



AGENDA
ENFIELD TOWN COUNCIL
REGULAR MEETING
Monday, December 5, 2022
7:00 PM – Council Chambers
<https://youtu.be/yJaepCwkgNM>

1. PRAYER – Douglas Finger
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. FIRE EVACUATION ANNOUNCEMENT
5. MINUTES OF PRECEDING MEETINGS
 - Regular Meeting – November 14, 2022
6. SPECIAL GUESTS
 - Rob Battaglia – ClearGov Presentation
7. PUBLIC COMMUNICATIONS AND PETITIONS
8. COUNCILOR COMMUNICATIONS AND PETITIONS
9. TOWN MANAGER REPORT AND COMMUNICATIONS
10. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Consent Agenda –
 1. **Discussion/Resolution:** Request for Transfer of Funds from the Office of Early Childhood (OEC) Sparkler Grant awarded to the Family Resource Center - \$3,000
 - B. Appointment(s)–Town Council Appointed
 1. **Enfield Beautification Committee** – The Term of Office of Carolyn Surdel (U), Expires on 12/1/2022. Reappointment Would be until 12/1/2025.
 - C. **Discussion/Resolution:** Request for Acceptance of a Grant of \$23,000 from the CT Department of Children & Families for the Juvenile Review Board, and the Creation of New Juvenile Review Board (JRB) Caseworker Job Description
 - D. **Discussion/Resolution:** Resolution to Settle Property Tax Assessment Appeal for 301 Hazard Avenue
 - E. **Discussion/Resolution:** Resolution to Settle Property Tax Assessment Appeals for 240 Brainard Road and 466 Enfield Street
12. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING.

13. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

14. COUNCILOR COMMUNICATIONS.

15. ADJOURNMENT.

***CONSIDERED FOR REAPPOINTMENT

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, NOVEMBER 14, 2022**

A Regular Meeting of the Enfield Town Council was called to order by Mayor Cressotti on Monday, October 17, 2022. The meeting was called to order at 7:00pm.

PRAYER – The Prayer was given by Chairman Cressotti.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Cekala, Cressotti, Despard, Finger, Hopkins, Ludwick, Mangini, Nelson, Pyznar, Santanella, and Unghire. Also present were Town Manager, Ellen Zoppo-Sassu; Assistant Town Manager, Steven Bielenda; Town Attorney, James Tallberg; Director of Finance, John Wilcox; Director of Public Works, Donald Nunes; Superintendent of Water Pollution Control, Todd Mathewson; and Deputy Town Clerk, Kenzy Lee.

FIRE EVACUATION ANNOUNCEMENT – Mayor Cressotti made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #6408 by Councilor Nelson seconded by Councilor Cekala to accept the minutes from the Special Meeting on October 17, 2022.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6408** adopted 8-0-3. Councilors Mangini, Unghire, and Santanella abstained.

MOTION #6409 by Councilor Mangini, seconded by Councilor Pyznar to accept the minutes from the Regular Meeting on October 17, 2022.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6409** adopted 9-0-2. Councilors Unghire and Santanella abstained.

MOTION #6410 by Councilor Nelson, seconded by Councilor Cekala to move up item 12-L. on the agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6410** adopted 10-1-0. Councilor Santanella voted against.

RESOLUTION #6411 by Councilor Mangini, seconded by Councilor Nelson.

BE IT RESOLVED, that the Enfield Town Council does hereby approve the proposal to create a temporary residential parking permit program for 120 days on the above referenced streets effective

December 1, 2022, subject to renewal on or before March 31, 2023. [A copy of the resolution is appended to the minutes.]

Town Manager, Ellen Zoppo-Sassu stated that this resolution is based on feedback received for the parking situation in the residential areas of Francis St., Highland Park, Pequot Ave, and Nonotuck St. There has been significant community conversation about this and there has been some work done by the owner of Jimmy's Pub to identify ancillary parking that would conform with our zoning regulations. Today we are moving forward to start the process of a 120-day temporary parking permit for residents of the street only that move eventually move to a sticker system and signage. We will work to provide alternate safe options for parking that are on the same side as Jimmy's Pub.

Councilor Hopkins stated that he thinks this kind of resolution balances the business interest with those of the homeowners. He wants the business to continue functioning and people to be able to enjoy their homes.

Councilor Finger stated that he is behind this 100% but there are other areas in town that have the same issues. The streets around Powder Hollow have been brought up many times and all that was done was signs were put up that say no parking. He thinks the homeowners down by the state park deserve the same permits for parking.

Councilor Nelson thanked the owner of Jimmy's Pub. He has not turned down any ideas that the council has come up with. He is on board 100% to make this work and has even considered valet parking. The ultimate goal will be no residential parking and he will find a permanent solution to alleviate the problem.

Councilor Mangini expressed concern about what is being done before the effective date of December 1, 2022. Ms. Zoppo-Sassu suggested a 2-week roll out so that everyone had reasonable notice

Councilor Ludwick addressed his concerns regarding monitoring the streets, an appeal process and whether or not an ordinance would be more effective. He also noted that there would need to be a public hearing before it becomes an ordinance. Ms. Zoppo-Sassu stated that she believes it will still be a complaint driven process and there would be an opportunity for an appeal process. She also noted that every neighborhood is different, so it is an ad hoc addressing of issues as they come up. She said this is temporary to see if it is effective.

Councilor Santanella stated that this has been difficult for the neighbors and owners of Jimmy's Pub. His objection to moving this up on the agenda was that there were several people that wanted to be heard before a vote was taken.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6411** adopted 10-1-0. Councilor Santanella voted against.

