



AGENDA ENFIELD TOWN COUNCIL REGULAR MEETING

**Monday, October 4, 2021
7:00 PM - Council Chambers**
<https://youtu.be/kKEXbLKnwJg>

6:45 – Public Hearing - Conveyance of 110 High Street
6:50 – Public Hearing - Conveyance of 52 Prospect Street

- 1. PRAYER – Joe Muller**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL.**
- 4. FIRE EVACUATION ANNOUNCEMENT.**
- 5. MINUTES OF PRECEDING MEETINGS.**
 - **Special Meeting – September 20, 2021**
 - **Regular Meeting – September 20, 2021**
- 6. SPECIAL GUESTS.**
- 7. PUBLIC COMMUNICATIONS AND PETITIONS.**
- 8. COUNCILOR COMMUNICATIONS AND PETITIONS.**
- 9. TOWN MANAGER REPORT AND COMMUNICATIONS.**
 - **Rails to Trails, Amtrak/Eversource**
- 10. TOWN ATTORNEY REPORT AND COMMUNICATIONS.**
- 11. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.**
- 12. OLD BUSINESS.**
 - A. Discussion/Resolution:** MOU with Fire Districts for Collection and Distribution of Taxes. (Tabled 11/16/2020)
 - B. Discussion/Resolution:** Resolution Authorizing the Town Manager to Enter into a Purchase and Sale Agreement with Bellsite Development. (Tabled 07/06/2021)
 - C. Discussion/Resolution:** Resolution Adopting the Revised Solid Waste Ordinance. (Tabled 08/02/2021)
 - D. Discussion/Resolution:** Resolution Adopting Revised Bulky Waste Transfer Station Fee Schedule. (Tabled 08/02/2021)

- E. **Discussion/Resolution:** Resolution to Opt Out of the Provisions of Public Act (PA) No. 21-29 Regarding Accessory Dwelling Units. (Tabled 09/20/2021)

13. NEW BUSINESS.

- A. **Consent Agenda – Action.**
- B. **Appointment(s)–Town Council Appointed.**
- C. **Appointment(s) – Town Manager Appointed/Council Approved.**
- D. **Appointment(s) - P & Z Commission Appointed- Council Approved.**

14. ITEMS FOR DISCUSSION.

- A. ****Consent Agenda – Review.**
1. **Discussion/Resolution:** Request for Transfer of Funds for Enfield Beautification Committee \$8,000.
2. **Discussion/Resolution:** Request for Transfer of Grant Funds for Family Resource Center \$7,500.
3. **Discussion/Resolution:** Request for Transfer of Donated Funds to Family Resource Center \$10,000.
- B. **Appointment(s) – Town Council Appointed.**
- C. **Appointment(s) – Town Manager Appointed/Council Approved.**
- D. **Appointment(s) – P & Z Commission Appointed- Council Approved.**
- E. ****Discussion/Resolution:** Request for Transfer of Funds from FY-21 to Acquire Enfield Express \$600,000.
- F. ****Discussion/Resolution:** Request for Transfer of Funds from FY-22 to Acquire Enfield Express \$125,000.
- G. ****Discussion/Resolution:** Request for Transfer of Funds from FY21 for Fire Protection Charge Mediation.
- H. ****Discussion/Resolution:** Request for Transfer of Funds from FY22 for Fire Protection Charge Mediation.
- I. ****Discussion/Resolution:** Resolution to Abolish One Part Time Youth Center Assistant Position in Order to Fund the Proposed Pay Rate Adjustment to Remaining Three Positions in Youth & Family Services.
- J. ****Discussion/Resolution:** Resolution Referring the Proposed Acquisition of Land Located at 90 Alden Ave to the Planning and Zoning Commission.
- K. **Discussion/Resolution:** Resolution Waiving the Bid Requirements for a Basketball Court at the Higgins Park

L. Discussion/Resolution: Resolution Waiving the Bid Requirements for a Walkway at Higgins Park.

15. MISCELLANEOUS.

16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

17. COUNCILOR COMMUNICATIONS.

18. ADJOURNMENT.

*** REMOVE FROM AGENDA**

**** MOVE TO MISCELLANEOUS**

***** WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT**

OFFICE OF THE TOWN MANAGER

Date: October 4, 2021

To: Michael Ludwick, Mayor

From: Christopher Bromson, Town Manager

Re: PUBLIC HEARING GROUND RULES-

1. Roll Call.
2. READ BY MAYOR: The following Notice of Public Hearing was published in the Journal Inquirer on Thursday, September 23, 2021.

TOWN OF ENFIELD
LEGAL NOTICE

The Enfield Town Council will hold a PUBLIC HEARING regarding the **CONVEYANCE OF 110 HIGH STREET** to be held on October 4, 2021 beginning at **6:45 PM** in the Council Chambers of the Enfield Town Hall, located at 820 Enfield Street, Enfield, Connecticut in order to hear public comment. Information regarding the proposed conveyance can be viewed at www.enfield-ct.gov.

Please direct any questions to Nelson Tereso, Deputy Director Economic and Community Development at 860-253-6391.

Dated at Enfield, CT this 22nd day of September 2021.

Sheila M. Bailey, Town Clerk
Town of Enfield

3. Announce Ground Rules for Public Hearing:
 - a. There is no time limit, but I ask that each person not take up too much time, so that everyone will have an opportunity to speak.
 - b. After each person, who desires, has had one chance to speak, I shall permit those individuals who desire a second chance.
 - c. After those individuals who desire to speak a second time, I shall permit those individuals who desire a third, fourth, etc., time.
 - d. Please refrain from personalities.

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Date: October 4, 2021

To: Michael Ludwick, Mayor

From: Christopher Bromson, Town Manager

Re: PUBLIC HEARING GROUND RULES-

1. Roll Call.
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CLASSIFIED
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PUBLIC NOTICE

PUBLIC NOTICE
TOWN PLAN AND ZONING COMMISSION
GLASTONBURY, CT

During its regular meeting of September 21, 2021, the TPZ Comm took the following actions:

1. Accepted 5-0-1 min of the 08-10-21 Reg Mtg
2. Unan approved Final Release of Maintenance Bond Wendell Woods Subdivision
3. Unan provided a favorable recommendation to the Town Council that Wendell Ln from Station 0+00 to Station 1+40 be accepted as Town Road, with the Wendell Woods Subdivision
4. Unan provided a favorable recommendation to the ZBA re: req of Corinne Crocker-Luby for a use variance from Sec 14.18.2 of the Edg-Zone Regs to allow special event venues at 83 & 97 Haulbus Ave
5. Cahl appointed to Design Guidelines Committee

ROBERT J. ZAMUNGO, JR., CHAIRMAN
MICHAEL BOTELHO, SECRETARY

Journal Inquirer
September 23, 2021

PUBLIC NOTICE
Legal Notice
Town Meeting

Elected and citizens qualified to vote in town meetings are hereby notified that a special town meeting of the Town of Stafford will be held in the Stafford Community Center, Stafford Springs, Connecticut on September 29, 2021 at 6:30 PM for the following purposes to wit:

1. To approve a transfer of \$60,000.00 from Assigned Fund for Revaluation Item #20-99-9998 to Assessors Revaluation Item #20-140-3375 for FY 20-21 as recommended by the Board of Finance at their June 7, 2021 meeting.
2. To approve a transfer of \$47,100.00 from 20-99-999-977 Transfer In (Combined Utility Projects) to the Item #20-180-3200 Legal Services for FY 20-21 as recommended by the Board of Finance at their June 7, 2021 meeting.
3. To approve a transfer of \$52,000.00 from the BAH Premium to the Item # 20-481-9350 Transfer Agent Fee/Insurance Costs for FY 20-21 as recommended by the Board of Finance at their June 7, 2021 meeting.
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6. To approve a transfer of \$28,816.97 from the General Fund to 20-280-4125 trash disposal for FY 20-21 as recommended by the Board of Finance at their August 30, 2021 meeting.
7. To adopt an ordinance establishing an American Rescue Plan Act Commission.
8. To do any other business proper to come before said meeting.

Dated at Stafford, Connecticut, this 21st day of September 2021.

Mary Mita
Jo In Locke Sr.
Richard Hartenstein Jr.
Board of Selectmen

Journal Inquirer
September 23, 2021

715 AUTO PARTS & ACCESSORIES

TIRES: 195/60/14 2 radials on call only while \$65. 850-659-3427/203-376-6210
TIRES: 215-60-R16 60 to 85% tread \$20. per tire 850-372-8143
TIRES: 225 60 16 on alum rims (\$250. 850-978-9614
TIRES: Slicked snow tires 15" on steel rims. \$250. good cond 850-289-5294

715 AUTO PARTS & ACCESSORIES

TOURNEAU COVER FOR A FORD RANGER: \$75.00 850-432-0359
TRAILER TIRES & RIMS: 4 20x4-8 \$13. 850-267-1266
TRAILITY: Chevy 1928 truck trans \$425 call 850-212-2523
UTILITY TRAILER: 48' by 5' 10' long, new paint, \$500 Call 850-745-0038
VW BUG PARTS Many small items and bolts & much more FREE 850-228-3002

730 AUTOS FOR SALE

1988 Acura Legend Coupe Has records since new Good running order \$2,800-050 Call for info 850-228-0411 leave msg

730 AUTOS FOR SALE

CASH PAID For any Toyota. Other makes. Running or not Crashed ok V8 take other makes and models Free Pick up Call Anytime 203-600-4431

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BMW 231 2002 4dr 144k auto \$3500. 2001 Chevy Silverado w/ blow 123k \$8,000 Harley Davidson 2003 Anniversary EE \$7,500 850-668-1839

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735 AUTOS TRUCKS WANTED

CASH PAID for Used, Wrecked and Junk Vehicles. C/ licensed recycler Parker Street Auto 850-649-3391

740 CAMPERS

TRUCK CAMPER Honey Bee from 70s FREE for parts or restore 850-487-3569

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745 CLASSICS & ANTIQUES

1968 VW BEETLE: Restore or parts 1911 yr with racing wheels \$300 850-659-3427 or 203-376-6210
1981 SPIDER Good drive train Rusty bottom Parts or restore \$195. 850-659-3427 or 203-376-6210

760 MOTORCYCLES

HELMET: Hank Full face with vents. Silver. \$30.00 850-432-0959.

