



AGENDA
ENFIELD TOWN COUNCIL
REGULAR MEETING
Monday, October 3, 2022
7:00 PM – Council Chambers
<https://youtu.be/2sDUySYn55g>

1. PRAYER – Lori Unghire
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. FIRE EVACUATION ANNOUNCEMENT
5. MINUTES OF PRECEDING MEETINGS
 - Regular Meeting – August 29, 2022
 - Special Meeting – September 19, 2022
 - Regular Meeting – September 19, 2022
6. SPECIAL GUESTS
 - Eagle Scout Court of Honor Recognition – Anthony Rosato
7. PUBLIC COMMUNICATIONS AND PETITIONS
8. COUNCILOR COMMUNICATIONS AND PETITIONS
9. TOWN MANAGER REPORT AND COMMUNICATIONS
10. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL
11. UNFINISHED BUSINESS
 - **Discussion/Resolution:** Raffia Land Swap Referral Sec 8-24 to Planning and Zoning Commission (Tabled 9/19/2022).
12. NEW BUSINESS
 - A. Consent Agenda –
 1. **Discussion/Resolution:** To Cancel the November 21st Regular Meeting of the Town Council.
 - B. Appointment(s)–Town Council Appointed.
 1. *****Ethics Commission** – The Term of Office of Shari Lynn Riddick (U) Expires on 10/31/2022. Reappointment Would be Until 10/31/2024.
 - C. Appointment(s) – Town Manager Appointed/Council Approved. None
 - D. Appointment(s) – P & Z Commission Appointed- Council Approved. None

- E. Discussion/Resolution:** Resolution Authorizing the Town to Submit a CT Communities Challenge Grant Program Application to the CT Department of Economic & Community Development for the Proposed 132 Weymouth Road Redevelopment Project
- F. Discussion/Resolution:** Resolution Authorizing the Town to Submit a CT Communities Challenge Grant Program Application to the CT Department of Economic & Community Development for the Proposed Enfield Station TOD Project
- G. Discussion/Resolution:** Resolution Authorizing the EMS Chief to Waive a Portion of Fees up to \$500
- H. Discussion/Resolution:** ARPA Funds to Repair the Shaker Pines Spillway
- I. Discussion/Resolution:** Resolution to Authorize Non-Union Wage Increases for Full and Part-time Eligible Employees
- J. Discussion/Resolution:** Resolution Authorizing the Town Council to Create a Diversity, Equity and Inclusion Committee
- K. Discussion/Resolution:** Request for Transfer of Funds to Close FY 2021

12. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING.

13. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

14. COUNCILOR COMMUNICATIONS.

15. ADJOURNMENT.

*****CONSIDERED FOR REAPPOINTMENT**

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY SEPTEMBER 19, 2022**

A Special Meeting of the Enfield Town Council was called to order by Chairman Cressotti on Monday, September 19, 2022. The meeting was called to order at 6:15pm.

ROLL-CALL – Present were Deputy Mayor Cekala, Mayor Cressotti, Councilors Despard, Finger, Ludwick, Mangini, Pyznar, Santanella, and Unghire. Councilor Hopkins was absent. Also present were Town Manager, Ellen Zoppo-Sassu; Assistant Town Manager, Steven Bielenda; Town Attorney, James Tallberg; Director of Economic and Community Development, Nelson Tereso; and Town Clerk, Sheila Bailey.

SPECIAL GUESTS

Leading Edge Construction – Owners, Todd Lessard and Serge Lessard; Project Manager, Scott Lessard; and Director of Business Development, Serge Arel.

POTENTIAL REDEVELOPMENT 132 WEYMOUTH ROAD

Nelson Tereso stated that the property was built in the 1960's and was most recently utilized as the Porter and Chester Institute. The property is currently vacant and in a state of blight requiring significant rehabilitation.

Mr. Tereso introduced members of Leading Edge Construction who presented their proposal to redevelop the property to be used as the future home of Leading Edge Construction as well as potential small retail and services space. Leading Edge Construction hopes to receive the support and commitment of the Town of Enfield in applying for funding under the State of Connecticut Communities Challenge Grant Program.

A copy of the proposed redevelopment plan is appended to these minutes.

ADJOURNMENT

MOTION #6359 by Councilor Cekala, seconded by Councilor Pyznar to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6359** adopted 9-0-0, and the meeting stood adjourned at 6:56pm.

Respectfully Submitted,

Sheila M. Bailey
Town Clerk
Clerk of the Council



LEADINGEDGE CONSTRUCTION, LLC
9 Moody Road Unit 12C • Enfield, CT 06082

State of Connecticut
Communities Challenge Grant Program
Application Proposal

Weymouth Road Development Project

Town of Enfield / Leading Edge Construction

This project is designed as a mutually beneficial public private partnership with the goal of creating new, well-paying jobs in the Town of Enfield. The proposed site at 132 Weymouth Road has been vacant for the past decade and is failing to serve as an economic driver for the town. This issue lies mostly with the condition of the building that requires substantial work to prepare for occupancy. This proposal looks to overcome this challenge by funding renovations to activate this space through a partnership between the Town of Enfield, Leading Edge Construction, and an application to the Connecticut Communities Challenge grant program.

This unique opportunity will provide for full renovations of the building to house up to six local businesses including Leading Edge Construction, a growing local business that was founded in the Town of Enfield two years ago. The owners of Leading Edge have been long time residents of Enfield and are well established leaders in the construction industry committed to bringing economic viability to the community.

The proposed development plan includes a mix of office space, meeting areas, first floor retail space and indoor storage areas. These areas will be brought up to code and made ready for immediate occupancy through improvements to doors, windows, roofing, interior and exterior finishes, electrical systems, plumbing systems and building systems including HVAC. These improvements will add value to the building allowing the town to collect additional tax revenue and jobs created by new businesses will increase economic activity in the area.

This grant application will be submitted to round two of the Connecticut Communities Challenge grant program managed by the State of Connecticut Department of Economic and Community Development and has been modeled around several successful grant projects that were recently funded under round one of the program. The estimated construction cost for this project is \$1.5 million dollars and the program requires that 50% of the grant funding be matched locally by the recipient. Following this formula grant funding would cover the first \$1 million dollars of construction with a local cash match of \$250 thousand dollars coming from Leading Edge Construction and \$250 thousand dollars coming from the Town of Enfield. Leading Edge Construction will also be responsible for the purchase of the property and will assume approximately \$600 thousand dollars in debt as an additional contribution to the project.

Leading Edge Construction is committing to develop this property based on the priorities of the Town of Enfield and the Connecticut Communities Challenge grant program. These priorities include using the concepts of transit-oriented development to make sure that this building fits well into the neighborhood and allows residents to access the building using multiple modes of transportation. Priorities also include adaptive re-use of an available building with existing infrastructure already in place and the consideration of mitigating previous negative effects on historically disenfranchised communities, including people with disabilities and elderly residents. Green building concepts and energy efficient design will be used to limit impact to the environment and ADA improvements will be made to make sure that the space is accessible to everyone.

Leading Edge Construction would like to thank the Town of Enfield for their consideration with this important project. Together we can leverage available grant funding to help bring this building back to life so that it can again serve the town and its residents.

Connecticut Communities Challenge Grant Proposal

September 2022

Public / Private Partnership
Town of Enfield and
Leading Edge Construction

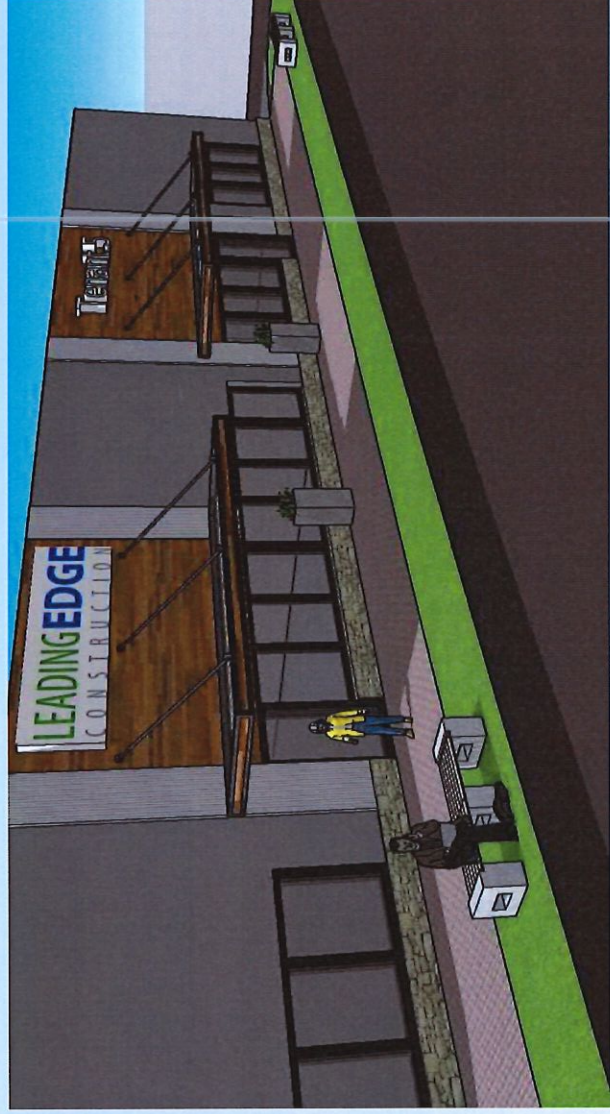
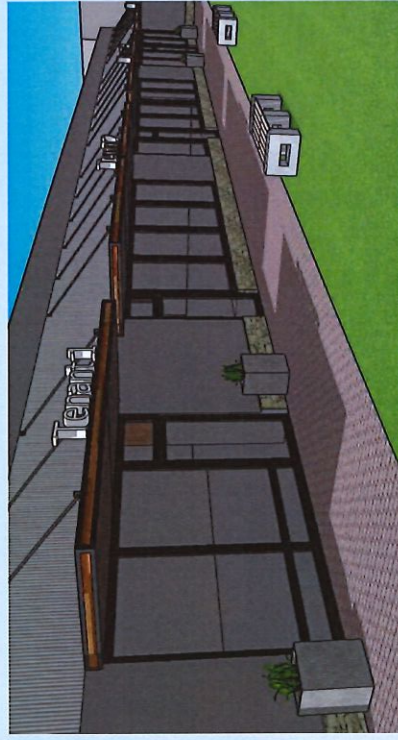
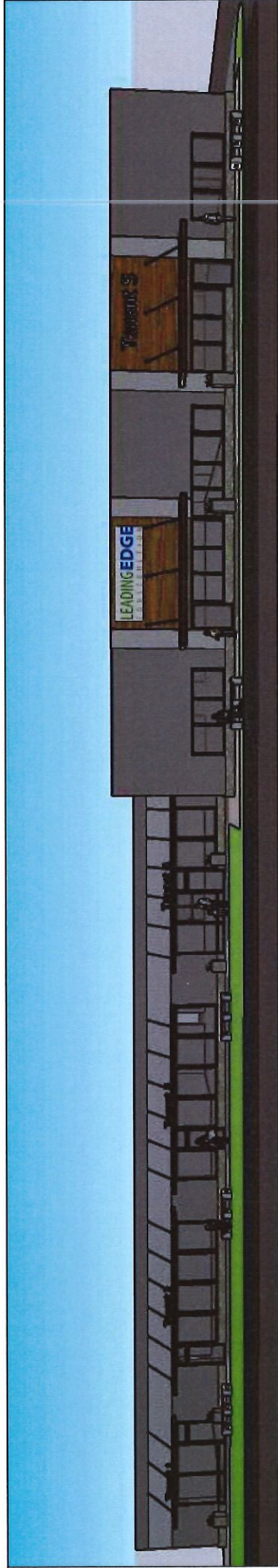


About the Program

- \$750 million over five years Administered by the Department of Economic and Community Development (“DECD”)
- Goal to improve livability, vibrancy, convenience and equity of communities throughout the state.
 - Transit-oriented development that densifies commercial and/or residential land uses near transit hubs,
 - Downtown / major hub development that improves or reuses existing property (Brownfields remediation may be a component of such application)
 - Essential infrastructure that facilitates future development
 - Housing to support affordability, accessibility and local workforce,
 - Mobility improvements that increase connectivity to transit and promotes economic activity, including pedestrian, ADA, and bicycle improvements
 - Public space improvements that provide amenities to the community, including open spaces, public art projects, wayfinding, and lighting and safety improvements

Project Goals

- Job creation within the Town of Enfield
- Revitalize abandoned property
- House up to six new businesses
- Increase tax revenue
- Boost district walkability



Our Vision

Potential Uses

- Professional Services
- Dining options
- Personal wellness
- Coworking Spaces
- Tutoring / Alt Ed
- Boutique

Capital Estimate

Building Acquisition

- Project purchase price - \$500,000-\$700,000

Soft Cost

- DECD Legal Fees - \$10,000
- Design / Engineering - \$50,000

Construction Cost

- Parking Lot Improvements - \$275,000
- Facade / Landscaping - \$195,000
- HVAC Upgrades - \$514,000
- Electrical Upgrades - \$100,000
- Vanilla Box - \$356,000

Funding Allocation Breakdown - \$2,000,000

- Leading Edge Construction
 - Cash - \$250,000
 - Debt - \$500,000 +
- Town of Enfield
 - Grant - \$250,000
- Connecticut Communities Challenge Grant Application
 - \$1,000,000

132 Weymouth Road Tax Reassessment

2011-2015 Tax Assessment (When the property was previously utilized by Porter & Chester)

- 2011-2015 Appraised Value = \$1,372,515
- 2011-2015 Assessed Value = \$960,760
- 2011-2015 Average Annual Property Tax = \$28,125

2016-2021 Tax Assessment (20% depreciation from previous assessment due to vacancy)

- 2016-2021 Appraised Value = \$1,093,000
- 2016-2021 Assessed Value = \$765,100
- 2016-2021 Average Annual Property Tax = \$25,634

2021-2025 Reassessment (30% depreciation from previous assessment due to vacancy)

- Current Appraised Value = \$763,600
- Current Assessed Value = \$534,600
- Current Annual Property Tax = \$14,910

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, SEPTEMBER 19, 2022**

A Regular Meeting of the Enfield Town Council was called to order by Mayor Cressotti on Monday, September 19, 2022. The meeting was called to order at 7:00pm.

