



AGENDA
ENFIELD TOWN COUNCIL
REGULAR MEETING
August 29, 2022
7:00 PM – Council Chambers
<https://youtu.be/wQqzu-fyRdk>

6:30 PM - Public Hearing – Proposed Changes to Town Council Voting Districts

6:45 PM – Public Hearing – Proposed Public Safety Complex Addition

- 1. PRAYER – Cindy Mangini**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. FIRE EVACUATION ANNOUNCEMENT**
- 5. MINUTES OF PRECEDING MEETINGS**
 - Regular Meeting – August 8, 2022
 - Special Meeting – August 17, 2022
- 6. SPECIAL GUESTS**
 - Economic Development Commission – ARPA Small Business Grant Program
- 7. PUBLIC COMMUNICATIONS AND PETITIONS**
- 8. COUNCILOR COMMUNICATIONS AND PETITIONS**
- 9. TOWN MANAGER REPORT AND COMMUNICATIONS**
- 10. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL**
 - Report from Leisure Services Sub-Committee
 - Report from General Government & Finance Committee – Recommendation to Allocate from ARPA Funds for Social Services Emergency Fund (\$10,000), Mental Health & Wellness Coalition (\$25,000) and Contracted Grant Writer (price to be determined by RFP)
- 11. UNFINISHED BUSINESS- None**
 - Discussion concerning the appointment of Special Counsel for the purpose of conducting a review of the Assessment and Revaluation process and to take any action as necessary.

12. NEW BUSINESS

A. Consent Agenda –

1. **Discussion/Resolution:** Request from Town Clerk for Transfer of Funds from the Historic Documents Preservation Grant \$7,500
2. **Discussion/Resolution:** Request to Appropriate Additional Funds from the CT Office of Early Childhood (OEC) to the Enfield Child Development Center (ECDC) in the amount of \$48,600
3. **Discussion/Resolution:** Resolution Authorizing Unspent Funds from the Office of Early Childhood (OEC) Grant at end of RY 23 to be carried forward
4. **Discussion/Resolution:** Resolution Increasing the Registrar Of Voters Election Workers Rate Per Hour

B. Appointment(s)–Town Council Appointed.

1. **Inland Wetlands and Watercourses Agency** - A Vacancy Exists Due to the Resignation of Carrie-Anne Howe (D). Replacement Will Be Philip Kober (R) Until 06/30/2023. (Tabled 8/8/2022)
2. **Central Regional Tourism District** – To Appoint Julie Cotnoir as the Representative to the Central Regional Tourism District for a 3 year term.

C. Appointment(s) – Town Manager Appointed/Council Approved. None

D. Appointment(s) – P & Z Commission Appointed- Council Approved. None

E. Discussion/Resolution: Request for Transfer of Funds for Final Cleanup of 33 North River Street \$50,000

F. Discussion/Resolution: Resolution to Authorize the Reduction of Property Maintenance Fines for 15 Till St., Enfield CT

G. Discussion/Resolution: Resolution to Abolish One Position in Order to Fund the Proposed Pay Rate Adjustment for the Full and Part time Teacher Aides in the Enfield Child Development Center and replace with a Full Time Teacher Aide

H. Discussion/Resolution: Request for Transfer of Funds for the Enfield High School Athletic Field Turf Replacement Project \$700,000

I. Discussion/Resolution: Request for Transfer of Funds for Change Order for the Powder Hollow Baseball Field \$541,000

J. Discussion/Resolution: Request for Transfer of Funds for the Enfield High School Tennis Courts \$827,000

K. Discussion/Resolution: Resolution to Approve \$15,100,000 for the Construction of a Regional Public Safety Complex and to Authorize the Issuance of Bonds, Notes or Temporary Notes in an Amount Not to Exceed \$2,300,000 to Finance the Appropriation, with the Balance Funded by Grants and Other Available Funds.

L. Discussion/Resolution: Resolution to Submit Appropriation and Bonding Resolutions to Referendum.

M. Discussion/Resolution: Resolution to Accept or Reject the Recommendations for Redistricting as Presented by the Registrars of Voters

12. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING.

13. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

14. COUNCILOR COMMUNICATIONS.

15. ADJOURNMENT.

*****CONSIDERED FOR REAPPOINTMENT**

OFFICE OF THE TOWN MANAGER

Date: August 29, 2022

To: Bob Cressotti, Mayor

From: Ellen Zoppo-Sassu, Acting Town Manager

Re: PUBLIC HEARING GROUND RULES-

1. Roll Call.
2. READ BY MAYOR: The following Notice of Public Hearing was published in the Hartford Courant on Tuesday, August 16, 2022.

TOWN OF ENFIELD
LEGAL NOTICE

The Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield Connecticut on Monday, August 29, 2022, at 6:30 P.M. to allow interested residents an opportunity to express their opinions regarding the PROPOSED CHANGES TO TOWN COUNCIL VOTING DISTRICTS. More information regarding the proposed changes, can be viewed at www.enfield-ct.gov.

Dated this 15th day of August, 2022
Sheila M. Bailey, Town Clerk

3. Announce Ground Rules for Public Hearing:
 - a. There is no time limit, but I ask that each person not take up too much time, so that everyone will have an opportunity to speak.
 - b. After each person, who desires, has had one chance to speak, I shall permit those individuals who desire a second chance.
 - c. After those individuals who desire to speak a second time, I shall permit those individuals who desire a third, fourth, etc., time.
 - d. Please refrain from personalities.



PUBLIC NOTICES

TOWN OF ENFIELD LEGAL NOTICE

The Enfield Town Council will hold a PUBLIC HEARING on August 29, 2022 at 6:45 p.m. in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut in order to allow public comment on the proposed "PUBLIC SAFETY COMPLEX ADDITION." Information regarding the proposed addition can be viewed at www.enfield-ct.gov.

Dated this 15th day of August, 2022.
Sheila M. Bailey, Town Clerk
8/16/22 7268134

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Dated this 15th day of August, 2022
Sheila M. Bailey, Town Clerk
8/16/22 7268107

NOTICE TO CREDITORS

ESTATE OF CATHY A. MANNFOLK (22-0224)

The Hon. Sean Michael Peoples, Judge of the Court of Probate, District of Glastonbury - Hebron Probate Court, by decree dated July 25, 2022, ordered that all claims must be presented to the fiduciary at the address below. Failure to promptly present any such claim may result in the loss of rights to recover on such claim.

Alex M. LaValley, Assistant Clerk

The fiduciary is:
Barbara Pember
c/o NANCY A TAGLIAFERRO
HOGAN & ROSSI
HOGAN & ROSSI
3 STARR RIDGE ROAD
BREWSTER, NY 10509
8/16/2022 7268939

NOTICE TO CREDITORS

ESTATE OF Kerry D Weigold (22-00025)

The Hon. Barbara Gardner Riordan, Judge

NOTICE TO CREDITORS

ESTATE OF Howard Ogushwitz (22-00228)

The Hon. Barbara Gardner Riordan, Judge of the Court of Probate, District of Tolland - Mansfield Probate Court, by decree dated August 8, 2022, ordered that all claims must be presented to the fiduciary at the address below. Failure to promptly present any such claim may result in the loss of rights to recover on such claim.

Arnaldo F. Rivera, Chief Clerk

The fiduciary is:
MICHAEL S SCHENKER, FRANCIS O'NEIL
LLC, 255 MAIN STREET, 5TH FLOOR,
HARTFORD, CT 06106
8/16/22 7267273

NOTICE TO CREDITORS

ESTATE OF Frederick Henry Goetz (22-00191)

The Hon. Barbara Gardner Riordan, Judge of the Court of Probate, District of Tolland - Mansfield Probate Court, by decree dated August 1, 2022, ordered that all claims must be presented to the fiduciary at the address below. Failure to promptly present any such claim may result in the loss of rights to recover on such claim.

Arnaldo F. Rivera, Chief Clerk

The fiduciary is:
Jesse Goetz, 1912 FM 1653, Ben Wheeler,
TX 75754
August 16, 2022 7269500

NOTICE TO CREDITORS

ESTATE OF Michael Dwyer (22-00269)

The Hon. Barbara Gardner Riordan, Judge of the Court of Probate, District of Tolland - Mansfield Probate Court, by decree dated August 2, 2021, ordered that all claims must be presented to the fiduciary at the address below. Failure to promptly present any such claim may result in the loss of rights to recover on such claim.

Arnaldo F. Rivera, Chief Clerk

The fiduciary is:
Erin L Burgo, 21 Candace Lane, Chatham,
NJ 07928
Debra L Dwyer, 117 Sunrise Drive, Gillette,
NJ 07933

August 16, 2022 7268705

NOTICE TO CREDITORS

ESTATE OF Dorayne F Carter (22-00222)

The Hon. Barbara Gardner Riordan, Judge

NOTICE TO CREDITORS

ESTATE OF Marshall A Atwater (22-00169)

The Hon. Barbara Gardner Riordan, Judge of the Court of Probate, District of Tolland - Mansfield Probate Court, by decree dated July 22, 2022, ordered that all claims must be presented to the fiduciary at the address below. Failure to promptly present any such claim may result in the loss of rights to recover on such claim.

Arnaldo F. Rivera, Chief Clerk

The fiduciary is:
Angela F Atwater, 29 Settlers Way, Tolland,
CT 06084
August 16, 2022 7269318

NOTICE TO CREDITORS

ESTATE OF Shirley S. Grant (22-0229)

The Hon. Sean Michael Peoples, Judge of the Court of Probate, District of Glastonbury - Hebron Probate Court, by decree dated August 2, 2022, ordered that all claims must be presented to the fiduciary at the address below. Failure to promptly present any such claim may result in the loss of rights to recover on such claim.

Alex M. LaValley, Assistant Clerk

The fiduciary is:
Robin Grant-Hall
c/o MAURICE JOSEPH STURM, MAURICE
J. STURM, ESQ., 15 NEWPORT DR,
BLOOMFIELD, CT 06002
8/16/2022 7268805

Bolton Planning & Zoning Commission Legal Notice

The Bolton Planning & Zoning Commission, at its August 10, 2022 regular meeting, approved the update to the Plan of Conservation & Development for Affordable Housing as presented, to be incorporated into the Plan of Conservation & Development for the Town of Bolton and adopted by the PZC as the updated Plan of Conservation & Development for the Town of Bolton in accordance with CGS Sec 8-23, effective 09/01/2022.

Dated at Bolton, CT, this 11th day of August, 2022.

Thomas Manning
P&Z Chairman

August 16, 2022 7269265



OFFICE OF THE TOWN MANAGER

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To: Bob Cressotti, Mayor

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Dated at Bolton, CT, this 11th day of August, 2022.
Thomas Manning
P&Z Chairman

August 16, 2022 7269265

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, AUGUST 8, 2022**

A Regular Meeting of the Enfield Town Council was called to order by Mayor Cressotti on Monday, August 8, 2022. The meeting was called to order at 7:00pm.

PRAYER – The Prayer was given by Councilor Pyznar.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Cekala, Cressotti, Despard, Finger, Hopkins, Ludwick, Mangini (virtual), Pyznar, Santanella, and Unghire. Also present were Town Manager, Ellen Zoppo-Sassu; Assistant Town Manager, Steven Bielenda; and Town Clerk, Sheila Bailey.

FIRE EVACUATION ANNOUNCEMENT – Mayor Cressotti made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #6317 by Councilor Pyznar, seconded by Councilor Despard to accept the minutes of the July 5, 2022, Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6317** adopted 10-0-0.

