

10/26/2022 - Memorandum of Understanding appended to minutes to correct scrivener's error of omission.
See Page 13, Resolution #6348

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY AUGUST 29, 2022**

RECEIVED
ENFIELD TOWN CLERK

2022 SEP -2 PM 1:04

Sheila M Bailey

A Regular Meeting of the Enfield Town Council was called to order by Mayor Cressotti on Monday, August 29, 2022. The meeting was called to order at 7:23pm.

PRAYER – The Prayer was given by Councilor Mangini.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Deputy Mayor Cekala, Mayor Cressotti, Councilors Despard, Finger, Hopkins, Ludwick, Mangini, Pyznar, Santanella, and Unghire. Also present were Town Manager, Ellen Zoppo-Sassu; Assistant Town Manager, Steven Bielenda, Republican Registrar of Voters, Tom Kienzler; Democratic Registrar of Voters, Lewis Fiore; Chief of Police Alaric Fox; Chief of Emergency Management Services, Erin Riggott; Director of Finance, John Wilcox; and Deputy Town Clerk, Kenzy Lee.

FIRE EVACUATION ANNOUNCEMENT – Mayor Cressotti made the fire evacuation announcement.

Councilor Cekala, asked for a motion to move up items M, K & L in the agenda and vote on them now.

MOTION #6337 by Councilor Cekala, seconded by Councilor Mangini to move up item M, K & L in the agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6337** adopted 10-0-0.

MOTION #6338 by Councilor Cekala, seconded by Councilor Mangini to waive the reading of item M.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6338** adopted 10-0-0.

RESOLUTION #6339 by Councilor Cekala, seconded by Councilor Pyznar.

A full text of this resolution is appended to the minutes.

Lew Fiore and Tom Kienzler from the Registrar of Voters were present. They stated that the council can accept or reject the redistricting presented back in June. The difference between the highest and lowest district is only about 550 voters. The cost has been budgeted in the budget

approved in May. It will be around \$1,500-\$1,700 to implement this for postage and new maps. It is best going forward to try and keep the districts as balanced as possible.

Councilor Pyznar asked for clarification that this change would be for the 2023 election, not the 2022 election.

Mr. Kienzler and Mr. Fiore confirmed that to be correct.

Mr. Fiore explained the impact of changes with regards to the census every ten years on the voting districts.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6339** rejected 3-7-0 with Councilors Cekala, Cressotti, Despard, Finger, Hopkins, Mangini and Santanella voting against.

MOTION #6340 by Councilor Cekala, seconded by Councilor Mangini to waive the reading of item K.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6340** adopted 10-0-0.

RESOLUTION #6341 by Councilor Cekala, seconded by Councilor Despard.

A full text of this resolution is appended to the minutes.

Chief Alaric Fox of the Enfield Police Department and Chief Erin Riggott of Emergency Management Services were present. Councilor Pyznar inquired as to the timeline of the construction with regards to Police and EMS services. Chief Fox indicated he would need to defer to Donald Nunes for a concrete timeline.

Councilor Ludwick commented on the costs associated with the project and how it may be affected by current inflation.

Chief Fox highlighted the benefits of a regional training facility and the needs of the police department based on current circumstances.

Chief Riggott discussed the needs of adequate space for the EMS staff as their call volume increases. Their services are dependent on temperature regulation, and they are challenged to maintain it with their current space.

Councilor Unghire commented that the costs associated with upgrades to the current police station and EMS facilities would likely increase if the town chose to postpone the issue as the state funding could be lost if the project was delayed.

Director of Finance John Wilcox discussed the financial impact of the bonding of this project. He explained that based on his projections, the Town of Enfield is not in jeopardy of a potential rating downgrade if the town assumed bonding for this project. He also calculated that the highest tax impact would be in FY 2027 and would add 6 cents to the mill rate. For a homeowner with a home's fair market value at \$200,000, they would see an increase of \$9.00 per year in their taxes. This would equate to \$137 over a 20-year period if the town needed to bond the \$2.3 million dollars and did not seek other resources.

Attorney Matt Ritter of the firm Shipman and Goodwin was present. He discussed the issues regarding violation of state statute when using the town's resources to promote or advocate the project once it goes to referendum.

Deputy Mayor Cekala discussed the costs associated with making individual upgrades to the current police station and EMS facilities against the projected costs of a new public safety complex.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6341** adopted 9-1-0.

RESOLUTION #6342 by Councilor Cekala, seconded by Councilor Mangini.

BE IT RESOLVED:

SECTION 1. That the following appropriation and bonding resolution approved by the Town Council heretofore at this meeting shall be submitted to a referendum vote on the voting tabulators or paper ballots by Town electors and qualified voters for approval or disapproval in conjunction with the election to be held on Tuesday, November 8, 2022 between the hours of 6:00 a.m. and 8:00 p.m. (Eastern Time):

RESOLUTION TO APPROPRIATE \$15,100,000 FOR THE CONSTRUCTION OF AN ADDITION TO THE TOWN'S PUBLIC SAFETY COMPLEX TO PROVIDE SPACE FOR THE TOWN'S EMERGENCY MEDICAL SERVICES AND POLICE DEPARTMENT AND AUTHORIZE THE ISSUANCE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$2,300,000 TO FINANCE THE APPROPRIATION, WITH THE REMAINING \$12,800,000 TO BE FUNDED BY STATE GRANTS AND OTHER AVAILABLE FUNDS

SECTION 2. That the polling places used by the Town for the election shall be utilized by Town electors for purposes of the referendum vote on the voting tabulators or paper ballots. Voters qualified to vote who are not electors shall vote at the Enfield Town Hall in accordance with the procedures contained in Section 9-369d of the Connecticut General Statutes, which procedures the Town hereby chooses to apply. Absentee ballots will be available from the Town Clerk's Office.

SECTION 3. That the appropriation and bonding resolution approved above shall be placed upon the voting tabulators under the following heading:

“SHALL THE TOWN OF ENFIELD APPROPRIATE \$15,100,000 FOR THE CONSTRUCTION OF AN ADDITION TO THE TOWN’S PUBLIC SAFETY COMPLEX TO PROVIDE SPACE FOR THE TOWN’S EMERGENCY MEDICAL SERVICES AND POLICE DEPARTMENT AND AUTHORIZE THE ISSUANCE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$2,300,000 TO FINANCE THE APPROPRIATION, WITH THE REMAINING \$12,800,000 TO BE FUNDED BY STATE GRANTS AND OTHER AVAILABLE FUNDS?”

YES

NO

SECTION 4. That the Warning of the referendum vote shall state that the full text of the resolution adopted by the Town Council heretofore at this meeting is on file and open to public inspection in the Town Clerk's Office.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6342** adopted 9-1-0.

MINUTES OF PRECEDING MEETINGS

MOTION #6343 by Councilor Mangini, seconded by Councilor Cekala to accept the minutes of the August 8, 2022 Regular Meeting.

MOTION #6344 by Councilor Ludwick, seconded by Councilor Finger to amend the minutes of the August 8, 2022 Regular Meeting.

Attorney Tallberg discussed the requirements for public meeting minutes and the town’s procedures for preparing minutes of meetings of the Town Council.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6344** rejected 4-6-0 with Councilors Cekala, Cressotti, Mangini, Despard, Hopkins and Santanella voting against.

Town Manager Ellen Zoppo-Sassu further discussed the town’s procedures for preparing minutes of meetings of the Town Council and how they are to be amended.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6343** adopted 6-4-0 with Councilors Ludwick, Pyznar, Unghire and Finger voting against.