PRAYER – Councilor Santanella gave the Prayer.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

MOTION #6360 by Councilor Mangini, seconded by Councilor Finger to move up Item B-5, the appointment of Ken Nelson Jr., up on the agenda so it can be voted on.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6360** adopted 9-0-0.

MOTION #6361 by Councilor Ludwick, seconded by Councilor Unghire to appoint Ken Nelson Jr. (R) as District 1 Councilor until 11/13/23.

Upon a **ROLL-CALL** vote being taken, the chair declared **MOTION #6361** adopted 9-0-0 and Ken Nelson Jr. appointed as District 1 Councilor.

Chairman Cressotti called Mr. Nelson forward so the Town Clerk could administer the oath of office.

Mr. Nelson was asked by Sheila Bailey, Town Clerk raising his right hand, if he solemnly swore and sincerely affirmed that he will support the Constitution of the United States, the Constitution of the State of Connecticut, as well as the Charter and Ordinances of the Town of Enfield, and that he will faithfully discharge, according to law, his duties as a member of the Enfield Town Council to the best of his abilities so help him God or upon penalty of perjury.

Mr. Nelson answered yes.

Chairman Cressotti said it was his pleasure to welcome him to the Town Council, again. He is confident that Councilor Bosco is looking down tonight and happy to see him take his seat.

Councilor Nelson said that he wished this was not happening tonight and that Joey was still sitting up there. He said he will do his best. He will never fill Joey's shoes, he does not want to fill his shoes because he will be walking right beside him.

Chairman Cressotti invited Councilor Nelson to take his seat up front with his nametag.

ROLL-CALL – Present were Councilors Cekala, Cressotti, Despard, Finger, Ludwick, Mangini, Nelson, Pyznar, Santanella, and Unghire. Councilor Hopkins was absent.

Also present were Town Manager, Ellen Zoppo-Sassu; Assistant Town Manager, Steven Bielenda; Town Attorney, James Tallberg; and Town Clerk, Sheila Bailey.

FIRE EVACUATION ANNOUNCEMENT – Mayor Cressotti made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #6362 by Councilor Mangini, seconded by Councilor Finger to accept the minutes of the Special Meeting on August 29, 2022.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6362** adopted 8-0-2. Councilors Despard and Nelson abstained.

MOTION #6363 by Councilor Cekala, seconded by Councilor Mangini to accept the minutes of the Regular Meeting on August 29, 2022.

Councilor Pynzar wanted to go on record to say that once again, there were conversations missing from the minutes. She said that she received an answer from the Town Manager today regarding the minutes and the construction of them are something that Sheila will address tonight. She will wait for that, but she did come prepared to read in the narrative off the You Tube video. She stated that until the minutes have conversations that she feels are relevant to the meeting, she will continue to vote no for them. She does understand that the minutes cannot be word for word, but important pieces of conversation should not be missing. She feels that it is negligence to the residents.

Councilor Unghire stated that it does not seem to be the Councilors information that is missing, but over on the other dias. She would like to see it more accurate.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6363** failed 5-4-1. Councilors Finger, Ludwick, Pynzar, and Unghire voted against. Councilor Nelson abstained.

SPECIAL GUESTS

Daughters of the American Revolution

Chairman Cressotti called them forward to read a proclamation. Gigi Landry and Linda Mar came forward from the DAR Connecticut Chapter.

Mayor Bob Cressotti, on behalf of the Town Council, the town administration, and the entire community, proclaimed September 19-23, 2022 as Constitution Week in the Town of Enfield, and encouraged citizens of Enfield to honor the achievements of our founders while taking time to reflect on the rights and privileges of our citizenship.

Ms. Landry thanked Mayor Cressotti for recognizing Constitution Week celebrating the Constitution's 235th anniversary. In 1955 the DAR petitioned Congress with a resolution to observe this week for the foundation of the American form of government. It was officially enacted by President Eisenhower August 2, 1956. President Bush officially declared the inception of Constitution Week in 2002. The commitment of the DAR is to encourage study and educate the public about the Constitution which was adopted on September 17, 1787.

Wreaths Across America, Pamela Townsend

Pam Townsend, the location coordinator for Wreaths Across America at St. Patrick's Cemetery, came to speak. She is also the president of the John Maciolek American Legion Unit 154. She said the members have been hosting Wreaths Across America since 2018. This year Enfield will celebrate 15 years of supporting this mission. She said it all began in 2008 when the Daughters of the American Revolution hosted the first Wreaths Across America ceremony. Gene Robinson was the first coordinator, followed by Gail Myers and Kelly Davis. In 2018 she, along with Vinny Grady, began with support of the members of Unit 154. Lori Gates continues to be a key person in Wreaths Across America's teaching mission. She works with the schools and Enfield Police, EMS, and Enfield Fire Districts, including surrounding fire districts for this mission. This is all possible because of the support of this community. She shared a video of the past 15 years of Wreaths Across America. She is so proud to live in Enfield, CT. There are several ways to sponsor a wreath. The easiest way is to go on the website www.wreathsaacrossamerica.org/ctspce. This year the ceremony is on December 17, 2022 at 12:00pm at St. Patrick's Cemetery. Volunteers are always needed. To volunteer contact at enfieldwaa@yahoo.com. She thanked the DAR for bringing Wreaths Across America to Enfield.

Councilor Mangini thanked her for efforts and all the volunteers that work to make it happen.

Councilor Pyznar thanked Pam and mentioned that company sponsors are a great way to fill the wreaths.

Chairman Cressotti thanked her for the presentation.

Chairman Cressotti took a moment to mention that our Town Clerk, Sheila Bailey, was recognized by her peers at the Connecticut Town and City Clerks Association's annual meeting as Town Clerk of the Year. On behalf of the Town Council, he congratulated her and thanked her for her efforts.

Sheila Bailey thanked everyone.

PUBLIC COMMUNICATIONS

Marlene Hoginski, 3 Rollins Street and Margaret Redfern, 61 Neelans Road
TRIAD is a national organization comprised of citizens, police, fire, and EMS. The mission is to educate seniors to keep them safe. There is going to be a Senior Safety Day at the Senior Center on October 7, 2022 from 12:00-2:00pm. The smoke trailer will be outside in the parking lot. There will be a demonstration on how to use a fire extinguisher properly. Police Command Center will be there, and you will be able to go inside it. The ambulance will be there, provided there is nothing going on in town.

There will also be a canine demonstration outside. Inside there will be tables set up to educate. They will have lock boxes to show you, Kelly Fisher's Alex's Army, fall prevention, medical supply, and TRIAD. There will be free hotdogs roasted by the firefighters as well as chips and cookies.

Nikki Price, 1324 Enfield Street

Ms. Price mentioned that the person who works the 5-minute timer always starts it while the person is walking up and before they sit down, and she feels that is not right. She is at the meeting tonight to talk about her thoughts contained in the email she sent to the Council on 9/11/22 regarding town staff and their lack of proper diligence concerning P & Z Commission application PH3040M8. She finds it disconcerting that town staff would suggest to the PZC that they utilize a straw poll in their proceedings when such an event is not permissible per PZC by-laws. She asked if the town has a continuous training program for staff relating to matters such as regulation, by-laws, how to remain neutral between applicants, special interest groups, the public, and when and how submissions are accepted and posted to the town website. If there is not a plan, do we plan to create one? She said there is inadequate and misleading information accepted by staff from Attorney Carl Landolina. She said no letters were received by the abutters that they were the true abutters. She submitted into record the document that Mr. Landolina submitted, and town staff acknowledged. She is also submitting the email sent to the Council 9/11/22.

Kelly Hemmeler, 10 Hartford Avenue

Ms. Hemmeler thanked the Council for filling the District 1 seat and she thanked Councilor Nelson for stepping up.

MaryEllen Diluzio, 1330 Enfield Street

Ms. Diluzio came to the meeting to speak about the zoning application for 1297 Enfield Street, The Felician Sisters, GFSI, and Community Builders. The topic of who the abutters to this property are has turned out to be quite complicated. Once 20% of the abutters of the property sign a petition objecting to the project, state law mandates that a super majority of the Zoning Board is needed to approve the zoning change. The Town Attorney was asked to supply a definition of what defines an abutter. Attorney Tallberg submitted a legal opinion on August 26, 2022 to staff. It took quite a while. He outlined two criteria for calculating the property abutters and who they were. This information was not posted on the town website until September 6, 2022, two days before the Zoning meeting. September 1, 2022, a proposed zoning notice was submitted to the town calculating new property abutters, but not posted to the town website until September 6, 2022. It was not signed but staff confirmed that it was received by Attorney Landolina's office. The folks living on Enfield Street found out they were not considered abutters, so they no longer had the 20% criteria for a super majority vote. New abutters were added to the petition before the public hearing. She found numerous calculation errors. If she had not brought it to the attention of the Zoning Board it may not have been discovered. She redid the calculations both ways and they met criteria for a 20% super majority. She also found a discrepancy between what was in the file and what was published on the town website.

Emily McIntosh, 11 Arbor Road

Ms. McIntosh stated that the last time she came she gave some background why the Council should vote no for the BOE liaison on ECAC, or at least wait until a new commission came together. She said that

Councilor Santanella told everyone what she said was complete fallacies. She came forward with everything that is in the public documents for ECAC meeting minutes. They did not agree to that or support it in the beginning. She did not lie about anything. She said she came to the Council in June to stand on the right side of right because someone else was mismanaging things. She said she deserves an apology. She stated that she did not ask to join ECAC, she was sought out by Tom Arnone and Bill Lee to be the representative for culinary arts. She turned to Ellen to say "Yes, culinary arts is part of the art community." She said for Councilor Santanella to say they don't need volunteers like her, they did support the bandshell. The only thing they did not want to do is take over complete ownership as they were only seven volunteers. She then stated that she does not even know when Ellen is not lying. She quoted an email from Ellen stating, "We would also suggest that you delegate someone on the Commission to contact CT Mural Arts and see if they can recommend and modeling a zoning ordinance from the town where they have done work so we can expedite getting that on the books." Ms. McIntosh stated that it sounds like they are asking us to do zoning stuff. She said if they really don't want volunteers like her, they need to be clear about that tonight so she can let the police department and every other organization she volunteers for know that she can no longer volunteer because she is not fit.

Matthew Enright, 57 Columbia Road

Mr. Enright spoke about a possible gap in policy with regards to responsible dog ownership. He stated that there is one dog owner in the neighborhood that does not take proper care of her dogs. The dogs escape from the house frequently and roam the neighborhood. He said Enfield does have policies regarding roaming dogs. The Police and Animal Control have come numerous times to collect the dogs. The owner then goes and gets the dogs back and they escape again. These dogs have exhibited aggression. They have attacked people and other dogs. People in the neighborhood are carrying mace. There needs to be actionable, enforceable policies. There is a lawsuit on these dogs. People are concerned for their safety.

George Hunt, 9 Midway Street

Mr. Hunt stated he lives in the same neighborhood as Matthew and that on April 10, 2022 the dogs came through the fence and knocked him on the ground and went right for the neck of his 10lb. dog. His adrenaline kicked in and he was able to save her. They go after people, dogs, and kids. The kids must wait out at the bus stop. She has received summons but does not show up to court. He said the only people that have helped him are Councilor Ludwick and Carol Hall. His dog has permanent nerve damage from the attack. They are not asking for the dogs to be killed, they are asking for the dogs to be removed because all she does is yell at them. Animal Control told her she had two weeks to fix her fence back in April and it is still not fixed.

Jack Sheridan, 7 Buchanan Road

Mr. Sheridan said God bless the defenders of our country. He thanked Kenny for stepping up.

Mr. Sheridan has spoken about the Honeywell assessment they did at the schools. It included training on how to maintain the boiler systems. He is wondering if any of this happened. He wants to know if we are ahead of the dollars or behind. There are spreadsheets that provide costs for every square foot for every school. There needs to be something in the system to keep everyone apprised. It was a long-term agreement. When Siemens presented this project, they said that they always come in under budget.

He asked how they do that, and they said when they run out of money, they stop work. Does that mean they cut things to come in under?

Jacqueline Bosco, 74 Town Farm Road

Ms. Bosco congratulated Kenny and said that she knows that Joey is smiling. He brings a lot of knowledge, and she is happy he was chosen.

Walter Kruzel, 21 Charnley Road

Mr. Kruzel congratulated Councilor Nelson. He also stated that years ago there was a CRCOG working study on Hazard Avenue and Elm Street. He was wondering if it is still going on or if it never got off the ground. We need someone with common sense who drives it every day, not a traffic engineer to screw it up. If there is any public input on the study, he would like to know.

Peter Jonaitis, 3 Farmstead Circle

Mr. Jonaitis congratulated Kenny Nelson for being on the Council now. He stated that the Councilors have the right to comment after the public. The public must wait two weeks before they can comment on what the Councilors say. He said he is going to throw out a quick seven questions that they may or may not want to answer.

1. Martha's Vineyard, Chicago, New York City, Washington D.C., dropping off illegals - political ploy or making a point?
2. Our southern border - is it under control as Vice President Kamala Harris claims it to be?
3. Should abortions have a time limit? 14 weeks, 16 weeks, 20 weeks, 25 weeks, or allowed up until birth?
4. Is systemic racism being practiced in our schools in Enfield, CT and across the country?
5. If someone in Enfield wants to be a racist or harbor anti-gay or trans feelings, or simply doesn't care one way or another, is it that individual's right to believe what he or she wants to believe, regardless of what other choose to believe?
6. Was the Inflation Reduction Act a good piece of legislation? Was there more money in the bill that went to other things other than attempting to bring down inflation?
7. Was the raid on Mar-a-Lago justified in lieu of what Hillary Clinton did with her emails, servers, and hard drives?

He said you can answer yes or no, but he said he will give you leeway to answer, I don't know. Those questions have no relevance to be on the Town Council. Councilor Hopkins asking questions like "Do you believe Enfield teachers are grooming students?" and "Do you believe the last Presidential Election was legitimate?" that were echoed by Councilor Santanella and Despard who agreed with his statements, are all guilty of asking questions that have nothing to do with serving on the Council. He said to everyone who voted "no" to Jim Nasuta, shame on them. Mr. Jonaitis said two councilors said there were times, plural, that people were blocked from filling a vacancy and the only one he is aware of is Tom Arnone. He ended by saying Councilor Hopkins stated that we need a more diverse teaching staff here in Enfield, even if it means increasing their pay to do so. He has no clue of the ramifications of a statement like that contractually.