MOTION #6318 by Councilor Finger, seconded by Councilor Despard to accept the minutes of the July 5, 2022, Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6318** adopted 10-0-0.

MOTION #6319 by Councilor Pyznar, seconded by Councilor Despard to accept the minutes of the July 20, 2022, Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6319** adopted 9-0-1 with Councilor Ludwick abstaining.

SPECIAL GUESTS – None.

PUBLIC COMMUNICATIONS

George Young, 8 Holly Lane

Mr. Young brought watched the July Regular Meeting. He stated that it now seems as if there will not be a new or revised procedure in place by September for those that want to have their assessments

reviewed. He feels this is unfair to the taxpayers and the reviewers. He also wanted to know when unregistered motor vehicles will be put on the tax roll and spoke of homeowners paying for fire districts while renters do not.

Ken Brennan, Tire Country

Mr. Brennan stated that he received in the mail a random personal property tax audit for his business. He has been in business for 37 years with over 100,000 customers. He would like to know the policies and procedures for a random audit. The letter was asking for things that should be none of the town's business.

Emily McIntosh, 11 Arbor Road

Ms. McIntosh spoke concerning having a Board of Ed liaison as part of Enfield Culture and Arts Commission. She feels there is no longer a need for a liaison since the \$30,000 has been taken away for ECAC. There should be no vote on the liaison until ECAC meets again in September and because there are only 3 members left on the commission because the rest have walked away.

Mark Durfee, Charnley Road

Mr. Durfee said that he is a veteran, and his wife is disabled, and he filled out paperwork for a reduction and that form asked if he wanted it applied to his house or cars. He wanted it applied to his cars. There was a mistake last year and it was misapplied and had to be straightened out. This year the same thing happened, and he was told the tax collector has decided that all reductions would apply to your home. He was not notified that this could happen.

Lisa Ellis, Green Valley Drive

Ms. Ellis stated that she has been a member of the AFSCME Local 1029 Union for 30 years. The union and the town worked hard to negotiate the contract that will be considered tonight. The contract was ratified by a five to one margin.

Attorney William Shapiro, representing Mr. Kevin Reilly and Mr. Michael Olschafskie

Mr. Shapiro stated that Mr. Reilly owns the property at 14 Pleasant Street and Mr. Olschafskie the property at 12 Pleasant Street. He has had discussions with Attorneys Tallberg and Cerrato and have been somewhat productive but have received no information to date about what is going on. He has not been informed of the name of the demolition company and he is unclear where the property lines are. There needs to be a line of communication because right now they are left in the dark.

Kevin Reilly, 14 Pleasant Street

Mr. Reilly thanked Councilor Ludwick for going to his property to hear what his concerns are. He stated that they came today and blocked his right of way, and his tenants could not get in. There was a truck parked in the right of way. A fence was put up and now he has people walking through his property and asked if he would be given an insurance rider to protect him from the pedestrian traffic. Nothing has been done to settle this issue and no one responds to his attorney.

Gary Young, Abbe Road

Mr. Young stated that there is a concern with traffic laws being ignored on Abbe Road. There are many dangerous intersections and there have been many accidents over the past 6 months. His district does not have representation to help with concerns after the unfortunate passing of the district's councilor. Abbe Road is a residential street, not a highway.

John Unghire, 271 Abbe Road

Mr. Unghire stated that he comes before the council as a concerned District 1 resident. There were several republicans who expressed interest in the position. The goal of the Enfield Republican Town Committee candidate review board was to find a candidate who best met the requirements, like residing in District 1, and someone who aligned most with the ideals exemplified by Joey Bosco. One candidate met all the criteria. That candidate was Jim Nasuta.

When he was presented to this council, he was not appointed. It is his understanding that he was not appointed because a couple democratic councilors did not like his answers to political questions. The seat being filled is republican seat, not democrat. As a District 1 resident, the council has an obligation and duty to fill the District 1 seat. The voters are not pleased that the seat remains vacant.

Rob Kwasnicki, 123 Wynwood Drive

Mr. Kwasnicki stated that he had the opportunity to show a business associate around Enfield. She was quite surprised to see that Enfield is so much more than shopping. He said he just wanted to share that Enfield has a tremendous amount to offer families and businesses.

Mr. Kwasnicki would like to see Jim Nasuta on the council.

Peter Jonaitis, 3 Farmstead Circle

Mr. Jonaitis said that Mr. Unghire gave a very inspirational talk about District 1 Councilor position, followed up with Mr. Kwasnicki. Individuals living in District 1 have no one to go to. The excuse the democrats keep bringing up is the Arnone thing. Anyone that voted no for Jim Nasuta can call for a re-vote. He asked for the seat to be filled; the democrats still have a huge majority.

George Young, 8 Holly Lane

Mr. Young asked why we have to pay a lump sum for motor vehicle taxes if it is over \$100. Other towns do split it up. He also said the taxpayers need to know how and when veterans submit for their reduction. Mr. Young mentioned that he has not seen a PAR report published since June 16, 2021.

Kevin Reilly, 14 Pleasant Street

Mr. Reilly stated that there is no communication or back and forth with him, his attorney, or Mr. Olschafskie.

Town Manager, Ellen Zoppo-Sassu stated that there was a pre-demolition meeting that occurred with Weiss Construction last week. Her notes show that Mr. Tallberg and Mr. Cerrato contacted Attorney Shapiro and he agreed that he and Mr. Reilly were available for a walk through tomorrow or Wednesday. This would show the parameters of the construction and walk through what the easement is going to look like. She stated that Mr. Reilly and Mr. Olschafskie's tenants are not being asked to park anywhere

other than where they currently park. Her notes indicate that this was shared with Mr. Olschafskie by the mayor. All that is happening right now is cleaning out the Lamagna. The Lamagna will come down first and then the Strand, with the wall facing Mr. Reilly's property coming down last. A flag man has been hired by Weiss to man the easement. His only job will be communicating with the cab operator to stop all work when people enter or exit to create a safety zone. She stated that email communication with Attorney Shapiro happened on August 4.

Peter Jonaitis, 3 Farmstead Circle

Mr. Jonaitis commented on the fact that Mr. Reilly just came up and had a back and forth with the town manager and the council allowed it to happen. This is due to the lack of experience.

Mr. Jonaitis asked them to look at their conscience and get the empty council seat filled.

Gary Young, Abbe Road

Mr. Young brought up the stop sign that is at the intersection of Abbe and Neelans that people drive right through. He is asking for more police presence and guidance with the traffic concerns with speeding in the stretch of Abbe Road.

Rob Kwasnicki, 123 Wynwood Drive

Mr. Kwasnicki asked the council to consider a re-vote and fill the vacant seat with Jim Nasuta. It matters to the voters in District 1 that we have an empty seat.

Gretchen Pfeifer Hall, 4 Somers Road

Ms. Pfeifer Hall suggested that Enfield invest in the solar-powered speed detectors.

Chairman Cressotti declared Public Communications closed.

COUNCILOR COMMUNICATIONS

Councilor Despard stated that the Connecticut Essential Worker Fund is going to go live this week. It is a 30-million-dollar fund established by Governor Lamont making all non-government essential workers eligible for up to \$1,000 each. This includes grocery store and healthcare workers, etc. who worked during the health crisis. There are two criteria: make under 150K per year and be employed as a frontline worker from March 10, 2020 to May 7, 2022. The website is ctessentialworkerrelief.org.

Councilor Finger apologized to Mr. Reilly for everything that is happening, and he hopes that he and his lawyer, and the town can make things right.

Councilor Finger agreed with Mr. Young that something need to be done about people speeding on Abbe Road and other parts of town.

Councilor Finger stated that he is 100% behind Jim Nasuta and he will vote for him again. He said the seat needs to be filled, he does not want to be the first 10-person council.

Councilor Pyznar asked for information about who we are using for the random audits so she can get information to Mr. Brennan from Tire Country.

Councilor Pyznar apologized to Ms. McIntosh and stated that no volunteers on any of our commissions or boards should be disrespected or ignored.

Councilor Pyznar apologized to Mr. Reilly for not going to see his property, she thought everything was great. She wants to see the project go forward but not if it is going to disrespect a resident's property

Councilor Ludwick stated that when it comes to personal property, we need to tell people what is going on, like the personal property audits. These things need to be anticipated so the community doesn't think there is something going on which creates more issues. He asked why this firm was selected over prior firms. He wanted to know what kind of commission or stipend we paid out and what the expectation is this year as compared to the last 10 years. What was the criteria used this year so we can tell people what is going on when they call?

Councilor Ludwick asked for copies of correspondence with his name associated like the letter to the golf range. He asked if there was an outcome with the citing council.

Ms. Zoppo-Sassu stated that they sided with Enfield Solar One LLC, and it will become a photovoltaic electric generating facility.

Councilor Ludwick stated that we need to demand that they come to Enfield and have a public hearing.

Ms. Zoppo-Sassu stated that there has already been a declaratory ruling and the public hearing is based on size. She said that Mr. Lipton was able to extend his lease and finish his season through the fall.

Councilor Ludwick stated that we are losing another valuable piece of farmland. Since they went through citing council, the town now has no say. He wants to know why we can't slap an injunction on them.

Ms. Zoppo-Sassu stated that Mr. Lipton is looking to relocate and continue to do business in Enfield.

Councilor Ludwick stated that the referendum passed regarding Abbe Road to extend the sidewalk from Neelans Road all the way to the four corners. We do need to look into traffic calming.

Councilor Ludwick asked for a full report on the amount of money used for Fourth of July and why we went over budget. He said that they should be made aware of overtime.

Councilor Ludwick stated with full disclosure that one of the reasons he voted against Ms. Zoppo-Sassu was he was worried about partisanship because of her former position. If she went to a fundraiser in town for a democratic candidate, that it is not right. He is hearing that she went to a fundraiser for Joe Courtney in town. Her current position is supposed to be non-partisan.

Councilor Mangini stated in response to Councilor Ludwick that we don't have the right to criticize or judge what functions an individual attends and participates in.

Councilor Unghire thanked everyone that came out to support Jim Nasuta.

Councilor Unghire also lives on Abbe Road and agrees with the traffic problem. She stated that she is on the public safety committee, and she can address the issue.

Councilor Unghire asked regarding Mr. Reilly, are they allowed to go see the site now that attorneys are involved.

Ms. Zoppo-Sassu stated that she would check with Attorney Tallberg for official clearance.

Councilor Unghire clarified that there is an agenda that they follow during meetings and during the public communications portion of the agenda they have to sit quietly. There is no back and forth between residents and councilors allowed.

Councilor Pyznar stated that she sent Ms. Zoppo-Sassu and cc'd Councilor Hopkins a picture of I Knox Street. The sidewalk is impassable, and you must go in the road in order to pass.

Councilor Hopkins stated that he appreciates the fact that everyone on the council, republican or democrat, work or once did work and are now retired. He takes very seriously people's monthly expenses. He wants to make sure corporate residents are being good neighbors and that the taxation rules are being followed. He stated that we need to remain committed to getting to the bottom of the tax issues.

Councilor Hopkins commented that he does not think it is a sign of weakness to allow a concerned resident a little extra time outside of our normal public communication rules.

Councilor Santanella announced that on Wednesday between 4:00 and 8:00 as part of the new Plan of Conservation and Development, Enfield residents and businesses are invited to join the Community Planning Open House in Council Chambers.

Councilor Santanella responded to Mr. Young by saying that the out-of-state license plate registration issue is a huge problem that is getting worse. He stated that it is on the agenda for the Subcommittee General Finances.

Councilor Finger stated that it is wrong for Councilor Ludwick to ask the question of our town manager. She should not have to justify the places she goes.