765 RV'S & VANS

RV 2004 Thor Citation Camper Trailer low behind motor hauler Good cond \$3,500 Call 850-668-1835

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775 TRAILERS

TRAILER TIRES (2) With wheels 4.60-12 \$30. 850-931-2224
UTILITY TRAILER: 4X6 w/15" axles, includes jack. Purchased in 2016. Used 4K. \$500 850-875-6183

780 TRUCKS

DODGE RAM PICK UP 1995 4x4 towing chaise body good cond \$350. 850-796-6132

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Please direct any questions to Nelson Tereso, Deputy Director Economic and Community Development at 850-253-6391.

Dated at Enfield, CT this 22nd day of September 2021.

Sheila M. Bailey, Town Clerk
Town of Enfield

Journal Inquirer
September 23, 2021

PUBLIC NOTICE
TOWN OF MANCHESTER
LEGAL NOTICE

At its meeting of September 20, 2021, the Planning and Zoning Commission made the following decision:

TOWN OF MANCHESTER - 141 Princeton Street - Special Exception Modification (2021-058): Erosion and Sedimentation Control Plan (2021-059) - The Commission APPROVED the special exception modification under Article II, Section 4.02.02 and APPROVED the erosion and sedimentation control plan for renovations to Bowers Elementary School, including building additions, redesign of the parking lot and bus loop, and associated site improvements at 141 Princeton Street, Residence A zone.

PARISH ACQUISITION LLC - 191 Spencer Street - Special Exception (2021-064) - The Commission APPROVED WITH MODIFICATIONS AND A CONDITION the special exception under Article II, Section 24.02.01 (m) for conversion of a hotel to a multi-family residential development at 191 Spencer Street, General Business zone, with a waiver for landscaping based on Art. II, Sec. 9.14.05 (c) (10) (b).

80 OAKLAND STREET LLC - 80 Oakland Street and 11 & 25 Edward Street - Special Exception Modification (2021-063) - The Commission APPROVED WITH MODIFICATIONS the special exception modification under Article II, Section 24.02.01 (b) to reconfigure the employee parking for 80 Oakland Street and associated landscaping, lighting, and stormwater facilities to preserve the house at 25 Edward Street for reuse as office space at 65 Oakland Street and 11 & 25 Edward Street, General Business zone.

All modifications/conditions are on file in the Planning and Economic Development Department. A copy of this notice has been filed in the Town Clerk's office.

Planning and Zoning Commission
Eric Prause, Chair

Journal Inquirer
September 23, 2021

PUBLIC NOTICE

PUBLIC NOTICE
Notice of
Nondiscriminatory Policy
as to Students

The Cornerstone Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, or national and ethnic origin in administration of the educational policies, admissions policies, scholarships and loan programs, athletic and other school-administered programs.

Journal Inquirer
September 23, 2021

PUBLIC NOTICE

Notice is hereby given that there will be a Public Hearing on Tuesday, September 28, 2021 at 7:00 PM in the Council Chambers of the South Windsor Town Hall to consider the following:

1. Appl. 21-35P, Kilkenny Heights II - request from Manafino Builders Inc. for reapproval of the Special Exception to Section 7.14 and Site Plan approval for an Open Space Subdivision of 21.5+ acres, to create a total of 12 new lots, on property located at R024 and 420 Abbe Road, and 248 Maskel Road, A-30 and RR zones (previously approved October 30, 2020)
2. Appl. 21-40P, South Windsor Stone and Landscape Supply LLC - request to the expand the special exception granted to Article 4, Table 4.1.1A for a landscape material sales and storage business to include a topsoil screening operation, located at 287 Strong Road to include a portion of the property at 275 Strong Road, and site plan modification for the combined properties, I zone
3. Appl. 21-47P Revolutions Outdoor Field Expansion Temporary and Conditional Permit - request for a one year permit to create additional outdoor multipurpose recreational fields 240' X 400', to accommodate league play, on property located west of 60 Bidwell Road, on 195 Governor's Highway, I Zone

To view this meeting, please tune into Channel 16 (if your provider is Cox Cable) or go to: gmedia.swnet.com/live</

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5. Canceled appointment to Design Guidelines Committee

ROBERT J. ZAMUNGO, JR., CHAIRMAN
MICHAEL BOTELHO, SECRETARY

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Jo In Locke Sr.
Richard Hartenstein Jr.
Board of Selectmen

Journal Inquirer

September 23, 2021

715 AUTO PARTS & ACCESSORIES

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TRAILER TIRES & RIMS: 4 60x4-8 \$13. 860-287-1268

TRANQUILITY: Chevy 1978 Truck trans \$425 call 860-512-2523

UTILITY TRAILER: 48' w by 5' 10" long, new paint, \$500 Call 860-745-0033

VW BUG PARTS Many small parts and bolts & much more FREE 860-228-3002

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1988 Acura Legend Coupe Has records since new Good running order \$2,800 OBO Call for info 860-228-0111 leave msg

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**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, SEPTEMBER 20, 2021**

A Special Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, September 20, 2021. The meeting was called to order at 5:30 p.m.

ROLL-CALL – Present were Councilor Cekala, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, and Unghire. Councilors Bosco and Szewczak were absent. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Sheila Bailey; Town Attorney, James Tallberg

MOTION #5924 by Councilor Mangini seconded by Councilor Muller to go into Executive Session to discuss Real Estate Negotiations and Pending Claims and Litigation.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5924** adopted 9-0-0.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Ludwick at 5:31: p.m.

ROLL-CALL - Present were Councilors Cekala, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Sheila Bailey; Town Attorney, James Tallberg; Director of Human Resources, Steven Bielenda; Director of Finance, John Wilcox, and School Superintendent, Christopher Drezek.

Chairman Ludwick reconvened the Special Meeting at 6:04 p.m. and stated during Executive Session the Council discussed Real Estate Negotiations and Pending Claims and Litigation with no action or votes being taken.

JFK BUILDING COMMITTEE PRESENTATION

Present for this item were Chairman of the JFK Building Committee, Randy Daigle; Jill Lekse, Construction Administrator for JCJ Architecture; Marcus Brennan, Project Executive with Gilbane, and Samantha D'Agostino, Assistant Project Manager, Construction Solutions Group

Ms. D'Agostino stated the total project budget is a little over \$84 million dollars. She noted ineligible costs are around \$450,000, which means those costs that are not reimbursable by the State. She pointed out that means a remainder of eligible costs that will be reimbursed by the State of a little over \$83 million dollars. She noted eligible costs are reimbursed at a rate of 70.71%. She stated to date, they've been reimbursed a little over \$22 million dollars to put towards the project.

Mr. Daigle stated they currently have a little over \$7 million into the State for reimbursement, which the Town should be getting within the next several weeks, therefore, it will then be close to \$29 million dollars reimbursed by the State.

Mr. Daigle stated they are a little over halfway through the project at this time, and they are several million dollars under budget and ahead of schedule.

He noted when this was first put out to bid, it was pre-pandemic, and since then building costs have sky-rocketed, however, they were able to lock the price in and start off the project under budget, and they are maintaining the project under budget. He stated when the architect, the owner's rep and Gilbane put out the trade bid packages, they pulled some of them as an alternate. He explained they did not know at that time where the costs were going to come in as to whether it was going to be under budget or on budget. He stated luckily it came in under budget, so they were able to put back in all those alternates.

Illustrative slides were presented and highlighted as follows:

- The entire building footprint has a new roof, except for the old media center wing.
- The entire north lot has a new parking lot.
- The fields in the back are roughly graded at this point and over the coming weeks will be hydroseeded and growing grass over the fall season.
- The balance of the work on the south lot will take place next summer.
- One of the two-story wings is currently under construction.
- The center hub is partially under construction.
- The gymnasium is under construction, and that will be done in October.

Mr. Daigle stated the new auditorium, cafeteria and gymnasium can be locked down from the rest of the school for evening functions, which keeps the rest of the school secure.

- The temporary classrooms no longer exist.
- There are new basketball courts.
- There will be a new baseball diamond.
- All fields will be irrigated.
- Instead of steel or concrete bollards in front of entrance areas, there will be boulders, which provide a more natural look.
- The 600-seat auditorium is nearly complete, and that space will be turned over soon.