Chairman Cressotti declared Public Communications closed.

COUNCILOR COMMUNICATIONS

Councilor Unghire offered her condolences to Josh Warnock (ETV) and his family. He recently lost his mother and more recently lost his father. She thanked him for his great service in Enfield.

Councilor Unghire congratulated Councilor Nelson for stepping up and filling the seat, she looks forward to working with him. She thanks his wife Jo Marie because this involves her, too.

Councilor Unghire wished Jackie Bosco a happy birthday as it was her birthday that day and she hopes that Kenny being seated was icing on her cake.

Councilor Unghire told Emily McIntosh that she was sorry that her tenure on the ECAC ended the way that it did. She was a very dedicated and hardworking member of that committee.

Councilor Mangini welcomed Councilor Ken Nelson who she has served with in the past.

Councilor Mangini asked if they could get some current information or a status on what is happening with the dog issue.

Councilor Mangini would like to get an update on the ARPA funds, what we have expended, and how much is left. Also, what we are looking to do going forward?

Councilor Finger stated that he attended Family Day this past weekend. There were a lot of teachers there and a lot of good programs. The Police Department was there with a table to answer questions on the upcoming public hearing for the referendum. There were many families in attendance.

Councilor Finger asked if we could look into getting corporations or sponsors for benches along the bike path on Town Farm Road. He said he knows a couple organizations that might be interested in doing this.

Councilor Finger and Mayor Cressotti went to JFK a couple weeks ago after some rain and there were huge puddles in the fields. He said the films were sent to Councilor Cekala and Donald Nunes and have not heard what is going on with that. He heard through the grapevine that DPW was there working on the fields, but he hopes not because he doesn't think we own the fields yet.

Councilor Finger stated that regarding Teach Street and the road being redone, the crack between the apron and driveway has never been the responsibility of the town. He did mention that the area is now on the crack sealing list.

Councilor Finger talked about all the wonderful things at Brainerd Park. He had a resident come up to him in the grocery store and asked about looking into the 4 x 4 wooden rails. He said his child went to go to the play area over it and it broke through.

Councilor Finger put forward to the Leisure Committee whether after upgrades to Powder Hollow, they could look into Lego Complex next. He said if we want our facilities to be number one, we need to treat all facilities the same. He thanked the Town Manager and Assistant Town Manager for coming out and looking at it with him.

Councilor Finger asked for an update on the crosswalk signs on Shaker Road that Mr. Roy emailed about.

Councilor Finger welcomed Kenny to the Council. He said he will not apologize for his actions and reasoning, but he will apologize for some of the words he used at the last meeting. He said he will not change his mind on things that he thinks are right.

Councilor Despard stated that about a month ago he looked into the aggressive dog issue and they were told that they were not calling the police enough. He does think that this needs to be addressed to come up with a remedy.

Councilor Despard mentioned that this Wednesday from 5-8:00pm, Red Robin will be donating 10% of their food and non-alcoholic beverage sales to Enfield Safe Harbor for the homeless.

Councilor Pyznar said that she, too, was at Family Day.

Councilor Pyznar also went to the Mexican Independence Day. The Mexican Independence Day started at her church, St. Patrick's Parish.

Councilor Pyznar agrees that something needs to be done about the dog issue.

Councilor Pyznar brought up the material from Ms. Diluzio and Ms. Price. She asked if there is a way to check the numbers to see if the residents are correct. It seems concerning to her that the dates don't coincide. She thinks that the residents that have come forward deserve some sort of an explanation.

Councilor Pyznar feels sorry for the way Ms. McIntosh was treated. She stated that she went back and looked at past minutes from meetings and a lot of what she said was true, she was willing to work with what was asked of her. Councilor Pyznar is willing to let her come and sit with the Council and get things off her chest and clear her name. She feels as though she was called a liar. She asked for consideration in having a special meeting with her.

Councilor Ludwick asked Attorney Tallberg to speak about the abutter questions. He mentioned that the residents that put together the documents for it did great work. He would like to get a comment for the abutter question for Ms. Price and Ms. Diluzio.

Councilor Ludwick wanted to know if there is an ordinance to address what the dog people are asking. He said state statute is lenient towards this kind of thing and wanted to know if this could go to the Public Safety Subcommittee. It would be nice to have a local ordinance to address this.

Councilor Ludwick stated that he calls the state regarding the signs on Shaker Road, and he is told that they need a recommendation from the local traffic person before they will consider putting up signs. He asked if there is a way to do this through the Public Safety Subcommittee.

Councilor Ludwick asked to get the report Mr. Sheridan brought up. He thinks the Facilities Committee used to get it where it outlined a lot of the questions Mr. Sheridan had.

Councilor Cekala mentioned that this Wednesday, September 21, 2022, is the International Day of Peace. This year the theme will be gun violence. The Enfield Congregational Church will be lit in orange. They will hold a vigil at 7:00pm, at 1295 Enfield Street.

Councilor Cekala mentioned that she was contacted by a couple of parents who said the new softball field is beautiful. The only concern was how far away the porta potty is, and it being located near where the men's league plays so she didn't know if they could get one closer. Another concern is that the parking lot is not lit so it is extremely dark. Maybe there could be some temporary lighting for the season.

Councilor Cekala shared that the JFK fields had a clog and there was some confusion on who has possession of the fields. She believes that in the last week or so the fields have been turned over to the town according to the JFK Chairman.

Chairman Cressotti announced that the 360 Federal Credit Union is collaborating for a free shred day on Saturday, October 1st from 9:00am-12:00pm at the Town Hall. They are asking for people who bring papers to be shredded to bring a nonperishable food item for the food shelf.

Chairman Cressotti mentioned that there will be a police officer swearing in ceremony coming up this week on the 21st at 1:00pm at the Enfield Police Department. There will be two new officers, Matthew Schnepf and Tyrone Keels.

Chairman Cressotti said it has been over a week since the Community Conversation at Enfield High School. There is a lot of work going on behind the scenes at the Town Hall and BOE. He thanked everyone involved in this work dealing with diversity. They came up with a diversity statement. "We believe every child is unique and the diversity of our students is what makes Enfield Public Schools exceptional. To thrive and excel, all are welcomed, accepted, respected, and supported."

Chairman Cressotti mentioned that he received complaints regarding the speeding in the Varno Lane area. There are a lot of children living in the area. The posted speed limit is 25 mph and there have been reports of cars doing 50 to 60 mph. We need to do something to reduce the speeds in that area.

Chairman Cressotti has asked for motor vehicle enforcement on Shaker Road for Mr. Roy. He stated that Enfield has 51 requested motor vehicle enforcement areas. Sergeant Meyer reached out to contacts with the State of Connecticut to review the signage and markings at those locations.

Chairman Cressotti mentioned that on October 20, 2022, the Commission on Aging will have a symposium on mental health for the seniors. This will be held at Asnuntuck Community College from 9:00am-12:00pm.

Chairman Cressotti thanked everyone for their condolences with the loss of his wife's sister who was a staple at the Enfield Food Shelf during her retirement years.

Chairman Cressotti welcomed Councilor Nelson.

Councilor Nelson apologized for his emotion, but the seat he is taking is very emotional. He thanked his wife, Jo Marie and his family. Without their support he would not be here. The Bosco's and Joe have been pushing him to do this since he found out he was sick. He thanked the Enfield Republican Town Committee for their support. He also thanked Carol Hall for getting him to make the move to try to take the seat. He looks forward to working with everyone to do the best for Enfield.

TOWN MANAGER REPORT AND COMMUNICATIONS

Ms. Zoppo-Sassu brought up the code and safety upgrade project at the Enfield Square Mall. The final bill has come in at \$97,486, and there has been lien placed on that property in that amount. There are conversations about them paying that sooner rather than later.

Ms. Zoppo-Sassu mentioned that there is an RFP for the grant writer that was approved at the last Council meeting.

Ms. Zoppo-Sassu gave a COVID update stating that since September 13, 2022, there have been 100 additional cases. There have been 91 deaths in the Enfield community. There has been a 5.2% increase in positivity over the last ten days. Town Hall and branch services have been hit hard so they are monitoring workforce issues.

Ms. Zoppo-Sassu stated that the Shaker Pines and Hazardville consolidation talks are moving forward. There are consultants working with the two divisions talking about scheduling and staffing. They are having the staff approaching consolidation prepare books for the tax collecting duties for next year.

Ms. Zoppo-Sassu stated that the demolition for the Lamanga is set to begin tomorrow. The pool has been recently filled and flattened. After the Lamanga, they will move to the abatement and demolition of the Strand. All of this is on schedule right now.

Ms. Zoppo-Sassu stated that they are accelerating their review of properties downtown, especially the landlords. There is currently an issue on Thompson Court with infestations and apartments where there are children, unsanitary conditions, and illegal apartments. This may involve relocation issues if those units are deemed uninhabitable and must move to be condemned..

Ms. Zoppo-Sassu stated that they are working with the Enfield Soccer Club and the Enfield Soccer Association and there is major movement with those two organizations. She said they are close to resolving the personal property and fixtures issue with the concession stand.

Ms. Zoppo-Sassu mentioned that East Windsor has invite us to walk a portion of the Rails to Trails proposed area on Monday, September 26th any time after 5:00pm. Please RSVP if you plan on attending.

Ms. Zoppo-Sassu shared news about the St. Adalbert's gym. The deal with the court is probably not moving forward. Mr. Bellock is moving in a different direction. He has filed a site plan for housing on that site instead.

Ms. Zoppo-Sassu stated that the crack sealing schedule starts on Monday.

Ms. Zoppo-Sassu stated that there have been several arrests and several summons on the situation with the dog issue they are trying to resolve. She said they did have the bus stop on that street moved.

Ms. Zoppo-Sassu stated that arrangements have been made to move the porta potty at Brainard and she will refer the parking light issue as well.

Ms. Zoppo-Sassu stated that as they went through councilor communications, there are at least four items that will need motions so we can move them to committee to keep the issues moving.

MOTION #6364 by Councilor Ludwick, seconded by Council Despard to refer the matter of reviewing Chapter 10 which is titled Animals of our Ordinances to the Public Safety Committee.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6364** adopted 10-0-0.

MOTION #6365 by Councilor Nelson, seconded by Councilor Santanella to refer to the General Government and Finance Committee to review and examine potential programs for memorial benches and possibly tree programs.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6365** adopted 10-0-0.

MOTION #6366 by Councilor Ludwick, seconded by Councilor Despard to refer to the Leisure Services Committee to review the potential upgrade to Shaker Field Complex.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6365** adopted 10-0-0.

MOTION #6367 by Councilor Nelson, seconded by Councilor Pyznar to refer to the Public Safety Committee a discussion of placing AED devices in various locations.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6367** adopted 10-0-0.

Ms. Zoppo-Sassu stated that this one will have a budget impact. They are about \$2650, but worth it.

Chairman Cressotti wanted recognize Enfield High School trainer Brittany Berg and town employee Matt Morcus, and Mr. Abrahms.

Councilor Ludwick asked regarding the tenants that we are thinking of relocating, couldn't we contact local landlords to help, and is there any more rehab money?

Ms. Zoppo-Sassu stated that they would like to keep all the families in Enfield and especially the kids in the schools. We are bound as a community to the state Uniform Relocation Act. The town does front the money in this situation for relocating or staying in a hotel on a temporary basis. The town places a lien on those expenses to the owner of the property.

Councilor Ludwick mentioned that maybe some of the money can go to helping other landlords take people in.

TOWN ATTORNEY REPORT

Attorney James Tallberg stated that the Town of Enfield does have a vicious dog ordinance. There is an entire process starting at §10-51. It provides for a hearing, an appeal process, and that is separate and apart from state law. There is a whole statutory scheme, General Statute §22-358. Enfield does have three Animal Control Officers operating out of the Police Department. He suggested routing this dog issue through the Animal Control Officers.

In response to the P&Z issue, Attorney Tallberg stated that members of the public have an absolute First Amendment right to petition for change and come before the Council and speak their mind about virtually any issue. This, in his understanding, is the subject of an action before the PZC that has not been acted on. The public hearing was closed, and it would be inappropriate for him or any other town employee to comment on a matter pending before the PZC. The Council does not have jurisdiction over the PZC. It's fine for people to voice their opinions, but it would be inappropriate if he interjected himself into it. It must go through the normal process with the PZC.

Councilor Santanella asked if these documents were presented to the PZC, should we expect that they would give them the consideration that they are due, since the documents were suggesting that some calculations were not done correctly?

Mr. Tallberg said it is before the PZC and whatever they receive for the record would have to go through the process.

Town Clerk, Sheila Bailey, spoke about the situation with the minutes. On the Monday following Council meetings, the Board Secretary sends her draft minutes, and she goes through and adds resolution numbers if they are missing, adds account numbers for transfers, adds addendums, and cleans up some of the commentary and review as best she can. The minutes must be posted that same day to meet FOI requirements. Based on her experience in other towns with Robert's Rules of Order, she handed out a

copy of Robert's Rules to the Councilors tonight and quoted what Robert's Rules has to say about minutes. "Minutes are not a play by play; minutes are a record of what happened at a meeting not what was said. Avoid recording the debate, just record the outcome. Avoid verbatim quotes." In the packet she also included copies of minutes from towns similar in size to ours. Manchester, for example, has a little bit of commentary in their minutes. We have more in ours. In Vernon's minutes their public participation have only one line per resident. West Hartford includes no commentary.

She has had several conversations with the Town Manager about narrowing down the commentary in our minutes beginning within Ms. Zoppo-Sassu's first 30 days in office. This was when the Town Manager worked to streamline agendas in conjunction with this Council. When she first started, the agendas were five or six pages, now they are down to one or two pages. In editing the minutes from August 8, 2022, there was a section that she deleted; not the Town Manager and not the Board Secretary, because they did not seem germane to the meeting. For the record they were:

"Ms. Zoppo-Sassu stated they were adding a 4-way stop at the intersection of Clinton and Taft on Abbe Road.

Ms. Zoppo-Sassu stated that she has been a donor and supporter of Congressman Courtney for years and will continue to support anyone who supports her goals.