MOTION #6412 by Councilor Cekala, seconded by Councilor Mangini to move up item 12-I on the agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6412** adopted 11-0-0.

RESOLUTION #6413 by Councilor Cekala, seconded by Councilor Mangini.

WHEREAS, the town of Enfield generates approximately 22 tons of processed sludge each day; and

WHEREAS, the Water Pollution Control Facility (WPCF) uses significant quantities of chemicals to process and treat this waste; and

WHEREAS, price volatility and supply chain issues have made it very difficult to purchase the necessary chemicals; and

WHEREAS, it is vital to the public health that WPCF have flexibility in obtaining supplies from the available sources.

THEREFORE, BE IT RESOLVED, that, the Town Council does hereby find, based on the foregoing compelling public interest, and in accordance with Town Charter Chapter V, Section 8(d), that it is therefore against the best interest of the Town to solicit bids for the purchase of Supplemental Carbon, Liquid Polymer, and Sodium Hypochlorite.

Donald Nunes, Director of Public Works and Todd Mathewson, Superintendent of Water Pollution Control appeared to speak on the resolution.

Mr. Nunes stated that they have gone out to bid every year but now all the companies they deal with have not extended their bids due to supply chain issues.

Mr. Mathewson said the supply chain is so broken for this industry. He said he does not know any other way around this other than bid waivers. He explained that currently, they have the system so well optimized that they are using 2/3 less polymer than the manuals call for. The cake is at the maximum percentage of 25%. He would hate to have to change that and go backwards.

Councilor Ludwick inquired about what the normal process would be if there were no supply issues. He does not think there should be an unending bid waiver and would like to have a time limit on it. Mr. Nunes stated that he has put this out 4 years in a row and never had an issue until last year.

AMENDMENT #1 by Councilor Ludwick, seconded by Councilor Nelson to amend the resolution to read, "*effective through November 14, 2023.*"

Councilor Mangini asked why they need to put a timeline on it instead of leaving it to the Public Works Director. Councilor Ludwick replied that it is the Council's job to control finances and their job is to make sure that if things change in a year from now that things go back to normal.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **AMENDMENT #1** adopted 10-1-0. Councilor Mangini voted against.

Upon a **ROLL-CALL** vote being taken, the chair declared the amended **RESOLUTION #6413** adopted 10-1-0. Councilor Mangini voted against.

SPECIAL GUESTS - Joshue Irizarry – Enfield Resources for Children (ERfC) Executive Director and Tony Romano, Manager of Operations.

The two presenters gave a presentation for Educational Resources for Children, Inc. (ERfC) concerning the services they provide for Enfield's youth. ERfC is a private, community-based, non-profit agency that provides academic, enrichment, recreational and cultural arts activities for students during out-of-school-time hours. ERfC teams with communities, schools, and families to grow resilient children.

PUBLIC COMMUNICATIONS

Nikki Price, 1324 Enfield Street

Ms. Price stated that she purchased the books "Robert's Rules for Dummies" and "Robert's Rules Twelfth Edition." She shared some tips from the two books. She said the Rules aren't set up to give one side an edge over the other, they exist to help you arrive at the true will of the assembly. The book also says to know your by-laws. She said the by-laws state that the town manager needs to have matters for the agenda submitted to them six days prior to the meeting so they can provide each council member with the same at least 3 days prior. She mentioned that at the September meeting there were council members saying that they received info on a Friday and that is when the town manager received it as well.

Kelly Jackson, 30 Meade Lane

Ms. Jackson stated that she hoped that all the councilors watched the bodycam and that she was under the impression they all received it over the weekend. Her confidence was shaken by the police department. She is requesting the creation of a civilian review board through the Public Safety Committee. The situation involving her son was chaotic and a lot of things went wrong. It was a closed case and "done deal." If she had not known about FOIA, it would have stayed that way and the person who threatened and used racial slurs against her 14-year-old doing something for school, would have gotten away with it. The people of this town deserve a second set of unbiased eyes. She mentioned a video that Councilor Pyznar shared on the BOE and how it does not represent working together on her part.

Patrick Dennehy, 110 South Road Unit 77

Mr. Dennehy stated that they need help at Mark Twain Congregate Living. There is a city order that says you are not allowed to smoke in the building or your apartment. He has approached the housing authority and he is told that there is nothing that they can do. He said there is eleven residents that have oxygen. Two years ago, a man on oxygen lit a cigarette and he passed away because of the burns to his body. Mark Twain is on the Town's property and there is an ordinance that says no smoking is allowed.

Kevin Riley, 14 Pleasant Street

Mr. Riley came back before the council to state that he is satisfied with all that has gone on with his property. Choosing Weiss was a great idea. They have been considerate of him and his neighbors. He appreciates the Town Manager, his friend Steve, Nelson, and Mark the attorney.

Bob Bukowski, 21 Francis Avenue

Mr. Bukowski thanked the council for their vote on the parking situation at Jimmy's Pub. He is in favor of resident permit parking only for 100 days. He is in favor of resident permit parking only as a permanent solution. He is not in favor of parking on only one side of the street. He hopes they will be removable permits so that residents can place them in their guests' vehicles. He stated that Jimmy's Pub does not have a guaranteed right to on-street parking, nor does any other business. The town has a right to regulate parking anywhere. Jimmy's Pub today is not the way it used to be 20, 30, and 40 years ago. It is now a successful nightclub.