Mr. Daigle explained water recently entered the building due to a microburst, and this happened because that part of the roof only had a temporary roof. He noted this issue has been rectified. He pointed out every project will have issues, but they did not miss a beat or a single day.

- LVT (luxury vinyl tile) flooring is being used, and it is a very low maintenance floor.
- Furniture has been installed in all the turn-over areas.

- The ceiling system has an open grid in the band room with an acoustical treatment, and this helps with sound.
- The old boys' locker room is now the kitchen servery, and this area has been turned over and is up and running.
- The old pool is now the new cafeteria, and there is also spill-over or extended cafeteria space.
- Near the cafeteria is a cardio room, which has treadmills, ellipticals and equipment that can be used for gym classes.
- The gymnasium floor has been completely laid and fastened down, and gym equipment is currently being installed, and they will be working to complete the gym floor over the coming weeks.
- There are brand new locker rooms and bathrooms, which are located right off the gymnasium.
- The white wing, which is a two-story wing, was completed over the summer.
- New desks are adjustable in height.
- The entire building is air-conditioned.
- Red wing is the last two-story wing under construction, and demolition and abatement is complete.

Mr. Daigle stated when they started designing this building, they understood that they had to keep this building open. He noted they were able to utilize the construction pattern by having some wings under construction, while students are in the other wings.

He concluded stating the entire building will be brand new.

Councilor Sferrazza stated it is a beautiful building, and he thanked everyone for all their work. He questioned if the classroom doors are equipped with locks that lock from the inside, and he was informed that all the classroom doors are lockable.

Mr. Daigle stated every door and exterior window is numbered, and the fire and police departments will have a map with these numbered doors and windows.

Councilor Cressotti stated he is very impressed with this project, and the progress is fantastic. He referred to the media center and questioned if the roof will be re-done, and Mr. Daigle stated the roof is still under warrantee and in good shape. He noted if anything were to fail, they could go back at that time.

Councilor Unghire questioned the projected completion date, and Mr. Brennan stated the intent is to wrap up major construction by the end of next summer.

Councilor Riley stated she is very impressed with this project and excited her children will have the opportunity to attend this school next year. She questioned if the outdoor classroom will be covered, and Mr. Daigle stated his belief the intent is not to cover it. He added at some point it could be covered. He pointed out it is not a dedicated classroom, but rather an extra classroom so that teachers will coordinate who can use it and when it can be used. He went on to note there is

also outdoor seating for the cafeteria, and this will be a secured and fenced area, which can be used in nice weather.

Councilor Riley questioned if all the entrances have the boulders, and Mr. Daigle stated there are some doors that have bollards, i.e., under the canopies of blue, white, and red wings because it made sense traffic-wise.

Chairman Ludwick stated he believes the hub is the biggest thing because it is a place where students can interact and converse with other students. He went on to note he liked the idea of the boulders because it gives the area a campus feel. He noted the basketball courts look great, and people are already using them. He questioned if they'll be ready for any sports this fall or next spring, and Mr. Daigle estimated they'll be ready next fall. He went on to note that there will be lighting for the courts. Chairman Ludwick stated it's great that irrigation has been included.

Mr. Daigle stated this was a team effort from the beginning, and they are reaping the benefits from cost-wise, to quality-wise to design-wise.

Chairman Ludwick questioned the status of the boilers, and Mr. Daigle stated everything is brand new.

Mr. Daigle thanked everyone for their support.

AMERICAN RESCUE PLAN PRESENTATION

Mr. Bromson stated staff has been working over the last several months to make a recommendation as to how to spend Enfield's share of the American Rescue Plan funding. He noted this presentation will be a preliminary introduction, and the Council will have time to consider this. He noted they are still awaiting the federal government to adopt some final rules for the final expenditure of these funds. He stated they have been working with Congressman Courtney's office and attending State and CRCOG meetings to get some guidance.

He highlighted the criteria for eligible use of funding, i.e., to support public health expenditures, address negative economic impacts from the emergency, replace public sector revenue, provide premium pay for essential employees, invest in water and sewer infrastructure, and invest in broadband infrastructure. He pointed out these are the areas that the government says they can expend these funds.

Mr. Bromson stated Enfield will be receiving \$12,920,906, and in June they received the first half, which is almost \$6.5 million dollars, and that is in the bank in a separate designated fund, and the balance should be received in 2022.

He stated Enfield has until December 31, 2024 to encumber the funds, and they would have until December 31, 2026 to make the expenditures.

Mr. Bromson highlighted the recommendations for this funding:

- The purchase of the Enfield Express for drive-thru Town services and a police hub at the Enfield Express for \$725,000
- The Town has already encumbered and started to implement the Higgins Park. The Town put in the playscape this summer, and the Town funded the two walking trails, plus an outdoor basketball court, and these are all funded already and underway. He noted this area is adjacent to the St. Adalbert's indoor basketball and sports facility, which the Town already funded as well. He noted that will be on the agenda in October for the signing of the lease and to actually purchase it and make improvements. He stated some things were done out of the budget, and some things were done in the budget, and they're expending some money from the ARA funds.
- He noted they will have parking for the Higgins Park, and this area is behind the Enfield Express at a cost of \$425,000
- Fitness stations at the already funded walkways
- A bandshell, which would be in the Higgins Park

Mr. Bromson stated these items were put in the Recreation Referendum, but if the voters decided not to go forward on the splashpads and the pool, the Town would still have this money available to complete those portions of the park. He pointed out if the referendum passes, it will free up this money for other purposes, which could be decided later.

- Pickleball lighting at the pickleball court at a cost of \$57,500.
- Field improvements, i.e., a new girls' softball field to replace what was taken away behind Town Hall for the Higgins Park, and that will be constructed in the spring, and that was almost three quarters of a million dollars
- Powder Hollow for boys' baseball-the Town funded improvements amounting to three quarters of a million dollars
- They authorized funding of almost a million dollars for a new turf field and track field at the high school.

Mr. Bromson stated these items were all bought and paid for. He noted they would like to appropriate \$1.5 million dollars for the general use of fields for all the Town's sporting programs. He noted they entered into discussions with the Superintendent of Schools, Public Works, Finance, and the Town Manager's office, and they started a new focus group concerning the other four athletic fields at Enfield High School, which they've been unable to use due to flooding. He explained the drainage is inadequate. He noted it was decided that rather than spending a million dollars appropriated for the fields, they believe they should look at the whole complex, so they included an additional \$1.5 million, and the Superintendent will match. He noted they would like to fix the drainage, and those four fields could be four or more, and they would like to do them in turf, and they could use them for all the different sports in town. He stated there are old trailers in that area, and they have an inadequate media box, and there are no bleachers for home games. He noted there would be a grand entryway with locker rooms and other facilities. He noted they should get the most for the money, and they want to invest that money appropriately. He feels this could be a sports complex that they can be proud of.

Mr. Bromson stated they've included a \$100,000 payment towards the bike path design, and this is the plan for which they received a \$925,000 state grant, which connects Thompsonville to

Windsor Locks and Suffield. He noted Enfield's share of the design is \$100,000, and he believes this is an appropriate use as well.

He stated they would like to include bathroom facilities at Brainard Park for \$378,000 and the same amount for the Powder Hollow Park.

Mr. Bromson stated they've included in the referendum bathrooms for the new pool area at Higgins Park, but if the referendum does not pass, they would like to have the bathrooms for the Farmers Market because the portable bathrooms are unsightly and sometimes unsanitary. He went on to note that the Town Hall bathrooms are antiquated, need repairs, and they constantly get complaints, and they included those bathrooms as well.

He stated they have looked at what other towns are doing, and basically this is an appropriate use of this funding because it is to support small businesses that have been impacted by Covid over the last couple years. He noted there would be a \$400,000 fund, and it's anticipated that Nelson Tereso and Community Development would oversee the funding. He stated they have criteria for this, and it will be for the Council's final approval. He noted this involves one-time grants for small businesses with under 50 employees, who have not received other large amounts of federal aid. He noted they could receive a one-time grant of \$5,000 to \$10,000. He noted they are recommending this under the use of the ARA.

Mr. Bromson stated Enfield purchased the seven acres adjacent to the existing Public Safety Complex, so that the Town could propose a regional public safety complex to house EMS, a Police Department, and a regional facility for training. He noted the Town was fortunate enough to have the Governor include that in his bonding bill this past winter. He stated they carefully articulated with the help of the bond counsel the question for the Public Safety Complex, and the total cost of the complex is going to be \$15.1 million dollars, and they hope to receive \$12.8 million dollars under the public act and the Governor's bond bill. He noted the balance would be \$2.3 million dollars, which they assessed for the regional portion of this, therefore, there would be no taxpayer dollars from Enfield expended on this project. He stated if they don't receive the bonding money from the Governor, they will not go forward. He noted they would not even have to borrow the \$2.3 million dollars if it was decided to designate \$2.3 million dollars of the ARA towards that, so they'd have a brand new state-of-the-art regional public safety complex with the expenditure of no Enfield tax dollars.

He stated the Town upgraded the Water Pollution Control facility, which is a state-of-the-art facility, and it will serve Enfield for many decades, but as part of that pump stations are needed throughout town. He noted they have been doing pay-as-you-go and saving. He stated Enfield has 17 pump stations, and currently they've saved \$4 million dollars that they have in the bank, and the total cost to replace and repair the existing pump stations is about \$13 million dollars. He stated they're recommending using ARA funding.