Councilor Finger wanted to make sure the Farmer's Market signs get changed this weekend.

Councilor Mangini suggested talking to the 4th of July Committee regarding issues.

Councilor Ludwick asked about the crumbling foundations and asked if we have a CO on any that are ongoing.

Councilor Ludwick disagreed and stated that the town manager should be non-partisan."

Ms. Bailey stated that she thought those comments were not germane to the items on the agenda or not even particularly controversial. She took ownership for those comments being edited because the Board Secretary had received calls and emails about it. She said it was brought up that it looked like only specific comments were deleted. She would like to bring the Public Participation portion of the meeting to everyone's attention. She stated that if someone speaks for the full five minutes given by the Mayor during Public Communications, that is 500 to 750 (a page/page and a half) of words depending on how fast they are speaking. Each person's comments are reduced to three or four sentences in the minutes. During the last meeting on August 29, 2022, the Deputy Town Clerk and Board Secretary felt compelled to put as much commentary as possible because they were nervous. It took them 26 hours to prepare the minutes. 26 hours is not a good use of time for her Deputy, and she cannot pay a Board Secretary enough to make it worth her while because the stipend that she is given would be way less than minimum wage. She was surprised to hear that some Councilors felt that items were missing from the 29th minutes because she knows how much time and effort went into the minutes. Under the Freedom of Information Commission, the proper way to fix that would be to make a motion requesting the comment be included. The Councilors then would vote on the amendment and then vote to adopt the minutes as amended.

When the minutes are uploaded to the website, that is also when they go to the Town Manager's office. The Town Manager and her staff have zero ability review the minutes prior to them being posted, stamped, and filed.

REPORT OF SPECIAL COMMITTEES TO THE COUNCIL

Councilor Pyznar stated that she went to the Commission on Aging. She thanked everyone working with the Senior Minor Repair Program. They have completed 180 tasks and served 120 residents. The program will run through November 1st. You can call (860) 253-6396 to make an appointment.

Councilor Pyznar mentioned that there is a phenomenal support group in town for grandparents who are raising their grandchildren. Kay Tallarita did a wonderful job creating the program. It could also be an aunt raising a niece or nephew. You can call (860) 253-5214 and they do have monthly meetings.

Councilor Pyznar mentioned that she was told that the symposium was by invitation only so if someone wants to go, they should call before they go.

Councilor Pyznar mentioned that with EFRC, they have been invited to go through JFK. They have openings in the teenage program. The number for EFRC is (860) 253-9935.

Councilor Pyznar gave a shout out for the farm to table dinner at the Fairfield Inn for Connie Provencher. Call their number to buy tickets.

Chairman Cressotti mentioned that the Social Services Subcommittee met last week, and they revisited the proposed job description and the reallocation of salaries for two workers in the absence of the supervisor/manager for the Enfield Transportation. There is a resolution later in the agenda, no impact to the budget, and actual savings. He commended Patty Love and Sharon Pepin for stepping up their efforts in that department.

UNFINISHED BUSINESS – None.

NEW BUSINESS

CONSENT AGENDA

Chairman Cressotti stated that there is an issue with Item 3 under Consent Agenda, cancel November 7th meeting.

Ms. Bailey stated that the election is on the 8th and the room will be used for Election Day Registration.

Ms. Zoppo-Sassu stated that Ms. Bailey discovered earlier in the day that the website reflects that the Council is meeting on the 7th and 21st, which is why they created Item 3 tonight. However, when the Council filed the official calendar last year, November 14th and 21st were selected which are back-to-

back. She said therefore, for tonight it is being suggested to remove Item 3, no action, and all can decide how to handle November. There is plenty of time to decide without making them special meetings.

Councilor Pyznar would like Item 1 removed for discussion.

Councilor Nelson asked if they could have the Registrars of Voters there for that discussion.

Ms. Bailey stated that the grant is from the State of Connecticut going to every town in varying amounts depending on the number of absentee ballots we issued at the 2020 election. That is specific to Town Clerks, not Registrars of Voters. They don't handle the issuing of absentee ballots.

Councilor Nelson stated that there were problems with the absentee ballots last year and the state got involved. Is the dollar amount reflected on all the ballots that went out that were illegal?

Ms. Bailey believes that during the 2020 election, the issue where the state got involved and the State Election Enforcement Commission came to Enfield was due to the post office. There were around 200 absentee ballots that came in late. The Election Enforcement Commission just recently came out with their decision saying it was in fact a problem with the post office.

Councilor Nelson asked about the ballots for the municipal election.

Ms. Bailey responded with that was when a party sent out applications that were pre-filled. On the application itself they just completed the name, address and date of birth without signing with a wet-ink signature that they assisted the voter. The State Elections Enforcement did rule on that as well. The applications were honored because the voters sent them in good faith. All parties have been notified that this can't happen in the future. This grant is to handle what is expected to be an increase in absentee ballot applications. It will be used for additional ballots and additional postage.

Councilor Santanella asked for clarification that this is from the 2020 demand not the 2021 demand.

Ms. Bailey stated that is correct.

Councilor Santanella asked for clarification that there was no impropriety of ballots that came back or dead people voting.

Ms. Bailey said no, it was nothing like that.

Councilor Ludwick asked if there are cameras on the drop-boxes.

Ms. Bailey responded that there are cameras at the ones at Town Hall and Enfield Express but not at the one on Middle Road Library.

Councilor Ludwick asked if some of the money be used to put a camera there.

Ms. Bailey said yes, if it is purchased and installed on time.

Councilor Ludwick suggested we purchase a camera for the library.

Ms. Bailey clarified that it is the least utilized site. Once ballots start being issued, she checks the boxes every day. It takes two keys to open a box and only her and the Deputy Town Clerk have keys.

MOTION #6368 by Councilor Mangini, seconded by Councilor Despard

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: Misc. State Revenue		
Absentee Ballot Support Grant	10040000-413699	\$11,492.00

TO: Town Clerk

Salaries Part-Time	10160100-512000	\$ 2,655.00
FICA	10160100-522000	\$ 275.00
Medicare	10160100-512100	\$ 70.00
Postage	10160100-553500	\$ 4,100.00
Printing & Reproduction	10160100-555000	\$ 3,500.00
Office Supplies	10160100-561200	\$ 892.00

CERTIFICATION: I hereby certify that the above-state funds are available as of August 23, 2022.
/s/ John Wilcox, Director of Finance.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6368** adopted 10-0-0.

MOTION #6369 by Councilor Cekala, seconded by Councilor Nelson

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: Child Development Center		
Other Revenue	22040416-413699	\$13,000.00

TO: Child Development Center

Salaries	22040416-511000	\$ 3,000.00
Printing	22040416-555000	\$ 2,000.00
Supplies/Materials	22040416-560000	\$ 3,625.00
Instructional Supplies	22040416-561100	\$ 2,375.00
Food	22040416-563000	\$ 2,000.00

CERTIFICATION: I hereby certify that the above-state funds are available as of September 19, 2022.
/s/ John Wilcox, Director of Finance.

Upon a SHOW-OF-HANDS vote being taken, the chair declared MOTION #6369 adopted 10-0-0.

APPOINTMENTS/TOWN COUNCIL APPOINTED

MOTION #6370 by Councilor Nelson, seconded by Councilor Unghire to appoint Joyce Bolanos (D) to the Enfield Culture and Arts Commission until 5/31/24.

Upon a SHOW-OF-HANDS vote being taken, the chair declared MOTION #6370 adopted 10-0-0.

MOTION #6371 by Councilor Nelson, seconded by Councilor Despard to appoint Nzima Sherylle Hutchings (D) to the Enfield Culture and Arts Commission until 5/31/24.

Upon a SHOW-OF-HANDS vote being taken, the chair declared MOTION #6371 adopted 10-0-0.

MOTION #6372 by Councilor Nelson, seconded by Councilor Cekala to reappoint Nancy Smyth (U) to the Historic District Commission until 8/31/27.

Upon a SHOW-OF-HANDS vote being taken, the chair declared MOTION #6372 adopted 10-0-0.

MOTION #6373 by Councilor Mangini, seconded by Councilor Nelson to reappoint Lillian Troiano (D) to the Historic District Commission-Alternate until 8/31/27.

Upon a SHOW-OF-HANDS vote being taken, the chair declared MOTION #6373 adopted 10-0-0.

APPOINTMENTS/TOWN MANAGER APPOINTED/COUNCIL APPROVED – None.

APPONTMENTS/P&Z COMMISSION APPOINTED/COUNCIL APPROVED – None.

RESOLUTION #6374 by Councilor Cekala, seconded by Councilor Santanella.

BE IT RESOLVED, that the Enfield Town Council does hereby approve the two (2) year collective bargaining agreement between the Town of Enfield and the Enfield Police Employees Association (EPEA) dated July 1, 2022 through June 30, 2024.

Councilor Nelson stated that he will abstain from the vote because he was not privy to the executive session and the back and forth.

Upon a ROLL-CALL vote being taken, the chair declared RESOLUTION #6374 adopted 9-0-1.
Councilor Nelson abstained.

RESOLUTION #6375 by Councilor Mangini, seconded by Councilor Cekala.

RESOLVED, that in accordance with Chapter 7, Section 2 of the town charter, the Enfield Town Council does hereby adopt the job description of the following positions,

Transportation Dispatcher Day wage - \$26.00 per hour

Transportation Dispatcher Night wage – \$27.00 per hour

Part-time transportation Dispatcher Day Back-up Driver wage - \$24.00 per hour

Councilor Pyznar stated that it seems as though they just received a raise.

Mr. Bielenda said that is correct. Here, the transportation manager left the Town of Enfield. The department has been orphaned from having a supervisor. The dispatcher stepped in to assume additional responsibilities, so the union does something called impact bargaining. We need to give them a bump up because they are doing things outside of their job description. We are ahead because we have not had to fill the manager position. They are looking to create an additional part-time dispatcher position.

Councilor Pyznar wanted clarification that they are not going to fill the manager position. These other two will do the work of one.

Councilor Nelson asked when the supervisor retired from WPC did the Building Department get bumps?

Mr. Bielenda stated that the person that took over some of the responsibilities temporarily is receiving a stipend until the position is filled.

Councilor Nelson wants to know when someone is hired for the Transportation Supervisor, do the other employees drop back down in pay?

Mr. Bielenda does not plan to fill the position until the train station is built in two or three years. At that point we will see what the needs are. He said they are not actively trying to fill the position.

Councilor Finger wanted to know why two people are taking on extra responsibilities instead of one and just filling the supervisor position.

Mr. Bielenda stated that the two people are just helping with scheduling. They don't have hiring, firing, supervisor duties. It is still being supervised by the supervisor of the former supervisor. The union can't supervise themselves.

Councilor Ludwick asked how many employees there currently are in the department.

Mr. Bielenda stated seven or eight because they are understaffed. There are normally ten or eleven.

Councilor Ludwick is okay with giving them more for doing more work, but what if a transportation manager is hired?

Mr. Bielenda stated that he can't exceed the budget. Right now the town is going to benefit \$36,500. They are doing everything to keep the service going.

Upon a ROLL-CALL vote being taken, the chair declared RESOLUTION #6375 adopted 10-0-0.

RESOLUTION #6376 by Councilor Mangini, seconded by Councilor Despard.

BE IT RESOLVED, that the Enfield Town Council recommends an 8-24 referral under the CGS to the Planning and Zoning Commission for their review of the requested parcel swap between the Town of Enfield and Raffia Farms.

Councilor Finger stated that the 20 acres is being leased by Collins Farm. He wants to know why we are giving this up.

Chairman Cressotti stated that it is just a referral to P&Z.

Councilor Nelson stated that as Chairman of P&Z, anytime they got a referral from the Town Council, it was favorable. If we have not discussed this, how are we giving a referral?

Ms. Zoppo-Sassu stated that whenever a town acquires or tries to sell property, that also must go to P&Z. This was a request from Mr. Raffia. It was discussed but never finished the cycle. He asked to revisit the file. If it is Council's wish to have discussion on this, she recommends referring it to a subcommittee to have a more intense conversation. P&Z can send a recommendation back to Council that they can't do this because they have ultimate authority.

Chairman Cressotti would still like it to go to P&Z.

Councilor Ludwick stated that this is not just selling land, there is farmland preservation. There are right of way issues. It is a complicated situation. We should be sending this to the subcommittee first. This is prime farmland and if we keep giving it up we are not going to have any left.

Councilor Nelson stated regarding this piece of land, the town spent millions fixing people's backyards that fell into this escarpment. There are still major erosion issues going on back there. He thinks that this is more than a subcommittee and the whole Council should be privy to it. Also, what are we saying to Collins Farm when we sell the land they are using to their competition without even offering it to them?

Councilor Cekala stated that they are not giving up, selling, or leasing anything tonight. They are simply making a referral and the land use board will determine if this is a good land use deal. It will then come back to the Council and the Council can say yes or no.

MOTION #6377 by Councilor Pyznar, seconded by Councilor Finger to table
RESOLUTION #6376.

Upon a SHOW-OF-HANDS vote being taken, the chair declared MOTION #6377 adopted 8-2-0. Councilors Mangini and Cekala were against.

RESOLUTION #6378 by Councilor Mangini, seconded by Councilor Despard.

BE IT RESOLVED, that the Town Manager or her designee is authorized to execute the attached Temporary Easement Agreement.

Councilor Ludwick wanted to be clear this is for the property owner's right of way.

Mr. Tallberg stated that Attorney Cerrato prepared and negotiated most of these terms with the residents. The easement is town-owned land which these landowners had a right to use. The town also needs access over at least a 10-foot strip of both of these two resident's lands. The agreement buys peace and everyone is happy.

Councilor Ludwick asked what happens when the next project comes in?

Attorney Tallberg said hopefully, they will buy peace with the neighbors.

Councilor Santanella asked for clarification saying the town is only on the hook for the \$7500 and the company will be responsible for the \$250 per day over that.

Attorney Tallberg stated the contractor has a \$1000 liquidated damages clause that they are going to have to pay if they don't do the work within 30 days.

Upon a ROLL-CALL vote being taken, the chair declared RESOLUTION #6378 adopted 10-0-0.

RESOLUTION #6379 by Councilor Nelson, seconded by Councilor Santanella to approve the endorsement of ARPA Small Business Grant Program.

