and

WHEREAS, on June 24, 2021 the Town was awarded a grant-in-aid in an amount not to exceed \$47,000 for the Project; and

WHEREAS, the Town and State of Connecticut acting by the Department of Economic & Community Development will enter into the Assistance Agreement pursuant to Connecticut General Statutes §32-763 whereby the State agrees to provide financial assistance to the Town for the Project in the form of a Round 13 Municipal Brownfield Assessment Grant in an amount not to exceed \$47,000.

NOW THEREFORE, BE IT RESOLVED, that the Enfield Town Council authorizes the Town Manager to sign the Assistance Agreement with the State of Connecticut acting by the Department of Economic & Community Development and to execute such other documents as may be required.

Prepared by: Nelson Tereso,
Deputy Director of Economic & Community Development

Date Prepared: June 25, 2021

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing the Town Manager to
Sign the Assistance Agreement with the State of Connecticut
Acting by the Department of Economic & Community Development for
the Levitz Property Project**

WHEREAS, the Town has submitted to the State of Connecticut acting by the Department of Economic & Community Development a Round 13 Brownfield Municipal Grant Application for a non-matching grant-in-aid in connection with this Assistance Agreement for a project entitled North River Street Levitz Property Environmental Assessment Project (Project) to perform the necessary environmental investigations; and

WHEREAS, on June 24, 2021 the Town was awarded a grant-in-aid in an amount not to exceed \$175,000 for the Project; and

WHEREAS, the Town and State of Connecticut acting by the Department of Economic & Community Development will enter into the Assistance Agreement pursuant to Connecticut General Statutes §32-763 whereby the State agrees to provide financial assistance to the Town for the Project in the form of a Round 13 Municipal Brownfield Assessment Grant in an amount not to exceed \$175,000.

NOW THEREFORE, BE IT RESOLVED, that the Enfield Town Council authorizes the Town Manager to sign the Assistance Agreement with the State of Connecticut acting by the Department of Economic & Community Development and to execute such other documents as may be required.

Prepared by: Nelson Tereso,
Deputy Director of Economic & Community Development

Date Prepared: June 25, 2021

McCarthy, Debra

From: noreply@civicplus.com
Sent: Monday, June 28, 2021 4:28 PM
To: McCarthy, Debra
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

External Email: Use Caution when opening attachments or clicking links.

Application for Vacancy on Boards, Agencies & Commissions

Date	6/28/2021
First and Last Name	Jean Acree
Address	61 Brookside Vlg
City	Enfield
State	CT
Zip	06082
Phone Number	413-244-3787
Second Phone:	1-860-741-2676
Email	bluevandy.47@gmail.com
Occupation	Retired Teacher/ Guest Advocate @ Target Corp.
Occupation Phone Number	1-860-741-2676
Party Affiliation	Republican
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Area 25 Cable Television Advisory BOARD of Education
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	I am a retired teacher who taught for the Springfield Public School System for 40 years. I plan to utilize my experience as an educator, my ideals and sound judgment as contributing factors on the Board of Education.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere?

No

If so, please state name of board, commission or agency and time server:

N/A

If this is a reappointment, please list the number of meetings attended during the last 12 months:

N/A

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

Yes

Email not displaying correctly? [View it in your browser.](#)



TOWN OF ENFIELD

June 23, 2021

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Adopting the Water Pollution Control Plumber Job Description

Councilors:

Highlights:

- The Town Manager proposes the new "Water Pollution Control-Plumber" job description.
- This new job description will take effect on July 1, 2021 and it is cost neutral to the Town of Enfield since the Town Council planned and adopted this position in the FY 2021-2022 budget.
- The Union has agreed to responsibilities and salary of this new job description.

Budget Impact:

None

Recommendation:

It is recommended that the Town Council adopt the attached resolution.

Respectfully Submitted,

Steven Bielenda
Director of Human Resolutions

Attachments:

1. Resolution
2. Job Description

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Adopting the Water Pollution Control Plumber Job Description

Resolved, that in accordance with Chapter VII Section II of the Town Charter the Enfield Town Council does hereby adopt the “Water Pollution Control – Plumber” job description.

Date Submitted: June 23, 2021
Submitted by: Steve Bielenda, Human Resources Director

**TOWN OF ENFIELD
JOB DESCRIPTION**

**DEPARTMENT OF PUBLIC WORKS
WATER POLLUTION CONTROL**

WATER POLLUTION CONTROL - PLUMBER

GENERAL STATEMENT OF DUTIES: Responsible for the layout fabrication, assembling, installation and maintenance of piping and piping systems, fixtures and equipment for steam, hot/cold water, heating, cooling, lubricating, drainage, sprinkling and processing.

SUPERVISION RECEIVED: Works under the general supervision of the Superintendent of Water Pollution Control and Lead Attendant II Shift Operator or his/her designee.

SUPERVISION EXERCISED: Directs operators assigned to assist with plumbing work.