Pam Townsend, 54 Kimberly Drive

Ms. Townsend came to the meeting today as a veteran, army retiree, and then as a location coordinator. She came to publicly thank the Enfield Girl Scouts, the Enfield Boy Scouts, their leaders, their families, and their friends. They place flags twice a year on veterans' graves, about 5000. She thanked the Girl Scouts of Enfield for baking and delivering cookies to 206 local veterans. She reminded everyone that Wreaths Across America Day is December 17th at St. Patrick's Cemetery at 12pm. They are still in need of volunteers to help place 1700 wreaths. You can contact enfieldwaa@yahoo.com

Sarah Petrowicz, 14 Francis Avenue

Ms. Petrowicz thanked the council for the 120 days. She asked them to think about the folks who moved there because they have children, and it is a dead-end street. Also, she asked the Council to take into consideration the summer hours. She can't allow her children to ride their bikes up and down the street when people are stumbling and vomiting on the street.

Lucien Lefevre, 54 Kimberly Drive

Mr. Lefevre thanked the Town Council and town staff for their support during the Veteran's Day Parade. He thanked Buildings and Grounds for the set-up that they do. He thanked Enfield PD for traffic control. He thanked Enfield High Music Department. There was a soloist for the National Anthem and a bugle player to play TAPS. He thanked the Boy Scout and Girl Scouts. He thanked the Growth Company for placing wreaths at the monuments.

Walter Kruzel, 21 Charnley Road

Mr. Kruzel stated that since "sign gate," he was stopped while he was with some candidates on Pearl Street and notified that there was an unknown vehicle. Last Monday he was picking up their campaign signs and he was stopped by four people telling him he was breaking the law and the signs should not be moved until Wednesday. He thanked them and let them know they were moving them to the polling locations. He notified Councilor Mangini she still had a sign up and Councilor Santanella that there were still public safety complex signs still up. He ended by saying the Town Hall did not exist in 1919 and the Town Green did not exist either so there is no way someone could be out there reading the list of those that came back from World War I.

Peter Jonaitis, 3 Farmstead Circle

Mr. Jonaitis said he would like to see the camaraderie he witnessed at the polling station at JFK more often between the Democrats and Republicans.

Nikki Price, 1324 Enfield Street

Ms. Price came up to finish her points. She stated that it says for Public Communications Item 7, it says public members addressing the council shall limit the remarks to two rounds eight minutes. In Public Communications Item 16, the public members will be limited to one hour in time constraint. She said she thinks of government as for the people, by the people and of the people. Government needs to be transparent with the residents. Anything that is posted to the website should have a time stamp.

Lucien Lefevre, 54 Kimberly Drive

Mr. Lefevre stated that as a taxpayer he was happy to see the approval of the Public Safety Complex.

Chairman Cressotti declared Public Communications closed.

COUNCILOR COMMUNICATIONS

Councilor Santanella thanked everyone who worked hard on the referendum efforts. The community stepped up and supported something that is going to be beneficial to the town. He also gave Mr. Kruzel permission to take down any signs. Additionally, he has made time to talk to Republican colleagues. He is always open for a conversation and thought it was nice that on election day the two sides were getting along. He said we don't always have to agree.

Councilor Mangini asked if the Town Manager had an update on the Twain issue and Mr. Dennehy's situation. She said there was a vandalism report filed with the police. She also read an email from resident Robert Maltese as he was unable to attend. His email was regarding Jimmy's Pub. He said that he has been a resident all his life and grew up in Green Manor. It disappoints him to see that a small business is being punished for trying to be successful. The problems exist with the patrons, not the business. He asked if the resident only parking permit would include him. He pays taxes and those are town-maintained roads paid for with his tax dollars. If those streets are going to require parking permits, then so should the Scantic area for the summer months. He would ask our town attorney to make sure the town is not liable for forcing patrons to park in unsafe areas. He said officers will be busy giving out parking tickets instead of patrolling neighborhoods for theft and burglaries.

Councilor Pyznar stated that on the PAR report it says that the school door security was completed under DPW and there is a PowerPoint. She asked when the council would get that. Ms. Zoppo-Sassu will inquire but she was under the impression it would go to Joint Security when it was completed.

Councilor Hopkins was in disagreement that the parking permits are anti-small business. The Town Manager and Town Council have been very respectful of the good work of one of our small businesses. We must take care of the residents who live on dead-end streets and have young children. The 120 days is to figure out if this is going to work or not.

Councilor Finger shared that he has lost his mother and sister to pancreatic cancer. It is hereditary so if anyone in your family has had it you should get checked.

Councilor Ludwick had a question about year one and year two of the roads, he asked if there have been public hearings with the neighbors yet. If not, he wants to make sure that happens. He indicated that it is important to be prepared for folks to need fuel assistance. He would like to have a plan in place.

Councilor Unghire mentioned the Farmer's Market is on Sunday from 10am to 3pm and it is indoors at the Enfield Square inside the old men's Macy's.

Councilor Nelson asked what legal recourse the council has with Mark Twain as far as smoking on the premises. It is a safety issue at the very least. Ms. Zoppo-Sassu does not have a full picture of the situation yet. She has requested the police report. She also traded phone calls with the housing authority director, but they have not connected. It is not town-owned property; it is the property of Enfield Housing Authority.

Councilor Nelson stated that Jimmy's Pub does have to go to public hearing with P&Z. This is where everyone can speak their peace for or against his liquor license. He is not permitted for live entertainment at this time. DJ's and live bands are not supposed to be happening. He also thanked Lucien for the Veteran's Day Parade.

Councilor Cekala wanted to see about a referral to the Public Safety Committee for the review committee Ms. Jackson spoke about. Ms. Zoppo-Sassu agreed that the Public Safety Committee was the right start.