Councilor Ludwick stated that with a council/manager form of government, the town manager works for all 11 councilors, correction he stated, 10 councilors. When you show up to a fundraiser, that is different than showing up to an event and hugging people. A fundraiser is specific to a political event.

Chairman Cressotti stated that he did speak with Mr. Olschafskie. He would meet with Mr. Reilly if he wanted to. He did give Mr. Reilly the opportunity to have the conversation with the town manager tonight and he takes responsibility for that. He did state that the back and forth, however, should not happen.

Chairman Cressotti thanked Mr. Young for his comments. He did say that usually an audit is random and there were letters received with the personal property taxes that there was a chance of an audit.

Chairman Cressotti addresses the comments made about the District 1 candidate. The District 1 candidate will be addressed by the next meeting.

Chairman Cressotti mentioned some positive things that are being built for the future, 92 Main Street, 9 North Main, Thompsonville mixed-use transit-oriented development site, train station, Opera House Players, and a future pub in the old fire station.

Chairman Cressotti mentioned that the Famer's Market is being moved from Sunday the 14th to Saturday the 13th, to go along with the ERFC event with the backpack giveaway.

Chairman Cressotti attended the promotion of Officer Prior to detective along with Councilor Santanella, Councilor Unghire and John Unghire, the Town Clerk, and Town Manager.

Chairman Cressotti is disappointed in the owners of the Enfield Square for their lack of responsibility. Action has been taken against them.

Chairman Cressotti thanked Councilor Santanella, the town manager, and Nelson Tereso, for putting together letters of support for the community grant fund application in the first round of applying for grant funds.

Chairman Cressotti stated that the town manager will getting information back about the Rails to Trails. It will cost the town \$2 million or more for this particular project.

TOWN MANAGER REPORT AND COMMUNICATIONS

Ms. Zoppo-Sassu stated that Social Services has been awarded a 1-year extension for the drug-free community grants. Also, the Lego grant came through for this year for our Family Resource Centers.

There was a bidding war on the foreclosure on Debbie Lane. The sale price was \$60,500. This means that the town is going to recoup the majority of its taxes, liens, property maintenance liens, and everything else associated.

She has a meeting on Wednesday with Verogy, the solar company that has proposed the array at North Street. They are probably coming in looking for a tax stabilization agreement. She will contact Pura to reinforce what the town of Enfield has regarding municipal rights like injunctions and public hearings.

The independent review for the assessor's packets is available tonight. There were three that responded; two sole practitioners and the firm that many have already spoken with. She asked that everyone give their availability for next week so interviews can be scheduled as soon as possible.

Ms. Zoppo-Sassu mentioned pairing the premium pay for critical workers with other programs like My Home CT where people can get financial assistance if they have run into COVID related issues.

Ms. Zoppo-Sassu stated that at a future meeting she will be proposing the hiring of a contractual grant writer since there are pools of money everywhere. She wants to be able to capture relevant funds. She said there was \$400 trillion from the federal government put through this last infrastructure bill. It can be paid for with ARPA funds.

The Senior Tax Relief Tax Force is probably going to start the beginning of September.

A topic of discussion that needs to come up is fair rent commission. It is a new piece of state legislation that went into effect.

Ms. Zoppo-Sassu responded that as a border town we are hit harder with license-plate registration issues.

Ms. Zoppo-Sassu stated that the Economic Development Commission will be at the meeting on August 29th. They will submit a draft beforehand on what they are looking to do with small business development grant opportunities. They are creating parameters.

Disabled veteran's need to voice to the assessor's office which tax they would like their reduction applied to, car or house. This is in all towns, not just Enfield.

Ms. Zoppo-Sassu stated that as far as fire district taxes, North Thompsonville was the only one that did zero on the motor vehicle.

The town uses Baron instead of Feldman for personal property audits. Personal property declaration forms are not covered under FOI, they are not public. She will confirm all the things included in an audit with the tax collector and assessor. She was told that there is no commission paid with this vendor. Two of the audits came back already and they both were most likely going to be lowered.

Ms. Zoppo-Sassu stated that her concern with the Fourth of July was not the overtime, it was the straight time. There were public works, custodial, buildings and grounds, and highway working over 600-man hours for the event while we have many other demands on our hands. The budget being over was most

likely due to the fact the last time the event happened was in 2019 and the line-item amount was never changed.

Ms. Zoppo-Sassu stated that they are adding a 4-way stop at the intersection of Clinton and Taft on Abbe Road.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Despard reported that they had a Public Safety meeting last week to discuss two items. One is going out to referendum for a new Public Safety Complex and the other is the moving of a solar sidewalk from the former Nathan Hale School over to the Middle School. The committee unanimously supported going to referendum in November. There is a resolution later in the packet to set a public hearing. Due to it's age the solar sidewalk will not be able to be moved to JFK from Nathan Hale. The modifications that it would need would also be too expensive.

Councilor Hopkins stated that he, Councilor Finger, and Councilor Ludwick met regarding DPW issues. They discussed the Water Pollution Control Authority and the council's role with it. Historically, the WPCA would meet once per year to discuss the system. Their discussion was to create some sort of subcommittee. The subcommittee would look at the finances and report back perhaps quarterly. The other thing would be to have a venue where people with sewer fee issues could come and the director of DPW could come talk about future infrastructure needs. These are all currently responsibilities of the council

Councilor Ludwick added that he is against any committee where we give away the taxing authority.

UNFINISHED BUSINESS – None.

NEW BUSINESS

CONSENT AGENDA

MOTION #6320 by Councilor Cekala, seconded by Councilor Mangini to accept the Consent Agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6320** adopted 10-0-0. Resolution appended to these minutes.

APPOINTMENTS/TOWN COUNCIL APPOINTED

MOTION #6321 by Councilor Cekala to nominate Shari Roddick (U) to the Ethics Commission for a term that will expire 10/31/23.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6321** adopted 10-0-0.

MOTION #6322 by Councilor Pyznar to nominate Steven Lemoine (R) to the Hazardville Water Company Advisory Council Enfield Representative for a term to expire 1/1/24.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6322** adopted 10-0-0.

APPOINTMENTS/TOWN MANAGER APPOINTED/COUNCIL APPROVED – None.

APPOINTMENTS/ P&Z COMMISSION APPOINTED/COUNCIL APPROVED – None.

RESOLUTION #6323 by Councilor Cekala, seconded by Councilor Mangini.

Councilor Finger is recused himself from the 1029 ratification vote in accordance with the Ethics Ordinance section 2-128k, because he is a member of the union. Letter attached.

BE IT RESOLVED, that the Enfield Town Council does hereby approve the three (3) year collective bargaining agreement between the Town of Enfield and the American Federation of State County Municipal Employees (AFSCME), Local # 1029 dated July 1, 2021 through June 30, 2024.

Councilor Pyznar stated she is not against the contract, but this is the first time she is seeing it and it is very important piece of the Council's responsibility for the town. She feels that there should have been some sort of executive session on this. She will abstain from the vote because she does not know what she is voting on.

Councilor Ludwick asked if the HR Director could give a detailed report to the public again because there has not been an executive session in 6 or 7 months on this. He said he does not even remember what is being negotiated. He stated that they need to know how much it is going to cost the taxpayers.

HR Director, Steven Bielenda stated that he has no problem having an executive session for this. He said this was posted on the Town Clerk's website for 30 days and the town HR website for 30 days. The cost of the contract over 3 years is \$780,216. They will also give the mechanics more an hour if they get new certifications, which benefit the town.

Councilor Ludwick asked if this item could wait until the August 29th meeting so they can have at least 20 days to get a summary of what has changed. He wants to vote for it, but he can't vote for it tonight.

Councilor Cekala said she thinks they need to vote on it tonight and that they all had the packet on Friday. There was ample time to have questions answered before tonight's meeting.

Councilor Unghire asked for this to be tabled until the next meeting as well.

Chairman Cressotti responded with "no" to tabling.

Councilor Mangini said we need to move forward and support what the town has done in good faith and worked with the union to come up with a good contract.

Mr. Bielenda stated that state statute has addressed issues like this and there is a timeframe so if it is not voted on tonight, it will automatically become a contract.

Councilor Despard will be voting for it as it has been a public document for 30 days.

Chairman Cressotti stated that in the packet they received, there was a bulleted highlight of the contract changes.

Upon a ROLL-CALL vote being taken, the chair declared RESOLUTION #6323 adopted 6-0-4 with Councilors Ludwick, Pyznar and Unghire abstaining.

RESOLUTION #6324 By Councilor Pyznar, seconded by Councilor Mangini to set a public hearing on proposed voting district changes for August 29, 2022 in Council Chambers.

Upon a ROLL-CALL vote being taken, the chair declared RESOLUTION #6324 adopted 10-0-0.

RESOLUTION #6325 by Councilor Mangini, Councilor Cekala.

BE IT RESOLVED, that the Enfield Town Council does hereby accept the land donation of a portion of 10 Maple Street for the use of a parking plan at the Hazardville Institute, and to refer the matter to the Town Attorney for review and final action.

Upon a ROLL-CALL vote being taken, the chair declared RESOLUTION #6325 adopted 10-0-0.

RESOLUTION #6326 by Councilor Cekala, seconded by Councilor Mangini.

WHEREAS, the Town of Enfield is seeking to sell properties on the delinquent tax list via Tax Sale in the next few months; and

WHEREAS, this letter of Engagement has been reviewed by the Town Attorney; and

WHEREAS, there is no budget impact in that the firm will receive a percentage of tax funds collected;

THEREFORE, BE IT RESOLVED, that the Town Council authorize the Town Manager to sign the Engagement Letter with Pullman & Comley for the assignment of these properties to recoup tax dollars and liens on behalf of the Town of Enfield.

Councilor Ludwick asked if this is a different law firm than they have used.

Ms. Zoppo-Sassu was not sure, but she will find out.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6326** adopted 10-0-0.

RESOLUTION #6327 by Councilor Mangini, seconded by Councilor Cekala.

NOW THEREFORE BE IT RESOLVED, that the Town Manager is authorized to sign the AEV Modular Work Order Customer Content Form committing the Town to refurbishing an ambulance on a 2023 model Dodge 4500 chassis. In the event of an increase in the cost of the chassis, an additional appropriation may be required.

BE IT FURTHER RESOLVED, that the Town Manager is authorized to sign the AEV Modular Work Order Customer Form committing the Town to refurbishing an ambulance on a 2024 Model Dodge 4500 chassis. The refurbishing of this vehicle will not take place prior to fiscal year 2024 and will be budgeted in fiscal year 2024.

Chief Erin Riggett stated that acquiring vehicles has been extremely difficult. The chassis wait times are 12 to 18 months and that the 2023 Dodge chassis price isn't available. The cost of the remount is \$178,188. They are trying to plan for 2024 so that we are in line ahead of everyone else.

Councilor Ludwick asked Chief Riggett if they were leases.

Chief Riggett responded in the affirmative.

Councilor Santanella asked Chief Riggett about the "special delivery."

Chief Riggett stated that a female resident in labor delivered a healthy baby girl on the way to the hospital. They had to pull over and deliver the baby. Hartford Hospital came and acknowledged our staff, Tyler Barth, Imani Wallace, and Stephen Adams.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6327** adopted 10-0-0.

RESOLUTION #6328 by Councilor Cekala, seconded by Councilor Mangini.

WHEREAS, the town has acquired property adjacent to the Public Safety Complex; and

WHEREAS, the Enfield Town Council wishes to construct an addition to the existing complex to house the Enfield Emergency Medical Services, upgrade the Enfield Police Department, and allow space for a regional state-of-the-art training center; and

WHEREAS, the Enfield Town Council wishes to provide funding for this addition; and

WHEREAS, the Town Council would like the public's input on the project.