ESSENTIAL JOB FUNCTIONS: Regular & punctual attendance; identify, analyze, diagnose and repair plumbing and sprinkler systems, as needed, with the use of a variety of hand-tools, blueprints, line diagrams or engineering specifications in a safe, effective manner; perform preventive maintenance, replacement and modification as needed; keep and maintain service records; inspect equipment for signs of wear; determine and select parts needed for repair according to job specifications and Building, Fire and Health Codes, and order in a timely fashion; inspects work site, plans sequence of installation, cuts, threads, joins and bends pipe; assembles, installs and maintains a variety of metal and non-metal pipes, fittings, valves, pumps, meters and control systems; understand and practice safety and good judgment at all times; make systems recommendations to Supervisors for outside services.

OTHER JOB FUNCTIONS: Performs related work as required. Will perform other duties that do not require State Wastewater Operator License.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee is frequently required to stand; walk; and use hands to finger, handle, feel or operate objects, tools or controls. The employee is frequently required to bend, lift, sit, climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must frequently lift and/or move up to 50 pounds and occasionally, lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions of the job.

While performing the duties of this job, the employee occasionally works near moving mechanical parts. The employee occasionally works in high, precarious places and is exposed to wet and/or humid conditions, fumes or airborne particles, and toxic chemicals. The employee is occasionally exposed to risk of electrical shock.

The noise level in the work environment is usually moderate to loud.

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILL AND ABILITY: Considerable knowledge of the materials, methods, tools and equipment involved in the plumbing and steam fitting trades; knowledge of building codes; knowledge of maintenance and repair of sprinkler systems; basic knowledge of the operation of institutional steam boilers and heating

systems; interpersonal skills; oral communication skills; ability to plan, layout and schedule maintenance assignments; ability to maintain records and prepares reports; ability to read blueprints; ability to respond to and handle emergencies on an overtime basis.

EXPERIENCE AND TRAINING: High School diploma or GED. Must hold current State of Connecticut P-2 Journeyman license. Must have at least five (5) years of general experience within the field. Graduation from a vocational or technical school in the trade may be substituted for two (2) years of the general experience. Any equivalent combination of education and experience which provides the required knowledge, skills and abilities. Must have a current valid motor vehicle operator's license. Must pass criminal background check and physical.

This job description is not, nor is it intended to be, a complete statement of all duties, functions and responsibilities that comprise this position. Adopted: **Pending**

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing the Town Manager to Submit an Application to the
Connecticut Department of Transportation to Develop a Walking Trail within the
Railroad Right of Way**

WHEREAS, there is a freight rail line (rail line) running from the East Windsor/Enfield town line through the eastern portion of Enfield to the Massachusetts state line in East Longmeadow; and

WHEREAS, a walking trail would contribute to the health, well-being, and enjoyment of Enfield residents by allowing direct access to outdoor activities and exercise.

NOW, THEREFORE BE IT RESOLVED, that the Enfield Town Council expresses its support for a walking trail alongside the rail line for the benefit and enjoyment of the Enfield community.

THEREFORE, BE IT FURTHER RESOLVED, that the Town Manager is authorized to submit an application to the Connecticut Department of Transportation to develop a walking trail within the railroad right of way for the benefit and enjoyment of the Enfield community.

Prepared By: Town Manager's Office
Date Prepared: June 29, 2021

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Setting a Public Hearing Regarding a
Proposed Ordinance Prohibiting Cannabis Establishments**

WHEREAS, Governor Lamont has signed Bill No. 1201, *Responsible and Equitable Regulation of Adult-Use Act* (RERACA), legalizing the recreational use of cannabis and establishments therefor; and

WHEREAS, Municipalities may, by ordinance, prohibit cannabis establishments, as defined in Sections 148 (b) and 1(4) of RERACA; and

WHEREAS, the Council wishes to enact such an ordinance; and

WHEREAS, the Council wishes to seek input on the proposed ordinance;

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council hereby schedules a public hearing regarding the proposed ordinance Prohibiting Cannabis Establishments to be held on September 7, 2021 at 6:30 p.m. in the Enfield Town Hall, Council Chambers, 820 Enfield Street, Enfield, Connecticut in order to receive public comment.

Date Prepared: June 29, 2021
Prepared by: Town Attorney's Office

TOWN OF ENFIELD
PROPOSED ORDINANCE TO THE ENFIELD TOWN CODE
BANNING CANNABIS ESTABLISHMENTS

Prohibition on Cannabis [Marijuana] Establishments pursuant to Bill No. 1201, *Responsible and Equitable Regulation of Adult-Use Act* (RERACA), section 148 (b).

All types of cannabis establishments, as defined in said Bill No. 1201, section 1(4), and as may otherwise be defined by Connecticut law or regulation, to include, without limitation, all cannabis establishments, producers, dispensary facilities, cultivators, micro-cultivators, retailers, hybrid retailers, food and beverage manufacturers, product packagers, delivery services or transporters, any other types of licensed cannabis-related businesses, or the conducting of any such activity for commercial purposes by whichever name used, are and shall be prohibited within the Town of Enfield.