Mr. Bromson spoke about premium pay and noted the federal government made this designation for front line workers, such as police, EMS, and Public Works – those who worked on the front lines during Covid. He noted they designated \$750,000 in a fund, and the Council would determine

the criteria. He stated they would tell the Council who is eligible, and the Council could determine the amount, and that would remunerate them for their courageous service during Covid.

He stated Enfield has been given \$12,920,906 dollars, and they've allocated \$12,920,906. He noted they tried to address needs that otherwise they'd have to pay through the tax rate system of the town.

ADJOURNMENT

Chairman Ludwick declared the Special Town Council meeting adjourned at 6:56 p.m.

Respectfully submitted,

Sheila M. Bailey
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, SEPTEMBER 20, 2021**

A Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, September, 2021. The meeting was called to order at 7:00 p.m.

PRAYER – The prayer was given by Chairman Mangini.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilor Cekala, Cressotti, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza, and Unghire. Councilors Bosco and Szewczak were absent. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Sheila Bailey; Town Attorney, James Tallberg; Director of Development Services, Lauren Whitten; Director of Human Resources, Steve Bielenda

FIRE EVACUATION ANNOUNCEMENT

Chairman Ludwick made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #5925 by Councilor Mangini, seconded by Councilor Unghire to accept the minutes of the August 30, 2021 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5925** adopted 9-0-0.

MOTION #5926 by Councilor Muller, seconded by Councilor Cressotti to accept the minutes of the September 7, 2021 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5926** adopted 9-0-0.

MOTION #5927 by Councilor Muller, seconded by Councilor Mangini to accept the minutes of the September 7, 2021 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5927** adopted 9-0-0.

SPECIAL GUESTS

Constitution Week Proclamation – Daughters of the American Revolution

Councilor Mangini stated the Daughters of the American Revolution are present to honor and celebrate Constitution Week. She noted the Daughters have lineage or heritage as Daughters of the American Revolution to promote education and patriotism. She stated she is honored to be a member of the Penelope Terry Abbey group. She then read the “American’s Creed”, which is recited in their meetings.

Sharon Scavera, Regent of Penelope Terry Abbey Chapter, expressed her appreciation for this proclamation.

Gigi Landry, Vice-Regent, thanked the Council for their invitation to this meeting.

Chairman Ludwick read a proclamation declaring September 20th to September 24th as Constitution Week in the Town of Enfield.

PUBLIC COMMUNICATIONS & PETITIONS

Josh Prouser, 32 Nancy Drive - Representing the Opera House Players

Stated the Opera House Players is run completely by volunteers. He noted they have been trying to present to the Town Council for several months regarding the urgent decisions that need to be made regarding 100 High Street, and the Opera House Players ability to remain in the building and in Enfield. He stated at their own expense, they paid for professional consultants to inspect the building and outline and describe all the main issues pertaining to the structural, mechanical, and electrical systems. He stated all this information was presented to Town management in June and subsequently sent to all Council members. He noted also included was documentation of the \$58,000 that the Opera House Players have spent in plans, inspections, repairs, and upgrades to 100 High Street, and another \$20,000 of upgrades that are planned. He stated they recently had to spend another \$450 to purchase and install a system of security cameras to help protect the building and their members and actors from the ongoing drug use and drug dealing going on in the parking lot and around the building.

Mr. Prouser stated per the terms of their lease, the Opera House Players has the option to purchase 100 High Street for \$1.00, which they initially intended to do when they first moved their in 2018, however, they now know what the real state of the building is, and that the true cost of taking over the building is well over \$200,000, from an HVAC system that has parts over 30 to 40 years old to windows in the bell tower that are only being held in place by the wind and air pressure to the buckling foundation on the east side of the building and the literal flowing river of water in the basement every time it rains.

He stated they want to bring the arts home to Thompsonville and be a large part of the revitalization, however, the Town of Enfield, also needs to also make the commitment to Thompsonville and the revitalization effort and commit to the resources that are needed to fix the structural and mechanical issues at 100 High Street. He reminded the Council that 100 High Street is now on the Connecticut Register of Historic Places so it cannot be left to ruin or be torn down.

Mr. Prouser stated he knows the Town has big plans for the future of Thompsonville, but the Opera House Players are here right now, but will not be for long because this is no longer sustainable for

them because they are a small arts and non-profit organization built on volunteers. He noted time is of the essence, and the Town must make a decision regarding repairs to 100 High Street no later than the next Town Council meeting on October 4th, so that they have time to make necessary decisions about their future at 100 High Street and in Enfield.

He stated another urgent matter relates to the current restriction of the use of the Town Annex. He noted their November production of Mama Mia was to be at the Annex per their agreement with the Town of Enfield, and they just recently were told that no outside groups were allowed to use a Town building until further notice. He stated they just barely made it through Covid financially with the help of some grants they received, but the loss of the Mama Mia production will be financially devastating. He stated they are asking for a decision by September 22nd and to make an exception to this rule and allow the Opera House Players to use the Annex as previously scheduled.

Amanda Marquez, 8 Hoover Lane

Stated she spoke recently at the Board of Education and the Town Council meetings regarding the mask mandate and the emotional, mental, and physical harm that it has on children. She noted other parents also voiced their concern about the damages these mandates are causing. She noted it is fully understood that they are under the Governor's order until September 30th, and while they were hopeful that both boards would hear their concerns and stand with them, she was not surprised by any of their responses. She asked the Town Council to advocate for the children. She stated in one week's time, the decision regarding mask mandates could very well be left up to the local level, and that is why she is here.

Ms. Marquez stated as they look further into the research around Covid, they learn that certain procedures are not effective in prevention. She noted experts who reviewed evidence from the Spanish Flu of 1918 have concluded that masks failed to control infection because masks were worn until filthy and used in ways that offered little to no protection, which is exactly the same way they're worn in 2021. She stated to fully understand the improper wear and handling of face masks, you only have to observe how the public is managing them. She noted the CDC website states, "do not wear your mask under your nose or mouth, do not wear on chin or dangling from one ear, do not touch your face mask without cleaning your hands before and after." She stated the WHO says people can infect themselves if they use contaminated hands to adjust a mask or repeatedly take it off or on. She noted at the last Town Council meeting, those who chose to wear a mask were continually touching and adjusting them, while others wore them completely under their nose. She stated most members also removed their masks and let them dangle off their ear every time they talked either into the microphone or to each other, negating any protection. She questioned if members were removing their mask because it is hard to hear or understand what they were saying, or did they remove them because they're uncomfortable and hard to breath, or is it because they aren't wearing it properly to begin with and it's just a visage—no different than a band aide for a child not bleeding—it just simply makes them feel better.

She stated if adults cannot follow proper handling of masks for a few short hours of a meeting, how can children be expected to do so for eight hours at school and on the bus. She stated even if the masks were effective in the prevention and spread of Covid, the general public is not even wearing them correctly. She questioned if it would take 100 years to realize as a society that the masks are as ineffective now at stopping the spread as they were in 1918. She stated there are

numerous studies and research on the ill effects of masking children for extended periods of time. She questioned if Council members took the time, since the last Town Council meeting, to do their own research into the safety of prolonged masking.

Ms. Marquez stated she wants to allow people to make their own choice on the matter. She noted parents do need to take control and responsibility over their household and over their children. She stated masking is a personal decision, and it is one that should be made on an individual basis by parents for their own child and not a blanket mandate by governing officials.

She stated the definition of liberty is the power of choice, and she noted most people would agree that this is the way that a society should function—liberty and justice for all. She noted the government is telling people they know better than people do, and they make the best choice for children. She asked that the Council have enough conviction to say that parents make the best decision for their children, not the government, not elected officials, nor the Board of Education. She stated if and when the decision to continue to mask children comes before the Council, she hopes the Council makes the right choice and not a choice based on fear, but based on courage to allow parents to choose. She concluded stating those who choose to wear a mask can do so, and those who do not are not mandated against their free will.

Evangeline Flaherty, 70 Jackson Road

Stated she's deeply concerned about the education children are receiving in Enfield. She noted recently her ten-year old told her of her discomfort during English class. She stated she described an assignment that asked the children to put themselves into groups that they felt they belonged to. She noted one of the bulleted examples was sexuality. She stated she reached out to the teacher in order to have a better understanding of the goal of the assignment, and the teacher explained it was part of their social and civic unit where they focused on aspects of our identity as individuals as well as groups we belong to that help shape our identity. She noted the teacher confirmed to her that sexuality was used as an example.

Ms. Flaherty stated her concern is that children should not be faced with questions regarding their sexual orientation at ten years old. She noted by asking these questions too early, they are losing focus on the basic educational needs of the students. She stated she does not believe this was an appropriate lesson for her ten-year-old, so she is present to bring some attention to this matter so something can be done about it.

Matthew Schmidt, 55 North Main Street

Stated he spoke before the Council over a month ago against the mask mandate in schools, noting that it is common knowledge that children are not at great risk from Covid and that there's evidence of harm caused by childhood mask usage. He questioned how a blind eye can be turned when it comes to children being harmed. He questioned if the Town Council is willing to help Enfield's children. He noted after hearing from many concerned residents opposed to masking children, some members of the Board of Education expressed their reticence to act against the State mandate based on the prospect of being sued. He stated the Board's legal counsel told them that they would not have the normal immunity afforded to municipal elected officials in this case and they could be and most likely would be sued personally with the possibility of a devastating financial outcome for each member.