MOTION #6345 by Councilor Despard, seconded by Councilor Cekala to accept the minutes of the August 17, 2022 Special Meeting.

Councilor Mangini indicated she would abstain from the vote as she was not present for the meeting.

Councilor Despard indicated he would abstain from the vote as he was not present for the entire meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6345** adopted 7-0-3 with Councilors Ludwick, Mangini and Despard abstaining.

SPECIAL GUESTS – Economic Development Commission – ARPA Small Business Grant Program

Economic Development Commission chairperson Mary Ann Turner was present along with commission member Richard Stroiney. Mary Ann Turner described the purpose of the ARPA funds and an overview of the ARPA Small Business Grant program. The commission is seeking advice and guidance from the Council on how the Economic Development Commission can direct the funds through a one-time grant for local businesses' future projects. Mary Ann Turner confirmed that the funds will not be used to pay or reimburse businesses recovering from the pandemic for a previous project or safety measures during the pandemic. It is for a future upgrade, project or an enhancement for sole proprietor, partnership, LLC or corporation. Residential real estate investors, elected officials and immediate family are excluded from the program. She further detailed the requirements of the program and the follow up process with the applicants.

Councilor Ludwick requested that priority is given to businesses that were open during the pandemic. Commissioner Turner confirmed that new businesses, existing businesses and those that closed and wanted to reopen could apply.

Councilor Cekala inquired about the application for the grant and if the information regarding accepted PPP loans during the pandemic would preclude the applicant from receiving the grant program funds. Commissioner Stroiney clarified that the funds for this program are aimed at future projects and that while the commission could see the data about loan programs accepted through certain websites, it would not be a determining factor for eligibility of the program.

Commissioner Turner explained that through the process of developing the program, the commission looked at what other towns were doing and found that they were too specific. The commission's goal is to provide an opportunity for Enfield businesses to move forward. Commissioner Turner asked the council and town manager for guidance on their program's requirements to ensure they comply with guidelines and rules.

PUBLIC COMMUNICATIONS

Lewis Fiore, 14 Cartier Road

Mr. Fiore reminded the council this year there is an election on Tuesday November 8, 2022 and that in years past, the council has cancelled their meeting that takes place the day prior to the election. The Registrars of Voters use council chambers for election day reporting.

Reverend Greg Gray, 1449 Enfield Street

Rev. Gray thanked the town manager, council and board of education for putting together the community conversation last week. He was disappointed in the lack of participation by the leaders of other faith communities in town. Three clergy members were present and one of those was from Suffield. He is using his voice to ask other faith leaders in town where they stand regarding racism and white supremacy. Starting on Thursday September 8, 2022 his congregation will begin a book study "How to be Anti-Racist," by Ibram X Kendi. Everyone is welcome to attend but let him know ahead of time so they have enough books ordered. Everyone is also invited to attend a vigil for International Overdose Awareness Day at 7 p.m. on August 31, 2022.

Jack Sheridan, 7 Buchanan Road

Mr. Sheridan expressed that he was in support of the Public Safety Complex project last year. Now he is against it because money is tighter. He inquired about the \$300,000 allocated to the roof. He also believes that back in 2008 there were proposed savings in the Siemens contract when the town did the school audits. He has yet to see a report on the promised savings. He provided information to the council and board of education regarding savings analysis and the potential to fund \$9,700,000 in facility upgrades over a 20-year contract. He wants to know if we have saved any money. If we didn't save, Siemens was to pay. He commented on the issues the Town of Stafford Springs was facing with their geo-thermal project and contract.

Rob Kwasnicki, 123 Wynwood Drive

Mr. Kwasnicki is a small business owner and feels that state government actions in response to the pandemic that caused a lot of the challenges for small business owners. He is frustrated that businesses need to ask for help from the government when their actions caused the challenges.

Lynn Costa, 13 Teach Street

Ms. Costa moved to town 21 years ago because she thought Enfield was a wonderful town with a great school system and community togetherness. She expressed that she is registered unaffiliated voter because she was dissatisfied with both major parties when she attended their meetings. She also expressed her concerns about the condition of the roads in town. She doesn't feel that the procedure for taking the lowest bidder for road repairs does not work. The person who is the lowest bidder does not always do the right job.

Brandon Jewel, 1114 Gateway Drive

Mr. Jewel is in the leadership of Enfield Pride. They exist to promote community, fellowship and support around lesbian, gay, bisexual, transgender and queer issues in the greater Enfield area. He attended the community conversation last week and was pleased with the work done there but it is not over. 2020 was the last time there was a study done by the National LGBTQ Task Force that indicates black trans people have a 26% unemployment rate. This is twice as high as the unemployment rate for transgender people of all racial and ethnic background. He detailed more statistics and feels the town must come together more to continue the conversation started last week.

Peter Jonaitis, 3 Farmstead Circle

Mr. Jonaitis stated that he hopes all of the comments tonight are included in the minutes and what the council says on other topics. He feels that important comments were left out with what was said between Councilor Ludwick and the Town Manager. He has concerns about an outside agency leaving out the comments. He reminded the council that they were elected to represent the entire town and need to work together. He urged the council to let the Republican Town Committee fill the empty seat on the council. If the town wanted to help businesses, they should readjust their assessment. The town manager is there for the council's resources, and they need to give her some direction. There are decisions that need to be made and items to be addressed and the council will not agree on everything they do. He urged the council to work together for all of the residents of Enfield.

Kelly Hemmeler, 10 Hartford Avenue

Ms. Hemmeler stated that comments made at the last council meeting were publicly humiliating to the chair of the Enfield Culture and Arts Commission. There needs to be some clarification. It was one of her subcommittees and she enjoyed it. She stated their mission was to "plan, produce, coordinate, or otherwise provide assistance to sponsors of events or activities to encourage participation therein which promote or develop the artistic, historic, cultural and heritage resources of and within the community of Enfield." They are a small group and it was not fair for people to say they did not do anything. She feels the chair did a great job and the commission did a lot of work. She described the grant program of \$500 and how they were cognizant of taxpayer money. She thinks it makes no sense to have a Board of Education Liaison because they do not give the commission money. She wants someone to look into the \$30,000 transfer.

Rob Anderson, 34 Bass Drive

Mr. Anderson highlighted that Teach Street is located in District 1 and the resident with concerns would talk to the Councilor for District 1. He also feels that it doesn't matter what side of the fence he is on, he needs to trust the council's intentions even if he doesn't agree. He saw the emails between the Town Manager and the ECAC and felt they were rude. He is also concerned about the meeting minutes comments disappearing. He thanked Councilor Finger.

Zach Zannoni, 6 Howard Street

Mr. Zannoni is an educator and a student. He finds it offensive that there was an interview that someone who is supposed to represent the highest body in this town could not give a definitive answer on whether teachers were engaging in inappropriate behavior. People have a right to address their concerns with the council. He feels the minutes should have been corrected. He has reached out to many members of the council regardless of whether they were his councilor. They always responded. He agrees the seat should be filled as there were other applicants that should have been considered. They need to put forward another name.

Walter Kruzel, 21 Charnley Road

Mr. Kruzel stated the District 1 seat was held by a Republican then it became vacant. The procedure is the party that the seat belonged to chooses its successor. It has been like this for many years and is like this on the Board of Education. It should have been a rubber stamp. He feels the questions were inappropriate. He served on the building committee for the high school where he served with Jim Nasuta. He recounted working with Councilor Kiner in the past and he was of a different political party. He urged the council to vote Jim Nasuta as Councilor for District 1. He commented that the Registrars of Voters worked on the redistricting plan all summer and it is not being voted on.