This prohibition shall not be construed to affect the medical use of cannabis as expressly authorized by Bill No. 1201, section 83, as the same may be amended from time to time.

Proposed By: Council Request



TOWN OF ENFIELD

June 29, 2021

Honorable Members
Enfield Town Council
Enfield, Connecticut

**Subject: Resolution Setting a Public Hearing on Amending the Schedule of Fees
for Curbside Bulky Waste and Transfer Station**

Councilors:

Highlights:

- The Town of Enfield has not amended the fee schedule for curbside collection and transfer station disposal of bulky waste since July of 2009. Since that time, the cost of disposal, as well as the cost of labor and other expenses for operating the Transfer Station have increased significantly.
- In response, the Enfield Department of Public Works has drafted a revised fee schedule with accounts for inflationary increases that have occurred over the last 12 years.
- The DPW Subcommittee has reviewed and recommended this amendment.
- Before it becomes operative this fee schedule the Enfield Town Council must adopt the revised schedule.
- Adoption of the schedule requires that the Council conduct a public hearing to solicit the input of Enfield residents and stakeholders. This resolution schedules this hearing and establishes the time and place that it will be held.

Budget Impact:

There is no budget impact.

Recommendation:

Adopt the enclosed Resolution Setting a Public Hearing for the Solid Waste Ordinance.

Respectfully Submitted,

Donald Nunes
Public Works Director

Attachments:

1. Resolution
2. Fee Schedule

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Setting a Public Hearing on Amending the
Schedule of Fees for Curbside Bulky Waste and Transfer Station**

WHEREAS, the Town of Enfield budget includes revenues from increased fees for Curbside Bulky Waste pick-up and the Transfer Station; and

WHEREAS, the schedule of fees for curbside bulky waste and transfer station has not been amended since July of 2009; and

WHEREAS, Council wishes to seek input on this increase from the residents.

NOW THEREFORE BE IT RESOLVED, the Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut on Monday, August 2, 2021 at 6:45 p.m. to allow interested citizens an opportunity to express their opinions regarding the Proposed Amendment to the "Bulky Waste Transfer Station – Fees" (Attachment A).

Date Prepared: June 25, 2021

ATTACHMENT A

Town of Enfield

Bulky Waste Transfer Station – Fees

Residential Fees – Effective September 1, 2021

Annual Residential Permit	\$5 \$20.00 per vehicle
Annual Residential Trailer Permit	\$5
Annual Commercial Business with Primary Address in Enfield Permit	\$20.00 per vehicle
Disposal Rate (bulky non-yard waste)	\$0.07 \$0.10 per pound of material
Disposal Rate (yard waste)	\$0.00 per pound of material
Accepted Yard Waste: Leaves, brush, grass, tree debris (no longer than 6 feet in length and 12 inches in diameter), NO STUMPS. Leaves are to be placed in Brown Kraft bags or in loose form only. No Plastic Bags	
Disposal Rate (metal)	\$0.00 per pound of material
Metal must be weighed separately	
Disposal of Refrigeration Units	\$20 each unit
Curbside Residential Bulky	\$150 each collection Each Truck Load

~~Commercial and Non-resident Fees – Effective July 15, 2008~~

Annual Commercial* and Non-resident Vehicle Permit.....	\$120.00
Annual Commercial Trailer** Permit	\$120.00
Disposal Rate (all allowable materials)-	\$0.12 per pound of material
*Out of Town Commercial One Day Vehicle Permit	\$20.00 \$25.00 per vehicle
*Out of Town Contractor must provide building permit for building material or yard waste form	

* ~~Commercial Vehicle shall be defined as any commercially registered vehicle or any vehicle rated over 10,000 lbs. GVW.~~

** ~~Commercial Trailer shall be defined as any trailer in tow of a defined commercial vehicle.~~

Additions **Bold RED**

Deletions **[Strikethrough]**



TOWN OF ENFIELD

June 23, 2021

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Setting a Public Hearing Regarding Amendments to Enfield Town Code, Chapter 30, Solid Waste, Section 70-1 through 70-38 Inclusive.

Councillors:

Highlights:

- The Town of Enfield has experienced a significant increase in both the volume and associated costs for the disposal of solid waste. Attempts to increase the rate of recycling has met with limited success.
- In response, Department of Public Works has drafted a revised Solid Waste and Recycling Ordinance, which is designed to increase recycling and reduce the quantity of curbside waste.
- The DPW subcommittee has reviewed and recommended this amendment.
- Adoption of this ordinance requires that the Enfield Town Council conduct a public hearing to solicit the input of Enfield residents and stakeholders. This resolution schedules this hearing and establishes the time and place that it will be held.

Budget Impact:

There is no budget impact.