Mr. Schmidt stated he does not know if the Board's legal counsel is the one associated with the Connecticut House Majority Leader, or if that even has any bearing on the legal advice they receive, but the fact that a duly elected local board is unable to act in the best interest of children because of the threat of litigation should send a shiver down the spines of all elected officials.

He asked the Town Council to find a way to help the Enfield Board of Education, now acting under duress, to at the very least relax the school mask mandate and make it optional for parents. He noted even if the Council does not yet realize the harm of masking children, the over-arching issue of the State taking away local control of such decisions through force and coercion should bring pause to any person who participates in civic politics.

Mr. Schmidt stated people are reminded often that they should eat local and buy local and just as important, they need to legislate local. He stated relinquishing local authority has a long-term effect of disenfranchising the public. He noted the public's voice is muted, but they do not disappear. He stated out of necessity they migrate to alternative processes that allow them to enjoy all the rights of their life, processes that are often extralegal and beyond the reach of government. He noted local and political authority then withers on the vine, impotence becomes irrelevance and assures death for any democratic institution. He stated once it is indicated they don't have the power to act, the next obvious question is why then does a civil body exist. He stated whether or not a Council member believes in mask mandates, as a local elected official, they should believe such decisions be made locally. He urged the Council to help the Board of Education free itself from the bonds it believes the State has tied around it by working with them and fighting for them and keeping Enfield decisions local.

Peter Jonaitis, 3 Farmstead Circle

Stated no Town Council member has done anything about the swamp being formed behind his property line. He stated his belief there are some ways to easily rectify this problem behind his property at little cost. He noted they could fix the channel where the water comes under his property and empties out into the basin. He stated all the water that comes down there is from the cul-de-sac. He noted they could connect where the water comes out of the piping with some plastic piping and have that water carried all the way to the overflow outlet. He noted this wouldn't totally solve the problem, but it would help a lot. He stated another option would be to connect the piping to where the water comes out of the sewer and add about 30 or 40 feet, put an elbow in it and run another pipe 30 feet to the center of the basin where the water already collects.

Mr. Jonaitis stated this basin issue came about because the Town didn't do any maintenance for 25 years, which it was supposed to do. He stated the cheapest and easiest way to rectify the problem would be to build a two-foot berm and run it the length of the channel that has already been destroyed and non-existent, and this would help stop all the water from the entire cul-de-sac from collecting behind his home and property.

Mr. Jonaitis referred to the Opera House Players and urged the Town to make a commitment to the arts.

As concerns the mask mandates, he stated when the Legislature says that the masks are no longer required, or it's up to the local authorities, the Council and the Board should get together and stop the kids wearing masks.

Mr. Jonaitis stated his hope the Board of Education and the Town Council look at what's going on in the curriculum concerning critical race theory, equity, and sexuality.

Chris Dantonio, 18 Montano Road

Stated he opposes the opting out provision for the accessory dwelling units. He stated his belief ADU's are an important facet of Enfield's diverse housing opportunities. He noted Enfield has very restrictive ADU zoning regulations right now, and it even limits it to relatives or married relatives. He feels this is legislating who lives in houses, and that seems a little off to him.

Mr. Dantonio stated the State's recent provision allows ADU's as a right for single-family homes, but that does not exempt them from fire, health, or safety codes. He noted they still must adhere to all other design codes, and they are limited in size to 30% of the main building. He feels there's been a lot of dramatics about it. He noted it's just giving power back to the property owners, and it's not completely negating zoning because they can still design the zoning code to have good-looking ADU's that fit the character of a neighborhood.

COUNCILOR COMMUNICATIONS & PETITIONS

Councilor Mangini stated the Enfield Junior Women's Club was very thankful for the proclamation celebrating their 50th anniversary.

She thanked the Mexican Independence Day celebration organizers for the invitation to attend such a wonderful ceremony yesterday. She noted she was pleased to attend with other Council members. She stated it was a beautiful ceremony.

Councilor Hemmeler stated because it is Constitution Week, it should be a parent's choice because parents do know best. She added she is publicly saying as far as the vaccine and the masks are concerned, her body her choice.

Councilor Cressotti commended the Weymouth Road firehouse for hosting the 20th anniversary of September 11th. He noted they had a prayer, and he expressed his appreciation to Deputy Chief Bill Higgins and Chief Ed Richards and all the fire district commissioners. He noted it was a wonderful tribute to the nearly 3,000 people who perished that day, including 340 firefighters.

He attended the splashpad opening at Parkman, and many families and children attended that opening.

Councilor Cressotti stated he attended the Mexican Independence Day celebration yesterday. He noted this was a nice cultural event.

He stated a couple weeks ago, the Enfield Police Department took part in the "Over the Edge" fundraiser event for the Connecticut Special Olympics. He noted they raised \$14,000 for the State

of Connecticut Special Olympics, and he feels that is awesome. He expressed his appreciation to Chief Fox and the Enfield Police Department for going above and beyond. He noted this is important to the Town of Enfield, and the Allied Stars will benefit from this.

Councilor Cressotti thanked everyone for their opinions tonight.

He stated he hasn't missed one production by the Opera House Players, and the Town will work with the Opera House Players, and there will be further discussions.

Councilor Unghire stated she appreciates hearing the concerns by the Opera House Players. She noted there have been communications about this situation.

She thanked Ms. Flaherty for expressing her concerns about her daughter, and she thanked her for making the Council aware of this.

Councilor Unghire stated the Senior Center has a new roof and lights on their gazebo. She noted they also have a new water bottle filling station installed in the great room. She stated lunches are being served every day, and in August they had 200 to 250 people come by the center daily. She noted before the pandemic, they'd have 300 or 400, so even though attendance is down, the people that are really attending and using the Center appreciate it being open.

She noted in the month of August, 68 families were served Meals on Wheels.

Councilor Unghire stated there was a beautiful prayer event in the gazebo on the Town Green on September 11th and that was very well attended.

MOTION #5928 by Councilor Muller, seconded by Councilor Mangini to suspend the rules to address under Miscellaneous Item 14 E, F, G, H, I, J, K and L.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5928** adopted 9-0-0.

Chairman Ludwick expressed his appreciation for the public's comments this evening.

He stated it is Constitution Week, and there should be three levels of government, which is what the Constitution states – the Judiciary, the Executive, and the Legislature. He noted it's time to get back to honoring the Constitution, which they did this evening. He stated the State should not be extending any emergency rules, and they should get back to three forms of government. He stated his hope more parents will stand up and fight for their children, no matter what their opinions are.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Bromson stated tonight's earlier presentations will be posted on the Town's website.

He stated the John F. Kennedy Middle School project is under budget and ahead of schedule.

Mr. Bromson stated they also did a proposed expenditure of the \$12.9 million dollars that Enfield will receive from the American Recovery Act, and the Town has received half of that funding, and it is in the bank. He stated the next check should be in the mail next summer. He noted they submitted a proposal, within the federal guidelines, as to how that money should be expended for the betterment of the Town.

He stated the new splashpad at Parkman School has been highly used, and he heard from parents who very much appreciate the splashpad and the new playscape behind Town Hall. He thanked Building & Grounds for their hard work to get these projects done.

As concerns remarks by Peter Jonaitis, Mr. Bromson stated he will pass those comments onto Public Works at his staff meeting.

Mr. Bromson stated his belief the Town has been a good partner with the Opera House Players, and they will look into their concerns. He noted Nelson Tereso assisted and directed the Opera House Players in successfully applying and receiving a \$58,000 grant, and the Town assisted them in obtaining another grant for \$6,000. He noted the Council will make an informed decision and hopefully get them in at the October meeting. He stated many organizations wish to use Town facilities, and his opinion was either allow it for all or allow it for none.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Tallberg stated there is nothing to report publicly this evening.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

There were no reports this evening.

OLD BUSINESS

All Old Business items remained tabled.

NEW BUSINESS

There were no New Business items.

ITEMS FOR DISCUSSION

All items have been moved to Miscellaneous.

MISCELLANEOUS

RESOLUTION #5929 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that the Enfield Town Council does hereby approve the three (3) year collective bargaining agreement between the Town of Enfield and the Teamster's Local #671 dated

July 1, 2021 through June 30, 2024.

Mr. Bielenda stated there is a shortage of bus drivers, and bus companies are poaching employees such as the Town's bus drivers. He noted this contract helps even the playing field to a certain degree, and he would like to stay competitive in the marketplace.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5929** adopted 9-0-0.

RESOLUTION #5930 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

GENERAL FUND

FROM:
10040000-499000 \$56,820
General Fund Revenue-Appropriated Fund Balance

TO:
10800092-593020 \$56,820
Unallocated Charges-Transfers to
Social Services

SOCIAL SERVICES FUND

FROM:
22044412-480001 \$56,820
Social Services Transportation Revenue – Gen Fund
Transfers In

TO:
22040412-511000
Dial-A-Ride-Salaries \$21,840

22040412-522000 \$1,355
Dial-A-Ride-Soc. Security

22040412-522100 \$ 317
Dial-A-Ride-Medicare

22046099-511000 \$30,940
Fixed Route Bus Grant-Salaries

22046099-522000 \$ 1,919
Fixed Route Bus Grant- Soc. Security

22046099-522100 \$ 449
Fixed Route Bus Grant-Medicare

CERTIFICATION:

I hereby certify that the above-stated funds are available as of September 13, 2021.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5930** adopted 9-0-0.