Chairman Cressotti stated that the town is moving forward with the creation of the diversity committee. Applications for this committee will be received until November 21, 2022. At the December 5, 2022 meeting the council will be naming the folks that will be on the committee. Chairman Cressotti thanked Pam and Lucien for all they do. He is looking forward to Wreaths Across America. He also recognized Alyssa Rossignol for signing to Niagara University and her dedication to her studies and her being a great role model for Enfield Youth. Additionally, Chairman Cressotti asked residents to stay aware as flu season is in full swing and COVID is still present. He urged residents to get flu shots and vaccinations and stay healthy. He also mentioned the Torchlight Parade will be Sunday, December 4, 2022.

TOWN MANAGER REPORT AND COMMUNICATIONS

Ms. Zoppo-Sassu stated that the Public Safety Complex was a huge win, and we are going to start working with the State of Connecticut OPM Office to get that in place so that bond resolution can be formally approved.

Economic development is another big topic being addressed and that they have been working with a cannabis cultivator and cannabis retail.

They are continuing to work with Mr. Masterberti on the farm brewery. There is also some interest in larger parcels as well.

She and Nelson Tereso did a site visit to Control Module and discussed with them some of their vacant land potential, as well as the school they still own on Brainard Road.

The Senior Tax Relief Committee met for the first time, and they are beginning the process of creating a policy that will dovetail with budget deliberations.

She reached back out to the chairs of the fire commissions because the October meeting was cancelled, and she has heard back from all but one.

The Safe Harbor warming center has moved up their opening for the shelter for seven nights a week from 7pm to 7am starting December 1, 2022. Staff and volunteers are still needed.

The South River Street Bridge project logistics and communications are about to be launched.

The last day for small business grants is Friday. We will then be launching the non-profit ARPA grants on November 29. We have brought on board one contracted grant writer. We will be going back out for RFP to try and attract another grant writer that has some experience with infrastructure and projects.

We are going to need a building committee for the Public Safety Complex.

She stated that there are 4 different places people can go for fuel assistance. Also, \$10,000 has been added to the Social Services fund.

Things she will check on are: She will ask for a referral to be made to the Public Safety Committee for a civilian review committee. We need to make a referral to Policy and Procedures to renumber sections of the agenda. Joint Securities should be scheduled before the holidays. She will check on the public hearings as to the roadwork. They will push for some more social media for the wreaths.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL – None.

NEW BUSINESS

CONSENT AGENDA Appended to the minutes. [Item A-1: Donation of a Buddy Bench to be placed at the Central Library from KITE* in honor of Dr. Calnen not appended to minutes.] *Agenda erroneously listed the donor as ERFC instead of KITE.

MOTION #6414 by Councilor Mangini, seconded by Councilor Nelson to approve Consent Agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6414** adopted 11-0-0.

TOWN COUNCIL APPOINTED

MOTION #6415 by Councilor Nelson, seconded by Councilor Cekala to appoint Jessica Kinelski (U) to the Enfield Beautification Committee until 12/1/2024.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6415** adopted 11-0-0 and Jessica Kinelski appointed.

RESOLUTION #6416 by Councilor Mangini, seconded by Councilor Cekala.

BE IT RESOLVED, that the Enfield Town Council does hereby approve the dates for the 2023 Town Council Regular Meetings.

Councilor Pyznar does not agree with cancelling the February and September meetings, she would like to do them on Tuesday.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6416** adopted 9-2-0. Councilors Pyznar and Ludwick voted against.

RESOLUTION #6417 by Councilor Mangini, seconded by Councilor Nelson.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8 (f) of the Town Charter, the following transfer is hereby made.

FROM: DUI Enforcement Program

25040000-460490	\$75,754
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TO: DUI Enforcement Program

Overtime	25006049-514000	\$74,296
Medicare	25006049-522100	\$1,078
Workers Comp	25006049-526000	\$305
Unemployment	25006049-525000	\$75

Certification: I hereby certify that the above-stated funds are available as of November 2, 2022.

/s/ John Wilcox, Director of Finance

Councilor Finger asked if we could look into getting extra staff for dispatches on these nights.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6417** adopted 11-0-0.

RESOLUTION #6418 by Councilor Mangini, seconded by Councilor Cekala.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8 (f) of the Town Charter, the following transfer is hereby made.

FROM: COVID 19 ARPA

Misc. State Revenue	24540000-413699	\$43,060
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TO: ECDC

Stipends	24540432-516000	\$40,000
Social Security	24540432-522000	\$2,480
Medicare	24540432-522100	\$580

Certification: I hereby certify that the above-stated funds are available as of November 14, 2022.

/s/ John Wilcox, Director of Finance.

Steve Bielenda stated that they received notice of this a few weeks ago. The governor's office and Connecticut State legislature recognizes that early childhood educators are historically paid at a very low level as opposed to those in other industries.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION # 6418** adopted 10-0-1. Councilor Ludwick abstained.

RESOLUTION #6419 by Councilor Mangini, Councilor Nelson.

BE IT RESOLVED, that the Enfield Town Council does hereby approve the three (3) year collective bargaining agreement between the Town of Enfield and the Connecticut State Employees Supervisory Union ("CSEA"), Local #2001 dated July 1, 2022, through June 30, 2025.

Steve Bielenda stated that this is a small union. This mirrors two other collective bargaining agreements that have already been endorsed by Council.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6419** adopted 11-0-0.

RESOLUTION #6420 by Councilor Cekala, seconded by Councilor Unghire.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8 (f) of the Town Charter, the following transfer is hereby made.

FROM: Fuel Tank Removal

Construction Services	31008214-545000	\$15,000
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TO: Pickleball Courts

Construction Services

31008836-545000

\$15,000

Certification: I hereby certify that the above-stated funds are available as of November 8, 2022.