Recommendation:

Adopt the enclosed Resolution Setting a Public Hearing for the Solid Waste Ordinance.

Respectfully Submitted,

Donald Nunes
Public Works Director

Attachments:

1. Resolution
2. Ordinance

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Setting a Public Hearing Regarding Amendments to
Enfield Town Code, Chapter 70, Solid Waste,
Sections 70-1 through 70-38, Inclusive**

WHEREAS, the proposed amendments to Enfield Town Code, Chapter 30 are to enact a revised Solid Waste and Recycling Ordinance which will provide for the safe, convenient, and sanitary disposal of solid waste generated within the Town, increase the incidence of recycling, and reduce the expenditure of public resources for collection and disposal costs; and

WHEREAS, the Town Council wishes to seek input on the proposed amendment.

NOW THEREFORE BE IT RESOLVED, that the Enfield Town Council does hereby schedule a public hearing to be held on August 2, 2021 at 6:30 p.m. in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut in order to allow interested citizens an opportunity to express their opinions regarding the proposed amendments to the Solid Waste and Recycling Ordinance.

Date Prepared: June 21, 2021
Prepared by: Town Manager's Office

SOLID WASTE AND RECYCLING ORDINANCE

I. Declaration of Policy

A. The Town of Enfield is authorized by Conn. Gen. Stat. §§ 7-148(c)(4)(H), 22a-220 and 22a-220a to license refuse collectors, regulate and make provisions for the safe and sanitary disposal of all acceptable solid waste, as defined herein, generated within its boundaries and to collect a fee for that service.

B. The Town Council has determined that the public health, safety, and welfare of the citizens of the Town will be best served by the adoption of this ordinance.

C. This chapter is also adopted pursuant to Conn. Gen. Stat. §7-148(c)(7)(H)(xv) and is considered a blight ordinance.

II. Definitions

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Bulky waste means waste resulting directly from demolition activities other than clean fill and includes wood (tied and bundled, no longer than six feet in length); furniture, metal, and appliances (excluding: refrigerators, air conditioners, dehumidifiers, and all electronics); carpets and linoleum; mattresses and box springs.

Collector means any person, firm, or corporation that is engaged in the business of regularly collecting solid waste from residential, business, commercial or other establishments. Collector does not include: (1) Any person who transports solid waste that is incidentally generated during professional or commercial activities unrelated to the collection of solid waste, such as residential property repairs, provided such solid waste is self-generated by such person's professional or commercial activities and such solid waste is transported to an authorized recycling facility, a permitted recycling facility, or a permitted solid waste facility, and (2) any person who transports used materials for the purpose of delivering such materials to a charitable organization that distributes reused household items or to a retail facility that sells reused household items.

Common gathering venue means any area or building located in the Town or portion thereof, that is open to the public, including but not limited to, any (1) building that provides facilities or shelter for public assembly; (2) inn, hotel, motel, sports arena, supermarket, transportation terminal, retail store, restaurant or other commercial establishment that provides services or retails merchandise; or (3) museum, hospital, auditorium, movie theater or university building.

Condominium unit, a single-family residential unit that is part of a condominium or planned residential development.

Curbside placement means a location on the roadway pavement against the curb; on roadway pavement adjacent to the edge the grass; or against a snowbank during the winter months; or in a location designated by the Director based on safety or collection efficiency. The tipper barrel must be oriented as indicated by manufacture's marking on the tipper barrel with no obstruction within three feet in any direction.

Customer means a resident or commercial entity and any other establishment or institution, including without limitation any landlord, and any association or company managing a condominium.

DEEP means the Department of Energy and Environmental Protection or its successor agency.

Director means the Director of Public Works of the Town or his or her designated agent.

Disposal charge means the amount to be charged for each ton of solid waste delivered to the SWF as established by the procedures authorized in the municipal service agreement.

DPW means the Department of Public Works of the Town.

Fine means monetary penalty for violations of this ordinance.

Fixed site container means an enclosed container for refuse generated by commercial establishments or residential complexes with greater than six units, with a capacity of either four, six, or eight cubic yards, with an attached lid that allows for a 270-degree swing to the rear of the container, of a design for automated transfer of the refuse from the container into the refuse collection vehicle.

Generator means any person or entity that creates solid waste or recyclables.

Hazardous waste means any waste material which may pose a present or potential hazard to human health or the environment when improperly disposed of, treated, stored, transported, or otherwise managed, including:

1. hazardous waste identified in accordance with Section 3001 of the Federal Resource Conservation and Recovery Act of 1976 (42 USC 6901 et seq.);
2. hazardous waste identified by DEEP regulations;
3. polychlorinated biphenyls (PCBs) in concentrations greater than 50 parts per million, but does not mean byproduct material, source material or special nuclear material, as defined in Conn. Gen. Stat. § 22a-151; and
4. tires.

Materials Recycling Facility (MRF) is a specialized plant that receives, separates, and prepares recyclable materials for marketing to end-user manufacturers.