Ann Marie Nasuta, 44 Play Road

Ms. Nasuta is the spouse of Jim Nasuta. She stated that the meeting notes from the Democratic interview that they proposed and had with Jim did not have all of the answers correct. There was no correspondence from any periodical with her husband to ask him any questions specific to the election or appointment. She feels the press was able to say things he did not say and no one reputed. She finds the process deplorable.

Sandy Hayward, 22 Charnley Road

Ms. Hayward grew up in Enfield and learned about civics and government and it made an impact on her. When she retired she felt it was time to do something for her town. She has been watching and learning. Taxation without representation was one of the reasons the United States was created. Every citizen within a town has the right to be represented by someone in their district. We elect our officials. There was someone put forward to fill Joe Bosco's seat. It was dismaying to her that he was not chosen. A whole part of the town was left without representation.

Chairman Cressotti declared Public Communications closed.

COUNCILOR COMMUNICATIONS

Councilor Mangini reminded everyone that school starts tomorrow. She urged everyone to be cautious and to watch for school buses. Children are coming from all different directions. Be careful.

Councilor Finger was sad to sell his Harley the other day because he almost got into an accident. He reminded everyone not to text and drive and to watch out for motorcyclists, bicyclists on the side of the road and people crossing the street. He thanked the people who have thanked him. He wants the seat filled as people speak about it being empty each week. We are not a council of ten but a council of eleven.

Councilor Hopkins thanked everyone who attended the community conversation. Important and heartfelt things were shared. He thanked the Town Manager for organizing it. He hopes there are future events where people can speak candidly in a respectful way. He thanked the Social Services Department for staffing the small group portion. He would like to look into how to attract a more diverse pool of teachers to Enfield. There were more suggestions from the group to consider. With regards to the District 1 opening, it is important to understand the rule. The charter states that the council by a majority must seat an open town council seat with a member of that party. The rules past that are just customary and have fluctuated over the years. In this case three candidates applied and were interviewed. Some were basic and some were more sensitive. His question verbatim was "Do you believe that Enfield teachers are grooming students?" He asked because there are toxic conspiracy theories out there. He was not happy with the answer. He wants the seat to be filled.

Councilor Despard reminded everyone that non-governmental employees who worked during the pandemic can go to connecticutessentialworkerrelief.org and apply for up to \$1,000 in premium pay. He is proud of the town for having the community conversation. He works with a group called Enfield Surge and they are having a zoom meeting tomorrow night. Anyone interested can go to the Enfield Surge page on Facebook. He is ready to work to fill the seat for District 1 when the Republican Town Committee can put forth other names.

Councilor Cekala wished the kids and parents good luck on the first day of school. She would also like an update from the Town Manager on the security updates in the schools. She thanked the Town Manager for spearheading the community conversation and the Social Services and community leaders who showed up. She hopes it is the first of many that we have. She stated that the minutes were not prevented from being amended and described how to get minutes amended. With regards to filling the District 1 seat, there have been many ways in the past it has been done.

Councilor Ludwick disagrees with Councilor Cekala. He asked the Town Manager to make sure a formal request goes to the Superintendent with regards to the Columbia dogs issue.

Councilor Unghire is surprised that Jim's comments were misrepresented and thanked Anne Marie for attending. She attended the community conversation. She was disappointed that she was not approached for planning of the event as she would have liked to assist.

Chairman Cressotti welcomed back the students, teachers, staff and administrators for school starting. He reminded everyone that school buses are out on the road and that the fines for passing the buses with lights on are high. He wants to recognize former Enfield coach and

teacher Cookie Bromage is being inducted into the National Field Hockey Hall of Fame. He also thanked Steve Bielenda and his staff for all of their work organizing the employee recognition event. It was a great event and he was able to talk to many employees who attended. Chairman Cressotti wanted to welcome the new officers to the Enfield Police Department, Nick Ferracci and Carlos Paris. He also had the privilege and opportunity to speak at the Eagle Scout Court of Honor ceremony and wanted to congratulate Tyler Drouin, Ryan Miller and Aaron Ryan for their accomplishments. With regards to the community conversation, he thought the facilitator was awesome and that the focus was cultural humility. He commented that we can do much better and be much better. He thanked all involved and it was long overdue. He mentioned that our community is changing and that 23% of the townspeople are of color. With change we also have to change. He also indicated that there will be discussions on the topic of opioids. He plans to attend the Wednesday night awareness meeting. It is a community effort. He recognized the Athletic Director, Cory O'Connell for his volunteering as a host to a special Olympian. He also recognized Donald Crabtree for his volunteering at the event. With regards to District 1, he would like to see that seat filled. He reiterated that 6 votes are needed and they do not have 6 votes. There are councilors who live in District 1 that could volunteer to take that seat.

Councilor Ludwick commented that to fill the seat, one of them would have to resign and get voted back in.

TOWN MANAGER REPORT AND COMMUNICATIONS

Town Manager Ellen Zoppo-Sassu reviewed that the town has received \$13 million of ARPA funds. A large amount of that was allocated through the budget process. \$250,000 was given for small business assistance. \$200,000 was given non-profit assistance which has not yet been lost. Due to significant cost savings with the Henry Barnard and Enfield Street School parking lots, we are returning \$508,000 to the ARPA fund. Three expenditures are being presented tonight which would bring us down to about \$880,000. The Town Council can consider other needs within the community that can be funded. \$966,529 is currently in the account. If the three expenditures are voted in, they need to be dealt with within the next 18 months. The entire ARPA process concluded by December 2024. There is a chance that additional projects will see cost savings and those would be returned to the fund. There is also a chance that a few projects may see a slight overage. The town is in pretty good shape.

The community conversation did go well but there are other topics to look at, such as the opioid crisis. The emergence of fentanyl in our community and is happening everywhere. There have been a lot of Narcan saves and a significant amount of overdose deaths within the last seven months. From a family standpoint, stigma standpoint, community standpoint and identifying resources, it is likely to be the next topic for a community conversation. Traditionally, for people who are struggling to get or stay in recovery, Thanksgiving, Christmas and New Years is known as the *Bermuda Triangle* in recovery. It would be beneficial to have a conversation in that timeframe.

A plan is being put together that will not violate the premise of which Attorney Ritter discussed with regards to the Public Safety Complex. The price that was given will most likely hold. She spoke with Mr. Nunes and the price that was sketched out and validated by Silver Petricelli is high end and the market fluctuations can realize a significant savings by using different materials.

She provided an update on the issue raised by Councilor Cekala regarding school security updates. A team of school security, police and building and grounds have gone to all of the schools. Each visit takes three to four hours based on the items they need to look at. The report is in process. It will go to joint security and executive session as it has been handled in the past.

Ms. Zoppo-Sassu feels that the council has a lot of items on their table and that a set of minutes is a distraction and not something they should have to deal with. She quickly looked at the minutes and asked for someone to make a motion to bring back the minutes so they can be modified to address the typo on page 6. A second motion could be made to modify the minutes to reflect that the Town Manager Zoppo-Sassu reflected that Mr. Tallarita invited her to the event that she attended because the Congressional Majority Leader of the United States Congress was present in Thompsonville. And in the past she has supported Congressman Courtney through the role that he played in her previous employment at the Connecticut Pharmacists Association via Tricare, PBM's for pharmacy benefit transparency and many other items. She encouraged them to accept it so that the minutes could accurately reflect that as well as the typo on page 5.

MOTION #6346 by Councilor Despard, seconded by Councilor Ungire to bring the minutes of the August 8, 2022 Regular Meeting back to the table.