RESOLUTION #5931 by Councilor Muller, seconded by Councilor Riley.

WHEREAS, the Planning and Zoning Commission (PZC) has recommended that the Town opt out of Public Act No. 21-29 Accessory Dwelling Units (ADU) provisions; and

WHEREAS, in order to opt out of the ADU provisions, the Town Council must hold a public hearing subsequent to the PZC public hearing and gain a two-thirds vote in favor of opting out; and

WHEREAS, the Town Council held a public hearing on September 20, 2021; and

WHEREAS, there are legitimate concerns with the proposed ADU regulations,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council vote to opt out of Public Act No. 21-29 Section 6(f) for the ADU provisions.

Councilor Mangini requested some background on this issue. Ms. Whitten stated at this time, the Town allows accessory apartments, which are known as in-law apartments, and they are typically part of a house and are between 400 and 750 square feet with a minimum lot size of 17,000 square feet. She explained what the public act is mandating municipalities to do is to allow up to 1,000 square-foot second dwelling unit on any residential lot, provided they meet all the minimum area requirements. She noted Planning & Zoning had a concern about over-taxing facilities, effecting backyard privacy, drainage issues, additional traffic and street parking, and lack of oversight.

Ms. Whitten stated as they proceed with their updates to the zoning regulations, she believes they should absolutely consider having another component in them regarding accessory dwelling units, but to the Town's standards and not the State's standards.

Councilor Mangini stated she is a realtor, and there's a demand for in-law apartments because of the Covid situation and because of family financial issues. She noted she's concerned that if they dismiss allowing these units, they're going to be hurting residents already established in Enfield.

Ms. Whitten stated in-law apartments are allowed at this time. She noted this is basically building a second house on a single-family lot.

Councilor Cekala questioned the benefit of opting out. Ms. Whitten stated theoretically anyone who has a single-family lot of any size, provided they have enough room, could build a second house up to 1,000 square feet.

Councilor Cekala stated her understanding they would have to be given a permit. Ms. Whitten stated they would have to be given a zoning permit. She stated her belief they'll come up with some alternative regulations that will allow these, but not just anywhere.

Attorney Tallberg stated there was a memorandum dated July 16, 2021 that he addressed to the Town Council regarding Public Act 21-29, which is the ADU legislation from the Governor. He noted there are two real main components – there is the opt out provision that municipalities can opt out by January 1, 2023. He stated if a municipality does not opt out of this new legislation for accessory dwelling units, then by January 1, 2022, any provisions of the zoning regulations that are non-compliant with this new legislation will be deemed null and void. He stated the public act itself is 30 pages and full of minutiae.

Mr. Bromson stated he would be more comfortable if this is tabled, so that they can do a presentation in a Special Meeting. He noted this is a little complicated, and he wants the Council to have more information.

Councilor Cekala stated she does not understand why they need to have an outright ban. Mr. Bromson stated his belief the Council needs more information.

Attorney Tallberg clarified that what is proposed with the ADU opt out is not to eliminate all the existing regulations on accessory dwelling units or in-law apartments. He stated his understanding the Town's regulations would stay the same. He noted the opt out is that the Town would be opting out of the Governor's much more comprehensive wholesale revision. He noted this is linked in with affordable housing, but Enfield is exempt from the affordable housing statute because that requires that municipalities have 10%, but Enfield has well above 10% of affordable housing.

Councilor Mangini requested additional information be provided.

Chairman Ludwick stated his understanding that if the Town is not able to update regulations by January 1st, this trumps that, and Ms. Whitten responded yes.

MOTION #5932 by Councilor Muller, seconded by Councilor Mangini to table this item.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5932** adopted 9-0-0.

RESOLUTION #5933 by Councilor Riley, seconded by Councilor Muller.

WHEREAS, the Town of Enfield owns the property located at 110 High Street; and

WHEREAS, the Council has referred this matter to the Planning and Zoning Commission (Commission) for a report in conformance with the requirements of Connecticut General Statute 8-24; and

WHEREAS, the Commission will make a recommendation pursuant to the above-referenced statute at its September 23, 2021 meeting; and

WHEREAS, under certain conditions Connecticut General Statute 7-163e requires the legislative body of a municipality to conduct a public hearing prior to the sale, lease or transfer of real property owned by the municipality,

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby schedule a public hearing regarding the conveyance of 110 High Street to be held on October 4, 2021 to begin at 6:45 p.m. in the Council Chambers of the Enfield Town Hall which is located at 820 Enfield Street, Enfield, Connecticut in order to receive public comment.

Mr. Bromson state the Council approved a building consolidation in the fall, and they are on schedule and within budget. He noted the Recreation Department is at the Annex and the Social Services Department will be going to Alcorn and Building and Grounds is going to the Annex. He noted the goal was to reduce their footprint and get rid of buildings along with the cost of maintaining those buildings. He noted by doing this, they will be selling these two properties, and they need permission from Planning & Zoning. He stated they already have a great offer for one of these buildings for around \$400,000. He noted they will receive that revenue for the General Fund, and those buildings will be put back on the tax rolls, and they'll be saving money every year on maintenance, plowing, and custodial services.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5933** adopted 9-0-0.

RESOLUTION #5934 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, the Town of Enfield owns the property located at 110 High Street; and

WHEREAS, the Town is currently marketing and will sell this property with the services provided by the Town's vendor for real estate agency services; and

WHEREAS, the Council must refer this proposed conveyance to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute 8-24.

NOW, THEREFORE, BE IT RESOLVED, that the proposed conveyance of 110 High Street is referred to the Planning and Zoning Commission in conformance with the requirements of Connecticut General Statute 8-24.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5934** adopted 9-0-0.

RESOLUTION #5935 by Councilor Mangini, seconded by Councilor Cressotti.

WHEREAS, the Town of Enfield owns the property known as 110 High Street; and

WHEREAS, pursuant to Connecticut General Statute 8-24, the Town Council has referred this proposed conveyance to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute 8-24, at its September 23, 2021 meeting; and

WHEREAS, pursuant to Connecticut General Statute 7-163e, the Town Council will hold a public hearing on October 4, 2021 regarding the proposed sale of the property; and

WHEREAS, the Town listed the property for sale; and

NOW, THEREFORE, BE IT RESOLVED, that Christopher W. Bromson, Town Manager, or his designee, is authorized to sign the Real Estate Purchase Contract, on behalf of the Town of Enfield, for the sale of 110 High Street to WHAMAT, LLC.

BE IT FURTHER RESOLVED, that Christopher W. Bromson, Town Manager, or his designee, is authorized to sign all documents, including the deed, on behalf of the Town of Enfield, pertaining to the sale of the property to WHAMAT, LLC, subject to review and approval by the Town Attorney.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5935** adopted 9-0-0.

RESOLUTION #5936 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, the Town of Enfield owns the property at 52 Prospect Street; and

WHEREAS, the Town intends to market and sell this property with the services provided by the Town's vendor for real estate agency services; and

WHEREAS, the Council must refer this proposed conveyance to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute 8-24.

NOW, THEREFORE, BE IT RESOLVED, that the proposed conveyance of 52 Prospect Street is referred to the Planning and Zoning Commission in conformance with the requirements of Connecticut General Statute 8-24

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5936** adopted 9-0-0.

RESOLUTION #5937 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, the Town of Enfield owns the property located at 52 Prospect Street; and

WHEREAS, the Council has referred this matter to the Planning and Zoning Commission (Commission) for a report in conformance with the requirements of Connecticut General Statute 8-24; and

WHEREAS, the Commission will make a recommendation pursuant to the above-referenced statute at its September 23, 2021 meeting; and

WHEREAS, under certain conditions Connecticut General Statute 7-163e require the legislative body of a municipality to conduct a public hearing prior to the sale, lease or transfer of real property owned by the municipality,

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby schedule a public hearing regarding the conveyance of 52 Prospect Street to be held on October 4, 2021 to begin at 6:50 p.m. in the Council Chambers of the Enfield Town Hall which is located at 820 Enfield Street, Enfield, Connecticut in order to receive public comment.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5937** adopted 9-0-0.

PUBLIC COMMUNICATIONS

There were no comments from the public.

COUNCILOR COMMUNICATIONS

There were no comments from the Council.

ADJOURNMENT

MOTION #5938 by Councilor Muller, seconded by Councilor Mangini to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5938** adopted and the meeting stood adjourned at 8:16 p.m.