NOW, THEREFORE BE IT RESOLVED, that the Enfield Town Council does hereby schedule a Public Hearing to be held on August 29, 2022 at 6:45pm in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, CT in order to allow public comment on the proposed "Public Safety Complex Addition."

Councilor Hopkins stated that something similar was recently voted down in referendum. There are public needs for this, so it is important that it goes back to the public to consider.

Councilor Ludwick stated that if we re-promote this for referendum, we have two weeks left of August. Last year it was promoted for 4 or 5 months before it was put to referendum. Last year we were going to use \$2.5 million in ARPA funds, which he does not believe are available anymore. There was a ton of pre-work done last time before the public hearing. This is being rushed in August.

Ms. Zoppo-Sassu stated that they are prepared to publicize this to the public. The money is committed through OPM but not allocated. The funds are still there if a referendum passes. If it doesn't pass this time, the funds will be retracted and given to another community.

There are two ways to do this, build it in to next years budget for the fund balance, or do the entire piece as a bond funded item.

Councilor Ludwick asked if our bond rating has been reaffirmed.

Ms. Zoppo-Sassu stated that last year there were four referendum questions, which is a lot. This one got voted down.

Councilor Mangini thinks that the referendum failed because it was overloaded with too many projects, it wasn't marketed effectively, and it would be well served if Enfield could receive more funding. The project is very important.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6328** adopted 9-1-0 with Councilor Ludwick voting against.

RESOLUTION #6329 by Councilor Despard, seconded by Councilor Santanella.

BE IT RESOLVED, that the Enfield Town Council approves the amendment to the Enfield Town Code, Section 22-34 (b) of the Enfield Arts and Culture Commission Ordinance, creating a Liaison Board Member appointed by the BOE.

Please note that there is no appointment to the Arts & Culture for this as there is still some reorganization happening.

Councilor Pyznar stated that from what heard already tonight, this commission is a mess. There are only three members left. She thinks before they can change the bylaws, they need to figure out what is really going to be expected of it. She doesn't understand why we would be changing something when the

commission has fallen apart. To the best of her knowledge, none of the members have even gotten an apology for being mistreated.

Councilor Unghire stated that she is on the committee, and she sees no reason for another non-voting member. Before some of the residents left the group, they voted against having a liaison. She spoke with Superintendent Drezek, and he said there does not need to be a BOE liaison for this group. He told Councilor Unghire to call anytime if it is something the school might be interested in.

Councilor Ludwick wants to know what the disconnect with this committee is and before anything else is done, invite them to a council meeting to work this out. The public needs to understand.

Ms. Zoppo-Sassu stated that the purpose of the commission is to plan, produce, coordinate, and provide assistance to sponsors of events or activities and to encourage participation which promote or develop the artistic, historic, cultural, and heritage resources in the community of Enfield. When she asked how that mission was being fulfilled, there was not a lot of data. COVID was a factor. There were conversations about appropriate use of taxpayer dollar in terms of the budget. They did not agree with some of the ideas that were put forth. Ms. Zoppo-Sassu did not agree that meditation arts and culinary arts are part of the mission. One of the conversations was why Enfield does not have a summer concert series. Her concern was that with a tight budget process the commission had over \$50,000 that had been rolled over year to year. At this point in time, they have \$30,000 with no plans. From an audit perspective, money that is rolled year to year and not used but is being taxed. Ms. Zoppo-Sassu suggested reallocating the funds in the budget process to reduce the burden on something else. They had \$35,000 and we took \$30,000. They still have \$5,000 in reserve and then they got their full funding. The resignations that happened in June were voluntary. When you have this much money tied up in a commission there needs to be communication and accountability.

Councilor Ludwick asked why we would use taxpayer money to put a mural on a private building. It should be up to P&Z if they want a zoning change.

Councilor Santanella stated that the commission was not functioning. He is a volunteer, and he knows what kind of respect a volunteer deserves. At his first meeting a band shell was purchased. He went to the Arts Commission with the great news and wanted them to take ownership and program it for the people of Enfield. Their response was that they don't have the ability to do that. He said that that is not the kind of volunteers that we need. Councilor Santanella asked others how many Cultural Arts events they have gone to? There are no Cultural Arts sponsored events and that is a problem. \$30,000 was being hoarded in a bank account. He said also spoke to Mr. Drezek and he was told he wants the liaison.

Councilor Cekala will be supporting the idea and she thinks it is unfortunate that members quit. She stated that Chris Drezek said it was a good idea. The liaison person will volunteer and be a non-voting member. They will give a pathway to our schools.

Councilor Unghire stated that they have access to all these things without a BOE liaison member. She thinks it will complicate things more when we are trying to calm things down.

Chairman Cressotti said he is in favor of this and the commission needs to recharge and reorganize. He thanked the people who have spent years on the commission. Cultural Arts is a very important aspect to this town.

Councilor Mangini said she was recently informed that Mr. Drezek is in favor of a BOE liaison.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6329** adopted 7-3-0 with Councilors Ludwick, Pyznar and Unghire voting against.

RESOLUTION #6330 by Councilor Cekala, seconded by Councilor Despard.

BE IT RESOLVED, that in accordance with Chapter VI, Section II of the Town Charter, the Enfield Town Council does hereby adopt the job description for the following position:

POSITION

Engineering Tech II WPC

Mr. Bielenda stated that he saw an opportunity, so he wanted to put it on tonight's agenda. He said they are trying to fill a position from a long-time employee who left to another town to make more money. They have been trying to recruit someone since May with no luck. There were two applicants who did not meet the requirements. He learned there is a requirement not even relevant to the job. The Water Pollution Control Superintendent said that this unnecessary obstacle can be removed and hopefully more will apply for the position. We need to get this job description changed.

Councilor Finger just wanted to confirm that the State of CT WPC Grade 2 Certification is the one not required.

Mr. Bielenda confirmed that to be correct.

Councilor Finger stated that the job description should no longer include the WPC Grade 2 part and wants to make an amendment.

AMENDMENT #1 by Councilor Finger, seconded by Councilor Hopkins to amend **RESOLUTION #6330** to strike Grade II from the job description title.

Councilor Mangini wanted to know how the amendment will affect what Mr. Bielenda is proposing?

Councilor Finger stated that it will not affect anything, it is an old job title from years ago.

Mr. Bielenda asked for clarification if the amendment was striking out just the Grade II part.

Chairman Cressotti said yes.

Upon a SHOW-OF-HANDS vote being taken, the chair declared AMENDMENT #1 adopted 10-0-0.

Councilor Unghire thanked Mr. Bielenda for getting the information. Her only other concern was to make sure the salaries stay fair so that if somebody did have that certification, they would be compensated.

Mr. Bielenda stated that he has a base salary that is advertised with a 5% higher or lower based on qualifications.

Upon a ROLL-CALL vote being taken, the chair declared the RESOLUTION #6230 adopted as amended 10-0-0.

ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING – None.

PUBLIC COMMUNICATIONS

George Young, 8 Holly Lane

Mr. Young asked for clarification on who is allowed to speak during public communications. He was surprised that a non-resident attorney was allowed to speak.

Mr. Young stated that the mayor asks us to refrain from personalities. When someone from the audience is coming to speak no councilor should say “this guy is trouble.” Sometimes people forget to turn the microphone on and sometimes they forget to turn the microphone off, or your neighbor’s microphone is on.

Mr. Reilly, 14 Pleasant Street

Mr. Reilly stated that he misspoke. He said apparently there were discussions between his attorney and the town attorneys. He was still surprised to see fences going up because there has been no walk through. He did say that he got a certified letter from the company in Norwich, and he misspoke on that and for that he apologizes. He wants to be informed about what is going to be happening

Ms. Zoppo-Sassu stated that she did give Mr. Reilly her business card a couple weeks ago when she and Mr. Bielenda were at his property.

Gary Young, Abbe Road

Mr. Young brought up the unpaid vehicle taxes. He has a neighbor who has \$6,000 in unpaid vehicle taxes and somehow has new vehicles every couple of years. To register your vehicle, taxes need to be paid. He was told that he needs to pay his bill and wait until August to dispute the amount. He had a \$3,000 difference between what he was taxed and the actual valuation, which equates to a \$110 dollar overpayment. The Assessor’s office could not give a timeline of the tax appeal process. The appeal form on the website does not clearly define the process.

Felix Ruiz Jr., ASFCME 1029 President

Mr. Ruiz thanked the council for voting for the contract.

COUNCILOR COMMUNICATIONS

Councilor Hopkins stated that it was reasonable for Mr. Young to ask why people who are not residents can speak. He said it is a First Amendment issue.

ADJOURNMENT

MOTION #6331 by Councilor Cekala, seconded by Councilor Finger to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6331** adopted 10-0-0 and the meeting stood adjourned at 10:31pm.

Respectfully submitted,

Sheila M. Bailey
Clerk of the Council
Town Clerk

Tina Demers
Secretary to the Council

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Family Resource Center

Stipend	22046144	516000	\$7,450
Professional Development	22046144	532000	\$1,000
Other Professional Services	22046144	533900	\$13,000
Other Supplies/Materials	22046144	561900	\$3,050
Food	22046144	563000	\$500

FROM: Family Resource Center

FRC SDE ESSER II Grant	22046144	460150	\$25,000
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CERTIFICATION: I hereby certify that the above-stated funds are available as of August 8, 2022


John Wilcox, Director of Finance

APPROVED BY:  Town Manager

Date: 8/3/22



TOWN OF ENFIELD

MINUTES OF THE AUGUST 17, 2022 SPECIAL TOWN COUNCIL MEETING - REVISED

IN ATTENDANCE: Mayor Bob Cressotti, Deputy Mayor Gina Cekala, Councilors Nick Hopkins, Lori Unghire, Mike Ludwick, John Santanella, Doug Finger and Marie Pyznar.

ABSENT: Councilors Despard and Mangini.

STAFF: Town Manager Ellen Zoppo-Sassu, Assistant Town Manager Steven Bielenda, Attorney James Tallberg, Community Development Coordinator Kristie Koistenen.

The Town Council conducted Roll Call at 5:25pm and a quorum was present.

Councilor Hopkins, chair of the Blight Review Committee, gave an overview of the property and the status of the liens associated with 31 Locke Drive, the current owner's purchase of the property, which was on the Troubled Properties List, out of foreclosure in October 2021. The liens were unknown at that time. The owner has fully rehabilitated the property and is now looking to sell it. He reported that the Blight Review Committee voted to recommend to the Town Council that the full amount of \$93,723 be waived.

RESOLUTION #6332 by Councilor Cekala to waive the full amount of the lien. It was seconded by Councilor Santanella **RESOLUTION #6332** passed unanimously on a roll call vote.

MOTION #6333 by Councilor Santanella and seconded by Councilor Cekala to move into Executive Session to conduct interviews for the Independent Review of the Revaluation Process. **MOTION #6333** passed unanimously on a show of hands.

Councilor Despard joined the Executive Session at 7:50pm.

Chairman Cressotti reconvened the Special Meeting at 8:15 p.m. and stated during Executive Session the Council conducted interviews with no action or votes being taken.

MOTION #6334 by Councilor Santanella, seconded by Councilor Cekala to adjourn. The motion passed unanimously on a show of hands and the meeting was adjourned at 8:16pm.