Councilor Ludwick wanted to know, depending on how much interest is here, if this could be to help folks restart a business loss due to COVID. He also wanted to get a review of the why or why not of which businesses are approved.

Ms. Zoppo-Sassu told Councilor Ludwick they need to think of Economic Development and their staff on this project. They will be making recommendations to the Council and then Council will be the approving authority on who gets funding. They are keeping an open mind on how they are approaching this.

Upon a ROLL-CALL vote being taken, the chair declared RESOLUTION #6379 adopted 10-0-0.

RESOLUTION #6380 by Councilor Cekala, seconded by Councilor Nelson.

BE IT RESOLVED, that the Enfield Town Council does hereby refer the recommendation from the Conservation Commission to the Planning & Zoning Commission for the adoption of an Open Space Ordinance to allow for Enfield Landowners to take advantage of the PA 490 open space classification.

Councilor Ludwick said he knows it was not a specific requirement but there was a list of other towns and what their ordinances are. He stated that he likes the way Canterbury does it. He prefers not to put an acreage on it. He wanted to make sure they were going to have a chance to review it.

Chairman Cressotti stated that he thinks this is a good proposal and he likes the information received and the criteria mentioned by several towns that do have this type of ordinance.

Upon a ROLL-CALL vote being taken, the chair declared RESOLUTION #6380 adopted 9-0-1. Councilor Nelson abstained.

ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING – None.

PUBLIC COMMUNICATIONS

Bob Teatz, 815 Woodgate Circle

Mr. Teatz stated he had three things to mention.

1. He congratulated Councilor Nelson and said he brings a lot of expertise.
2. He approached the Town Manager about the lights on Route 91 in the King Street area. He said there were 32 stanchions in the Enfield area that were completely out.
3. He said he was watching a P&Z appeal meeting about the used tire dealer up at the state line. He was getting crucified, in his opinion, about the tires that were outside the storage area. On Labor Day weekend he did a survey and drove around all the tire and car dealers. He is under the impression that there is no ordinance on the way the tires should be stored. Some were behind dealerships in the woods, some were up against the building. It is dangerous to have them against the building because of fires. The town should come up with an ordinance to where they should be stored.

Pam Townsend thanked Councilor Finger for going through her neighborhood checking out the roads. She also welcomed Councilor Nelson and stated that she looks forward to working with him in District 1.

Chairman Cressotti closed Public Communications.

COUNCILOR COMMUNICATIONS

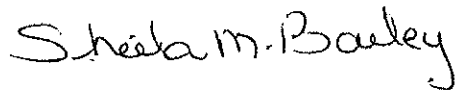
Councilor Mangini wanted to compliment the Town Clerk. She said her and her staff do an exceptional job, especially with the minutes.

ADJOURNMENT

MOTION #6381 by Councilor Nelson, seconded by Councilor Unghire to adjourn.

Upon a SHOW-OF-HANDS vote being taken, the chair declared MOTION #6381 adopted and the meeting stood adjourned at 9:54pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila M. Bailey".

Sheila M. Bailey
Clerk to the Council
Town Clerk

Tina Demers
Secretary to the Council

TEMPORARY EASEMENT AGREEMENT

KNOW ALL MEN BY THESE PRESENTS that KKR, LLC, a Connecticut limited liability company, located in the Town of Somers, County of Tolland and State of Connecticut and ELLINGTON STORAGE CENTER, LLC, a Connecticut limited liability company, located in the Town of Manchester, County of Hartford and State of Connecticut for the consideration set forth herein, do give, grant, bargain, sell and confirm unto the said TOWN OF ENFIELD, a municipal corporation having its territorial limits within the County of Hartford and State of Connecticut, its agents and contractors, temporary easements over and through a portion of the GRANTORS' properties, referenced herein, with regard to the demolition of the structures on GRANTEE's properties located on 14 Church Street (the Lamagna Center Property) and 17 North Main Street (the Strand Theater Property).

Within the easement areas (the "Easement Areas") described in Exhibit A, attached hereto, the Grantee, its agents or contractors, shall have the right to enter upon the Grantors' properties for the purpose of demolition activities, including, but not necessarily limited to the installation and removal of safety fencing and/or screening, removal of debris, installation of warning signs, the removal of trees and other vegetation, and any other activities necessary for the safe and efficient demolition of the Lamagna Center and the Strand Theater. Grantee shall restore the disturbed areas within the Easement Areas to their former condition as much as is practicable, with the exception that trees will not be replaced (the "Demolition Activities").

The GRANTORS, for themselves and their tenants, shall continue to have access to their properties at 12 Pleasant Street and 14 Pleasant Street, across the easement on the GRANTEE's property at 1 Church Street, provided that such continued access does not interfere with the use thereof by the Grantee, agents or contractors, in fulfilling the purposes of which this Easement is granted.

The Initial Term of this Temporary Easement Agreement shall commence on September 21, 2022 and shall continue until October 20, 2022, inclusive. Thereafter, this Temporary Easement Agreement shall continue in one day increments until such time that the Demolition Activities are completed or until October 28, 2022, whichever occurs first, hereinafter referred to as the Subsequent Term.

As compensation for this Temporary Easement Agreement, the Grantee shall pay the Grantors herein the sum of \$7,500.00 (seven thousand five hundred and 00/100

dollars) for the Initial Term. The Grantee shall pay the Grantors herein the sum of \$250.00 (two hundred fifty and 00/100 dollars) for each day of the Subsequent Term.

TO HAVE AND TO HOLD the above granted rights, privilege and authority unto the said Grantee, its agents and contractors, to it and their proper use and behoof.

IN WITNESS WHEREOF, KKR, LLC, ELLINGTON STORAGE CENTER, LLC, and the TOWN OF ENFIELD have hereunto caused their seal to be set herein.

Signed, Sealed and Delivered
in the Presence of:

KKR, LLC

By: _____
Kevin K. Riley, Member

(witness)

(witness)

STATE OF CONNECTICUT:

: ss. _____

COUNTY OF HARTFORD :

(date)

Personally appeared, Kevin K. Riley, Member of KKR, LLC, duly authorized, who signed the foregoing instrument and acknowledged the same to be his free act and deed before me.

Notary Public/Commissioner of Superior Court

ELLINGTON STORAGE CENTER, LLC

By: _____
Michael J. Olschafskie, Member

(witness)

(witness)

STATE OF CONNECTICUT:

: ss. _____

COUNTY OF HARTFORD :

(date)

Personally appeared, Michael J. Olschafskie, Member of ELLINGTON STORAGE CENTER, LLC, duly authorized, who signed the foregoing instrument and acknowledged the same to be his free act and deed before me.

Notary Public/ Commissioner of Superior Court

TOWN OF ENFIELD

(witness)

By: _____
Ellen Zoppo-Sassu, Town Manager

(witness)

STATE OF CONNECTICUT:

: ss. _____

COUNTY OF HARTFORD :

(date)

Personally appeared, Ellen Zoppo-Sassu, Town Manager of the Town of Enfield, duly authorized, who signed the foregoing instrument and acknowledged the same to be her free act and deed before me.

Notary Public/ Commissioner of Superior Court

EXHIBIT A

Along the Easterly lot line of **KKR, LLC's property at 14 Pleasant Street** in the Town of Enfield, County of Hartford, and State of Connecticut:

- Approximately ten (10) feet for the installation and removal process for the safety fencing/screening, the removal of debris, installation of warning signs, the removal of trees and other vegetation, and any other activities necessary for the safe and efficient demolition of the Strand Theater; and
- Approximately five (5) feet for the safety fencing/screening.

Along the Easterly lot line of **ELLINGTON STORAGE CENTER, LLC's property at 12 Pleasant Street**, in the Town of Enfield, County of Hartford and State of Connecticut:

- Approximately ten (10) feet for the installation and removal process for the safety fencing/screening, the removal of debris, installation of warning signs, the removal of trees and other vegetation, and any other activities necessary for the safe and efficient demolition of the Strand Theater; and
- Approximately five (5) feet for the safety fencing/screening.

Along the Northerly and Southerly portions of the **access easement** referenced in the Warrantee Deed recorded in the Enfield Land Records at Volume 111, page 530-531 over the GRANTEE's property known as **1 Church Street**, in the Town of Enfield, County of Hartford and State of Connecticut:

- Approximately ten (10) feet for the installation and removal process for the safety fencing/screening, the removal of debris, installation of warning signs, the removal of trees and other vegetation, and any other activities necessary for the safe and efficient demolition of the Strand Theater and the Angelo Lamagna Activity Center; and
- Approximately five (5) feet for the safety fencing/screening.

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Cancelling Selected Regular Meeting
in November of 2022**

RESOLVED, that the Enfield Town Council does hereby cancel the Regular Meeting of the Council scheduled for November 21, 2022.

Prepared by: Town Manager's Office
Date: October 3, 2022

From: noreply@civicplus.com
To: [Eckenroth, Cheryl](#)
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions
Date: Thursday, September 29, 2022 10:17:56 AM

External Email: Use Caution when opening attachments or clicking links.

Application for Vacancy on Boards, Agencies & Commissions

Date	9/29/2022
First and Last Name	Shari Riddick
Address	15 Glen Oak Drive
City	Enfield
State	CT
Zip	06082
Phone Number	8607290008
Second Phone:	8607457493
Email	shaririddick@gmail.com
Occupation	Deputy Executive Director- Housing Authority of the Town of Enfield
Occupation Phone Number	8607457493
Party Affiliation	Unaffiliated
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Ethics Commission
Appointment	Reappointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	I was just elected in August and have not had the opportunity to attend any meetings. I'm requesting that my term be renewed. I have 14 years of experience working in public housing, which involves a great degree of fairness, ethical behavior and adherence to Federal, State and local laws.

Have you ever served
on a Board,
Commission or Agency
in Enfield or
elsewhere?

Yes

If so, please state
name of board,
commission or agency
and time server:

Ethics Commission- August 2022 (due to expire 10/31/22)

If this is a
reappointment, please
list the number of
meetings attended
during the last 12
months:

0- no meetings were scheduled during my term

If the committee or
commission which you
requested has no more
vacancies, would you
consider appointment
to another committee
or commission?

Yes

Email not displaying correctly? [View it in your browser.](#)



TOWN OF ENFIELD

Date: September 26, 2022

Subject: Resolution Authorizing the Town to Submit a CT Communities Challenge Grant Program Application to the CT Department of Economic & Community Development for the Proposed 132 Weymouth Road Redevelopment Project

Highlights:

- On 8/1/22, the CT DECD issued a Notice of Funding Availability – Round 2 for the CT Communities Challenge Grant Program in an effort to improve livability, vibrancy, convenience, and appeal of communities throughout the state.
- This grant program, which ranges between \$1M and \$10M per project, requires a 50% match from each town and it is recommended by the State that applicants submit shovel-ready applications.
- The Office of Economic & Community Development has been working with Leading Edge Construction, who currently has its offices at 9 Moody Road, on a public-private partnership \$1M grant application submission to assist Leading Edge in expanding its business operations at 132 Weymouth Road.
- The Town and Leading Edge Construction will both commit an equal match amount of \$250,000 which will be dedicated towards the extensive rehabilitation needed at 132 Weymouth Road.
- The Town's match will be a deferred forgivable loan where a mortgage deed lien be recorded on the town land records to ensure that 132 Weymouth Road shall not be sold, transferred or assigned to any other entity until the terms of the project are satisfied.
- If the grant is awarded, Leading Edge Construction will commit to both the acquisition and extensive rehabilitation of the 132 Weymouth Road for it to serve as their new professional office space as well as provide additional commercial spaces for up to 5 additional tenants.
- This grant program requires a certified resolution from the governing body of each Town to be submitted as part of the grant application endorsing the project grant application.

Recommendation:

Adoption of the attached resolution to authorize the Town of Enfield to submit a CT Communities Challenge Grant Program Application to the State of Connecticut acting by the Department of Economic & Community Development for the proposed 132 Weymouth Road Redevelopment Project.

BE IT RESOLVED that the filing of an application by the Town of Enfield in an amount not to exceed \$1,000,000 is hereby approved, and that the Town Manager is hereby authorized and directed to file such Application with the Commissioner of the Department of Economic & Community Development, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Enfield.

Date Prepared: September 26, 2022
Prepared by: Office of Community Development



TOWN OF ENFIELD

Date: September 26, 2022

Subject: Resolution Authorizing the Town to Submit a CT Communities Challenge Grant Program Application to the CT Department of Economic & Community Development for the Proposed Enfield Station Transit Oriented District (TOD) Project

Highlights:

- On 6/20/22, the Town entered into a Memorandum of Agreement with Impact Residential Development as the preferred developer of the Enfield Station TOD Project to plan the project, complete its due diligence and develop a final design.
- On 8/1/22, the CT DECD issued a Notice of Funding Availability – Round 2 for the CT Communities Challenge Grant Program in an effort to improve livability, vibrancy, convenience, and appeal of communities throughout the state.
- This grant program, which ranges between \$1M and \$10M per project, requires a 50% match from each town and it is recommended by the State that applicants submit shovel-ready applications.
- The Office of Economic & Community Development has been overseeing and managing the demolition of structures at 19 Church Street and 17 North Main Street. This locally funded project will serve as the local match for the grant application.
- Impact Residential Development who currently developing the preliminary design, financing budget and proforma in connection with the development of the Project, would be the sub-recipient of this grant.
- This grant program requires a certified resolution from the governing body of each Town to be submitted as part of the grant application endorsing the project grant application.

Recommendation:

Adoption of the attached resolution to authorize the Town of Enfield to submit a CT Communities Challenge Grant Program Application to the State of Connecticut acting by the Department of Economic & Community Development for the proposed Enfield Station TOD Project.

BE IT RESOLVED that the filing of an application by the Town of Enfield in an amount not to exceed \$4,000,000 is hereby approved, and that the Town Manager is hereby authorized and directed to file such Application with the Commissioner of the Department of Economic & Community Development, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Enfield.

Date Prepared: September 26, 2022
Prepared by: Office of Community Development



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TOWN OF ENFIELD

Date: October 3, 2022

Subject: Resolution Authorizing the EMS Chief to Waive a Portion of Fees up to \$500

Highlights:

- Infrequently, Enfield EMS receives EMS fee reduction requests or hardship applications, forwarded from the Town's billing provider.
- Enfield EMS bills all patients who have been transported, per the rate schedule set by the Connecticut Department of Public Health; the average ambulance bill ranges from \$1,000.00 to \$1,600.00
- The EMS chief will review the request in detail; such review may include written or verbal statements from the patient or their representative, consultation with the town's billing provider, review of previous EMS accounts and balances, patient financial documents, and/or a review of the EMS generated care report.