Sheila M. Bailey
Town Clerk
Clerk of the Council

Respectfully submitted,
Jeannette Lamontagne
Secretary to the Council



TOWN OF ENFIELD

September 20, 2021
Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution to opt out of the provision of Public Act (PA) No.21-29
regarding Accessory Dwelling Units (ADU's) per Section 6 (f)

Highlights:

- PA No.21-29 requires municipalities to allow accessory dwelling units on any established single family parcel with only a zoning permit.
- The PA allows an opt out provision by requiring the PZC to hold a public hearing with a 2/3 vote to opt out, followed by a public hearing by the Town Council with the same 2/3 vote in favor of opting out by January 1, 2023.
- The PZC held a special meeting on August 5, 2021 and voted unanimously in favor of opting out. Some reasons stated included concerns of overtaxing the local infrastructure, increased impervious coverage, public safety, depreciation of home values, enforcement of local codes and that the proposal is not in harmony with the POCD.

Budget Impact:

There is no budget impact.

Recommendation:

The Director of Development Services and Planning and Zoning commission recommends that the Town Council adopt the attached Resolution.

Respectfully Submitted,

Laurie Whitten
Director of Development Services

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution to Opt Out of the Provision of Public Act No. 21-29 Regarding
Accessory Dwelling Units (ADU) per Section 6(f)**

WHEREAS, the Planning and Zoning Commission (PZC) has recommended that the Town opt out of Public Act No. 21-29 Accessory Dwelling Units (ADU) provisions; and

WHEREAS, in order to opt out of the ADU provisions, the Town Council must hold a public hearing subsequent to the PZC public hearing and gain a two-thirds vote in favor of opting out; and

WHEREAS, the Town Council held a public hearing on September 20, 2021; and

WHEREAS, there are legitimate concerns with the proposed ADU regulations.

NOW THEREFORE BE IT RESOLVED, that the Town Council vote to opt out of Public Act No. 21-29 Section 6(f) for the ADU provisions.



TOWN OF ENFIELD

September 24, 2021

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Request for Appropriation of Funds for Beautification Committee \$8,000

Councilors:

Highlights:

- A budget request from Committee Chairman was not submitted to the Town Manager timely before the FY2022 budget was adopted.
- The Chair has since stepped down from the position and the account has always been funded.
- The Enfield Beautification is asking for monies to donate to the Enfield Garden Club to do plantings at multiple locations including the Town Hall.
- The Committee also has an Annual Clean Sweep event which gloves, bags, supplies and shirts are needed.
- The Committee also would like to purchase benches for local parks such as the splash pad and Higgins Park.
- The only monies appropriated in the account for this FY were for recording secretary salaries.

Budget Impact:

There is no budget impact.

Recommendation:

It is recommended that the Town Council adopt the attached resolution.

Respectfully Submitted,

Ken Boulette
Assistant Director of DPW
Beautification Committee Liaison

Attachments:

1. Resolution

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Enfield Beautification Committee

Miscellaneous	10190955-589000	\$8,000
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FROM: General Fund

Contingency	10800092-584000	\$8,000
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CERTIFICATION: I hereby certify that the above-stated funds are available as of September 22, 2021.



John Wilcox, Director of Finance

9/22/21

Date:

APPROVED BY: 

Christopher Bromson, Town Manager

10/1/21

Date:



TOWN OF ENFIELD

September 24, 2021

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Grant Funds for Family Resource Center \$7,500

Highlights:

- The Family Resource Center received funding in the amount of \$125,140, to provide summer funding opportunities for preschoolers who have been adversely affected by the pandemic.
- The funding source is Federal Relief dollars awarded to the Office of Early Childhood.
- The funding allowed for the Family Resource Center to partner with the Enfield Public Schools, Enfield Child Development Center, and KITE (Key Initiatives to Early Education) to provide a three-week summer Kindergarten and Preschool Readiness Camp in August at the Stowe Early Learning Center.
- Remaining funds in Parent Activities are needed in Instructional Supplies to provide educational materials for families who attended the summer program

Budget Impact:

There is no impact to the budget.

Recommendation:

That the Enfield Town Council approve the attached resolution.

Respectfully Submitted,

Cynthia Guerreri
Director of Social Services

Attachments:

1. Resolution.

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Family Resource Center OEC Summer Funding Grant

Instructional Supplies	24540470 561100	\$7,500
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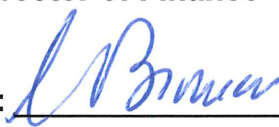
FROM: Family Resource Center OEC Summer Funding Grant

Parent Activities	24540470 532500	\$7,500
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CERTIFICATION: I hereby certify that the above-stated funds are available as of September 24, 2021



John Wilcox, Director of Finance

APPROVED BY:  Town Manager

Date: 10/1/21



TOWN OF ENFIELD

September 24, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Donated for the Family Resource Center \$10,000

Highlights:

- The Family Resource Center received a donation of \$10,000 from USA Hauling and Recycling.
- Since 2014, USA Hauling has been providing a yearly donation to support the Family Resource Center's Learning through Play Groups.
- Funds will be used to purchase instructional supplies and outdoor play equipment for the parent and child playgroups.

Budget Impact:

There is no impact to the Town budget.

Recommendation:

That the Town Council approve the attached Resolution.

Respectfully Submitted,

Cynthia Guerreri
Director of Social Services

Attachments:

1. Resolution

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Family Resource Center USA Hauling and Recycling

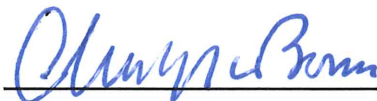
Instructional Supplies	22046136 561100	\$5,000
Other Supplies/Materials	22046136 561900	\$5,000

FROM: Family Resource Center

FRC USA Hauling and Recycling	22046136 460163	\$10,000
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CERTIFICATION: I hereby certify that the above-stated funds are available as of September 24, 2021.


John Wilcox, Director of Finance

APPROVED BY:  Town Manager

Date: 10/1/21



TOWN OF ENFIELD

September 28, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of funds from FY21 to Acquire Enfield Express \$600,000

Subject: Request for Transfer of Funds from FY22 to Acquire Enfield Express \$125,000

Highlights:

- In June 2020, the Town of Enfield entered into a lease with an option to purchase to property located at 800 Enfield Street.
- Enfield entered into this agreement to provide residents with socially distanced tax collection services to address concerns from the COVID-19 pandemic
- The town would now like to exercise the option to purchase the property.
- Appropriations will be made to FY21 and FY22 to meet the requirements of the Enfield Town Charter.

Budget Impact:

This transfer will increase the FY21 budget.

Recommendation:

That the Town Council approve the attached Resolution.

Respectfully Submitted,

Christopher Bromson
Town Manager

Attachments:

1. Resolution

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: COVID – 19 Fund

Enfield Express – Buildings	24500340-572000	\$600,000
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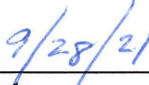
FROM: COVID – 19 Fund

Revenue – Grants-COVID-Federal	24540000-460004	\$600,000
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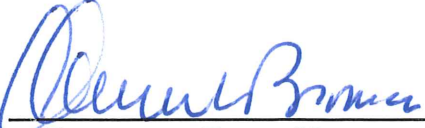
CERTIFICATION: I hereby certify that the above-stated funds are available as of September 28, 2021.



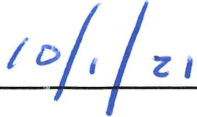
John A. Wilcox, Director of Finance



Date:

APPROVED BY: 

Christopher Bromson, Town Manager



Date:

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: COVID – 19 Fund

Enfield Express – Buildings	24500340-572000	\$125,000
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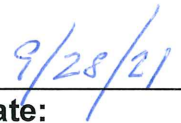
FROM: COVID – 19 Fund

Revenue – Grants-COVID-Federal	24540000-460004	\$125,000
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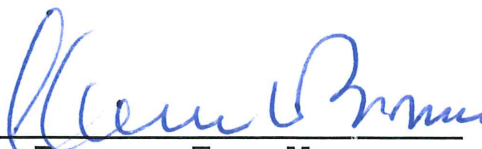
CERTIFICATION: I hereby certify that the above-stated funds are available as of September 28, 2021.



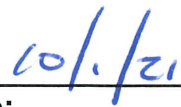
John A. Wilcox, Director of Finance



Date:

APPROVED BY: 

Christopher Bromson, Town Manager



Date:



TOWN OF ENFIELD

September 28, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

**Subject: Request for Transfer of Funds from FY-21 for Fire Protection Charge Mediation
\$1,236,934**

**Subject: Request for Transfer of Funds from FY-22 for Fire Protection Charge Mediation
\$370,000**

Highlights:

- In 2020, the Town of Enfield filed an action in the Connecticut Superior Court requesting a declaratory judgment that the fire districts are responsible for the fire protection charges that are billed by CT Water Company and Hazardville Water Company.
- The matter was submitted to mediation which, along with the COVID pandemic, have delayed resolution of the matter.
- The Town and water companies have agreed to a partial settlement under which the water companies will waive interest and penalties if the past due charges are paid in full and kept current, with all parties reserving their respective rights to challenge whether these charges are the responsibility of the Town or the fire districts in the future.
- \$636,000 of the amount due are available in transfers to capital sinking fund accounts which can be delayed.

Budget Impact:

This transfer will increase the FY21 budget.

Recommendation:

That the Town Council approve the attached Resolution.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "John Wilcox", is written over the printed name.