/s/ John Wilcox, Director of Finance

Councilor Hopkins stated that there is a lot of interest in pickleball locally and it is a national trend. It should be considered on the next budget. This stop gap measure is enough for now.

Councilor Finger asked when the repair would happen. Ms. Zoppo-Sassu stated that it would most likely happen in the spring, which is why they electing to just do the patch repair.

Councilor Ludwick asked if there was any warranty because this was done two and a half years to three years ago. Ms. Zoppo-Sassu responded that we don't.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6420** adopted 11-0-0.

RESOLUTION #6421 by Councilor Mangini, seconded by Councilor Hopkins.

BE IT RESOLVED, that Enfield Town Council hereby authorizes the foreclosure of 17 Burnham Street for the \$339,222.00 in property maintenance fines.

BE IT FURTHER RESOLVED, that the Town Manager or her designee is authorized to begin the foreclosure process for the property maintenance liens referenced above.

Councilor Hopkins stated that this is unusual because they don't have these kinds of foreclosures coming from Blight Review Committee. The Blight Review Committee is looking to take care of this right away for the surrounding neighbors.

Councilor Nelson stated that he asked, what if he agrees to do a deed in lieu of foreclosure because the town holds first lien over the bank. The owner does not want to foreclose, he just wants the issue resolved. He asked if the council would consider eliminating the deficiency judgement that we could impose because the house is not worth \$339,000. He does not want to take this step if the council is not going to release him from his deficiency

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6421** adopted 11-0-0.

RESOLUTION #6422 by Councilor Mangini, seconded by Councilor Cekala.

BE IT RESOLVED, that the Enfield Town Council does hereby amend the Facility Use Policy Schedule A to reflect that the Enfield High School fields are not available for outside rental until further notice;

refers the matter of Security upgrades to the Public Works Building & Grounds division; and refers back to the Public Works sub-committee the matter of a tiered rental policy for the fields and amenities for at such time that the fields are available to outside groups.

Councilor Ludwick does not remember making this change and he was at the meeting. He wants to understand what is being shut down. Ms. Zoppo-Sassu stated that this resolution has three components. There are three specific areas from the Public Works Subcommittee. One is the use of the turf fields. The second is the rental policy itself. The third piece is the security issue.

Councilor Ludwick is okay with the turf field but feels the others should be referred back to the subcommittee. He is not ready to shut the fields down to the public as it is taxpayer money.

Chairman Cressotti stated that they agreed with the brand-new facility, they did not want the public coming in. It should just be the high school using the field. There is still work going on and other groups should not be coming in.

Councilor Pyznar agreed that the turf should be for our athletes. Her only problem with that is that people can't go and walk the track that their tax dollars pay for.

Chairman Cressotti brought up the fact there were porta-potties inflamed. He does not think a brand-new facility should be open at this point and time. This is a recommendation from the athletic director.

Councilor Cekala will support this and believes that it is good to change key codes and locks every couple of years regardless. If we need to do this to protect this massive investment, then that is what we should do.

Councilor Finger asked for clarification as to what areas would be locked down. Is it just the turf and track area? He said if you are going to restrict the area there will need to be fencing, etc. that will need to be fixed. Ms. Zoppo-Sassu stated that this is still an active construction site because they are adding buildings on either side of the bleachers for the teams and storage.

Councilor Nelson stated that it takes special cleats or the turf will be damaged. He supports the fields being the home field for the high school. We have spent millions of dollars on the improvements and a player should not have to worry about being tackled in someone's dog poop. He would like an update on the baseball fields so they can match the quality of the football field.

Councilor Ludwick said that this is going to be an amendment to an existing policy and Schedule does not have this on there. He would like to add an amendment to the second sentence, so it reads Enfield High School "turf" fields are not available.

AMENDMENT #1 by Councilor Ludwick, seconded by Councilor Finger to amend the resolution to read, *"BE IT RESOLVED that the Enfield Town Council does hereby amend the Facility Use Policy Schedule A to reflect that the Enfield High School turf fields are not available for outside rental until further notice..."*

Councilor Cekala does not support the amendment because it does not fall within what we are trying to do. Councilor Ludwick stated that the policy already takes into account by naming the teams that can use the fields for free. This is adding something a little more open-ended that is going against the original purpose of the policy.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared the amendment failed 5-6-0 with Councilors Nelson, Cressotti, Cekala, Mangini, Despard, and Hopkins voting against.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6422** adopted 8-3-0. Councilors Finger, Ludwick and Pyznar voted against.

RESOLUTION #6423 by Councilor Nelson, seconded by Councilor Cekala to Refer the Matter of Parking and Snow Fine Amounts to the General Government & Finance Sub-Committee for Review.

Ms. Zoppo-Sassu stated that this is to be determined what the parking fines would be if the residential parking permits are created. If the fine is only \$10, will people gladly pay it. Snow fines are impacting safety in some areas as well. No one could figure out when these fines were last looked at and increased so a review.

Upon a **ROLL-CALL** vote being taken, the chair declared **RESOLUTION #6423** adopted 10-1-0. Councilor Ludwick voted against.

ANY OTHER BUSINESS TO COME BEFORE SAID MEETING – None.

PUBLIC COMMUNICATIONS

Bob Tkacz, 815 Woodgate Circle

Mr. Tkacz stated that Mark Twain is in a dangerous situation. He mentioned that Mr. Dennehy is repairing three scooters there and if you're using oxygen, you could get a spark. The only thing that is allowed with oxygen is the powered wheelchairs.

He also mentioned that he talked with an oil tanker trucker on the Mass. Pike and he was told that there are about 1000 trucks coming up to New England. He asked about Connecticut and the trucker told him that Connecticut has their own strategic reserve. The trucker told him also that the refineries just got all their parts to go to the winter blend.

