



**AGENDA
ENFIELD TOWN COUNCIL
REGULAR MEETING
Monday, March 6, 2023
7:00 PM – Council Chambers**

<https://youtube.com/live/xvTmwA7fMEw>

6:20 pm – Public Hearing – Proposed Repeal of the Vicious Dogs Ordinance Sections 10-51 through 10-56, Inclusive

6:30 pm – Public Hearing – Conveyance of a Portion of Brainerd Park at 133 Brainard Road CGS7-163e

1. PRAYER – Ken Nelson
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. FIRE EVACUATION ANNOUNCEMENT
5. MINUTES OF PRECEDING MEETINGS
 - Special Meeting – February 6, 2023
 - Regular Meeting – February 6, 2023
 - Special Meeting – February 13, 2023
6. SPECIAL GUESTS
 - Members of the Senior Tax Relief Committee
7. PUBLIC COMMUNICATIONS AND PETITIONS
8. COUNCILOR COMMUNICATIONS AND PETITIONS
9. TOWN MANAGER REPORT AND COMMUNICATIONS
10. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL
11. UNFINISHED BUSINESS

A. Discussion/Resolution: Resolution to Raise the Salary of the Assistant Assessor Position

B. Discussion/Resolution: Recommendation of Public Works Sub-Committee regarding Waste Collection Policies Regarding Enfield Housing Authority

12. NEW BUSINESS

A. Consent Agenda

1. **Discussion/Resolution:** Resolution to Appropriate Additional Funds Awarded by NCAAA to Social Services, Adult & Elderly Division - \$10,000
2. **Discussion/Resolution:** Resolution to Transfer Funds within the Community Initiatives Division/Mental Health & Wellness to Other Professional Services: \$2,200

B. Appointment(s)–Town Council Appointed

1. **Enfield Culture and Arts Commission** – The Term of Office of Damon Patnoe (D), Expired 6/1/2022. Replacement Will Be Daniel Keating (I) Until 6/1/2024.
2. **Prison Town Liaison Committee** – The Term of Office of Kenneth Edgar (D), Expires 02/28/23. Reappointment Will be Until 02/28/25.

C. Discussion/Resolution: Creation of a Volunteer Senior Tax Credit

D. Discussion/Resolution: Expansion of the Existing Elderly and Disabled Tax Credit

E. Discussion/Resolution: Resolution Waiving Bids for the Purchase of a Side Loading Refuse Truck

F. Discussion/Resolution: Request for Transfer of Funds for Finance Department Renovations - \$83,000

G. Discussion/Resolution: Resolution Authorizing the Town Manager to Sign the Settlement Participation Forms as to National Opioid Settlements

H. Discussion/Resolution: Resolution to Authorize a Waiver of Property Maintenance Fines for 56 College Street, Enfield, CT with Conditions

I. Discussion/Resolution: Resolution Referring the Proposed Improvements to the Higgins Park at 820 Enfield Street to the Planning and Zoning Commission per Conn. Gen. Stat. §8-24

J. Discussion/Resolution: Section 8-24 Referral to the Planning and Zoning Commission Concerning the Potential Disposition of Nathan Hale School, 5 Taylor Road

13. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING.

14. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

15. COUNCILOR COMMUNICATIONS.

16. ADJOURNMENT.

*****CONSIDERED FOR REAPPOINTMENT**

OFFICE OF THE TOWN MANAGER

Date: March 6, 2023

To: Bob Cressotti, Mayor

From: Ellen Zoppo-Sassu, Acting Town Manager

Re: PUBLIC HEARING GROUND RULES-

1. Roll Call.
2. READ BY MAYOR: The following Notice of Public Hearing was published in the Hartford Courant on Tuesday, February 21, 2023.

TOWN OF ENFIELD
LEGAL NOTICE

The Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield Connecticut on Monday, March 6, 2023, at 6:20 P.M. to allow interested residents an opportunity to express their opinions regarding the PROPOSED REPEAL OF THE VICIOUS DOGS ORDINANCE SECTIONS 10-51 THROUGH 10-56, INCLUSIVE. More information regarding the proposed changes, can be viewed at www.enfield-ct.gov.