John Wilcox
Director of Finance

Attachments:

1. Resolution (2)

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: General Fund

Unallocated Charges - Water/Sewerage	10800092-541100	\$1,236,934
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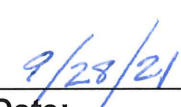
FROM: General Fund

Unallocated Charges - Transfers to Capital	10800092-593010	\$ 636,000
Revenue – Appropriated Fund Balance	10040000-499000	\$ 600,934

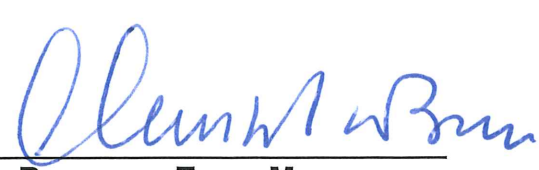
CERTIFICATION: I hereby certify that the above-stated funds are available as of September 28, 2021.



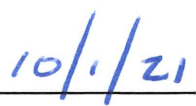
John A. Wilcox, Director of Finance



Date:

APPROVED BY: 

Christopher Bromson, Town Manager



Date:

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: General Fund

Unallocated Charges - Water/Sewerage	10800092-541100	\$ 370,000
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FROM: General Fund

Revenue – Appropriated Fund Balance	10040000-499000	\$ 370,000
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CERTIFICATION: I hereby certify that the above-stated funds are available as of September 29, 2021.



John A. Wilcox, Director of Finance

9/29/21

Date:



APPROVED BY: Christopher Bromson, Town Manager

10/1/21

Date:



TOWN OF ENFIELD

September 14, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution to abolish one part-time Youth Center Assistant position in order to fund the proposed pay rate adjustment to the remaining three part-time positions in the Youth & Family Services Division.

Highlights:

- Youth Center Assistants currently start at \$13.00/hour. This proposal will raise the Assistant rate by \$1.00/hour bringing the starting rate to \$14.00/hour, effective upon adoption of this Resolution.
- Similar youth service programs to the Youth Center currently pay the same position between \$14.00-\$14.25 per hour. This has had an adverse effect on the ability of the Youth Center to recruit and retain qualified candidates.
- Insufficient number and/or turn-over in Assistants lead to disruption in hours of operation and adversely impact the critical development of trusting relationships between the youth and the Center team.
- Increased pay produces cost-effectiveness because it relieves management from providing coverage in the Center and Human Resources staff time for continual recruiting and hiring efforts.
- Youth & Family Services can accommodate this payroll increase by changing staffing patterns that will maintain safety and supervision of all youth in the various program rooms and activities.

Budget Impact:

There is no budget impact

Recommendation:

The Town Council approve the attached Resolution.

Respectfully Submitted,

Steve V. Bielenda, Esq.
Director of Human Resources

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution to Abolish One Part-Time Youth Center Assistant Position in
Order to Fund the Proposed Pay Rate Adjustment to the Remaining Three Part-Time
Positions in the Youth & Family Services Division**

WHEREAS, the FY2021-2022 budget includes funding for four part-time Youth Center Assistant positions; and

WHEREAS, a \$1.00 per hour wage increase has been proposed for the part-time Youth Center Assistant positions; and

WHEREAS, in order to fund the proposed wage increase, one of the four part-time Youth Center Assistant positions will have to be abolished.

NOW THEREFORE BE IT RESOLVED, that the number of part-time Youth Center Assistant positions be reduced from four to three; and

BE IT FURTHER RESOLVED, that in accordance with chapter V, section 14 of the Town Charter, the Enfield Town Council does hereby approve the wage adjustment for the remaining three Youth Center Assistant positions by increasing the current wage rate by \$1.00 per hour and the starting wage to \$14.00/hour.

Date Submitted: 09/14/2021

Submitted by: Steven Bielenda, Director of Human Resources

**TOWN OF ENFIELD
JOB DESCRIPTION
DEPARTMENT OF SOCIAL SERVICES - YOUTH SERVICES DIVISION**

YOUTH CENTER ASSISTANT

GENERAL STATEMENT OF DUTIES: Responsible for supervising youth ages 8 – 18 in the **day-to-day** operation and coordination of the Youth Center program activities.

SUPERVISION RECEIVED: Works under the general direction of the Youth Services Coordinator or designee.

SUPERVISION EXERCISED: Senior and exemplary youth center assistants may supervise staff of lesser experience **in the absence of the Youth Services Coordinator.**

ESSENTIAL JOB FUNCTIONS: Assists in the daily operation of the Youth Center programs and members; utilizes a positive youth development approach to support and assist youth center participants; stimulates interest and leads a variety of positive youth development activities; assists in planning, preparing, and supervising youth activities; carries out Youth Center policies and procedures ensuring members demonstrate safe and appropriate behaviors; participates in staff training and team building; practices positive role model behavior; maintains a safe and clean Youth Center facility; Oversee all participant enrollment, required signatures, permissions, and ensure participants enter attendance into Kidtrax. Prepares and submits required accident and incidents reports; answers phones for the department after 2 p.m.; handles youth center monies as directed; assists in field trips and outdoor activities; Knowledge of Connecticut Mandatory Reporting Laws. Responsible for participant safety always. Responsible to report all accidents and incidents to supervisors and completing all required paperwork. Responsible for following all departmental policies and procedures. Maintaining professional boundaries with youth participants always. Regular and punctual attendance. Must be comfortable addressing unsafe or unkind youth participant behavior in a respectful and directing manner.

OTHER JOB FUNCTIONS: May be required to work outside scheduled hours - mornings and weekends as determined by the Youth and Family Services Division

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee is regularly required to sit, talk and hear. The employee is frequently required to stand and to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. Hand-eye coordination is necessary to operate computers and various office equipment. The employee must occasionally lift 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, ability to adjust focus.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, or airborne particles.

Performs highly complex and varied tasks requiring independent knowledge and its application to a variety of situations, as well as exercise of independent judgment.

The noise level in the work environment is usually moderate to loud.

MINIMUM QUALIFICATIONS: A minimum of two years' experience working with youth in summer camps, recreational program, volunteering, afterschool programs, or equivalent combination. Must have graduated from high school and be at least 19 years of age. Must be CPR and First Aid Certified. Maintain a valid driver's license. Ability to drive a 12-passenger van.

KNOWLEDGE, SKILL AND ABILITY: Ability to engage youth in positive relationships; knowledge and ability to facilitate positive youth development activities; ability to be a positive role model; ability to carry out policies and procedures; ability to establish and maintain effective interpersonal relationships in a group milieu; ability to communicate effectively with co-workers, youth and their families.

EXPERIENCE AND TRAINING: A minimum of two years' experience working with youth. Must be First Aid and CPR Certified. May be required to be ServePro Certified. Must be available to participate in required staff trainings as required. Willingness to engage in professional development activities. Must possess a valid drivers' license.

This job description is not, nor is it intended to be a complete statement of all duties, functions and responsibilities that comprise this position. Adopted: **PENDING**



TOWN OF ENFIELD

September 24, 2021

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Referring the Proposed Acquisition of Land Located at 90 Alden Ave to the Planning and Zoning Commission

Councilors:

Highlights:

- As part of the building consolidation plan, the Town Council voted to purchase and restore the gymnasium located at 90 Alden Avenue, known as the St. Adalbert's Gymnasium.
- The Town Council must refer this purchase to the Planning and Zoning Commission according to the requirements of Connecticut General Statute §8-24.

Budget Impact:

There is no budget impact.

Recommendation:

That the Town Council adopt the attached Resolutions.

Respectfully Submitted,

Kasia Purciello
Assistant Town Manager

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Referring the Purchase
Located at 90 Alden Avenue to the Planning and Zoning Commission**

WHEREAS, the Town of Enfield (Town) intends to purchase the gymnasium located at 90 Alden Avenue; and

WHEREAS, pursuant to Connecticut General Statutes §8-24, the Town Council will refer this acquisition to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statutes §8-24; and

NOW THEREFORE BE IT RESOLVED, that the acquisition listed above is referred to the Planning and Zoning Commission in conformance with the requirements of Connecticut General Statutes §8-24.

Prepared by: Town Managers Office
Date Prepared: September 24, 2021

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Waiving the Bid Requirements for a
Basketball Court at the Higgins Park**

WHEREAS, the Council has determined that it is in the interests of the Town that a basketball court be installed at Higgins Park, and that such basketball court be opened for use for the fall of 2021; and

WHEREAS, conducting a competitive bidding process would add significant delays to the project which would delay opening until the summer of 2022.

NOW THEREFORE BE IT RESOLVED, that in accordance with Chapter V, Section 8, Paragraph (d) of the Enfield Town Charter, the Enfield Town Council does hereby determine that it is against the best interests of the Town to require competitive bidding for the construction of a basketball court at Higgins Park.

Date Prepared: October 1, 2021
Prepared by: The Department of Public Works

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Waiving the Bid Requirements for a
Walkway at Higgins Park**

WHEREAS, the Council has determined that it is in the interests of the Town that a walkway be installed at Higgins Park as part of the master plan, and that such walkway could be opened for use for the fall of 2021; and

WHEREAS, conducting a competitive bidding process would add significant delays to the project which would delay opening until the summer of 2022.

NOW THEREFORE BE IT RESOLVED, that in accordance with Chapter V, Section 8, Paragraph (d) of the Enfield Town Charter, the Enfield Town Council does hereby determine that it is against the best interests of the Town to require competitive bidding for the construction of a walkway at Higgins Park.

Date Prepared: October 1, 2021
Prepared by: The Department of Public Works