Walter Kruzel, 21 Charnley Road

Mr. Kruzel mentioned the bid waiver for water pollution control and how the director had never seen this before and he wondered what the difference might be.

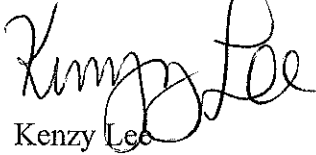
Chairman Cressotti declared Public Communications over.

MOTION #6424 by Councilor Nelson, seconded by Councilor Mangini to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6424** adopted and the meeting stood adjourned at 9:53pm.

A video recording of this meeting is available on the EnfieldTelevision YouTube Channel.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kenzy Lee". The signature is fluid and cursive, with the first name "Kenzy" and last name "Lee" clearly distinguishable.

Kenzy Lee
Clerk of the Council
Deputy Town Clerk

Tina Demers
Secretary to the Council



TOWN OF ENFIELD

Date: November 14, 2022

Subject: Resolution to Establish a Temporary Residential Permit Parking program on Francis St., Highland Park, Pequot Ave., and Nonotuck St. for 120 days.

Highlights:

In order to allow Jimmy's Pub to continue to operate, while eliminating some of the quality of life complaints and concerns for public safety access on these streets, the Town Council will consider a temporary residential permit parking program between the hours of 10pm and 6am.

This will be in effect for 120 days, subject to renewal.

The owners of Jimmy's Pub, in the interim, will continue their good faith efforts to locate additional parking spaces, within 500 ft of their business as allowed per Enfield Zoning regulations.

Recommendation:

Approve the Resolution to create a temporary Residential Permit Parking program on the above-referenced streets.

BE IT RESOLVED that the Enfield Town Council does hereby approve the proposal to create a temporary Residential Permit Parking program for 120 days on the above-referenced streets, effective December 1, 2022 subject to renewal on or before March 31, 2023.

Date Prepared: November 14, 2022
Prepared by: Town Manager Ellen Zoppo-Sassu



Date: November 14, 2022

TOWN OF ENFIELD

Subject: Resolution to transfer funds donated to the Family Resource Center by USA Hauling and Recycling/ the Antonacci Family Foundation - \$10,000

Highlights:

- The Family Resource Center (FRC) has received a donation from USA Hauling and Recycling/ the Antonacci Family Foundation to support the Family Resource Center.
- Since 2014, USA Hauling has been providing a yearly donation to support the Family Resource Center's *Learning through Play Groups*.
- Funds will be transferred from supplies, materials, and furniture to be used for a portion of the Parent Educator's salary.

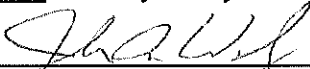
Budget Impact:

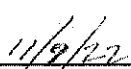
There will be no impact on the town budget.

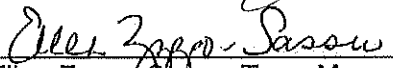
Recommendation:

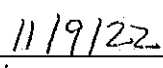
That the Town of Enfield Town Council approve the resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of November 14, 2022.


John A. Wilcox, Director of Finance


Date: 11/9/22


Ellen Zoppo Sassu, Town Manager


Date: 11/9/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: FRC USA Hauling and Recycling

Instructional Supplies	22046154-561100	\$5,000
Other Supplies	22046154-561900	\$2,000
Furniture	22046154-573300	\$3,000

TO: FRC USA Hauling and Recycling

Salaries	22046154 -511000	\$10,000
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Date Prepared: November 14, 2022
Prepared By: Cynthia Guerriero, Director of Social Services



Date: November 14, 2022

TOWN OF ENFIELD

Subject: Resolution to Transfer Funds from the CT Department of Children & Families for the Youth Services Bureau Enhancement Grant: \$7,169

Highlights:

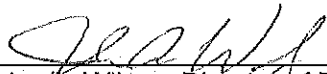
- The FY 2023 Youth Services Bureau (YSB) Grant has been awarded supplemental funding in the Enhancement Grant.
- Funds will be used to support the salary of the Youth Development Worker, food and supplies to support positive youth development activities, youth leadership trainings and activities, and staff training on best practices in support of youth diversion from the justice system.

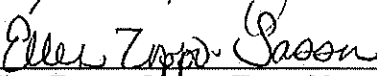
There will be no impact on the town budget.

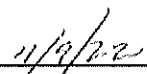
Recommendation:

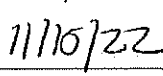
That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of November 14, 2022.


John A. Wilcox, Director of Finance


Ellen Zoppo-Sassu, Town Manager


Date: 11/9/22


Date: 11/16/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Youth Services Enhancement

Revenue	22046146- 460840	\$7169
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TO: Youth Services Enhancement

Salaries	22046146- 511000	\$3,450
Professional Development	22046146- 532200	\$480
Other Professional Services	22046146- 533900	\$39
Supplies/Materials	22046146- 561900	\$2,700
Food	22046146- 563000	\$500

Date Prepared: November 14, 2022
Prepared By: Cynthia Guerrieri, Director of Social Services



TOWN OF ENFIELD

Date: 11/8/2022

Subject: Resolution to Abate Interest on Motor Vehicle Tax - Letteri

Highlights:

- Section 12-124 of the Connecticut General Statutes allows the Town Council to abate taxes and/or the interest and fees on delinquent taxes for people that are poor and unable to pay.
- The General Government and Finance Committee recommended abating the delinquent interest due to the Town of Enfield on a motor vehicle from the 10-1-2020 and 10-1-2021 Grand Lists in the name of Lucia Letteri.