Multi-family homes are residential homes with at least two, but no more than four, units/apartments. Multi-family homes with five or more units/apartments are considered

commercial properties for purposes of this ordinance. Single family homes with accessory apartments are excluded from this definition.

Municipal Solid Waste (MSW) means solid waste from residential, commercial, and industrial sources, excluding solid waste consisting of significant quantities of hazardous waste, land-clearing debris, demolition debris, biomedical waste, sewage sludge and scrap metal.

Plastic bag means any bag made of plastic, purchased for the disposal of household waste and not plastic single-use shopping bags.

Policy means a course or principle of action adopted or proposed by a government, party, business, or individual.

Recyclables means discarded material which may be reclaimed, such as cardboard, batteries, glass, metal, plastics, newspapers, office paper, crankcase oil, brush and leaves, grass clippings and any other material designated as such by regulation adopted by the DEEP or by local regulation or ordinance.

Regulations means rules developed by the Director to carry out the terms of this chapter, which rules shall have the same binding effect on generators and collectors as this chapter.

Residential waste means solid waste, recyclables, and yard waste generated by persons living in residences containing not greater than six dwelling units, but excluding hospitals, motels, hotels, or other facilities with communal living quarters.

Scrap metal means used or discarded items which consist predominantly of ferrous metals, aluminum, brass, copper, lead, chromium, tin, nickel, or alloys thereof, including white goods.

Solid waste, also known as municipal waste, means unwanted or discarded solid, semisolid or contained gaseous material, including, but not limited to, demolition debris, material burned or otherwise processed at a resources recovery facility or incinerator, material processed at a recycling facility and sludges or other residue from a water pollution abatement facility, water supply treatment plant or air pollution control facility, excluding:

1. Hazardous waste
2. Semi-solid or liquid materials which are collected and treated in a sewerage system.

Solid Waste Facility (SWF) any solid waste disposal area, volume reduction plant, transfer station, wood burning facility, or biomedical waste treatment facility.

Tipper barrel means a container for refuse of not less than 35 nor more than 96-gallon capacity, with an attached lid that allows for a 270-degree swing to the rear of the container, compatible for automated or semi-automated transfer of the refuse from the

container into the refuse collection vehicle. Gray tipper barrels are for solid waste. Blue tipper barrels are for recyclables. Brown tipper barrels are for yard waste.

Town means the Town of Enfield.

Town's Transfer Station means the Town owned transfer station facility on Town Farm Road.

Transfer station means any location or structure, whether located on land or water, where more than ten cubic yards of solid waste, generated elsewhere, may be stored for transfer or transferred from transportation units and placed in other transportation units for movement to another location, whether or not such waste is stored at the location prior to transfer.

Waste stream means material that has been placed at curbside or at any designated collection or pick-up site or designated disposal site.

Written warning means a warning issued in writing and on a form specified by the Director or his or her designee to first time violators of this article.

Yard waste means grass, grass clippings, bushes, shrubs, clippings from bushes and shrubs, and vegetative debris. *Yard waste* excludes branches greater than three inches in diameter and/or three feet in length, logs, stumps, stones, rocks, dirt, and waste from construction, renovation, or demolition.

III. Registration of Collectors of Solid Waste Generated in the Town

A. Any collector hauling solid waste and/or recyclables generated by residential, business, commercial or other establishments shall register and apply for a permit annually as directed by the Director and shall disclose: (1) The name and address of the collector and the owner of such collection company; (2) the name of any other municipality in which such collector hauls such solid waste, including recyclables; (3) whether the hauling done by such collector is residential, commercial or other; (4) the types of waste hauled; (5) the anticipated location of any disposal facilities or end users receiving recyclable solid waste; and (6) any additional information that such Director requires to enhance the health and safety of the residents of the Town. No person may act as a collector in the Town without maintaining an active permit issued pursuant hereto, and no person may drive a solid waste collection vehicle to collect solid waste in the Town without demonstrating that such person has a valid license issued by the State of Connecticut to drive such vehicle. It shall be a condition of such registration and permit that any such collector agrees to comply with all provisions of this ordinance and Chapter 446d of the Connecticut General Statutes applicable to collectors, and all other requirements set forth in the application for such permit, which agreement to comply shall be contained in all annual registrations and permit applications.

B. Any such collector shall report to the Director (1) the types of solid waste, including recyclables, as listed in Conn. Gen. Stat. §22a-208e(c), as it may be amended from time

to time, generated within the borders of the Town and collected by such collector, (2) the name, location and contact information for the first destination where such solid waste, including recyclables, was delivered by the collector during the previous fiscal year, and (3) the types and actual or estimated amounts of such solid waste, including recyclables, directly delivered to (a) an out-of-state destination, (b) an end user or manufacturer in Connecticut, or (c) any other location in Connecticut not maintaining an active permit as a solid waste facility issued by the Connecticut Department of Energy and Environmental Protection. Such reports shall be submitted to the Director annually, on or before June 30th, and shall provide the information specified in this subdivision for the prior fiscal year of the State of Connecticut. Such reports shall be on a form prescribed by the Connecticut Commissioner of Energy and Environmental Protection and any other information needed by the Director.