Points of order were discussed.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6346** rejected 0-0-10 with all Councilors voting against.

Assistant Town Manager Steven Bielenda provided an update on the accountant position in the finance department. Back in March, he asked for a waiver for the position because the person temporarily placed in that position did not have the requisite degree to satisfy the job description. The waiver was to expire on September 15th. Steve has received the transcript to indicate that she earned her Master's degree in accounting with a 3.87 GPA. He offered his congratulations to Danielle Mucci in finance department.

Attorney Tallberg announced that on September 15, 2022 there will be a land use workshop co-sponsored by the office of the Town Attorney and the Development Services Department. The workshop consists of basic legal concepts applicable to the volunteers who serve on land use boards. It will take place in the Scitico Room at 7pm and will last 1 hour. It is intended to be a primer for the required January 1, 2023 under PA 21-29 mandatory land use training. Additionally, he also provided an update on the WPCA upgrade. The town finally received

approval of the plan for an earthen berm with sheet pile in it to protect against flood. This will allow the town to finally finish the project by the December 31, 2022 deadline.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Cressotti reported that the Leisure Services Subcommittee met to discuss the resurfacing of the pickleball courts at Twain. There was an option to resurface the courts or replace them. It would cost \$300,000 for concrete resurfacing. It would cost \$200,000 for a blacktop resurfacing. The lights for the courts would cost \$67,000. The resurfacing for the tennis courts would cost approximately \$9,500. The committee also discussed putting in a 9-hole disc golf course. Goldy Disc Course Designs prepared a presentation for them. A possible location would be Lafayette Park or the area across from the transfer station. The approximate cost for the project would be between \$6,000 to \$7,000. The third item discussed by the committee was outdoor fitness stations. Athletic Recreation Director Allison Alberghini brought forth a project for a 7 movement full body workout fitness court. There is a national grant funding award of \$30,000 to defray the costs of the project. The full cost of the project would be \$135,000. The proposed location for the project would be at the Annex to be close to the Recreation Department.

Councilor Cekala provided an update from the General Government and Finance Committee. The committee met to discuss some recommendations regarding the use of some ARPA funds. One recommendation was to apply a one-time cost of \$25,000 to the Social Services Mental Health and Wellness Coalition for their organizational structure to assist in all of their work. Another suggestion would be to apply \$10,000 per year for a discretionary fund in order to provide a one-time cost of assistance to individuals and families who need it. Lastly, the committee discussed spending up to \$50,000 to hire a contracted grant writer to apply for any funds that Enfield can be eligible to receive.

RESOLUTION #6347 by Councilor Mangini, seconded by Councilor Cekala.

BE IT RESOLVED that the Enfield Town Council does hereby allocate up to \$85,000 from ARPA funds in accordance with the above recommendation.

FROM: 24540000 460004	\$25,000	TO: 24500370 533900
ARPA Grants Covid Federal		ARPA SS Mental Health Coal.
FROM: 24540000 460004	\$10,000	TO: 24500380 589000
ARPA Grants Covid Federal		ARPA Miscellaneous Expense
FROM: 24540000 460004	\$50,000	TO: 24500390 533900
ARPA Grants Covid Federal		ARPA Other Professional Services

Councilor Pyznar confirmed with the Town Manager that this would be a contracted position capped at \$50,000.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6347** adopted 10-0-0.

UNFINISHED BUSINESS

RESOLUTION #6348 by Councilor Mangini, seconded by Councilor Despard.

BE IT RESOLVED, that the Enfield Town Council does hereby approve the recommendation to retain Berchem Moses, P.C. and to authorize the Town Attorney to negotiate the fee and timeline utilizing the proposed scope in the attached Memorandum of Understanding.

Councilor Finger does not feel that the memorandum of understanding is a true memorandum of understanding. It appears to be a list of questions rather than an agreement with signatures. He also does not agree with the way the resolution was written. It was his understanding that the council would be voting on which firm the town would hire for the review. He did not expect to see a specific firm listed on the resolution.

Councilor Unghire stated that the council voted no for this particular firm at a previous meeting. She indicated that the council was told there were no connections to this firm but found out that there are several.

Councilor Pyznar stated she agrees with Councilor Finger. She stated that they had a special meeting and interviewed three attorneys. Tonight was to be the vote. She feels there was no transparency.

Councilor Cekala agrees it is not a memorandum of understanding and more of a list of questions. Other councilors would have additional questions and they would be submitted to have a conversation with whichever attorney is chosen for the review. She was not sure of what connections there are but stated there is no actual conflict of interest. She stated that there would be a vote tonight and there are ten equal votes.

AMENDMENT #1 by Councilor Ludwick, seconded by Councilor Pyznar to replace the name of Bercham Moses P.C. with the Office of Lloyd Langhammer.

Councilor Mangini discussed that the Town Attorney had vetted law firms and came back with this firm based on his legal opinion and expertise. This was not acceptable to the council so they interviewed others. She is upset with the disrespect shown. She is standing behind the staff as they are competent and qualified and will stand behind them.

Councilor Hopkins feels the tax assessment issue is significant and needs to be investigated. He is concerned about getting into a gridlock over the issue and no investigation happens. He feels the questions listed are sufficient to cover the issues raised. He also is concerned about what's going into the tax assessment here in Enfield. There needs to be a law firm that six people will vote for so that this can move very quickly.

Councilor Finger explained he is upset over the attorney selection process.

Councilor Unghire agrees and stated that an assumption was made before the vote.

Councilor Finger expressed that is why he is upset.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **AMENDMENT #1** rejected 3-7-0 with Councilors Cekala, Cressotti, Mangini, Despard, Hopkins and Santanella voting against.

Councilor Despard stated expediency is needed on this. He is prepared to support the resolution.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6348** adopted 6-4-0 with Councilors Finger, Ludwick, Pyznar and Unghire voting against.

NEW BUSINESS

CONSENT AGENDA

MOTION #6349 by Councilor Cressotti to accept the Consent Agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6349** adopted 10-0-0.

APPOINTMENTS/TOWN COUNCIL APPOINTED

MOTION #6350 by Councilor Cressotti to appoint Philip Kober (R) to the Inland Wetlands and Watercourses Agency for a term that will expire 06/30/2023.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6350** adopted 10-0-0.

MOTION #6351 by Councilor Cressotti to appoint Julie Cotnoir as Representative to the Central Regional Tourism District for a 3-year term.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6351** adopted 10-0-0.

APPOINTMENTS/TOWN MANAGER APPOINTED/COUNCIL APPROVED – None.

APPOINTMENTS/P&Z APPOINTED/COUNCIL APPROVED – None.

RESOLUTION #6352 by Councilor Mangini, seconded by Councilor Cekala.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Capital and Non-recurring Fund

School Paving – Construction Services 31008501-545000 \$50,000

TO: Capital and Non-recurring Fund

Arch & Engineering-Construction Services 31008853-545000 \$50,000

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6352** adopted 10-0-0.

RESOLUTION #6353 by Councilor Mangini, seconded by Councilor Unghire.

BE IT RESOLVED that the Enfield Town Council hereby waives the \$72,699.00 in property maintenance fines for the three property maintenance violations that have been corrected at 15 Till Street; and

BE IT FURTHER RESOLVED that the Town Manager or her designee is authorized to execute a release of the property maintenance lien referenced above.

Councilor Hopkins stated this was a recommendation made by the Blight Review Committee. This property has accrued over \$70,000 in blight fines. The homeowner is now deceased and the blight issues have been corrected. A family member is now looking to purchase the home and would like the liens released.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6353** adopted 10-0-0.