Respectfully Submitted,

Ellen Zoppo-Sassu
Town Manager

Town of Enfield

ARPA Small Business Grant Program

Guidelines

Program Overview

The Town of Enfield ARPA Small Business Grant Program has been established to provide limited, one-time, direct financial assistance to eligible businesses in Enfield. These funds will be used to assist businesses recovering from the pandemic by enhancing their business with a future project. It is not to pay/reimburse for a previous project or safety measures during the pandemic. This program is funded through the American Rescue Plan Act (ARPA).

What is considered a Small Business under this Program?

- 500 employees or less
- For-profit business of any legal structure
- Be independently owned and operated

Funds Available

Depending on the needs of the small business, grants will range from \$10,000 – \$50,000

Obtaining Application Document

The application can be obtained by one of the following means:

- Online, [use this hyperlink](#) to download the application
- In person at the Enfield Town Hall, first floor, Office of Community Development
- Requested via email from ARPA@enfield.org

Submitting Application

Completed applications will be accepted between October 1 and November 18, 2022, and can be submitted by one of the following means:

- In person at the Enfield Town Hall, first floor, Office of Community Development
- Emailed to ARPA@enfield.org
 - include the application and supporting documents as attachments

Eligibility

- Applicant must be the primary owner of a business located and operated in the Town of Enfield, CT.
- Business must have a clear and specific use for grant funds and demonstrate that such funds will be used exclusively for future projects that will add value, quality, desirability, and/or attractiveness to the business and community.
- Businesses must be in “Good Standing” with the Connecticut Department of Revenue Services and application must include Letter of Good Standing (Status Letters)
 - Go to: <https://portal.ct.gov/DRS/TSC/Help-Text/Status-Letter> or via paper request ([TPG-170](#)).
- Business must be current on its federal, state, and local tax obligations.
- Business cannot have outstanding liens or judgments.
- Business must be current on rent or mortgage at business location.
- Applicants must self-certify the eligibility requirements on the application.

Not Eligible

- Residential real estate investors
- Elected officials and their immediate family members*
- Corporately owned/operated franchise

Evaluation Process

Applications will be evaluated and ranked based on the following criteria (not limited to):

- Application completeness
- Application submitted within time frame
- Use of Funds
- Eligibility qualifications
- Economic hardship - negative impact of pandemic
- Supporting documentation - narrative/budget/costs/plans, etc.
- Positive impact the grant will have on the business and the Enfield community
- Prior financial assistance

Approval Process

Applications will be reviewed by the Enfield Economic Development Commission. Their recommendations will be forwarded to the Town Council for final approval. Upon approval, a formal agreement between the assisted business and the Town of Enfield will be executed.

Reporting & Follow Up

The Town of Enfield will be tracking this initiative. Recipients must agree to assist the Town through follow up surveys and/or interviews with a goal of highlighting program success. There will be the following reporting requirements by the Town of Enfield regarding the project and use of funds received:

- Within six months of receipt of the grant funding a written report must be submitted
- If project is not completed in six months, a written report will be provided every six months until completed
- Reports will be sent to:

Town of Enfield
Office of Community Development
820 Enfield Street Enfield, CT 06082

**Per the Internal Revenue Manual Section 1.25.1.2.2 (2a), Internal Revenue Services defines immediate family as a spouse, child, parent, brother, sister, grandparent, grandchild, step-parent, step-child, step-brother, or step-sister of the individual.*

**Town of Enfield
ARPA Small Business Grant Program
Application**

Business Owner Contact Information

First Name

Last Name

Home Address

City

State

Zip

Cell Phone Number

Email

Business Information

Business Name

Federal Employer Identification Number (EIN)

Business Address

City

State

Zip

Business Phone Number

Website Address

Years in Business in Enfield

Full Time

Part Time

Number of Employees Including Owner

Type of Business: (Circle One) Sole Proprietor Partnership Limited Liability Company Corporation

Current Business Location is: (Circle One) Owned Leased

Describe what products or services your business offers?

Business Information (Continued)

What negative economic impact(s) did your business face due to the pandemic?

Did your business receive funding from federal program(s) related to the pandemic and disaster declaration? (payroll protection program (PPP), SBA Economic Injury Disaster Grant/Loan Program, CDBG Cares Act) (Circle One) Yes No If yes, please explain.

Project Description

What is the amount of funding you are requesting under this program?

Describe how your business proposes to use the ARPA funds for a new project. The funds will be used exclusively for future projects that will add value, quality, desirability and/or attractiveness to the business and the Enfield Community. Please provide a budget and additional supporting documents (plans, proposals, quotes, cost estimates, etc) with this application. Supporting documents should be sent as attachments.

Checklist & Submission Information

The following documents must be included in the submission:

- ☐ Completed application
- ☐ Budget
- ☐ Supporting documents
- ☐ Department of Revenue Services Status Letter (Can be requested online via <https://portal.ct.gov/DRS/TSC/Help-Text/Status-Letter>)

Submit application and supporting documents via email to ARPA@enfield.org or in person to the Enfield Town Hall, first floor, Office of Community Development, 820 Enfield Street Enfield, CT 06082.

Application Certification

I hereby certify the information contained herein is complete, true, and accurate to the best of my knowledge and agree the Town of Enfield does not assume any responsibility for the success or failure of the Applicant's existing business.

I understand the information in this application is provided for the purpose of applying for the Town of Enfield ARPA Small Business Grant Program. I authorize the Town of Enfield to make inquiries, as necessary, to verify the information in this application.

I agree all funds provided pursuant to this application will be utilized exclusively for the purpose(s) set forth in this application. I will be responsible for obtaining any local/state approvals and/or permits as may be required. Upon utilization of the funds, I agree to provide a report to the Town of Enfield detailing the project, the use of the grant funds and the completion date. I agree to return all unused funds to the Town of Enfield.

I understand any willful misrepresentation on this application could result in a fine and/or imprisonment under provision of the United States Criminal Code U.S.C. title 18, Section 1001, and shall entitle the Town of Enfield to receive a return of any funding provided hereunder, in addition to any other remedies it may have against me in law or in equity.

I have read the guidelines and understand the eligibility requirements. I confirm that my business is eligible for this program.

I further understand that false or misleading statements may result in forfeiture of benefits and criminal prosecution under the laws of this State.

Applicant Signature(s) _____

Printed Name(s) _____

Date _____

Demographics (Optional Information)

The following information is not required but would be helpful for recording purposes with the use of ARPA funds.

Does your business hold a State certification as a Minority-Owned business, Minority-Woman Owned Business or Disadvantaged Business?(Circle One) Minority-Owned Minority-Woman Disadvantage

Are you a veteran? (Circle One) Yes No



TOWN OF ENFIELD

Date: August 29, 2022

Title: Recommendation from the General Government & Finance Sub-Committee

Highlights:

The sub-committee reviewed 3 proposals utilizing ARPA funds;

1. Social Services Mental Health & Wellness Coalition - contracting with an outside consultant to facilitate the creation of the new Coalition which will serve in place of the previous Youth Mental Health & Wellness Council. This type of effort was last done in 2012, and in 2023 will bring alignment with the new Social Services organizational structure which focuses on intergenerational approach to all of our work. I would create an RFP in coordination with Finance/Purchasing staff for an open-bid process this fall. **Amount: \$25,000 – one-time cost**
2. Social Services Discretionary Fund – given the times where residents have needs that serve as a barrier to problem-resolution, I request that funds be available to us to use in order to remove those barriers. Some examples include: persons released from prison, and they need to renew licenses or benefit cards in order to begin a source of income, costing in the range of under \$100.00; a resident who would like to participate in workforce development programming, and once complete, needs to pay for the resultant certification – which can lead to enhanced employment opportunities; Summer camp/enrichment programs where there are additional expenses for field trips or activities/supplies. **Amount: \$10,000**
3. Town Manager's Office request to hire an independent contractor for grant-writing to take advantage of the extensive number of grant opportunities made available via the various state and federal funding sources. **Amount to be determined by competitive RFP not to exceed \$50,000.**

Recommendation:

Accept the recommendation of the General Government & Finance sub-committee to utilize ARPA funds for these one-time uses.

BE IT RESOLVED that the Enfield Town Council does hereby allocate up to \$85,000 from ARPA funds in accordance with the above recommendation.

FROM: 24540000 460004 \$25,000
ARPA Grants Covid Federal

TO: 24500370 533900
ARPA SS Mental Health Coal.

FROM: 24540000 460004 \$10,000
ARPA Grants Covid Federal

TO: 24500380 589000
ARPA Miscellaneous Expense

FROM: 24540000 460004 \$50,000
ARPA Grants Covid Federal

TO: 24500390 533900
ARPA Other Professional Services

Date Prepared: August 26, 2022
Prepared by: Ellen Zoppo-Sassu

Enfield Mental Health & Wellness Coalition
Request by the Department of Social Services for ARPA funds – Overview

The Enfield Mental Health & Wellness Coalition (EMHWC) will be designed and function using the Collective Impact model, a worldwide approach to improving quality of life conditions in communities. The focus would be on working with all stakeholders in order to create a climate and culture of prevention, intervention, and postvention on issues pertaining to the mental health and wellness of all Enfield residents, and appropriate strategies for change.

CI uses a data-driven approach to assessing needs, and then builds off of evidence-based research of best practices to positively effect issues identified. The collective group then determines the best strategies and activities, and members agree to take on aspects of those strategies that align with their areas of expertise and abilities. Shared resourcing and shared accountability are cornerstones of the efforts. The backbone organization support will be provided by the Department of Social Services.

Attached is a draft organizational structure of EMHWC reflecting a broad and inclusive representation of the different sectors of the town. The Consultant will be tasked with facilitating the process of development of the organizational structure, roles & responsibilities, decision-making processes, and governance of the Coalition. To that end the Consultant will be tasked with conducting focus groups and interviews of both providers and persons with lived experience, conducting research of identified areas related to social determinants of health and wellness, and facilitating the process of strategy design. Deliverables will include presentations on data collected, and review of recommendations for action over the next 3 years.

ENFIELD MENTAL HEALTH & WELLNESS COALITION

DRAFT

Community (anyone interested in the work of the Coalition) so that...