C. The collector shall annually pay a registration fee set by the Council. The Council may (1) authorize the imposition of an increase of the fee to an amount twice the disclosed fee if the registration and permit application of the collector is not filed timely in accordance with subsection B above, and (2) provide for a proration of the registration fee for a new collector applying for a registration and permit for new collection service to be begun after December 31st in any fiscal year.

D. The Director shall administer the licensing and registration of any refuse collector engaged in collecting and transporting solid waste and recyclables within the Town. No license shall be issued until the refuse collector provides proof of adequate liability insurance which shall include an obligation on the part of the carrier to notify the Town if coverage is terminated.

IV. Designation of Location for Disposal of Acceptable Solid Waste and Processing of Recyclables

A. Acceptable solid waste generated within the boundaries of the Town by residential, business, commercial or other establishments may be disposed at any DEEP approved solid waste facility (SWF).

B. Curb-side collected items designated for recycling by Connecticut statute, regulation and the Statewide Solid Waste Management Plan (including without limitation the 2016 Comprehensive Materials Management Strategy), all as may be amended or updated from time to time, generated within the boundaries of the Town by residential, business, commercial or other establishments may be taken for processing or sale elsewhere to any DEEP approved Materials Recycling Facility (MRF).

V. Recycling

A. Residential Recycling. Each person who generates solid waste from residential property shall separate recycling from other solid waste.

B. Non-residential Recycling. Every person who generates solid waste and recyclables from property other than residential property shall make provision for and

cause the separation of recyclables from other solid waste using one or more tipper barrels for designated items that are separate from tipper barrels for other solid waste.

C. Failure to Recycle. Any collector who has reason to believe that a person from whom he collects solid waste has commingled recyclable items with such solid waste in violation of said subsections A. or B. shall promptly notify the Director of the alleged violation. Upon the request of the Director, a collector shall provide a written warning, by tag or other means, to any person suspected by the collector or the Director of violating separation requirements. A collector shall also assist the Director to identify any person responsible for creating loads containing significant quantities of recyclable items mixed with solid waste or yard waste which are delivered to a resource's recovery facility or solid waste facility by the collector and detected by the owner or operator of such facility.

D. Recycling Receptacles at Common Gathering Venues. The owner of a common gathering venue at which recyclables are generated shall, in addition to providing for the collection of solid waste, provide recycling receptacles for the collection of any designated recyclable items generated at such venue. Nothing in this section shall be construed to require an owner or operator of such venue, or the Town, to provide such recycling receptacles whenever such receptacles are provided by another person pursuant to contract. Such recycling receptacles shall be as accessible to the public and at the same locations as trash receptacles, that is, there must be one recycling receptacle accompanying each trash receptacle.

E. Collector Contracts with Business Customers. Each contract between a collector and a customer for the collection of solid waste shall make provision for the collection of designated recyclable items, either by providing for the collection of designated recyclable items by the same collector who is party to the solid waste contract or by including an identification by the customer of the collector with whom such contract exists. The provisions of this section shall not be construed to require a customer to contract exclusively with one collector for the collection of both designated recyclable items and other solid waste. Each collector shall provide each customer with clear written or pictorial instructions on how to separate designated recyclable items in accordance with the provisions of subsection VI B. above.

F. Collectors Required to Offer Recycling Collection. Each collector who offers curbside or on-site collection of solid waste generated by residential properties in the Town shall offer curbside or on-site collection of designated recyclable items to each of such collector's customers and such curbside or backyard collection of designated recyclable items shall be included in the collector's charge for solid waste collection. The provisions of this subsection shall not be construed to prohibit any collector from determining and adjusting its fees for combined curbside collection services.

G. Recombining of Segregated Items. No person shall combine previously segregated designated recyclable items with other solid waste.

H. Removal of recyclable materials.

1. No person shall remove recyclable materials, including but not limited to scrap metal, newspapers, unbroken glass, bottles, cans, tires, and other collectibles from the designated disposal site without authorization from the Director.
2. Once recyclable materials are placed at curbside or other designated area, it shall be a violation of this chapter for any person or entity, other than those authorized under this chapter, to collect or remove recyclable materials from said area.
3. At the option of the Director or his or her designee, violators of subsection 1. or 2. of this section may be required to make restitution to the Town for any materials illegally removed.
4. Nothing in this chapter shall limit the right of anyone to dispose of his own recyclables in any other lawful manner, provided that such materials have not been set out on the curb or placed in any designated collection or disposal site.
5. Any nonprofit organization within the Town may request authorization from the Director to collect recyclables.