RESOLUTION #6354 by Councilor Mangini, seconded by Councilor Despard.

BE IT RESOLVED, that in accordance with Chapter VII Section II of the Town Charter the Enfield Town Council does hereby amend the wage adjustment of the teacher aide position to \$15 hour.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6354** adopted 9-0-1 with Councilor Ludwick abstaining.

RESOLUTION #6355 by Councilor Mangini, seconded by Councilor Cekala.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Capital Non-recurring Fund
CNR Fund Rev. – FY22-23

31042023-417000 \$ 700,000

TO: Grant Funded Projects

School Rec. Facilities-Construction Services

31008139-545000 \$ 700,000

Councilor Ludwick asked Director of Finance John Wilcox if the money for this project was from the board funding.

Mr. Wilcox explained that the project would be administered by the Department of Public Works. However, the Board of Education has issued a check and it needs to be issued against one of their accounts. The Town has to budget it on our side so that we can administer the project.

Councilor Ludwick recalled that this money was budgeted specifically to address the drainage issues.

Mr. Wilcox explained that there was a plan to resurface the track and this is to enhance the remaining areas of the field.

Councilor Cekala requested a timeline as to when the turn would be done. She also asked as to why this has come up now during football season.

Town Manager Zoppo-Sassu confirmed that the work should be completed by November 4, 2022 to allow for field hockey, soccer and football to be played on the fields at the end of their seasons. A lot of effort was put into the purchase order process. The process was delayed in order to put in all of the paperwork correctly as it is a large project. Work will begin the second week of September. There was some scheduling issues as this work can only be done in certain temperatures. This has to be done now before the cold weather comes.

Councilor Finger asked about the plan to properly maintain the terrain once the project is completed. He understands it is expensive to maintain and wants to ensure that we have the proper people to work on it or it can get ruined. He indicated that there is a trailer in the back of 40 Moody Road with pellets/turf and suggested that it could be used when it comes time to do maintenance. He suggested investing in proper equipment and training for maintenance.

Town Manager Zoppo-Sassu confirmed she will check on the planning and zoning site plan drainage issues as part of the current plan versus the money came before it. She will also check on potential equipment needed and training. She understands that the current field is past its expiration and this is a new type of turf being installed but is unsure of the maintenance involved with it.

Councilor Ludwick inquired about the specifics of the money allocation. He wants to be clear on what the \$700,00 is for. He recalls that a deal was made with the Board of Education. The town

would take care of the turf. He thinks the amount doesn't sound correct for turf with bleachers and locker rooms.

Town Manager Zoppo-Sassu explained the bleachers would be enclosed.

Councilor Ludwick requested a schematic of the plan.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6355** adopted 10-0-0 with Councilor Ludwick abstaining.

RESOLUTION #6356 by Councilor Mangini, seconded by Councilor Cekala.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Capital and Non-recurring Fund		
School Paving – Construction Services	31008501-545000	\$541,000

TO: Capital and Non-recurring Fund		
Ballfield Improvements	31008853-545000	\$541,000

Councilor Pyznar plans to vote against. She feels the kids should be playing at Enfield High School and the money should be used towards the high school field.

Councilor Ludwick states that the town has put in close to \$1,000,000 into Powder Hollow Park. He stated that this money should be rolled back into the general fund to be used to address other issues. Spending another \$500,000 on Powder Hollow seems excessive.

Councilor Cekala stated that she would support this. She suggested it would cost millions of dollars to fix the drainage at the school and recalls that over the past several years work was being done to try to figure out a way to get it done. She wanted to also mention the issues regarding the fencing. It needs to be moved in order to make it a legitimate field. While it is not on the list, it's important to mention. In addition, she hopes that some of the estimates come in really low so bathrooms can be considered in the plan.

Town Manager Zoppo-Sassu confirmed that a bathroom will be included within the concession stand.

Councilor Cressotti stated he was in support of this and it was long overdue. The town lacks a sufficient baseball facility so work needs to be done at Powder Hollow Park. He has concerns about the safety of the dugouts. Money was initially set aside for the project and this is a change order to make it a really good facility.

Councilor Hopkins stated that this is not an insignificant amount of money. While the money can be used towards many other projects, he feels this one is an economic driver for the town. He also stated it is important to ensure the facility is properly maintained to get the best bang for our buck.

Councilor Finger stated he is against this proposal. He visited the park and explained the deficiencies he saw. He was not aware that the park was intended to be used as the High School's playing field. He asked why the town is not using the fields at the Annex. It is his opinion that repairs such as this should not cost over half a million. He agrees to repair some things and build a new concession stand but not this current plan. Additionally, he wanted the Mayor and Town Manager to make note of the dead tree by the concession stand and the signs indicating to beware of poison ivy.

Councilor Cekala clarified that Asnuntuck Community College's diamond is 57 feet. There is no 60 foot diamond so they can't play there. JFK has been playing at the Annex because their fields are not ready yet.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6356** adopted 6-4-0 with Councilors Finger, Ludwick, Pyznar and Unghire voting against.

RESOLUTION #6357 by Councilor Mangini, seconded by Councilor Cekala.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Capital Non-recurring Fund		
CNR Fund Rev. – FY22-23	31042023-417000	\$ 827,000
TO: Capital Non-recurring Fund		
Tennis Courts-Construction Services	31008801-545000	\$ 827,000

Councilor Pyznar stated she recalls the budget originally allotted \$600,000 and this resolution requests \$827,000 and wanted clarification on the difference.

Town Manager Zoppo-Sassu commented that Director of Finance John Wilcox is better suited to answer and that the total project is \$850,000.

Mr. Wilcox understood the entire project to cost \$850,000. The school is going to pick up the \$827,000 that was appropriated this year and the town set aside \$23,000 in last year's budget and we did a transfer. There were original estimates that Donald Nunes thought would cost \$600,000.

Councilor Pyznar expressed she had a difficult time accepting \$600,000 as the estimate.

Mr. Wilcox didn't want to comment further as he doesn't know what is involved in the total project.

Councilor Ludwick would like schematics to show exactly what is being done with the money. It doesn't make sense to him why it would cost more than the two parking lots with greater square footage to be done cost.

Councilor Hopkins agrees with Councilor Ludwick's concerns. He would like additional information.

Town Manager Zoppo-Sassu confirmed that it would be a complete replacement of all of the tennis courts, which are of the highest use in town.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6357** adopted 7-3-0 with Councilors Ludwick, Pyznar and Unghire voting against.

MOTION #6358 by Councilor Mangini, seconded by Councilor Despard to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6358** adopted 10-0-0 and the meeting stood adjourned at 11:13pm.