Recommendation:

To accept the recommendation of the General Government and Finance Committee to allow the EMS Chief to have discretion to waive up to \$500 in fees when appropriate.

BE IT RESOLVED that the Town Council does hereby designate the EMS Chief to act as the authorized representative of the Town of Enfield in waiving fees up to \$500.

Date Prepared: October 3, 2022
Prepared by: Town Manager's Office



TOWN OF ENFIELD

Date: October 3, 2022

Subject: ARPA Funds to Repair the Shaker Pines Spillway

Highlights:

- This is a matter of local concern in that the Spillway located on Cottage Road is used to control flooding on the Lake and the flow of water downstream into the Town of Enfield. Water flows out of the spillway into Jawbrook Brook to Freshwater Brook, into Freshwater Pond and then into the Connecticut River.
- There are several areas where there has been dam failure in a 100 year flood.
- Maps showing the impacted area and peak flow times are attached.
- Improvement of water and sewer infrastructure is an approved use of ARPA funds per the Dept. of Treasury guidelines
- Additional funds of up to \$75,000 may be allocated during the Capital Improvement Project planning during the budget cycle in order to ensure the project is able to move forward.

Recommendation:

To endorse the recommendation of the General Government & Finance sub-committee for the Town of Enfield to contribute \$75,000 of ARPA funds toward the repair of the Shaker Pines Spillway contingent upon the full funding for the project received and repairs implemented during the required ARPA timeline; and, to provide assistance in seeking grants when feasible and appropriate.

BE IT RESOLVED that the Town Council does hereby designate \$75,000 from the ARPA Funds toward the repair of the Shaker Pines Spillway, and to provide grant guidance to seek additional funds for the \$151,000 proposed project.

Date Prepared: October 3, 2022
Prepared by: Town Manager's Office

Shaker Pines Lake Association

- Shaker Pines Lake Association is a Special Tax District in accordance with the State of Connecticut General Statutes. Residents pay taxes to the Shaker Pines Lake Association to maintain the Lake and SPLA properties. Our total yearly tax revenue is \$32,250.
- There are 224 homes in the Shaker Pines Lake Association. These homes are owner occupied year round residences.
- 10% (22 properties) are year round single family home rentals. Most of these properties are owned by Lake residents.
- Shaker Pines Lake residents live, pay taxes and vote in Enfield.

The Shaker Pines Lake Spillway

- The spillway is located on Cottage Road. The spillway is used to control flooding on the Lake and the flow of water leaving the Lake and flowing downstream into the Town of Enfield by opening and closing the spillway. Water flows out of the Lake through the Spillway and into Jawbuck Brook to Freshwater Brook, into Freshwater Pond and ultimately into the Connecticut River.
- Downstream flooding in Enfield can impact residential and commercial areas as well as roads. Shaker Pines Lake is part of the Town Flood Control Plan. Past heavy rainfalls have resulted in flooding that closed Freshwater Blvd. and other Enfield Roads. During these times the SPLA President has received calls from Enfield Town officials asking SPLA to reduce the flow of water to the town.
- The spillway is opened before storms to lower the level of the lake. This allows the lake to collect and control water which would otherwise move through the spillway and into the waterways, increasing the water volume downstream and causing flooding along the waters pathway. Proactive control provided by the spillway is vital to reducing flooding both on the lake and in town.

The spillway needs extensive repairs which will be outlined below. The current estimate of the cost of these repairs is \$151,000 including permits.

Work is planned to be done in October 2023.

Funding, including any tax increases and special assessments must be approved by SPLA members through a vote.

Many SPLA members endured hardships during the Pandemic such as lost jobs, layoffs, lost wages due to illness and the need to have a parent home because of schools closing. Some lost family members.

Many of our residents are retirees living on a fixed income. Many others are younger families who struggle to make ends meet.

Shaker Pines Lake Association would appreciate any assistance that the Town of Enfield could give us in funding this project that affects not just SPLA residents, but potentially the town, town property and other commercial business interests downstream.

We would appreciate assistance regarding:

- Finding and writing grants.

- Waive permitting fees.

- Review requests for surveys.

- Eliminate requested surveys that have been done as part of past repair projects where possible.

- Provide monetary assistance to make these repairs.

Town of Enfield properties on Shaker Pines Lake

- The Town of Enfield owns beachfront property on the Lake at 58 Wheeler Drive. This property houses a pumping station for the Enfield Sewer System.
- Property was taken and compensation granted via The Town of Enfield vs. Shaker Pines Lake Association et al. 1982. Including permanent easement that extends to points within Shaker Pines Lake.
- This property is within the Flood Zone.




ENFIELD,CT



 GOVERNMENT SOLUTIONS

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58 WEST SHORE DR

[Q Sales](#)
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Location	58 WEST SHORE DR	Mblu	096/10023/1
Acct#	052500020100	Owner	ENFIELD TOWN OF
Assessment	\$51,000	Appraisal	\$72,900
PID	1138	Building Count	1
Fire District	5		

INUNDATION MAP FOR SHAKER POND DAM BREACH

The following maps were prepared for Shaker Pines Lake Association in August of 2017.
 The map was prepared by: GZA GeoEnvironmental Inc., 1350 Main Street, Springfield, MA. 01103,
 Phone: (413) 726-2100 Fax (413) 732-1249
 These maps are on file with the Shaker Pines Fire Department.

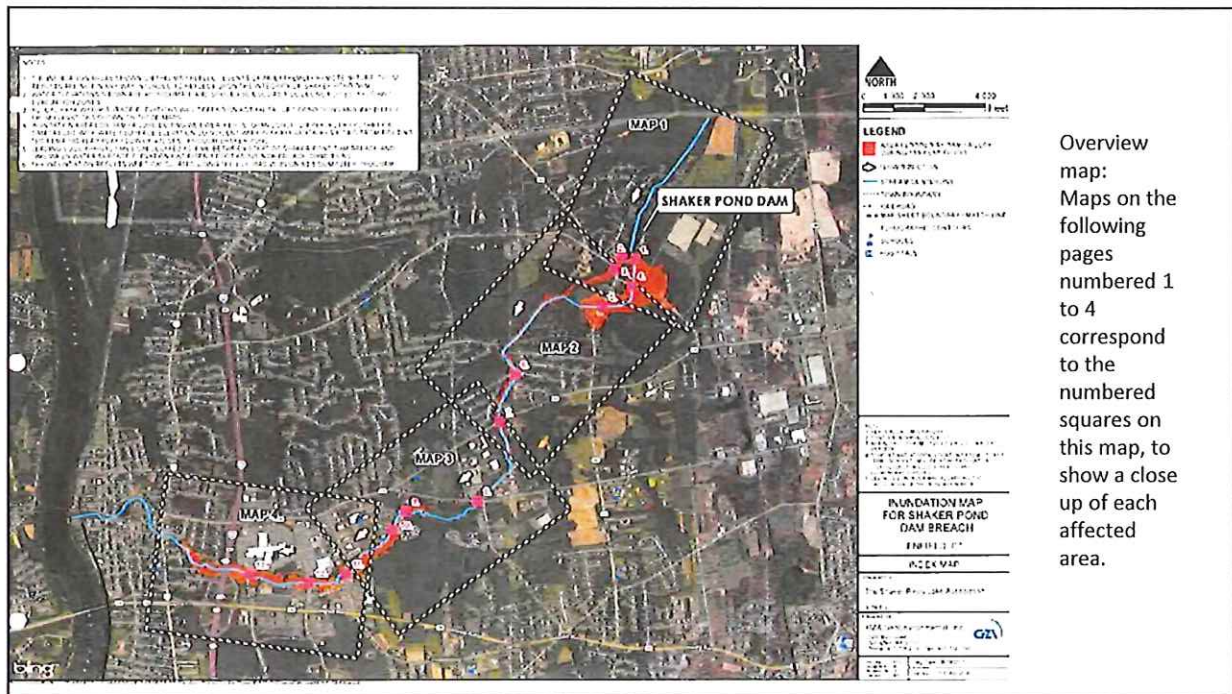
KEY TO THE MAP

■ areas flooded by dam failure in a 100 year flood.

➞ flow direction

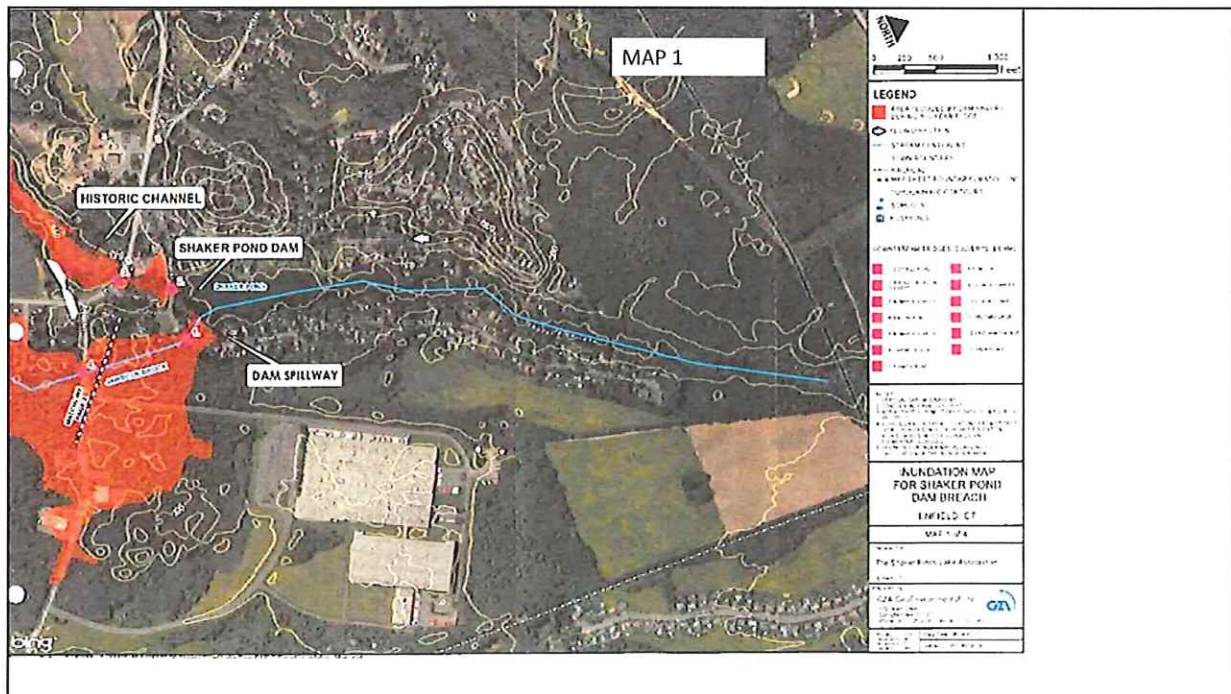
— stream center line

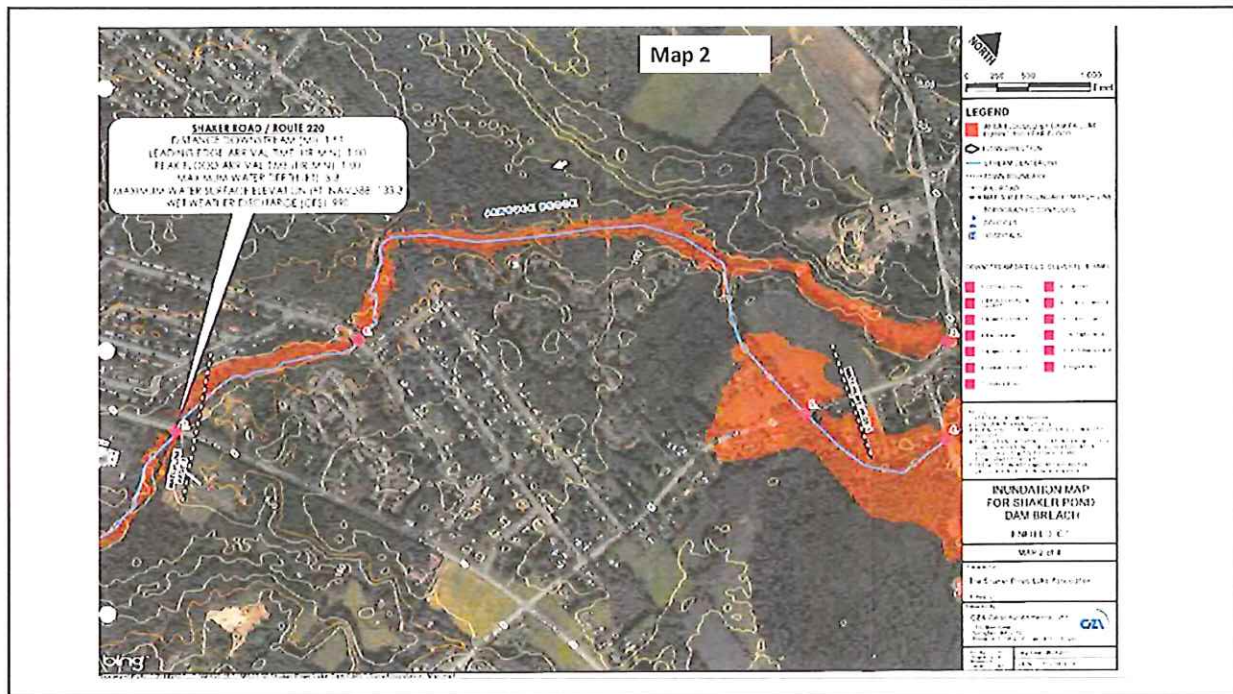
Enlarged paper copies are available on request



Text from the top left box on the overview map:

- The inundation areas shown on this map reflect events of an extremely remote nature. These results are not in any way intended to reflect upon the integrity of Shaker Pond Dam.
- Water elevations shown are approximate and should be used as a guideline for establishing evacuation zones.
- Actual peak water surface elevations will depend on actual failure conditions and may differ from elevations shown on these maps
- Inundation area for dam failure during wet weather (storm) conditions reflect hypothetical dam failure with water surface elevation coincident with peak elevation resulting from routing the FEMA 100-year peak flow of 470 CFS through Shaker Pond.
- Leading edge arrival times calculated as time between start of Shaker Pond dam breach and time when water surface elevation has risen 1 foot above non-breach conditions
- The inundation results were calculated using the HEC-RAS version 5.0.5 computer program