VI. Operational and Implementation

A. DPW Collection of Municipal Solid Waste and Recyclables.

1. DPW will collect Municipal Solid Waste and Recyclables generated at single family homes; multi-family homes with four or fewer residential units; Town-owned buildings, including schools; condominiums and planned residential developments that have collection agreements with the Town of Enfield; and religious, commercial, or industrial properties that receive DPW collection at the time of adoption of this ordinance, provided that these properties enter into a collection agreement with the Town of Enfield.
2. Municipal Solid Waste and Recyclables must be deposited into tipper barrels per the provisions set forth below, or into a fixed site container.
3. Municipal Solid Waste, recyclables, leaves, and yard waste must each be kept separate and cannot be commingled.
 - a. Municipal Solid Waste. One 96-gallon grey tipper barrel will be collected per week at no charge. Refuse bags or other items outside the tipper barrels will not be collected.
 - i. A maximum of up to two additional 96-gallon grey tipper barrels, per single family residence, may be purchased at a fee to be established

by the Director. No more than a total of three grey tipper barrels per single family residence shall be collected per week.

- ii. A maximum of up to one additional 96-gallon grey tipper barrel, per unit in a multi-family home, may be purchased at a fee to be established by the Director. No more than a total of two grey tipper barrels per unit in a multi-family home shall be collected per week.
 - iii. Tipper barrel tags shall be purchased annually at a fee to be established by the Director for those residences with additional grey tipper barrels. The cost for an additional tipper barrel excludes the cost of the tag.
- b. Recyclables. One 96-gallon blue tipper barrel will be collected per week at no charge. Subject to approval by the Director, a maximum of up to three additional 96-gallon blue tipper barrels, per single-family residence or per unit in a multi-family home, will be available, at no additional charge. No more than a total of four blue tipper barrels per single-family residence or per unit in a multi-family home shall be collected.
- c. Yard Waste. Up to two 96-gallon brown tipper barrels will be collected per week at no charge. A maximum of up to two additional 96-gallon brown tipper barrels may be purchased for a fee to be established by the Director. Tipper barrel tags shall be purchased annually at a fee to be determined by the Director for those residences with a third or fourth brown tipper barrel. No more than a total of four 96-gallon brown tipper barrels will be collected per week at single family homes and multi-family homes. The cost for an additional tipper barrel excludes the cost of the tag. Yard Waste collection shall be seasonal on a schedule to be determined by the Director. Residential yard waste brought to the Town's Transfer Station must be weighed.
- d. Spring Clean-Up. On dates to be determined by the Director, the four brown tipper barrel collection limit, referenced above, shall not apply. There will be no fee required for collection of any additional brown tipper barrels. In addition to the 96-gallon brown tipper barrels, one grey tipper barrel, with a red tag may be used for yard waste.
- e. Leaf Waste. The Director will establish the leaf waste collection schedule, usually in the fourth quarter of the calendar year. During scheduled leaf collection up to 40 (forty) bio-degradable leaf bags and unlimited 96-gallon brown tipper barrels will be collected per collection day. Condominiums, planned residential developments and senior residential developments are

excluded from this collection. During leaf collection season residents may bring their leaf waste to the Town's Transfer Station without weighing.

4. *Bulky Waste* collection is by appointment only, at a fee determined by the Director, and is limited to residences and Town-owned buildings, including schools. Condominiums and businesses are excluded from such collection.
5. *Oil and battery* collections are specially scheduled events, the date and location of which shall be publicized.
6. Christmas trees will be collected at the discretion of the Director of Public works discretion.
7. The contents of all tipper barrels must be completely contained inside the barrel with the lid securely closed. Tipper barrels not so secured will not be collected. Tipper barrels that contain items other than that for which they are intended will not be collected. All tipper barrels, and their lids, must be maintained in good working order.

B. Not Collected.

1. Refrigerators, air conditioners, and dehumidifiers are not collected at curbside and may be brought to the Town's Transfer Station. The fee per item will be determined by the Director and is subject to change.
2. Hazardous wastes, paints, pesticides, oil, or their by-products are not collected. The Director may schedule Household Hazardous Waste Days for proper disposal.
3. Electronics, including but not limited to TVs, computers, monitors, printers, and microwaves are not collected. These items may be brought to the Town's Transfer Station during normal operating hours. There is no charge upon proof of residency.
4. Logs are not collected and branches greater than three inches in diameter and/or three feet in length. These items may be brought to the transfer station during normal operating hours.
5. Other than at designated collection times, yard waste, leaves, grass, or brush are not collected and must be brought to the Town's Transfer Station.
6. Construction and demolition material are not collected curbside. These items must be brought to the Town's Transfer Station.
7. Asbestos, shingles, tile, sheet rock, concrete, windows with glass, glass, vehicle parts are not collected.
8. Textiles, including but not limited to, clothing, stuffed animals, handbags, and shoes, may be recycled at 40 Moody Road or the Town's Transfer Station.