Dated this 15th day of February, 2023
Sheila M. Bailey, Town Clerk

3. Announce Ground Rules for Public Hearing:
 - a. There is no time limit, but I ask that each person not take up too much time, so that everyone will have an opportunity to speak.
 - b. After each person, who desires, has had one chance to speak, I shall permit those individuals who desire a second chance.
 - c. After those individuals who desire to speak a second time, I shall permit those individuals who desire a third, fourth, etc., time.
 - d. Please refrain from personalities.

OFFICE OF THE TOWN MANAGER

Date: March 6, 2023

To: Bob Cressotti, Mayor

From: Ellen Zoppo-Sassu, Acting Town Manager

Re: PUBLIC HEARING GROUND RULES-

1. Roll Call.
2. READ BY MAYOR: The following Notice of Public Hearing was published in the Hartford Courant on Tuesday, February 21, 2023.

TOWN OF ENFIELD
LEGAL NOTICE

The Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield Connecticut on Monday, March 6, 2023, at 6:20 P.M. to allow interested residents an opportunity to express their opinions regarding the CONVEYANCE OF A PORTION OF BRAINDERD PARK AT 133 BRAINARD ROAD. More information regarding the proposed changes, can be viewed at www.enfield-ct.gov.

Dated this 15th day of February, 2023
Sheila M. Bailey, Town Clerk

3. Announce Ground Rules for Public Hearing:
 - a. There is no time limit, but I ask that each person not take up too much time, so that everyone will have an opportunity to speak.
 - b. After each person, who desires, has had one chance to speak, I shall permit those individuals who desire a second chance.
 - c. After those individuals who desire to speak a second time, I shall permit those individuals who desire a third, fourth, etc., time.
 - d. Please refrain from personalities.

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, FEBRUARY 6, 2023**

A Special Meeting of the Enfield Town Council was called to order by Chairman Cressotti on Monday, February 6, 2023. The meeting was called to order at 5:30pm.

ROLL-CALL – Present were Councilors Cekala, Cressotti, Despard, Finger, Ludwick, Mangini, Nelson, Pyznar, Santanella and Unghire. Also present were Town Manager, Ellen Zoppo-Sassu; Assistant Town Manager, Steven Bielenda; Town Attorney, James Tallberg; and Town Clerk, Sheila Bailey.

MOTION #6484 by Councilor Nelson seconded by Councilor Mangini to go into Executive Session to discuss the following:

1. Real estate negotiations with Fast Track Realty, LLC concerning proposed development at the MassMutual Site and Brainerd Park
2. Hernandez v. Enfield BOE et al
3. Personnel Matters – Job Description and compensation for the position of Recreation Supervisor
4. Town of Enfield v. Stallings

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6484** adopted 10/0/0.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Cressotti at 5:31pm.

Councilor Nelson recused himself and left the room at 5:32pm while Council addressed Item No. 1 and returned at 5:53pm.

Superintendent Christopher Drezek and BOE Chair Tina Leblanc joined the executive session at 5:53pm and left at 6:15pm to discuss Item No. 2.

Senior Operations Manager Karen Edelson joined the executive session at 6:25pm and left at 6:37pm to discuss Item No. 4.

Chairman Cressotti reconvened the Special Meeting at 6:53pm and stated that during executive session, the Council discussed personnel matters, real estate negotiations and ongoing litigation with no action or votes being taken.

ECONOMIC DEVELOPMENT COMMISSION

Members of the Economic Development Commission (EDC) reviewed the methodology they used to review the fifty-four applications received for the ARPA Small Business Grant Program.

The Commission developed a matrix used to score each application based in part on the following:

- Were the projects beneficial to the entire town and not just a section of town
- Were the applications complete and the projects explained clearly
- Is the business a destination or can it draw people to the Town of Enfield
- Is it a unique or iconic business

Some applications received were missing information. An example of items that negatively influenced the approvals were:

- Missing project explanations
- Missing quotes or supporting documentation
- The business was not a legal entity
- Projects would result in zoning violations
- No positive impact to the community, such as new window blinds or paint
- Cost of the project was prohibitive as compared to the grant dollars

EDC Chair Mary Ann Turner explained that the Commission learned where they could improve the application process and provide better direction to make certain requirements more understandable should the Council decide to provide funds for another round of grants. Ms. Turner believes that the town charged the right team for this job.

Council members thanked the Commission for their exemplary work reviewing and recommending the small business grants in a fair, thoughtful, and nonpartisan process.

ADJOURNMENT

MOTION #6485 by Councilor Cekala, seconded by Councilor Mangini to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6485** adopted and the meeting stood adjourned at 6:54pm.