Budget Impact:

This will forego collection of approximately \$150 in interest on motor vehicle taxes.

Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

RESOLVED, that the Enfield Town Council, as authorized to do so under the Connecticut General Statutes 12-124, does hereby abate the delinquent interest due to the Town of Enfield on a motor vehicle from the 10-1-2020 and 10-1-2021 Grand Lists in the name of Lucia Letteri, Enfield, CT.

Date Prepared: November 8, 2022
Prepared By: John A. Wilcox, Director of Finance



Date: 11/8/2022

TOWN OF ENFIELD

Subject: Resolution to Abate Interest on Motor Vehicle Tax - Vesce

Highlights:

- Section 12-124 of the Connecticut General Statutes allows the Town Council to abate taxes and/or the interest and fees on delinquent taxes for people that are poor and unable to pay.
- The General Government and Finance Committee recommended abating 50% of the delinquent taxes and interest due to the Town of Enfield on motor vehicles from the 10-1-2020 and 10-1-2021 Grand Lists in the name of Karen F. Vesce provided the reduced tax and interest are paid by December 31, 2021.
- This will forego collection of approximately \$327 in tax and interest.

Budget Impact:

This will forego collection of approximately \$327 in tax and interest.

Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

RESOLVED, that the Enfield Town Council, as authorized to do so under the Connecticut General Statutes 12-124, does hereby abate fifty percent (50%) the delinquent tax and interest due to the Town of Enfield on motor vehicles from the 10-1-2020 and 10-1-2021 Grand Lists in the name of Karen F. Vesce, Enfield, CT.

BE IT FURTHER RESOLVED, that if the remaining balance remains unpaid after December 31, 2021, this abatement shall be rescinded.

Date Prepared: November 8, 2022
Prepared By: John A. Wilcox, Director of Finance

Appended to the Minutes of the November 14, 2022
Regular Town Council Meeting. See Page 8
Resolution #6416

**ENFIELD TOWN COUNCIL
RESOLUTION NO. _____**

Resolution Regarding Town Council Regular Meetings

Be It Resolved, the Enfield Town Council does hereby approve the dates for the 2023
Town Council Regular Meetings.

Date Prepared: November 24, 2022
Prepared by: Town Manager's Office

Town Council Meeting Dates

(1st and 3rd Mondays at 7:00 PM unless otherwise noted)

January 2, 2023 (Holiday) – January 9, 2023

January 16, 2022 (Holiday) – January 23, 2023

February 6, 2023

February 20, 2023 (Holiday)

March 6, 2023

March 20, 2023

April 3, 2023

April 17, 2023

May 1, 2023

May 15, 2023

June 5, 2023

June 19, 2023

July 3, 2023

July 17, 2023

August 7, 2023

August 21, 2023

September 4, 2023 (Holiday)

September 18, 2023

October 2, 2023

October 16, 2023

November 6, 2023

November 13, 2023

December 4, 2023

December 18, 2023

Meetings in Italics to be cancelled



Date: December 5, 2022

TOWN OF ENFIELD

Subject: Request for Transfer of Funds from the Office of Early Childhood (OEC) Sparkler Grant awarded to the Family Resource Center - \$3,000

Highlights:

- Funds in Salaries are no longer needed for this grant, as staff training was held during the workday
- Funds can be transferred to Supplies and Materials and Instructional Supplies to provide additional instructional supplies and incentives for families, per grant agreement.

Budget Impact:

There will be no impact on the town budget.

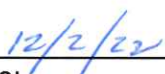
Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of December 5, 2022



John A. Wilcox, Director of Finance



Date: 12/2/22



Ellen Zoppo-Sassu, Town Manager



Date: 12/2/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Child Development Center

Salaries	22040416- 511000	\$3,000
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TO: Child Development Center

Supplies/Materials	22040416- 560000	\$625
Instructional Supplies	22040416- 561100	\$2,375

Date Prepared: December 5, 2022
Prepared By: Cindy Guerreri, Director of Social Services



B1

TOWN OF ENFIELD

APPLICATION FOR VACANCY ON AGENCIES, BOARDS & COMMISSIONS

Name Carolyn Surdel Date 11-15-2022

Address 14 Rockland Dr., Enfield, CT 06082

Telephone (Home) 860-741-2951 ~~(Work)~~ ^{Cell} 860-729-5853

Email Address SC75PCAROLYN@YAHOO.COM Occupation Retired

Registered Voter ☒ (Yes) ☐ (No) Party Affiliation Independent

Agency, Board, or Commission Interested In: Beautification
Committee

New Appointment ☐ Reappointment ☒

If this is a reappointment, please list the number of meetings attended during the last 12 months. ALL meetings

Please outline your qualifications and how you feel you would contribute to the Agency, Board or

Commission. This past year I started working on "Adopt-A-Spot". I placed a Blue Bird homes in the meadow by garage. I also started the preparation of a "Meadow Garden" at the Enfield Senior Center. It measures 50' x 100' over

Have you ever served on an Agency, Board or Commission in Enfield or elsewhere? yes

If yes, please state the name of the Agency, Board or Commission and the time served. I am

currently the Vice President of the Enfield Garden Club

If the Agency, Board or Commission which you requested has no more vacancies, would you consider

appointment to another? I would like to continue on

PLEASE MAIL TO: this Committee.

TOWN MANAGER'S OFFICE
TOWN OF ENFIELD
820 ENFIELD STREET
ENFIELD CT 06082

OR FAX to 253-6310

THANK YOU FOR YOUR
INTEREST IN THE
TOWN OF ENFIELD

Pollinator seed will be planted
Spring 2023. I would like to continue
working with this group, for the
benefit of our town of Enfield.