Respectfully submitted,

Kenzy Lee
Clerk of the Council
Deputy Town Clerk

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Altering the Boundaries of the Council Districts for the Town of Enfield

RESOLVED, that the Enfield Town Council does hereby alter the boundaries of the Council Districts, subject to the approval by a majority of the electors of the Town of Enfield at a Referendum to be held on Tuesday, November 8, 2022 as follows:

PROPOSED TOWN OF ENFIELD VOTING DISTRICTS 2022

The boundaries of the voting districts are as follows which incorporates the two State Assembly Districts and the four Town Council Districts:

DISTRICT 1A-58a (John F Kennedy Middle School polling location)

Commences at the point where the centerline of Hazard Avenue (Route 190) intersects with the centerline of Freshwater Blvd
Then runs east along the centerline of Hazard Avenue (Route 190) to the intersection centerline of Middle Road
Then runs south along the centerline of Middle Road to the intersection centerline of Beech Road
Then runs south along the centerline of Beach Road to the intersection centerline of South Road
Then runs west along the centerline of South Road to the intersection centerline of Freshwater Blvd
Then runs north along the centerline of Freshwater Blvd to the intersection centerline of Hazard Avenue (Route 190)

DISTRICT 1A-58b (John F Kennedy Middle School polling location)

Commences at a point where the centerline of Route 91 intersects with the centerline of Oliver Road
Then runs east along the centerline of Oliver Road to the centerline of Post Office Road
Then runs southeast along the centerline of Post Office Road to the centerline of Steele Road
Then goes south along the centerline of Steele Road to the southern border of the Enfield town line
Then runs west along southern border of the Enfield town line to the centerline of King Street (Route 5)
Then runs north along the centerline of King Street (Route 5) to the intersection and centerline of Route 91.
Then runs north along the centerline of I91 to the centerline of Oliver Road

DISTRICT 1A-59 (John F Kennedy Middle School polling location)

Commences at a point where Route 91 intersects with the centerline of Oliver Road

Then runs north along the centerline of Route 91 to the centerline of South Road
Then runs east along the centerline of South Road to the intersection centerline of Indian Run
Then runs south along the centerline of Indian Run to the intersection centerline of Dune Road
Then runs east along the centerline of Dune Road to the intersection centerline line of Indian Run
Then runs west along the centerline of Indian Run to the intersection centerline of Chief Street
Then runs south along the centerline of Chief Street to the property line between 7 and 9 Chief Street. (Assessor map 66, lots 321 and 322)
Then runs east from above said position to the center point of the Scantic River
Then runs south along the center point of the Scantic River to the centerline of Town Farm Road
Then runs east along the centerline of Town Farm Road to the centerline of Pierce Brook
Then runs south along the centerline of Pierce Brook until the intersection centerline of Buckhorn Brook
Then runs southeast along the centerline of Buckhorn Brook to the centerline of Broadbrook Road
Then runs south along the centerline of Broadbrook Road to the southern border of the Enfield town line
Then runs west along the centerline of the southern border with East Windsor where it intersects with the centerline of Steele Road
Then runs north along the centerline of Steele Road to the centerline of Post Office Road
Then runs west along the centerline of Post Office Road to the centerline of Oliver Road
Then runs west along the centerline of Oliver Road to the centerline of Route 91

DISTRICT 2A-58 (Enfield Street School polling location)

Commences at the point along the centerline of the southern border with East Windsor where it intersects with the centerline of King Street (Route 5)
Then runs north along the centerline of King Street (Route 5) to the intersection centerline of Route 91
Then runs north along the centerline of Route 91 to the centerline of South Road
Then runs east along the centerline of South Road to the centerline of Freshwater Boulevard
Then runs north along the centerline of Freshwater Blvd to the centerline of Hazard Avenue (Route 190)
Then runs east along the centerline of Hazard Avenue (Route 190) to the centerline of Palomba Drive
Then continues north along the centerline of Palomba Drive to the centerline of Elm Street (Route 220)
Then runs west along the centerline of Elm Street (Route 220) to the intersection centerline of Enfield Street (Route 5)
Then runs north along Enfield Street (Route 5) to the intersection centerline of Grape Brook

Then runs west and then north along Grape Brook to the intersection centerline of the Connecticut River

Then runs south to the southern border of the Enfield town line

Then runs east along the southern border to the intersection centerline of King Street (Route 5)

DISTRICT 3A-58 (Enfield Town Annex polling location)

Commences at the point where the centerline of Elm Street intersects with the centerline of Palomba Drive

Then runs south along the centerline of Palomba Drive to the intersection centerlines of Hazard Avenue (Route 190) and Middle Road

Then runs southeast along the centerline of Middle Road to the intersection centerline of Hazard Avenue (Route 190)

Then runs east along the centerline of Hazard Avenue (Route 190) to the centerline of Elm Street

Then runs north along the centerline of Elm Street to the intersection of North Street

Then runs east along the centerline of North Street to the centerline of North Maple Street

Then runs north along the centerline of North Maple Street to the intersection centerline of Jawbuck Brook

Then runs southwest along the center point of Jawbuck Brook, to the intersection centerline of Oakwood Street

Then runs west along Oakwood Street to the centerline of George Washington Road

Then runs south along the centerline of George Washington Road to the centerline of Shaker Road

Then runs west along the centerline of Shaker Road to the intersection centerline of Elm Street

Then runs west along the centerline of Elm Street to the centerline of Palomba Drive.

DISTRICT 3A-59 (Enfield Town Annex polling location)

Commences at the point where the centerline of the railroad tracks in the northeast corner intersects with the Massachusetts border

Then runs east along the Massachusetts border to the Somers town line

Then runs south along the Enfield town line to the southern border of the Enfield town line

Then runs west along the southern border of the Enfield town line to the centerline of Broadbrook Road

Then runs north along the centerline of Broadbrook Road to the center point of Buckhorn Brook

Then runs northwest along the center point of the Buckhorn Brook to the intersection center point of Pierce Brook

Then runs north along the center point of Pierce Brook to the intersection centerline of Town Farm Road

Then continues west along the centerline of Town Farm Road to the intersection center point of the Scantic River

Then runs northeast along the Scantic River centerline to a point set in a straight line continued from the property line between 7 and 9 Chief Street (Assessor map 66, lots 321 and 322)

The runs east from the said point to the intersection centerline of Chief Street
Then runs north along the centerline of Chief Street to its intersection with the centerline of Indian Run
Then runs east along the centerline of Indian Run to its intersection centerline with Dune Road
Then runs west along the centerline of Dune Road to the intersection centerline of Tie Street
Then runs north along the centerline of Tie Street to the intersection centerline of Indian Run
Then run north along the centerline of Indian Run to the intersection centerline of South Road
Then runs west along the centerline of South Road to the centerline of Beech Road
Then runs north along the centerline of Beech Road to the center line of Middle Road
Then runs northeast along the centerline of Middle Road to the intersection centerline with Hazard Avenue (Route 190)
Then runs east along the centerline of Hazard Avenue (Route 190) to the centerline of Elm Street.
Then runs north along the centerline of Elm Street to the intersection of North Street
Then runs east along the centerline of North Street to the centerline of North Maple Street
Then runs north along the centerline of North Maple Street to the intersection centerline of Bacon Road
Then continues southeast along the centerline of Bacon Road to the centerline of Shaker Road
Then runs east along the centerline of Shaker Road to the railroad tracks
Then runs north along the centerline of the railroad tracks to the northern border of the Enfield Town line

DISTRICT 4A-58 (Henry Barnard School polling location)

Commences at the point where the centerline of the Connecticut River intersects with the centerline of the Massachusetts Border
Then runs east along the centerline of the Massachusetts border to the intersection centerline of North Maple Street
Then runs southeast along the centerline of North Maple Street to the intersection centerline of Jawbuck Brook
Then runs southwest along the centerline of Jawbuck Brook to the intersection centerline of Oakwood Street
Then runs west along the centerline of Oakwood Street to the centerline of George Washington Road
Then runs south along the centerline of George Washington Road to the centerline of Shaker Road
Then runs west along the centerline of Shaker Road to the intersection centerline of Elm Street
Then runs west along the centerline of Elm Street (Route 220) to the intersection centerline of Enfield Street (Route 5)
Then runs north along Enfield Street (Route 5) to the intersection centerline of Grape Brook

Then runs west and then north along Grape Brook to the intersection centerline of the Connecticut River

Then runs north along the centerline of the Connecticut River to the intersection of the Massachusetts Border

DISTRICT 4A-59 (Henry Barnard School polling location)

Commences at the point on the Massachusetts border where it intersects on the centerline of the railroad tracks in the northeast corner

Then runs south along the centerline of the railroad tracks to the centerline of Shaker Road

Then runs west along the centerline of Shaker Road to the centerline of Bacon Road

Then runs northwest along the centerline of Bacon Road to the intersection center line of North Maple Street

Then runs north along the centerline of North Maple Street to the intersection of the Massachusetts border

Then runs east along the Massachusetts border to the intersection centerline of the railroad tracks.