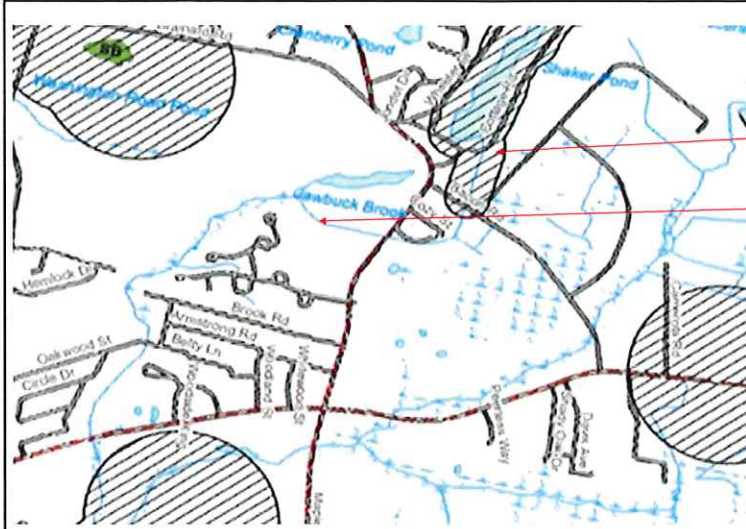


Notes accompanying Map 2

- Shaker Road / Route 220
- Distance downstream (MI): 1.51
- Leading edge arrival time (Hr:Min): 1:00
- Peak Flood arrival time (Hr:Min): 1:00
- Maximum water depth (Ft): 3.3
- Maximum water surface elevation (Ft, NAVD**): 133.3
- Wet weather discharge (CFS): 990

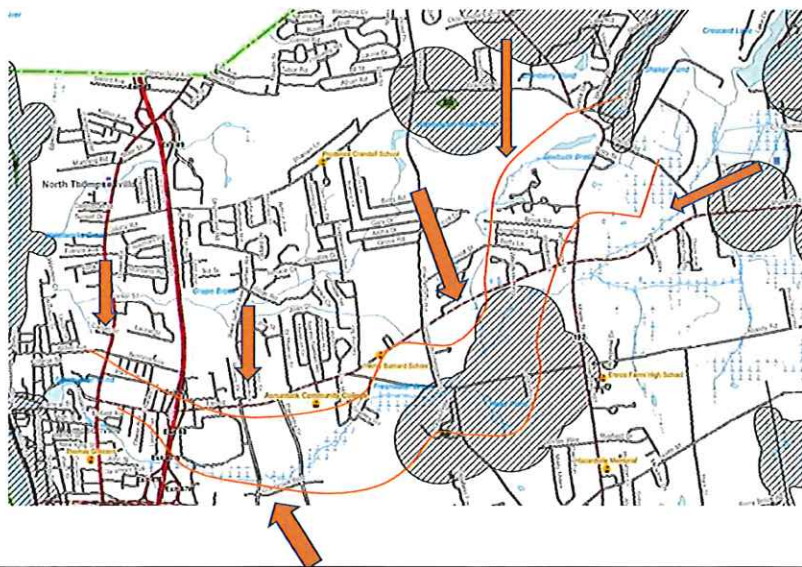
- ELM STREET
- Distance downstream (MI): 2.09
- Leading edge arrival time (Hr:Min): 1:00
- Peak Flood arrival time (Hr:Min): 1:15
- Maximum water depth (Ft): 7.0
- Maximum water surface elevation (Ft, NAVD**): 123.5
- Wet weather discharge (CFS): 830

- I-91
- Distance downstream (MI): 3.95
- Leading edge arrival time (Hr:Min): 3:00
- Peak Flood arrival time (Hr:Min): 3:45
- Maximum water depth (Ft): 5.9
- Maximum water surface elevation (Ft, NAVD**): 107.4
- Wet weather discharge (CFS): 430



This image shows the flow of water out of the spillway. The water flows south/west to enter Jawbuck Brook and follows the same flood path that is illustrated in the previous maps, through Freshwater Brook to the Connecticut River.

Path of the water shown between the orange lines





SHAKER PINES LAKE ASSOCIATION

Draft Report AUGUST 2021

Shaker Pines Spillway Inspection & Evaluation



WRIGHT-PIERCE
Engineering & Better Environments

1

Section 1 Background

In 2019, Wright-Pierce performed an inspection of the Shaker Pines Dam for the Shaker Pines Lake Association. During this inspection, the association and Wright-Pierce discussed concerns with the spillway and outlet structure, including the observed seepage through the concrete. Wright-Pierce was subsequently hired to perform a more detailed inspection and evaluation of potential repair options.

The Shaker Pines Dam is a broad crested earthen embankment with a principal spillway located approximately 100 feet from the dam embankment. This spillway includes a 33-ft concrete weir, apron and training walls which transition to a gabion basket system discharging to the receiving stream. The outlet structure is a 36-inch corrugated metal pipe set beneath the spillway with a cast iron slide gate on the upstream side.

The spillway was widened in 1955 from 19 ft to 35 ft. In 1992, a C&P structure was used to clear and grub along the spillway channel and in 1993 improvements were completed - rip rap added to stream banks up to bridge. Additionally, in 2000 2002 gabion walls and sheet piling was added. (See drawings provided in Attachment A.)

In response to the observed concerns, an inspection was performed by Wright-Pierce personnel in December 2020 after the pond level had been lowered to expose the spillway outlet pipe and gate. The results and findings of the inspection are discussed in the following sections.



Figure 1 Site Plan by Kiron Engineers, Inc. - January 1985

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1-1

2

Section 2 Existing Conditions

2.1 Spillway Concrete Cracks

Cracks in the concrete spillway surface have developed, with some cracking along the western half of the spillway appear to be settlement cracks. There are additional and wider cracks that are located near the center of the spillway and are parallel with the eastern retaining wall. These appear to be in the location of the original spillway retaining wall and may be construction joint cracks from the expansion of the spillway apron. According to the 1985 drawing by Kiron Engineers, Inc., no water stops were specified along the concrete joints.



Photo 1 North View of Spillway Cracks of Concrete

The spillway cracks of most concern are the wider cracks that are located near the center of the spillway and are parallel with the eastern retaining wall. These appear to be in the location of the original spillway retaining wall and may be construction joint cracks from the expansion of the spillway apron.

2.2 Outlet Pipe

The outlet pipe is an 18-inch corrugated metal pipe, approximately 55 feet in length. After a CCTV inspection in October of 2020, multiple failures were identified. These include holes along the invert of the pipe, debris in the pipe such as rocks and rebar from an old fish screen, which has since been replaced, and severe corrosion below the pipe springline. Holes along the invert of the pipe can lead to separating and misalignment of joints, which were not obvious from the CCTV inspection, but still may have occurred. The condition of the outlet pipe bedding is unknown. Due to the holes in the pipe, there has likely been leaching and erosion of some of the pipe bedding material, creating voids around the pipe.



Photo 2 Outlet Pipe Hole (CCTV Photo)

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2-2

2-1

2.3 Outlet Pipe Gate

The existing spillway gate is an 18-inch Rodney Hunt self contained, non-raising stem, cast iron gate. It appears to be anchor bolt mounted directly onto the concrete headwall and does not appear to be installed with a wall thimble or support frame. (See Attachment B for photographs.) From the CCTV inspection, the gate was not sealed at the invert, allowing water to seep by the gate. This may be due to debris caught in the gate wedges, preventing the gate from fully seating. The outlet pipe gate should provide a seal with minimal leakage to properly control the outflow from the spillway structure.



Photo 3 North View of Outlet Gate

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2-3

Section 3 Improvement Options

3.1.1 Option 1: Pipe Relining

3.1.1.1 Option 1: Pipe Relining

Relining of the existing corrugated metal pipe (CMP) is a feasible option; however, there are several significant factors which will be discussed. Slip lining the existing pipe with a new pipe is the best type of pipe relining for this application as opposed to hand in place, or concrete lining. There are a variety of pipe choices for slip lining, such as CMP, PVC, or HDPE. For this application, a segmental HDPE pipe was considered, such as SnapTie® by GCO Industries. (See Attachment C for a product brochure.)

After lowering the pond level and isolating a working area on the pond side of the pipe by means of a cofferdam and dewatering, the existing pipe would be cleaned of debris and prepared for the liner pipe by means of pipe grouting. Inspection of the pipe straightness would then be done, since the slip lining into an existing pipe with significant deformations that would impede the lining pipe cannot be done.



Figure 3: SnapTie Installation

Source: Design Guide - SnapTie Version 4.0 (2013)

Preparation of the pipe would include patching any holes along the pipe inverts. It is required for grouting between the new pipe and existing pipe. Grouting tubes would then be installed along the inside crown of the existing pipe. Then, the long pipe would be installed, inserted in segments. After the long pipe is installed, grouting buttnuts would be installed on the pipe ends between the host pipe and the liner pipe to prevent grout from flowing from the ends while the annular space is filled with grout. A low density cellular grout is then pumped through the previously installed grouting tubes and fills the annular space between the pipe walls around the pipe.

In addition to the fill of the annular pipe space, it is also very important that any voids around the existing pipe be filled to prevent future movement of the pipe bedding or spillway subgrade. To ensure voids around the outside of the existing pipe are filled, several holes should be drilled along the length of the spillway conduit through the spillway concrete in order to inject grout into any voids between the spillway slab and the top of the pipe.

Slip lining the existing pipe has the advantages of avoiding excavating and patching of the concrete spillway. Although the new pipe would be a smaller diameter than the existing pipe, due to the smooth pipe interior, the hydraulic capacity of the pipe could increase (flow rate increase of 112% is reported for SnapTie® pipe). The time the spillway would be out of service is expected to be two weeks.

Due to the limitations of grouting, this option may not fully address potential voids within the pipe bedding and spillway subgrade that may have formed. A budgetary estimate for construction of the Option 1 work along with replacement of the slide gate as a separate phase is approximately \$80,000 to \$95,000.

WRIGHT PERCE

3.1

3 - Improvement Options

3.1.2 Option 2: Pipe Replacement

Replacement of the existing corrugated metal pipe (CMP) is an alternative to pipe relining. This option also would require lowering the pond level and isolating working areas on the pond side of the pipe by means of dewatering. The spillway concrete slab above the outlet pipe would be removed to allow for removal of the existing pipe. The concrete headwall with the outlet pipe gate would remain.

After demolition work is complete, an inspection of the subgrade would be done to thoroughly clear out any voids that had been created. Then structural backfill would be placed and compacted along with new pipe bedding material. There are a variety of acceptable pipe choices for the new outlet pipe, such as polymer coated CMP, ductile iron, reinforced concrete pipe (RCP), HDPE, and PVC (DIP-35). Regarding polymer coated CMP, the disadvantage is abrasion of the protective coating, which then opens the way for corrosion of the metal pipe. Ductile iron pipe has been recommended, but material selection would be evaluated during final design. The pipe would be backfilled and compacted in preparation for the concrete spillway patch. The time the spillway would be out of service is expected to be two weeks.

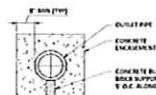


Figure 3: Concrete Encasement

The existing drawings do not indicate that a water stop was used for the previous concrete joint between the original and expanded apron. In the area of the pipe replacement, a water stop, and reinforcement would be specified in order to provide a watertight and reinforced joint. A budgetary estimate for the construction Option 2 work would be \$90,000 to \$105,000 (which includes a placeholder for slide gate replacement).

3.1.3 Option 3: Partial Relining & Partial Replacement

Due to the length of the outlet pipe and connection to the headwall and outlet gate, partial relining and partial replacement of the outlet pipe would not provide an advantage and is not necessary.

3.2 Spillway Concrete Cracks

Concerning the spillway cracks of concern, these have been mapped along with the approximate locations of the holes in the outlet pipe. It is evident that one hole is beneath the slab crack where water is seeping up and through (see Figure 3.1 below).

Figure 4: Site Drawing Noting Pipe Holes Under Concrete Slab



Photo 4: Water penetrating cracks in spillway as observed by residents.



Photo 5: CCTV footage showed the gate does not seal against the concrete structure.

Water has been observed by residents coming up through these cracks when the water level is just below the spillway crest. (See Photo 4 above.) This water could be coming from the failed pipe, through the holes in the invert, around the pipe bedding, and up through the adjacent surface cracks. This may be the root cause of these spillway cracks and associated seepage. Additionally, suspected voids created around the pipe would weaken the subgrade support to the concrete spillway and could also contribute to these cracks.

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3 - Improvement Options

Sealing alone of the cracks would not address the root cause. Sealing of the pipe and filling of any voids around the pipe are needed for the concrete crack repair to be long lasting. Replacement of the pipe would ensure these voids are fixed. If relining of the pipe were selected, injection of grout through the slab should be along this crack.

3.3 Spillway Gate

The spillway outlet gate was inspected by Rob Miller, Robby Hunt - Head of Engineering and his observations are provided in an email dated December 14, 2020. (See Attachment D.) Based on his inspection, the gate may be reusable. However, since he was not able to inspect the invert, there may be a sealing or structural problem that was not visible. The CCTV inspection showed that the gate was not sealed against the invert of the pipe. (See Photo 5 above.)

Therefore, it is recommended that the gate be thoroughly inspected during construction. If the gate is not able to be cleaned and adjusted to provide a seal, then the gate can be replaced. It is recommended that this inspection be done in conjunction with pipe repair work as an initial phase of work. Due to the increased lead time for a new gate (14-16 weeks), if gate replacement is required, the gate replacement work can be done as a second phase. A new slide gate, such as the C-10 Canal Gate type manufactured by Waterman is recommended (see Attachment C).

A new and customized fish screen/outlet pipe gate will be specified for mounting around the new or existing outlet gate.

3.4 Other Improvements

Additional improvements could be considered for this project as well, such as improvements to the existing downstream gabion baskets and stabilization of materials in front of the gate. At this time, it is assumed that these improvements will be made in the near future, but not as part of this project. However, this work could be incorporated into this project, if requested, while a contractor is mobilized at the site and the water level will be lowered.