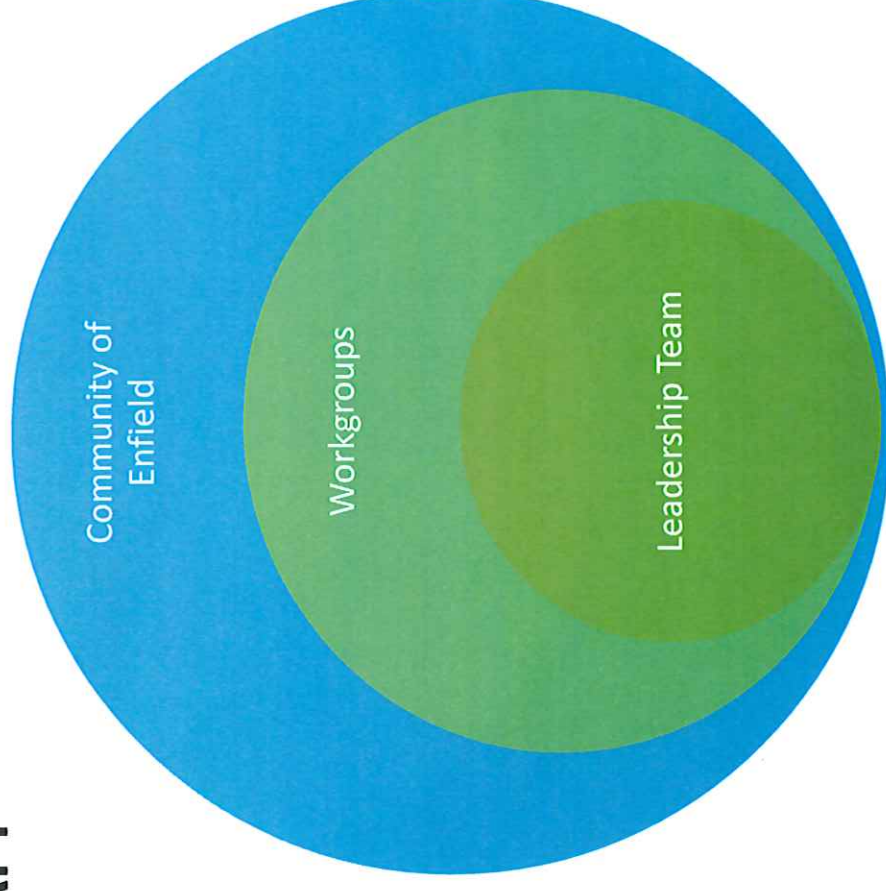
All Enfield Residents are Healthy, Safe & Stable, Connected to their Community

Workgroups (Areas of Focus w. Sector Representation)

- Healthy
- Safe & Stable
- Connected to Community

Leadership Team

- Board of Education Rep (Tri-Chair)
- Town of Enfield Rep (Tri-Chair)
- State Representative (Tri-Chair)
- Parent/Lived Experience
- Workgroup Chairs





A1

TOWN OF ENFIELD

Date: August 22, 2022

Subject: Request for Transfer of Funds from the Historic Documents Preservation Grant \$7,500

Highlights:

- The Town of Enfield was awarded a grant in the amount of \$7,500 from the State of Connecticut.
- Enfield has traditionally conducted the statutorily required land records audit one year in arrears, potentially leaving an indexing error unidentified for one full year
- These funds will be used to modify our existing contract with NewVision Systems Corporation and accelerate the audit process until it is brought current
- Completion of this grant project will ensure that attorneys and title searches will have access to the most current and accurate land records indexing data available. Upon completion, NewVision Systems will continue to provide audit services on a monthly basis.

Budget Impact:

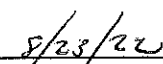
There will be no impact on the town budget.

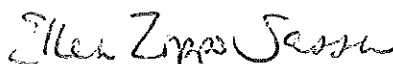
Recommendation:

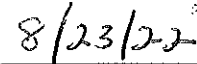
That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of August 22, 2022.


John A. Wilcox, Director of Finance


Date: 8/23/22


Ellen Zoppo-Sassu, Town Manager


Date: 8/23/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: General Fund Revenue

Miscellaneous State Revenue	10040000-413699	\$7,500
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TO: Town Clerk

Other Professional Services	10160100-533900	\$7,500
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Date Prepared: August 22, 2022
Prepared By: Sheila M. Bailey, Town Clerk



A2

TOWN OF ENFIELD

Date: August 29, 2022

Subject: Request to appropriate additional funds from the CT Office of Early Childhood (OEC) to the Enfield Child Development Center (ECDC) in the amount of \$48,600

Request to carry forward unspent funds into the following fiscal year.

Highlights:

- The ECDC received additional funding from the Office of Early Childhood (OEC) which is to be used in various capacities over the course of the next 2 years at the Center.
- The purpose of the additional funds from OEC is to assist the ECDC with addressing impacts caused by the pandemic and to enhance operations, including physical plant upgrades.

Budget Impact:

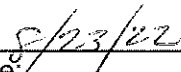
There will be no impact on the town budget.

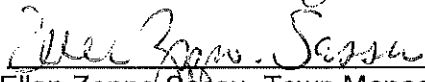
Recommendation:

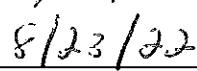
That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of August 22, 2022.


John A. Wilcox, Director of Finance


Date: 8/23/22


Ellen Zoppo-Sassu, Town Manager


Date: 8/23/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: COVID-19 Fund

Child Day Care Grant Revenue	24544432-413660	\$ 48,600
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TO: COVID-19 Fund

Child Day Care – Prof. Development	24540432-532200	\$ 13,600
Child Day Care – Equipment	24540432-573000	\$ 35,000

Date Prepared: August 22, 2022
Prepared By: Cynthia Guerrieri, Director of Social Services

Attachment: Carryforward Resolution

ENFIELD TOWN COUNCIL**RESOLUTION NO. _____**

Resolution authorizing unspent funds from the Office of Early Childhood (OEC) grant at end of FY 23 to be carried forward.

WHEREAS, Enfield Child Development Center received additional COVID-19 funds from the OEC in the amount of \$48,600 and;

WHEREAS OEC allows these funds to be spent through state fiscal year 2023-24

NOW THEREFORE BE IT RESOLVED, that any remaining unspent funds at the end of FY 23 be carried forward into FY24.

Submitted: August 22, 2022

Submitted by: Cynthia Guerrieri, Director of Social Services



A4

TOWN OF ENFIELD

August 22, 2022

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Increasing the Registrar of Voters Election Workers rate per hour.

Councilors:

Highlights:

- The State has passed a statute increasing the Minimum wage to \$15+ dollars an hour. Thus, over the last few years we have been requesting these types of gradual increases in order to completely comply.
- We are severely underpaying these temporary Election Day Workers compared to other Municipalities.
- Election Day Workers as listed below will be increased \$1 per hour:
 - Moderators, Assistant Registrars/Moderators, Checkers, Ballot Clerks, Demonstrators, Tabulator Tenders and Head-Moderator
- These employee's work from 5pm until 7pm the night before an election and then back again at 5:30am the next morning until approx 9pm on Election night. This demonstrates a fantastic commitment by these employees that should be compensated accordingly.

Budget Impact:

There is no budget impact, as these increases were included in the 2022/2023 Municipal budget, that was passed by the Town Council in May of 2022.

Recommendation:

It is recommended that the Town Council adopts the attached resolution.

Respectfully Submitted,
Lewis Fiore
Thomas Kienzler
Enfield Registrar of Voters

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Increasing the Registrar of Voters Election Workers Rate Per Hour

BE IT RESOLVED, that in accordance with Chapter V, Section 14 of the Town Charter, the rates of pay for the following election workers will be increased to the following:

Checkers, Ballot Clerks, Tabulator Tenders and Demonstrators

\$15.00 per hour effective September 27, 2022

BE IT FURTHER RESOLVED, that in accordance with Chapter V, section 14 of the Town Charter, the rates of pay for the following election workers will be increased to the following:

Head Moderator \$23.00 per hour effective September 27, 2022

Moderators \$20.00 per hour effective September 27, 2022

Assistant Registrars/Moderators \$17.00 per hour effective September 27, 2022



E

TOWN OF ENFIELD

Date: August 29, 2022

Subject: Request for Transfer of Funds for Final Cleanup of 33 North River Street - \$50,000.00

Highlights:

- The Department of Public Works has been cleaning up the debris and wreckage resulting from the fire at the former industrial site located at 33 North River Street.
- The majority of the site has been cleaned and remediated. The only remaining portions of the structure are the brick foundation and concrete floor slab. Demolition and removal of these remaining portions is estimated to cost \$50,000.00.
- Public Works respectfully requests a transfer of \$50,000.00 to complete this project from the funds listed on the transfer resolution.

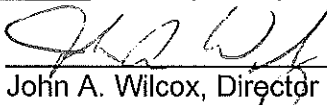
Budget Impact:

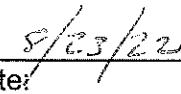
There will be no impact on the town budget.

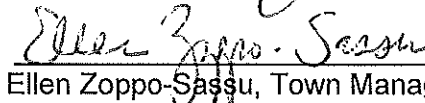
Recommendation:

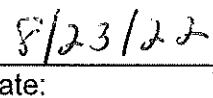
That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of August 22, 2022.


John A. Wilcox, Director of Finance


Date: 8/23/22


Ellen Zoppo-Sassu, Town Manager


Date: 8/23/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Capital and Non-recurring Fund

School Paving – Construction Services	31008501-545000	\$50,000
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TO: Capital and Non-recurring Fund

Arch & Engineering-Construction Services	31008853-545000	\$50,000
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Date Prepared: August 22, 2022
Prepared By: Donald Nunes, Director, Department of Public Works



TOWN OF ENFIELD

Date: August 29, 2022

Title: Resolution to Authorize the Reduction of Property Maintenance Fines for 15 Till Street, Enfield CT

Highlights:

- The property at 15 Till Street was cited three separate violations in 2020.
- The first violation was for shrubs, hedges, grass, and plants that had been left in an unkempt manner by covering or blocking 50 percent or more of the structure, its windows, doors or means of access from September 22, 2020 – August 13, 2021 with fines totaling \$24,225.00.
- The second violation was for grass, weeds, or similar growths that reached a height greater than 12 inches from September 22, 2020 – August 13, 2021 with fines totaling \$24,225.00.
- The third violation was for the storage of an inoperable or unsightly motor vehicle from September 22, 2020 – August 13, 2021 with fines totaling \$24,225.00.
- The fines total for these three violations is \$72,675.00 plus a \$24.00 lien fee totaling \$72,699.00.
- These fines do not include any clean & liens.
- The above-referenced violations/fines were included together on one property maintenance lien recorded in the Town's land records on December 1, 2020.
- The property was cleaned and in compliance as of August 13, 2021 and has stayed in compliance for over a year.
- The property owner was not in good health throughout the time his property was in violation and ultimately passed away December 30, 2021.
- His family is currently finalizing the estate through probate so his nephew can take ownership of the property to occupy the home and begin the rehabilitation.
- The Blight Review Committee met August 23, 2022 and recommended to the Town Council to waive all \$72,699.00 in property maintenance fines.

Recommendation:

Adoption of the attached resolution to waive all \$72,699.00 in property maintenance fines and releasing the lien.

BE IT RESOLVED that the Enfield Town Council hereby waives the \$72,699.00 in property maintenance fines for the three property maintenance violations that have been corrected at 15 Till Street; and

BE IT FURTHER RESOLVED that the Town Manager or her designee is authorized to execute a release of the property maintenance lien referenced above.

Date Prepared: August 29, 2022
Prepared by: Office of Community Development



G

TOWN OF ENFIELD

August 29, 2022

Subject: Resolution to abolish one position in order to fund the proposed pay rate adjustment for the Full and Part time Teacher Aides in the Enfield Child Development Center and replace with a Full Time Teacher Aide.

Highlights:

- Teacher Aides are currently paid \$14.00 hour. This proposal will raise all full and part time teacher aides to \$15.00 hour, effective upon adoption of the resolution. The state minimum wage is set to increase to \$15.00 per hour in the next year.
- By abolishing the Teacher Assistant position and creating a Full Time Teacher Aide position, there is approximately a \$15,000 difference in salaries.
- Reduce staff turnover and its adverse effect on children. According to NAEYC (National Association for the Education of Young Children) children develop best when they have secure, consistent relationships with responsive adults.
- Increased pay produces cost-effectiveness because it relieves senior management from providing coverage in the classrooms and Human Resources staff time for continual recruiting and hiring efforts.
- To pay for the increase, and eliminate one full-time teacher assistant position replace with a Teacher Aide position, and increase starting rate for new and existing full and part time aides by \$1.00

Budget Impact:

There is a favorable budget impact of \$3,000 in salary.

Recommendation:

The Town Council approve the attached Resolution.

BE IT RESOLVED, that in accordance with Chapter VII Section II of the Town Charter the Enfield Town Council does hereby amend the wage adjustment of the teacher aide position to \$15 hour.