C. Curbside Placement of Tipper Barrels

1. Tipper barrels shall not be placed at curbside sooner than two hours prior to sunset on the day preceding a scheduled collection. Tipper barrels shall be placed at the edge of the roadway with orientation to facilitate automated collection as directed on the tipper barrel. All solid waste placed for collection must be contained within a tipper barrel.
2. Tipper barrels must be placed at the edge of the roadway no later than 6:00 a.m. the day of collection.
3. Tipper barrels must be removed from the edge of the roadway no later than 7:00 p.m. the day of collection. Tipper barrels must be stored behind the front building line of the principal residential structure on the property.
4. Tipper barrels must have three feet of clearance in any direction from other tipper barrels, walls, fences, vehicles, and any other structures that can be damaged by the claw and the arm of the automated collections vehicles.

VII. **Enforcement**

A. Any person, including without limitation any collector, found to have knowingly disposed of unacceptable solid waste or prohibited materials; knowingly disposed of items designated for recycling; or, violated any of the provisions of the requirements of this ordinance, shall be subject to the following fines:

1. Nonresidential and multi-family residential property. The initial violation of this article shall be documented by the issuance of a written warning. Each violation subsequent to a written warning shall be documented by the issuance of a citation and punishable by a fine. The first subsequent violation shall be punishable by a fine not to exceed \$100. The next subsequent violation within five years of the first subsequent violation shall be punishable by a fine not to exceed \$250. Each subsequent violation within five years of a previous violation shall be punishable by a fine not to exceed \$500. Fines shall be in addition to any other penalty that may be imposed by law. Each violation constitutes a separate and distinct offense. If fines are not timely paid, liens may be filed on the property.
2. Civil penalties for collectors. A collector that knowingly mixes recyclables with solid waste may be issued a citation imposing civil penalties in an amount between \$1,000 and \$5,000.
3. Single-family residential property. The initial violation of this article shall be documented by a written warning for the first offense. The first subsequent violation

within five years of the written warning shall be punishable by a fine not to exceed \$50, the next subsequent violation within five years of the previous violation shall be punishable by a fine not to exceed \$100, the next subsequent violation within five years of the previous violation shall be punishable by a fine not to exceed \$150, the next subsequent violation within five years of the previous violation shall be punishable by a fine not to exceed \$250. All subsequent violations shall be punishable by a fine not to exceed \$500. Unpaid fines shall result in liens upon the property.

4. Hazardous waste violation. Any person who violates the terms of this chapter or any regulation intended to implement this chapter involving hazardous waste shall be issued a citation, and DPW may impose a fine of not more than \$500 for each offense, in addition to any other penalty that may be imposed by law. Violators shall also be responsible for the costs incurred in mitigation, remediation, and/or the proper disposal of such hazardous waste.

B. Any police officer or other person authorized by the Town Manager may issue a citation to any person who commits a violation of any section of the Solid Waste and Recycling Ordinance.

C. Any person fined or whose permit has been or may be revoked or suspended pursuant to this Section may request and shall be granted a hearing on the matter, provided that such request must be made, after notice to such person, and the hearing shall be conducted, in accordance with the provisions of Conn. Gen. Stat. §7-152c.

D. Climbing over railings or into containers at the Town's Transfer Station is strictly prohibited. Any individual found to violate permitted practices at the Town's Transfer Station may be subject to a suspension of privileges. Customers who do fail to pay Town's Transfer Station fees will fully be prosecuted.

VIII. Revocation or Suspension of License or Registration

Generally. Failure to comply with the provisions of this article shall be grounds for revocation or suspension of any license or registration issued under its provisions.

A. Notice required. Revocation or suspension shall become effective five calendar days after written notice is mailed by the Director unless a lesser time is indicated in the notice.

B. Person available to receive notice. Licensees must provide the Director with the name and address of a person who will always be available, in person or by designee, to receive notice either by mail or in-hand delivery. Lack of availability on the part of such person shall be deemed a waiver of required notice.

- C. Request for review. Upon receipt of a notice of suspension or revocation, the licensee may file a written request for review. Such request must be filed with the town clerk within five days of receipt of the notice. Failure to file within such time shall waive the licensee's right to review, making the suspension or revocation final and binding upon the refuse collector.
- D. Timely filing. If such request is filed within five days of receipt of notice, such request shall stay the revocation or suspension, excepting such cases where a stay would present substantial harm to the health, safety, and welfare of the public.
- E. Special appeals board, hearing. The Town Council may appoint a special appeals board consisting of four electors of the Town, one licensed refuse collector, and a member of the Town Council to serve as a nonvoting liaison member. The board shall, within 15 days of the request for hearing, hear and decide the matter. The decision of the board shall be final and binding upon the refuse collector.
- F. Loss of permission to use SWF. The Director shall have the right to request that the SWF or MRF deny any refuse collector admission to the SWF when in his opinion such collector has violated this article or the regulations.