Date Prepared: June 14, 2022

Prepared by: Town Manager's Office

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing the Explanatory Text for Proposed Alterations to the
Boundaries of the Council Districts for the Town of Enfield**

RESOLVED, that the Town prepare and print a concise explanatory text of the resolution which, by vote of the Town Council, has been submitted to a referendum vote on the voting machines or paper ballots of the Town, said explanatory text to be prepared in accordance with Connecticut General Statute Section 9-369b, which text shall advocate neither approval nor disapproval of the question:

Shall the altered boundaries of the Council Districts as approved by Enfield Town Council at its regular meeting dated August 29, 2022 and more particularly described by the resolution and map on file in the office of the Town Clerk be approved?

Date Prepared: June 14, 2022
Prepared by: Town Manager's Office

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution to Submit to Referendum the Altered Boundaries of the Council Districts

RESOLVED, that the electors of the Town of Enfield be duly warned that a referendum conducted as a special municipal election will be held in conjunction with the State election on Tuesday, November 8, 2022 between the hours of 6:00 a.m. and 8 p.m. (E.S.T.) for the purpose of approving or disapproving the following questions:

Shall the altered boundaries of the Council Districts as approved by the Enfield Town Council at its regular meeting dated August 29, 2022 and more particularly described by the resolution and map on file in the office of the Town Clerk be approved?

That the polling places used by the Town for the State election shall be utilized by Town electors for the purpose of the referendum vote on the voting machines or paper ballots.

That the ballot label for said question read as follows:

“SHALL THE ALTERED BOUNDARIES OF THE COUNCIL DISTRICTS AS
APPROVED BY THE ENFIELD TOWN COUNCIL AT ITS REGULAR MEETING
DATED AUGUST 29, 2022 BE APPROVED?

YES _____

NO _____”

That the Warning of the referendum vote shall state that the full text of the resolution adopted by the Town Council is on file and open to public inspection in the Town Clerk's Office.

Date Prepared: June 14, 2022
Prepared by: Town Manager's Office

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RESOLUTION TO APPROPRIATE \$15,100,000 FOR THE CONSTRUCTION OF AN ADDITION TO THE TOWN'S PUBLIC SAFETY COMPLEX TO PROVIDE SPACE FOR THE TOWN'S EMERGENCY MEDICAL SERVICES AND POLICE DEPARTMENT AND TO AUTHORIZE THE ISSUANCE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$2,300,000 TO FINANCE THE APPROPRIATION, WITH THE REMAINING \$12,800,000 TO BE FUNDED BY STATE GRANTS AND OTHER AVAILABLE FUNDS

BE IT RESOLVED:

SECTION 1. That the Town of Enfield (the "Town") appropriate \$15,100,000 for costs related to the construction of an addition to the Town's public safety complex to provide space for the Town's Emergency Medical Services and Police Department (the "Project"). The Project will be completed substantially as described in the "Referendum 2022" presentation delivered to the Enfield Town Council on August 29, 2022. The appropriation may be expended for site improvements, design and construction costs, plumbing and electrical costs, installation costs, equipment, fixtures, materials, professional fees, and for administrative, printing, legal and financing costs and other costs related to the Project. The appropriation shall include any federal or state grants-in-aid received for the Project. The appropriation may be expended for all or any portion of the Project.

SECTION 2. That the Town of Enfield finance the appropriation by (i) issuing the Town's bonds or notes in an amount not to exceed \$2,300,000, (ii) using any federal, state or other grants-in-aid or other funds received for the Project, (iii) using monies available in the unappropriated and unencumbered general fund cash balance (in accordance with the procedures in Chapter VI, Section 8(g) of the Town Charter), and (iv) using monies available from other sources as determined by resolution of the Town Council. The bonds or notes shall be issued pursuant to the Connecticut General Statutes, as amended, and may be issued in one or more series in the amount necessary to meet the appropriation. The bonds or notes may be sold as a single issue or consolidated with any other authorized issues of bonds or notes of the Town. The Director of Finance shall keep a record of the bonds or notes. The bonds or notes shall be signed in the name and on behalf of the Town by the Town Manager and Director of Finance and shall bear the Town seal or a facsimile thereof. The bonds or notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such bond or note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The terms, details and particulars of such bonds or notes shall be determined by the Town Manager and Director of Finance. Said bonds or notes shall be sold by the Town Manager and Director of Finance at public sale or by negotiation in their discretion.

SECTION 3. That the Town Manager and Director of Finance are authorized to issue temporary notes in anticipation of the receipt of the proceeds of said bonds or notes. The notes shall be issued with maturity dates in accordance with the Connecticut General Statutes, as amended. The notes shall be signed by the Town Manager and Director of Finance and shall bear the Town seal or a facsimile thereof. The notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such note is within every debt and other

limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing, and marketing such notes, to the extent paid from the proceeds from the issuance of bonds or notes, shall be included as a cost of the Project.

SECTION 4. That the Town hereby declares its official intent under Treasury Regulation Section 1.150-2 of the Internal Revenue Code of 1986, as amended, that costs of the Project may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized for the Project; that the Town Manager and Director of Finance are authorized to bind the Town pursuant to such representations and agreements as they deem necessary or advisable in order to ensure and maintain the continued exemption from Federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years; and that the Town Manager and Director of Finance are authorized to make representations and agreements for the benefit of the holders of the bonds, notes or temporary notes to provide secondary market disclosure information and to execute and deliver on behalf of the Town an agreement to provide such information with such terms and conditions as they, with the advice of bond counsel, deem necessary and appropriate.

SECTION 5. That the Town Manager is authorized to apply for any other federal, state or other grants-in-aid for the Project and to accept or reject such grants on behalf of the Town. The Town Council, Town Manager, Director of Finance and other Town officials and employees are authorized to take all actions necessary and proper to carry out the Project and to issue the bonds, notes or temporary notes to finance the appropriation.

SECTION 6. That the Town Council hereby refers the Project to the Town of Enfield Planning and Zoning Commission for a report under Section 8-24 of the Connecticut General Statutes.

SECTION 7. That the Town Clerk is authorized to prepare a concise, explanatory text of this appropriation and bonding resolution which has been submitted to a referendum vote on the voting machines of the Town. Subject to the approval of the Town Attorney, the Town Council authorizes the Town Manager to prepare and print explanatory materials regarding this resolution, such explanatory text and explanatory materials to be prepared in accordance with Connecticut General Statutes Section 9-369b.

SECTION 8. That this resolution shall take effect upon publication of its passage by the Town Council in a newspaper having a circulation in the Town, in the manner provided in the Town Charter, and when the same shall have been approved by a majority of those voting thereon at a referendum called and warned for such purpose. The date of such referendum shall be determined by resolution of the Town Council. In the event that this resolution shall not be approved at such referendum, it shall be null and void and of no effect.