Date Submitted: August 29, 2022
Submitted by: Steve Bielenda, Assistant Town Manager/Human Resources Director



TOWN OF ENFIELD

Highlights:

- In FY21 and FY22, the Town and the BOE appropriated funds to replace the artificial turf and make upgrades to the Enfield High School athletic field.
- Additional improvements, such as a scoreboard, locker rooms and storage area, are needed to enhance the functionality of the facility.
- The BOE has provided this payment in FY23 and this transfer will allow the Department of Public Works to administer and oversee the project while funding the project from the BOE budget.

There will be no impact on the town budget.

That the Town of Enfield Town Council approve the attached resolution of authorization.


John A. Wilcox, Director of Finance

Date: 5/23/22

Ellen Zoppo Sassu
Ellen Zoppo-Sassu, Town Manager

Date: 8/24/22

FROM: Capital Non-recurring Fund

CNR Fund Rev. – FY22-23	31042023-417000	\$ 700,000
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TO: *Grant Funded Projects*

School Rec. Facilities-Construction Services	31008139-545000	\$ 700,000
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Date Prepared: August 23, 2022
Prepared By: John A. Wilcox, Director of Finance



I

TOWN OF ENFIELD

Date: August 29, 2022

Subject: Request for Transfer of Funds for Enhancements to the Powder Hollow Baseball Field - \$541,000.00

Highlights:

- The Town of Enfield has recently installed a new baseball field at Powder Hollow.
- To add additional features and enhancements to improve safety and functionality for players and the recreational experience for spectators and the general public, the addition of dugouts for both teams, a batting cage, additional fencing, a press box and a concession stand are proposed. These upgrades are estimated to cost \$541,000.
- Public Works respectfully requests a transfer of \$541,000 to complete these projects from the surplus Enfield Street and Barnard school parking lot funds listed on the transfer resolution, since these projects were completed under budget.

Budget Impact:

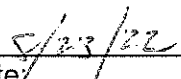
There will be no impact on the town budget.

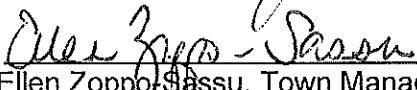
Recommendation:

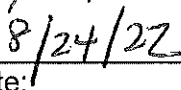
That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of August 22, 2022.


John A. Wilcox, Director of Finance


Date: 8/23/22


Ellen Zoppo, Town Manager


Date: 8/24/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Capital and Non-recurring Fund

School Paving – Construction Services	31008501-545000	\$541,000
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TO: Capital and Non-recurring Fund

Ballfield Improvements	31008853-545000	\$541,000
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Date Prepared: August 22, 2022
Prepared By: Donald Nunes, Director, Department of Public Works



TOWN OF ENFIELD

Highlights:

- The Enfield High School tennis courts are in need of reconstruction.
- The estimated cost of this reconstruction is \$850,000. The Town appropriated \$23,000 in FY22 and the BOE will pay the remaining \$827,000.
- The BOE will provide this payment in FY23 and this transfer will allow the Department of Public Works to administer and oversee the project while funding the project from the BOE budget.

Budget Impact:

There will be no impact on the town budget.

Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of August 23, 2022.

Date: 8/29/23

8/24/22
Date:

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Capital Non-recurring Fund

CNR Fund Rev. – FY22-23	31042023-417000	\$ 827,000
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TO: *Capital Non-recurring Fund*

Tennis Courts-Construction Services	31008801-545000	\$ 827,000
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Date Prepared: August 23, 2022
Prepared By: John A. Wilcox, Director of Finance

K

RESOLUTION TO APPROPRIATE \$15,100,000 FOR THE CONSTRUCTION OF AN ADDITION TO THE TOWN'S PUBLIC SAFETY COMPLEX TO PROVIDE SPACE FOR THE TOWN'S EMERGENCY MEDICAL SERVICES AND POLICE DEPARTMENT AND TO AUTHORIZE THE ISSUANCE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$2,300,000 TO FINANCE THE APPROPRIATION, WITH THE REMAINING \$12,800,000 TO BE FUNDED BY STATE GRANTS AND OTHER AVAILABLE FUNDS

BE IT RESOLVED:

SECTION 1. That the Town of Enfield (the "Town") appropriate \$15,100,000 for costs related to the construction of an addition to the Town's public safety complex to provide space for the Town's Emergency Medical Services and Police Department (the "Project"). The Project will be completed substantially as described in the "Referendum 2022" presentation delivered to the Enfield Town Council on August 29, 2022. The appropriation may be expended for site improvements, design and construction costs, plumbing and electrical costs, installation costs, equipment, fixtures, materials, professional fees, and for administrative, printing, legal and financing costs and other costs related to the Project. The appropriation shall include any federal or state grants-in-aid received for the Project. The appropriation may be expended for all or any portion of the Project.

SECTION 2. That the Town of Enfield finance the appropriation by (i) issuing the Town's bonds or notes in an amount not to exceed \$2,300,000, (ii) using any federal, state or other grants-in-aid or other funds received for the Project, (iii) using monies available in the unappropriated and unencumbered general fund cash balance (in accordance with the procedures in Chapter VI, Section 8(g) of the Town Charter), and (iv) using monies available from other sources as determined by resolution of the Town Council. The bonds or notes shall be issued pursuant to the Connecticut General Statutes, as amended, and may be issued in one or more series in the amount necessary to meet the appropriation. The bonds or notes may be sold as a single issue or consolidated with any other authorized issues of bonds or notes of the Town. The Director of Finance shall keep a record of the bonds or notes. The bonds or notes shall be signed in the name and on behalf of the Town by the Town Manager and Director of Finance and shall bear the Town seal or a facsimile thereof. The bonds or notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such bond or note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The terms, details and particulars of such bonds or notes shall be determined by the Town Manager and Director of Finance. Said bonds or notes shall be sold by the Town Manager and Director of Finance at public sale or by negotiation in their discretion.

SECTION 3. That the Town Manager and Director of Finance are authorized to issue temporary notes in anticipation of the receipt of the proceeds of said bonds or notes. The notes shall be issued with maturity dates in accordance with the Connecticut General Statutes, as amended. The notes shall be signed by the Town Manager and Director of Finance and shall bear the Town seal or a facsimile thereof. The notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such note is within every debt and other

limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing, and marketing such notes, to the extent paid from the proceeds from the issuance of bonds or notes, shall be included as a cost of the Project.

SECTION 4. That the Town hereby declares its official intent under Treasury Regulation Section 1.150-2 of the Internal Revenue Code of 1986, as amended, that costs of the Project may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized for the Project; that the Town Manager and Director of Finance are authorized to bind the Town pursuant to such representations and agreements as they deem necessary or advisable in order to ensure and maintain the continued exemption from Federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years; and that the Town Manager and Director of Finance are authorized to make representations and agreements for the benefit of the holders of the bonds, notes or temporary notes to provide secondary market disclosure information and to execute and deliver on behalf of the Town an agreement to provide such information with such terms and conditions as they, with the advice of bond counsel, deem necessary and appropriate.

SECTION 5. That the Town Manager is authorized to apply for any other federal, state or other grants-in-aid for the Project and to accept or reject such grants on behalf of the Town. The Town Council, Town Manager, Director of Finance and other Town officials and employees are authorized to take all actions necessary and proper to carry out the Project and to issue the bonds, notes or temporary notes to finance the appropriation.

SECTION 6. That the Town Council hereby refers the Project to the Town of Enfield Planning and Zoning Commission for a report under Section 8-24 of the Connecticut General Statutes.

SECTION 7. That the Town Clerk is authorized to prepare a concise, explanatory text of this appropriation and bonding resolution which has been submitted to a referendum vote on the voting machines of the Town. Subject to the approval of the Town Attorney, the Town Council authorizes the Town Manager to prepare and print explanatory materials regarding this resolution, such explanatory text and explanatory materials to be prepared in accordance with Connecticut General Statutes Section 9-369b.

SECTION 8. That this resolution shall take effect upon publication of its passage by the Town Council in a newspaper having a circulation in the Town, in the manner provided in the Town Charter, and when the same shall have been approved by a majority of those voting thereon at a referendum called and warned for such purpose. The date of such referendum shall be determined by resolution of the Town Council. In the event that this resolution shall not be approved at such referendum, it shall be null and void and of no effect.

RESOLUTION TO SUBMIT APPROPRIATION
AND BONDING RESOLUTION TO REFERENDUM

BE IT RESOLVED:

SECTION 1. That the following appropriation and bonding resolution approved by the Town Council heretofore at this meeting shall be submitted to a referendum vote on the voting tabulators or paper ballots by Town electors and qualified voters for approval or disapproval in conjunction with the election to be held on Tuesday, November 8, 2022 between the hours of 6:00 a.m. and 8:00 p.m. (Eastern Time):

RESOLUTION TO APPROPRIATE \$15,100,000 FOR THE CONSTRUCTION OF AN ADDITION TO THE TOWN'S PUBLIC SAFETY COMPLEX TO PROVIDE SPACE FOR THE TOWN'S EMERGENCY MEDICAL SERVICES AND POLICE DEPARTMENT AND AUTHORIZE THE ISSUANCE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$2,300,000 TO FINANCE THE APPROPRIATION, WITH THE REMAINING \$12,800,000 TO BE FUNDED BY STATE GRANTS AND OTHER AVAILABLE FUNDS

SECTION 2. That the polling places used by the Town for the election shall be utilized by Town electors for purposes of the referendum vote on the voting tabulators or paper ballots. Voters qualified to vote who are not electors shall vote at the Enfield Town Hall in accordance with the procedures contained in Section 9-369d of the Connecticut General Statutes, which procedures the Town hereby chooses to apply. Absentee ballots will be available from the Town Clerk's Office.

SECTION 3. That the appropriation and bonding resolution approved above shall be placed upon the voting tabulators under the following heading:

"SHALL THE TOWN OF ENFIELD APPROPRIATE \$15,100,000 FOR THE CONSTRUCTION OF AN ADDITION TO THE TOWN'S PUBLIC SAFETY COMPLEX TO PROVIDE SPACE FOR THE TOWN'S EMERGENCY MEDICAL SERVICES AND POLICE DEPARTMENT AND AUTHORIZE THE ISSUANCE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$2,300,000 TO FINANCE THE APPROPRIATION, WITH THE REMAINING \$12,800,000 TO BE FUNDED BY STATE GRANTS AND OTHER AVAILABLE FUNDS?"

YES

NO

SECTION 4. That the Warning of the referendum vote shall state that the full text of the resolution adopted by the Town Council heretofore at this meeting is on file and open to public inspection in the Town Clerk's Office.

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[FORM OF WARNING OF REFERENDUM]

WARNING

REFERENDUM

NOVEMBER 8, 2022

The electors and persons qualified to vote in the Town of Enfield are hereby warned that a referendum vote will be held in conjunction with the elections on Tuesday, November 8, 2022, between the hours of 6:00 a.m. and 8:00 p.m. (Eastern Time). The polling places used by the Town for the election shall be utilized by Town electors for purposes of the referendum vote. Voters qualified to vote who are not electors shall vote at the Enfield Town Hall. The referendum vote shall be on the appropriation and bonding resolution approved by the Town Council on August 29, 2022, which resolution shall be placed upon the voting tabulators under the following heading:

“SHALL THE TOWN OF ENFIELD APPROPRIATE \$15,100,000 FOR THE CONSTRUCTION OF AN ADDITION TO THE TOWN’S PUBLIC SAFETY COMPLEX TO PROVIDE SPACE FOR THE TOWN’S EMERGENCY MEDICAL SERVICES AND POLICE DEPARTMENT AND AUTHORIZE THE ISSUANCE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$2,300,000 TO FINANCE THE APPROPRIATION, WITH THE REMAINING \$12,800,000 TO BE FUNDED BY STATE GRANTS AND OTHER AVAILABLE FUNDS?”