Respectfully submitted,

Sheila M. Bailey, Town Clerk
Clerk of the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, FEBRUARY 6, 2023**

A Regular Meeting of the Enfield Town Council was called to order by Mayor Cressotti on Monday, February 6, 2023. The meeting was called to order at 7:00pm.

PRAYER – The Prayer was given by Councilor Pyznar.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Cekala, Cressotti, Despard, Finger, Ludwick, Mangini, Nelson, Pyznar, Santanella, and Unghire. Councilor Hopkins was absent. Also present were the Town Manager, Ellen Zoppo-Sassu; Assistant Town Manager, Steven Bielenda; Town Attorney, James Tallberg; Chief of EMS, Erin Riggott; Town Clerk, Sheila M. Bailey.

FIRE EVACUATION ANNOUNCEMENT – Mayor Cressotti made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #6486 by Councilor Nelson, seconded by Councilor Pyznar to accept the minutes of the special meeting on January 23, 2023.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6486** adopted 10-0-0.

MOTION #6487 by Councilor Nelson, seconded by Councilor Unghire to accept the minutes of the regular meeting on January 23, 2023.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6487** adopted 10-0-0.

SPECIAL GUESTS – Grey's Athletic Club – John Borowski

Mr. Borowski shared that the Grey's Athletic Association was founded in Thompsonville, CT in 1924 as a special club and fraternal organization. Throughout history, they have been devoted to charitable endeavors that support the Enfield community. They have a long legacy of sponsoring youth and adult athletic leagues, organizations dedicated to the less fortunate, to veterans, the food shelf, the warming center, and those who serve in our local police and fire departments.

As the club approaches its 100th year, they are as committed as ever to building on this legacy. On January 6, 2023 the club had a bad fire. They are still waiting for reports from the fire marshal and the insurance adjuster. They have met with the town and the state but until the reports come back and claims are processed, they are experiencing significant financial challenges. They would like to save the building if possible. They are looking for help and have set up a GoFundMe page.

Chairman Cressotti thanked Mr. Borowski and the club for everything they do for the town of Enfield. The town will work with them to help them find a place for them in the meantime and hopefully the building can be saved.

Councilor Santanella asked Mr. Borowski if he could share their GoFundMe page so folks can donate. Mr. Borowski said it is greysaa.com. There is a link on the website that will bring you right to the GoFundMe page. Town Manager, Ellen Zoppo-Sassu is going to post it on the Town Manager's page, and it will be a sharable link.

MOTION #6488 by Councilor Nelson, seconded by Councilor Mangini to move the Civic Clerk Presentation up from Item 9, Town Manager Report.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6488** adopted 10-0-0.

SPECIAL GUESTS-Civic Clerk Presentation-Stephen French/Maddie Hansel

Sheila Bailey introduced Stephen French and Maddie Hansel. She stated that the software is an agenda and minutes building software that automates the process. It is integrated with our town website and meeting minutes and videos can be hosted on the platform. Videos can be bookmarked to the agenda to make it easier for residents and the Council to move to a certain portion of a meeting. Once current minutes are moved to this platform they will be keyword searchable.

Stephen French said that the color and layout of the page can be changed. He stated that visitors to the site will be able to see upcoming meetings as well as past meetings of all the boards and commissions. They will be able to view and download the agenda, agenda packet, and minutes. When residents pull up a recent meeting, they will get a bookmark view of the agenda. Residents can download and view a pdf version or a plain text version, making it ADA compliant. Residents will also be able to see a bookmarked video of the meeting either through the YouTube channel or directly from the platform. Residents and Councilors are able to perform keyword searches across all minutes and agendas as well as the Town Code. Residents can get subscriptions and receive notifications for one or more of the boards and commission.

Councilor Pyznar asked if this would take the place of someone taking minutes. Ms. Bailey stated that it would continue to be a position because you still need someone to enter votes and commentary.

Councilor Mangini thanked Mr. French for his presentation. She also asked Ms. Bailey if she finds this a valuable tool. Ms. Bailey stated that it would be a valuable tool for her and the residents. She said that currently residents have difficulty navigating our website and find information. She likes the fact that the videos can be bookmarked.

Councilor Ludwick thinks that this is a great idea. He asked about ordinances being listed there as well. He thinks it is a fair compromise to have a new way yet still have the old school way in writing. Videos can be altered.