Draft Memorandum of Understanding Items for Tax Assessment Review

Scope of Independent Review

2020-22 Tax Assessment Practices

Content of 2020-22 P.A. 490 Exemption Determinations

Content of 2020-22 Tax Assessment Appeals

Questions:

1. What are the best practices for valuation of real and personal property, respectively?
2. What valuation methods were applied in tax assessments between 2020-22?
3. What are the best practices for creating and maintaining a depreciation schedule?
4. What depreciation schedule does the tax assessor's office use for assessments?
5. Does this depreciation schedule meet best practices standards?
6. Is it abnormal for real property to improve in assessed condition over time without physical improvements being made to this property?
7. Has any real property improved in assessed condition over time without physical improvements being made to this property in any tax assessments between 2020-22?
8. What are the best practices for maintaining records of assessed property?
9. What are the best practices for editing records of assessed property?
10. Is it legally permissible to alter property "field cards" used to make assessments without noting such alterations?
11. Is it legally permissible to remove information on property "field cards" from prior assessment years, such as "effective year built," without noting such alterations?
12. Have any such unrecorded alterations occurred in any tax assessments between 2020-22?
13. What is the definition of excessive, or improper, taxation under Connecticut law?
14. Could any assessments of real or personal property from 2020-22 be considered excessive taxation under Connecticut law?
15. What are the rules for removing a property's P.A. 490 exemption (of each type)?
16. For properties whose P.A. 490 exemptions were removed between 2020-22, were those exemptions properly removed?
17. For properties whose P.A. 490 exemptions were removed and then reinstated between 2020-22, were those exemptions properly removed?
18. Could any properties whose P.A. 490 exemptions were removed be considered to have been excessively taxed under Connecticut law?
19. What are best practices for a municipal tax assessor to obtain information from taxpayers?
20. Is it legally permissible for a municipal tax assessor to enter private property for the purpose of assessment without permission?
21. Is it legally permissible for a municipal tax assessor to state to a taxpayer that they cannot appeal their assessment?
22. Have you observed any violations of law and/or best practices other than those already inquired about here?
23. Please provide an overview of the spring BAA hearing process and including but not limited to the various cases that are points of contention;
24. Please provide an opinion on the points raised in the BAA report and summary issued;
25. Please review the BAA Handbook as well as applicable state laws in order to make a statement on the powers and authority vested in the BAA.



A1

TOWN OF ENFIELD

Date: August 22, 2022

**Subject: Request for Transfer of Funds from the Historic Documents Preservation Grant
\$7,500**

Highlights:

- The Town of Enfield was awarded a grant in the amount of \$7,500 from the State of Connecticut.
- Enfield has traditionally conducted the statutorily required land records audit one year in arrears, potentially leaving an indexing error unidentified for one full year
- These funds will be used to modify our existing contract with NewVision Systems Corporation and accelerate the audit process until it is brought current
- Completion of this grant project will ensure that attorneys and title searches will have access to the most current and accurate land records indexing data available. Upon completion, NewVision Systems will continue to provide audit services on a monthly basis.

Budget Impact:

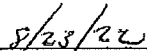
There will be no impact on the town budget.

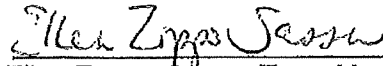
Recommendation:

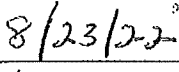
That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of August 22, 2022.


John A. Wilcox, Director of Finance


Date: 8/23/22


Ellen Zoppo-Sassu, Town Manager


Date: 8/23/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: General Fund Revenue

Miscellaneous State Revenue	10040000-413699	\$7,500
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TO: Town Clerk

Other Professional Services	10160100-533900	\$7,500
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Date Prepared: August 22, 2022
Prepared By: Sheila M. Bailey, Town Clerk



A2

TOWN OF ENFIELD

Date: August 29, 2022

Subject: Request to appropriate additional funds from the CT Office of Early Childhood (OEC) to the Enfield Child Development Center (ECDC) in the amount of \$48,600

Request to carry forward unspent funds into the following fiscal year.

Highlights:

- The ECDC received additional funding from the Office of Early Childhood (OEC) which is to be used in various capacities over the course of the next 2 years at the Center.
- The purpose of the additional funds from OEC is to assist the ECDC with addressing impacts caused by the pandemic and to enhance operations, including physical plant upgrades.

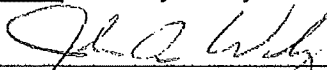
Budget Impact:

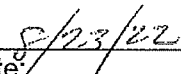
There will be no impact on the town budget.

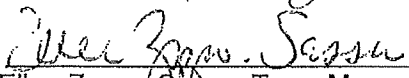
Recommendation:

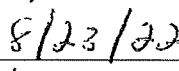
That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of August 22, 2022.


John A. Wilcox, Director of Finance


Date: 8/23/22


Ellen Zoppo-Sassu, Town Manager


Date: 8/23/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: COVID-19 Fund

Child Day Care Grant Revenue	24544432-413660	\$ 48,600
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TO: COVID-19 Fund

Child Day Care – Prof. Development	24540432-532200	\$ 13,600
Child Day Care – Equipment	24540432-573000	\$ 35,000

Date Prepared: August 22, 2022

Prepared By: Cynthia Guerreri, Director of Social Services

Attachment: Carryforward Resolution

Appended to the minutes of the
August 29, 2022 Council meeting.
See page 14. Consent Agenda
Item #3

A3

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution authorizing unspent funds from the Office of Early Childhood (OEC) grant at end of FY 23 to be carried forward.

WHEREAS, Enfield Child Development Center received additional COVID-19 funds from the OEC in the amount of \$48,600 and;

WHEREAS OEC allows these funds to be spent through state fiscal year 2023-24

NOW THEREFORE BE IT RESOLVED, that any remaining unspent funds at the end of FY 23 be carried forward into FY24.

Submitted: August 22, 2022

Submitted by: Cynthia Guerrerri, Director of Social Services



A4

TOWN OF ENFIELD

August 22, 2022

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Increasing the Registrar of Voters Election Workers rate per hour.

Councilors:

Highlights:

- The State has passed a statute increasing the Minimum wage to \$15+ dollars an hour. Thus, over the last few years we have been requesting these types of gradual increases in order to completely comply.
- We are severely underpaying these temporary Election Day Workers compared to other Municipalities.
- Election Day Workers as listed below will be increased \$1 per hour:
 - Moderators, Assistant Registrars/Moderators, Checkers, Ballot Clerks, Demonstrators, Tabulator Tenders and Head-Moderator
- These employee's work from 5pm until 7pm the night before an election and then back again at 5:30am the next morning until approx 9pm on Election night. This demonstrates a fantastic commitment by these employees that should be compensated accordingly.

Budget Impact:

There is no budget impact, as these increases were included in the 2022/2023 Municipal budget, that was passed by the Town Council in May of 2022.

Recommendation:

It is recommended that the Town Council adopts the attached resolution.

Respectfully Submitted,
Lewis Fiore
Thomas Kienzler
Enfield Registrar of Voters

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Increasing the Registrar of Voters Election
Workers Rate Per Hour**

BE IT RESOLVED, that in accordance with Chapter V, Section 14 of the Town Charter, the rates of pay for the following election workers will be increased to the following:

Checkers, Ballot Clerks, Tabulator Tenders and Demonstrators

\$15.00 per hour effective September 27, 2022

BE IT FURTHER RESOLVED, that in accordance with Chapter V, section 14 of the Town Charter, the rates of pay for the following election workers will be increased to the following:

Head Moderator \$23.00 per hour effective September 27, 2022

Moderators \$20.00 per hour effective September 27, 2022

Assistant Registrars/Moderators \$17.00 per hour effective September 27, 2022