C

Date: December 5, 2022

TOWN OF ENFIELD

Subject: Request for acceptance of a grant from the CT Department of Children & Families for the Juvenile Review Board, and the creation of new Juvenile Review Board (JRB) Caseworker Job Description

Highlights:

- The Town of Enfield, Department of Social Services received a grant from the Department of Children and Families to support the Enfield Juvenile Review Board, recognizing Enfield as one of the top 10 communities outside of the cities with highest number of cases.
- The funds will pay for a 15 hour/week Caseworker, and discretionary funds for expenses related to Board recommendations post-hearing.
- This new position is cost-neutral to the Town.

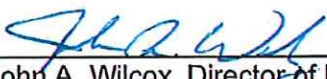
Budget Impact:

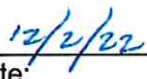
There will be no impact on the town budget.

Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of December 5, 2022.


John A. Wilcox, Director of Finance


Date: 12/2/22


Ellen Zoppo-Sassu, Town Manager


Date: 12/2/22

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Child, Youth & Family

Juvenile Review Board Grant	22046169-460164	\$23,000.00
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TO: Child, Youth & Family Juvenile Review Board Grant

PT Salaries	22046169-512000	\$19,500.00
Social Security	22046169-522000	\$ 1,209.00
Medicare	22046169-522100	\$ 283.00
Tuition-Other	22046169-556900	\$ 1,000.00
Other Supplies/Materials	22046169-561000	\$ 1,008.00

Date Prepared: December 5, 2022
Prepared By: Cindy Guerri, Director of Social Services

TOWN OF ENFIELD
JOB DESCRIPTION
DEPARTMENT OF SOCIAL SERVICES

15 Hours per week

Must be available to work flexible hours including early evenings

TITLE: Case Manager - Juvenile Review Board (JRB)

GENERAL STATEMENT OF DUTIES: The JRB Case Manager utilizes a trauma-informed, restorative justice approach to case management services for families and youth to support youth compliance with the Juvenile Review Board (JRB) diversion plan. The JRB Case Manager is responsible for all aspects, from intake and assessment to Board presentations, ongoing case management, and case closing.

SUPERVISION RECEIVED: Works under the general direction of the Clinical Care Coordinator as a member of the Care Coordination Team.

SUPERVISION EXERCISED: None.

ESSENTIAL JOB FUNCTIONS: Schedules intakes and JRB session dates. Conducts comprehensive assessments with referred youth and their families, assists with goal setting and attainment, provides resources and referrals and engages in ongoing case management. Compiles case presentations for JRB meetings and attends meetings regularly to serve as a non-voting member. Monitors progress of individual participants in meeting diversion plan goals established by JRB including but not limited: attending therapy, tutoring, writing essays, attending education/awareness programs and other required JRB activities. Collects data and information on progress toward goal achievement over the minimum six-month timeframe a case is open. Completes documentation as required by JRB, Town Department of Social Services, and CT Department of Children and Families. Engages in ongoing communication and support to parents of youth involved in the JRB. Collaborates and communicates with the police department as necessary to ensure service delivery. Coordinate positive youth development activities for participants, and collaborates with collateral contacts, such as schools, pediatricians, mental health providers or other community agencies. May attend client centered meetings, such as 504 meetings, as appropriate. Attends JRB trainings, Connecticut Youth Services Association (CYSA) trainings and Departmental trainings as appropriate. Attends Care Coordination and Department staff meetings as well as attends weekly supervision.

OTHER JOB FUNCTIONS: Performs other duties as assigned.

PHYSICAL/MENTAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is occasionally required to climb, balance, stoop, kneel, crouch, reach with hands and arms, stand, walk, use hands to finger,

handle, feel or operate objects, tools, or controls. Hand-eye coordination is necessary to operate computers and various pieces of office equipment. While performing the duties of this job the employee is occasionally required to lift and/or move up to 20 pounds. Specific vision abilities required by this job include: close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. Must possess and consistently utilize proficient interpersonal skills. Must have ability to interpret, implement, evaluate, organize, consult, and focus. Must employ sound decision making skills. Must have the ability to deal with stressful situations, trauma, grief, and death.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job. Work is routinely performed in an office, school, or community. The employee is occasionally exposed to communicable diseases. While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions. Must be able to perform tasks requiring independent knowledge. Must be able to concentrate on fine detail with constant interruptions, attend to task for 45-60 minutes at a time and remember multiple assignments given over long period of time. The noise level in the work environment is usually quiet in the office and moderate in the field.

MINIMUM QUALIFICATIONS: Bachelor's degree from an accredited college or university in Social Work, Criminal Justice/Criminology, Substance Abuse, Psychology, Sociology, Marriage and Family Therapy or related fields with a minimum of 2 years' experience working with children, youth and families.

Must possess a valid driver's license. Criminal and DCF background check will be required.

ADDITIONAL QUALIFICATIONS: Must possess an expertise in Case Management Standards. A working knowledge of restorative justice, Trauma-Informed work, Adverse Childhood Experiences (ACES), and Motivational Interviewing (MI) is helpful. Effective organizational and problem-solving skills. Knowledge of state and local directives and guidelines regarding juvenile case management. Ability and flexibility to complete tasks virtually, if necessary. Proven ability to work independently as well as collaboratively across varying races, ethnicities, and cultures. Considerable ability in oral and written communications. Considerable ability to establish and maintain effective working relationship with co-workers, other service providers, and the general public. Must have strong computer skills with proficiency in Microsoft Office, with exposure to data collection systems such as Apricot 360 preferred.

This job description is not, nor is it intended to be, a complete statement of all duties, functions and responsibilities that comprise this position.

Created 11-28-22