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Section 4 Regulatory Considerations

As with any dam repair projects, permitting will be required to perform the selected work.

Specific to the spillway repairs, based on review and understanding of the dam components, this will fall under a CT DEEP Dam Safety Program General Permit for maintenance, repair, alteration, and removal of dams. This general permit filing requires application development and will also include a fisheries review, natural diversity database review and notification to the municipality along with USACE approval. Each of the options discussed in Section 3 would require CT DEEP permitting. It is anticipated that a relining program (Option 1) would be subject to the GP 015 requirements and that a full replacement (Option 2) would require GP 016. The difference between these filings is need for authorization by CT DEEP prior to proceeding with recommended improvements. Both scenarios require engineering oversight. Filing and notification would be completed concurrently with USACE and limited to any temporary dewatering requirements.

The Natural Diversity Database maps were reviewed for Enfield, and the area around Shaker Pond is listed as an area of potential endangered, threatened and special concern species and significant natural communities. Development of the general permit will require pre-screening review. Based on this, upon selection of the preferred alternative, we would recommend a pre-application meeting with CT DEEP staff to assist project details and regulatory review.

A copy of the full NDD map is included in Appendix A.

In addition to State and Federal requirements, filing with the Town of Enfield Inland Wetlands and Watercourse Agency will be required.

Figure 5 Strip of CT DEEP NDD map for Town of Enfield. Hatching represents State and Federal Listed Species



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Section 5 Recommendations

Pipe replacement by means of open cut replacement of the pipe is recommended due to certain risk factors involved in the pipe relining option. Without open cut excavation, there is an uncertainty regarding the voids within the subgrade around the existing pipe that should be infilled. Although drilling holes and injecting grout would fill many voids, there is a risk that others, especially around the invert of the pipe, may not be fully filled. Additionally, the relining option requires that the existing pipe be free of significant deformations and straight enough to accept the new pipe. Although no significant deformations or offsets were seen in the CCTV inspection, the open cut replacement of the pipe eliminates this risk as well. The pipe material would be reviewed and selected during final design. Finally, the existing pipe should be pitched prior to lining, which will be difficult due to the size of the pipe. The pipe replacement option eliminates these and other potential risks. Additionally, the repair concrete surface will provide a more cohesive and water resistant surface.

Inspection and possible repair of the slide gate is recommended in conjunction with the outlet pipe repair work. Additionally, fabrication and installation of a new fish screen is also recommended. This recommendation is in line with the recommendation by Rob Kilder, Head of Engineering of Honeywell. The gate appears to be reusable, and with minor repairs and adjustment, may be able to be restored to provide a seal for the outlet pipe entrance. (See Attachment E)

If it is found during the initial construction phase that the gate is in need of replacement, a replacement gate would be procured and installed as a later construction phase.

5.1 Final Design

During final design, the need for any necessary surveys or temporary construction easements will be investigated. Final design drawings, contract documents and technical specifications will be developed for the option selected.

Upon concurrence of the selected option, we would look to arrange for a pre-application meeting with CT DEEP to move permitting and NDD review forward.

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Photo 1: South View of Spillway Outlet



Photo 2: South View of Spillway



Photo 3: North View of Open Gate



Photo 10: Outlet Pipe Gate Operator



Photo 15: North View of Outlet Gate Structure



Photo 16: North View of Open Gate

Respectfully submitted, August 2022

Shaker Pines Lake Association
Enfield, CT



TOWN OF ENFIELD

Date: October 3, 2022

Title: Resolution to Authorize Non-Union Wage Increases for Full and Part-time Eligible Employees

Highlights:

- The Charter, Chapter V, Section 14 empowers the Town Council to determine the salary of all directors and other employees; and
- During a meeting held on September 28th 2022, the members of Town Council leadership and the Town Manager discussed a three percent (3%) Cost of Living Allowance (COLA) for all non-union full-time and regular part-time eligible employees of the Town not represented by collective bargaining agreements;

Recommendation:

BE IT RESOLVED that the Enfield Town Council does hereby approve in accordance with the Charter authority granted to the Town Council and in adherence to the policy and procedure established by the Town Manager that:

Section 1: The aggregate sum of \$115,780 in COLA wage increase is authorized for all qualified non-union full-time employees of the Town in accordance with FY21/22 performance evaluations approved by the Town Manager.

Section 2: The aggregate sum of \$39,758 in COLA wage increases is authorized for all qualified non-union regular part-time employees of the Town in accordance with FY21/22 performance evaluations as approved by the Town Manager.

Section 3: The application of the increases referenced herein shall be applied retroactively to the date of July 1, 2022.

Date Prepared: September 28, 2022
Prepared by: Town Manager's Office



J

TOWN OF ENFIELD

Date: October 3, 2022

Subject: Resolution Authorizing the Town Council to Create a Diversity, Equity and Inclusion Committee

Highlights:

- The mission of the Enfield Diversity, Equity and Inclusion ("DEI") Committee will be to foster institutional diversity, equity and inclusion in our community and among our town's government, staff, and school district by: helping grow an environment of respect and excellence in which community members can nurture their own identities while having empathy and understanding for the diversity of others; promoting critical thinking skills regarding personal bias; encouraging active learning and growth; continuously improving accountability measures for town diversity, equity, and inclusion.

Recommendation:

To create a Diversity, Equity and Inclusion Committee and solicit residents to apply for the volunteer positions.

BE IT RESOLVED that the Town Council creates a Diversity, Equity and Inclusion Committee.

Date Prepared: October 3, 2022
Prepared by: Town Manager's Office

DRAFT

Enfield Diversity, Equity, and Inclusion Committee

MISSION STATEMENT

The mission of the Enfield Diversity, Equity and Inclusion (“DEI”) Committee will be to foster institutional diversity, equity and inclusion in our community and among our town’s government, staff, and school district by: helping grow an environment of respect and excellence in which community members can nurture their own identities while having empathy and understanding for the diversity of others; promoting critical thinking skills regarding personal bias; encouraging active learning and growth; continuously improving accountability measures for town diversity, equity, and inclusion.

DEFINITIONS

Diversity- differences including race, gender, religion, sexual orientation, ethnicity, nationality, socioeconomic status, language, (dis)ability, age, religious commitment, and/or political perspective.

Equity- justice, impartiality and fairness within the procedures, processes, and distribution of resources by institutions or systems.

Inclusion- ensuring all feel, and are, welcomed in Enfield, and specifically when individuals are able to participate fully in town institutions and decision-making processes.

STRUCTURE

The Committee shall be composed of seven (7) voting members, appointed by the Enfield Town Council. Three voting members shall serve for terms of five years, with the other four voting members serving terms of three years. Each appointee shall be a resident of the Town of Enfield and shall not be an elected official or member of a town committee. The committee shall elect a Committee Chair, who will preside over Committee meetings, a Vice-Chair, who will preside over meetings in the absence of the chair, and a school DEI Liaison.

The Town Council shall strive to appoint a highly qualified and diverse committee that centers the voices and perspectives of historically marginalized populations in Enfield including, but not limited to, people of color, members of the LGBTQ+ community, individuals with disabilities, and immigrants to the United States, with at least a majority of committee members representing those communities. A requirement for appointment shall be an applicant’s interest in, and passion for, diversity, equity, and inclusion. Qualifications may include life experience and/or demonstrated expertise that the DEI Committee deems relevant to its mission.

The budget of the Committee will be determined by the Town Council on an annual basis.

POWERS AND RESPONSIBILITIES

The Committee shall meet at least nine (9) times per calendar year. The Committee shall, in its meetings, abide by town policies and procedures, including FOIA and Robert’s Rules of Order unless otherwise specified in this document.

The Committee shall select a Chair, a Vice-Chair, and a Liaison, for the purpose of conferencing with the Enfield School District’s DEI Coordinator, or other comparable school employee, by a majority vote of the Committee at its first meeting and, subsequently, the first meeting following a vacancy of any of these three Committee positions.

The Committee shall consider proposals, from its members and members of the community, for improving institutional diversity, equity and inclusion among our town's staff and government for recommendation and presentation to the Town Council.

The Committee shall receive and review town data and policies for the purpose of improving institutional diversity, equity and inclusion. Upon formal request by the Committee, the Town shall provide this information in a reasonably timely manner.

The Committee shall identify ways to promote awareness, engagement, and community building around diverse experiences in order to create a more welcoming town and develop strategies to achieve proportional representation and inclusivity among town staff and government.

The Committee shall incur any costs it deems necessary to support its mission by majority vote, provided that the Committee's annual budget is not exceeded in that fiscal year. The Committee may petition the Town Council for ad hoc funding for costs, including, but not limited to, subject-matter experts, coordinators, and stationary.

The Committee shall prepare a written report for presentation to the Town Council, periodically, and no less frequently than once every six months, for the purpose of identifying obstacles to achieving the Enfield DEI Committee's mission and shall assess the following areas: community engagement and education; access to amenities, assets, and services; the Town of Enfield's public-facing policies and procedures, trainings, budget, and charter; and any other local issues pertaining to the experiences of community members in Enfield.

The Council may also request that the Committee provide recommendations on specific topics within its purview.



K

TOWN OF ENFIELD

Date: September 29, 2022

Subject: Request for Transfer of Funds to Close FY 2021

Highlights:

- This is a "Housekeeping" transfer to remove all negative budget items from the FY2021 fiscal year.
- This is an annual transfer request.
- Most of the accounts in this transfer are salary and benefit related accounts caused by salary increases due to union contract negotiations or benefit election changes.

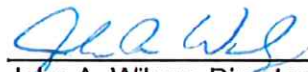
Budget Impact:

There will be no impact on the town budget.

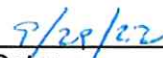
Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of September 29, 2022.



John A. Wilcox, Director of Finance



Date: 9/29/22



Ellen Zoppo-Sassu, Town Manager



Date: 9/29/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

Please see Attachment A for account detail

Date Prepared: September 29, 2022
Prepared By: John A. Wilcox, Director of Finance

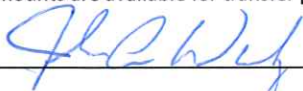
Department	Account	Description	To Amount	From Amount	Account	Description
General Fund						
Town Manager	10120000	511000 Salaries	31,424	13,123	10120000	521000 Health/Medical Insurance
Registrar of Voters	10150000	522000 Social Security	93	93	10150000	513400 Election Workers
Town Clerk				2,242	10160100	511000 Salaries
Records Management	10161600	511000 Salaries	2,177			
	10161600	516000 Stipend	65			
Finance Administration	10180100	511000 Salaries	4,203	4,212	10180100	533100 Financial/Audit
	10180100	516000 Stipend	9			
General Services	10184000	511000 Salaries	212	279	10184000	522000 Social Security
	10184000	512000 Salaries - Part Time	67			
Historic District Commission	10190960	512000 Salaries - Part Time	435	462	10190960	554000 Advertising
	10190960	522000 Social Security	24			
	10190960	522100 Medicare	3			
Prison Liason Committee	10190991	589000 Miscellaneous	97			
Emergency Management	10250000	512000 Salaries - Part Time	17			
Public Works Administration	10300100	511000 Salaries	357	357	10300100	521000 Health/Medical
Buildings and Grounds	10300340	511000 Salaries	39,650	44,000	10300340	521000 Health/Medical
	10300340	514000 Overtime	10,050	6,000	10300340	541000 Utility Services
	10300340	515100 Shift	100			
	10300340	516000 Stipend	200			
Custodial Maintenance	10300345	511000 Salaries	33,900	33,900	10300345	521000 Health/Medical
	10300345	514000 Overtime	11,020	11,020	10300345	522000 Social Security
Highway Maintenance	10300370	511000 Salaries	1,960			
	10300370	514000 Overtime	9,811			
	10300370	521000 Health/Medical	23,126			

Department	Account	Description	To Amount	From Amount	Account	Description
Equipment Repairs and Maintenance						
	10300380	511000 Salaries	9,225			
Refuse Collection and Disposal						
	10300390	514000 Overtime	2,037	2,037	10300390	521000 Health/Medical
Economic and Comm Develop						
	10606600	516000 Stipend	775	775	10606600	521000 Health/Medical
Building Inspection						
	10606800	521000 Health/Medical	8,668	4,376	10606800	514000 Overtime
	10606800	562600 Gasoline	1,359	5,651	10606800	533900 Other Professional Services
Employee Benefits						
	10800091	519000 Employee Separation Pay	318,671	318,671	10800091	523100 Pension-Police
Unallocated Charges						
				44,236	10800092	584000 Contingency
				18,301	10800092	593070 Transfer to Collective Bargaining
Total General Fund			509,735	509,735		
Social Services						
Social Services Admin						
	22040001	512000 Salaries - Part Time	490	490	22040001	533900 Other Professional Services
Congregate Living						
	22040413	521000 Health/Medical	2,264	2,264	22040413	512000 Salaries - Part Time
Neighborhood Services						
	22040460	511000 Salaries		14,481	22040460	521000 Health/Medical
Family Resource Center						
	22040470	511000 Salaries	2,368			
	22040470	511100 Certified Salaries	1,500			
	22040470	516000 Stipends	157			
	22040470	521000 Health/Medical	10,285			
	22040470	521500 Life Insurance/Disability	171			
Total Social Services Fund			17,235	17,235		

Department	Account	Description	To Amount	From Amount	Account	Description
Library Fund						
Library & Leisure - Admin						
	22505500	511000 Salaries	3,647	3,614	22505500	521000 Health/Medical
				33	22505500	522000 Social Security
Library						
	22505510	511000 Salaries	18,637	1,922	22505510	555100 Copying & Reproduction
	22505510	521000 Health/Medical	15,292	5,814	22505510	564200 Library Books
	22505510					
Library and Liesure - Senior Center						
	22505520	511000 Salaries	2,426	28,619	22505520	533900 Other Professional Services
Total Library Fund			40,002	40,002		
Information Technology Fund						
Information Technology						
	24012100	511000 Salaries	4,540	4,676	24012100	521000 Health/Medical
	24012100	516000 Stipend	136			
Total Information Technology Fund			4,676	4,676		
Grand Totals						
			571,648	571,648		

I hereby certify that the amounts are available for transfer per the guidelines established by the Town Council.

Finance Director



Town Manager