YES

NO

Voters approving the resolution shall vote “Yes” and those opposing the resolution shall vote “No”.

The full text of the Town Council resolution is on file and available for public inspection at the Town Clerk's Office. Absentee ballots will be available from the Town Clerk's Office.

Dated at Enfield, Connecticut this ____ day of August , 2022.

Sheila Bailey, Town Clerk
Town of Enfield, Connecticut



ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Altering the Boundaries of the Council Districts for the Town of Enfield

RESOLVED, that the Enfield Town Council does hereby alter the boundaries of the Council Districts, subject to the approval by a majority of the electors of the Town of Enfield at a Referendum to be held on Tuesday, November 8, 2022 as follows:

PROPOSED TOWN OF ENFIELD VOTING DISTRICTS 2022

The boundaries of the voting districts are as follows which incorporates the two State Assembly Districts and the four Town Council Districts:

DISTRICT 1A-58a (John F Kennedy Middle School polling location)

Commences at the point where the centerline of Hazard Avenue (Route 190) intersects with the centerline of Freshwater Blvd

Then runs east along the centerline of Hazard Avenue (Route 190) to the intersection centerline of Middle Road

Then runs south along the centerline of Middle Road to the intersection centerline of Beech Road

Then runs south along the centerline of Beach Road to the intersection centerline of South Road

Then runs west along the centerline of South Road to the intersection centerline of Freshwater Blvd

Then runs north along the centerline of Freshwater Blvd to the intersection centerline of Hazard Avenue (Route 190)

DISTRICT 1A-58b (John F Kennedy Middle School polling location)

Commences at a point where the centerline of Route 91 intersects with the centerline of Oliver Road

Then runs east along the centerline of Oliver Road to the centerline of Post Office Road

Then runs southeast along the centerline of Post Office Road to the centerline of Steele Road

Then goes south along the centerline of Steele Road to the southern border of the Enfield town line

Then runs west along southern border of the Enfield town line to the centerline of King Street (Route 5)

Then runs north along the centerline of King Street (Route 5) to the intersection and centerline of Route 91.

Then runs north along the centerline of I91 to the centerline of Oliver Road

DISTRICT 1A-59 (John F Kennedy Middle School polling location)

Commences at a point where Route 91 intersects with the centerline of Oliver Road

Then runs north along the centerline of Route 91 to the centerline of South Road
Then runs east along the centerline of South Road to the intersection centerline of Indian Run
Then runs south along the centerline of Indian Run to the intersection centerline of Dune Road
Then runs east along the centerline of Dune Road to the intersection centerline line of Indian Run
Then runs west along the centerline of Indian Run to the intersection centerline of Chief Street
Then runs south along the centerline of Chief Street to the property line between 7 and 9 Chief Street. (Assessor map 66, lots 321 and 322)
Then runs east from above said position to the center point of the Scantic River
Then runs south along the center point of the Scantic River to the centerline of Town Farm Road
Then runs east along the centerline of Town Farm Road to the centerline of Pierce Brook
Then runs south along the centerline of Pierce Brook until the intersection centerline of Buckhorn Brook
Then runs southeast along the centerline of Buckhorn Brook to the centerline of Broadbrook Road
Then runs south along the centerline of Broadbrook Road to the southern border of the Enfield town line
Then runs west along the centerline of the southern border with East Windsor where it intersects with the centerline of Steele Road
Then runs north along the centerline of Steele Road to the centerline of Post Office Road
Then runs west along the centerline of Post Office Road to the centerline of Oliver Road
Then runs west along the centerline of Oliver Road to the centerline of Route 91

DISTRICT 2A-58 (Enfield Street School polling location)

Commences at the point along the centerline of the southern border with East Windsor where it intersects with the centerline of King Street (Route 5)
Then runs north along the centerline of King Street (Route 5) to the intersection centerline of Route 91
Then runs north along the centerline of Route 91 to the centerline of South Road
Then runs east along the centerline of South Road to the centerline of Freshwater Boulevard
Then runs north along the centerline of Freshwater Blvd to the centerline of Hazard Avenue (Route 190)
Then runs east along the centerline of Hazard Avenue (Route 190) to the centerline of Palomba Drive
Then continues north along the centerline of Palomba Drive to the centerline of Elm Street (Route 220)
Then runs west along the centerline of Elm Street (Route 220) to the intersection centerline of Enfield Street (Route 5)
Then runs north along Enfield Street (Route 5) to the intersection centerline of Grape Brook

Then runs west and then north along Grape Brook to the intersection centerline of the Connecticut River

Then runs south to the southern border of the Enfield town line

Then runs east along the southern border to the intersection centerline of King Street (Route 5)

DISTRICT 3A-58 (Enfield Town Annex polling location)

Commences at the point where the centerline of Elm Street intersects with the centerline of Palomba Drive

Then runs south along the centerline of Palomba Drive to the intersection centerlines of Hazard Avenue (Route 190) and Middle Road

Then runs southeast along the centerline of Middle Road to the intersection centerline of Hazard Avenue (Route 190)

Then runs east along the centerline of Hazard Avenue (Route 190) to the centerline of Elm Street

Then runs north along the centerline of Elm Street to the intersection of North Street

Then runs east along the centerline of North Street to the centerline of North Maple Street

Then runs north along the centerline of North Maple Street to the intersection centerline of Jawbuck Brook

Then runs southwest along the center point of Jawbuck Brook, to the intersection centerline of Oakwood Street

Then runs west along Oakwood Street to the centerline of George Washington Road

Then runs south along the centerline of George Washington Road to the centerline of Shaker Road

Then runs west along the centerline of Shaker Road to the intersection centerline of Elm Street

Then runs west along the centerline of Elm Street to the centerline of Palomba Drive.

DISTRICT 3A-59 (Enfield Town Annex polling location)

Commences at the point where the centerline of the railroad tracks in the northeast corner intersects with the Massachusetts border

Then runs east along the Massachusetts border to the Somers town line

Then runs south along the Enfield town line to the southern border of the Enfield town line

Then runs west along the southern border of the Enfield town line to the centerline of Broadbrook Road

Then runs north along the centerline of Broadbrook Road to the center point of Buckhorn Brook

Then runs northwest along the center point of the Buckhorn Brook to the intersection center point of Pierce Brook

Then runs north along the center point of Pierce Brook to the intersection centerline of Town Farm Road

Then continues west along the centerline of Town Farm Road to the intersection center point of the Scantic River

Then runs northeast along the Scantic River centerline to a point set in a straight line continued from the property line between 7 and 9 Chief Street (Assessor map 66, lots 321 and 322)

The runs east from the said point to the intersection centerline of Chief Street
Then runs north along the centerline of Chief Street to its intersection with the centerline of Indian Run
Then runs east along the centerline of Indian Run to its intersection centerline with Dune Road
Then runs west along the centerline of Dune Road to the intersection centerline of Tie Street
Then runs north along the centerline of Tie Street to the intersection centerline of Indian Run
Then run north along the centerline of Indian Run to the intersection centerline of South Road
Then runs west along the centerline of South Road to the centerline of Beech Road
Then runs north along the centerline of Beech Road to the center line of Middle Road
Then runs **northeast** along the centerline of Middle Road to the intersection centerline with Hazard Avenue (Route 190)
Then runs east along the centerline of Hazard Avenue (Route 190) to the centerline of Elm Street.
Then runs north along the centerline of Elm Street to the intersection of North Street
Then runs east along the centerline of North Street to the centerline of North Maple Street
Then runs north along the centerline of North Maple Street to the intersection centerline of Bacon Road
Then continues southeast along the centerline of Bacon Road to the centerline of Shaker Road
Then runs east along the centerline of Shaker Road to the railroad tracks
Then runs north along the centerline of the railroad tracks to the northern border of the Enfield Town line

DISTRICT 4A-58 (Henry Barnard School polling location)

Commences at the point where the centerline of the Connecticut River intersects with the centerline of the Massachusetts Border
Then runs east along the centerline of the Massachusetts border to the intersection centerline of North Maple Street
Then runs southeast along the centerline of North Maple Street to the intersection centerline of Jawbuck Brook
Then runs southwest along the centerline of Jawbuck Brook to the intersection centerline of Oakwood Street
Then runs west along the centerline of Oakwood Street to the centerline of George Washington Road
Then runs south along the centerline of George Washington Road to the centerline of Shaker Road
Then runs west along the centerline of Shaker Road to the intersection centerline of Elm Street
Then runs west along the centerline of Elm Street (Route 220) to the intersection centerline of Enfield Street (Route 5)
Then runs north along Enfield Street (Route 5) to the intersection centerline of Grape Brook

Then runs west and then north along Grape Brook to the intersection centerline of the Connecticut River

Then runs north along the centerline of the Connecticut River to the intersection of the Massachusetts Border

DISTRICT 4A-59 (Henry Barnard School polling location)

Commences at the point on the Massachusetts border where it intersects on the centerline of the railroad tracks in the northeast corner

Then runs south along the centerline of the railroad tracks to the centerline of Shaker Road

Then runs west along the centerline of Shaker Road to the centerline of Bacon Road

Then runs northwest along the centerline of Bacon Road to the intersection center line of North Maple Street

Then runs north along the centerline of North Maple Street to the intersection of the Massachusetts border

Then runs east along the Massachusetts border to the intersection centerline of the railroad tracks.

Date Prepared: June 14, 2022

Prepared by: Town Manager's Office

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Authorizing the Explanatory Text for Proposed Alterations to the Boundaries of the Council Districts for the Town of Enfield

RESOLVED, that the Town prepare and print a concise explanatory text of the resolution which, by vote of the Town Council, has been submitted to a referendum vote on the voting machines or paper ballots of the Town, said explanatory text to be prepared in accordance with Connecticut General Statute Section 9-369b, which text shall advocate neither approval nor disapproval of the question:

Shall the altered boundaries of the Council Districts as approved by Enfield Town Council at its regular meeting dated August 29, 2022 and more particularly described by the resolution and map on file in the office of the Town Clerk be approved?

Date Prepared: June 14, 2022
Prepared by: Town Manager's Office

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution to Submit to Referendum the Altered Boundaries of the Council Districts

RESOLVED, that the electors of the Town of Enfield be duly warned that a referendum conducted as a special municipal election will be held in conjunction with the State election on Tuesday, November 8, 2022 between the hours of 6:00 a.m. and 8 p.m. (E.S.T.) for the purpose of approving or disapproving the following questions:

Shall the altered boundaries of the Council Districts as approved by the Enfield Town Council at its regular meeting dated August 29, 2022 and more particularly described by the resolution and map on file in the office of the Town Clerk be approved?

That the polling places used by the Town for the State election shall be utilized by Town electors for the purpose of the referendum vote on the voting machines or paper ballots.

That the ballot label for said question read as follows:

“SHALL THE ALTERED BOUNDARIES OF THE COUNCIL DISTRICTS AS
APPROVED BY THE ENFIELD TOWN COUNCIL AT ITS REGULAR MEETING
DATED AUGUST 29, 2022 BE APPROVED?

YES _____ NO _____”

That the Warning of the referendum vote shall state that the full text of the resolution adopted by the Town Council is on file and open to public inspection in the Town Clerk's Office.

Date Prepared: June 14, 2022
Prepared by: Town Manager's Office