Chairman Cressotti stated that he thinks that this is a valuable tool and he thanked Ms. Bailey for bringing it to their attention. He liked the idea of being able to bookmark the videos.

PUBLIC COMMUNICATIONS

Chairman Cressotti talked about the last meeting where residents came up and publicly criticized a long-standing town employee insinuating that there was a discipline issue. Upon investigation, this is not the case. He reminded everyone in the audience that this is not the place to air grievances or discuss town employees.

Lucien Lefevre, 54 Kimberly Drive

Mr. Lefevre shared with everyone that they had the 75th Annual Four Chaplains Mass yesterday at St. Patrick's Church. He mentioned that it is the 80th anniversary of the sinking of the USS Dorchester. He thanked the Council members that were in attendance. Joe Courtney and his wife were in attendance as well as Colonel Buniak, the Polish military attaché from Washington D.C. The four chaplains gave up their lives to get others to safety. Next year the mass will be held on February 11, 2024.

George Young, 8 Holly Lane

Mr. Young heard that Governor Lamont is preparing the first cut to the state income tax in 30 years. It could save the middle-class up to \$600 a year. This is still a proposal and would not be effective until January 1, 2024.

Mr. Young stated that on the town side, he is in favor of tax exemptions on real estate and personal property for seniors, the blind, and the disabled. The state allows more of an exemption than the town is currently giving. He wants to see the homeowners' senior tax credits continue even though the state does not reimburse the town anymore. He explained that there is a difference between an exemption and credit on the assessment. The State of Connecticut homeowners' program is for any taxpayer over 65 years of age or disabled by the end of the calendar year 2022 who lived in their home on October 1. This info is on the town website. People that are entitled to exemptions are the blind, disabled, seniors, veterans who served 90 days minimum during a time of war, and active-duty veterans and the National Guard.

Diane Stelmat, 18 Clear Street

Ms. Stelmat shared that she loves the Enfield Express, she uses it for everything. She thanked the town for the senior repair program. She mentioned that the AARP tax return program at the Senior Center is wonderful. She shared that she appealed her car tax assessment on her 18-year-old car that was \$131, and she got back \$81.43 from it.

Lastly, she mentioned that the Thompsonville Cemetery roads were in poor condition and the bottom of her car scrapes the bottom at the entrance of the Cemetery. She brought this issue to the attention of the Public Works Department, who sent her to the Cemetery Association, who sent her back to Public Works.

Joel Budd, 2 Francis Avenue

Mr. Budd came to talk about the Jimmy's Pub issue. He said the new parking policy has helped everyone on the street except for the six houses at the top of the street. He said they must call the police all the time. Two weeks ago, at 2:30 am, he saw a guy on his ring camera walking around his boat. The signs on the street are too high up, they should be further down. It should be made residential parking only. He also mentioned that the owner of Pizza Palace put a sign inside his establishment that says if you get a ticket, they will pay it for you.

Melanie Dubiel, 4 Francis Avenue

Ms. Dubiel added that people are making ruts in their yards with their cars. She said that the Pizza Palace DJ is also parking in front of their houses. Two weeks ago, they were woken at 4:30 am because of loud people outside. She said this is every Thursday, Friday, and Saturday nights. She is diagonally across the street from Pizza Palace and can hear the music coming from the building. She would like to see the ticket amount increased, because it is just a joke to the patrons and the restaurant owner.

Chairman Cressotti declared Public Communications closed.

COUNCILOR COMMUNICATIONS

Chairman Cressotti mentioned that they had the first meeting of the Diversity Committee. He thought it was a very successful meeting. The next meeting is scheduled for February 27, 2023 during which they will elect a chair and vice chair. On tonight's agenda under unfinished business, there is a draft for that committee that will be tabled. It will be ready for a special meeting prior to the public hearing on February 13, 2023.

Chairman Cressotti read a proclamation honoring February as Black History Month.

WHEREAS, February is known for celebrating Black History Month and the legacy of Black Americans whose power to lead, to overcome and expand the meaning and practice of American democracy has helped the United States become a more fair and just society; and

WHEREAS, this country was established upon the profound but simple idea that all people are created equal and should be treated equally throughout their lives; and

NOW THEREFORE, this year on what would have been Dr. King's 94th birthday, we honor the work of Black Americans who have created a more fair and inclusive democracy helping Enfield recognize the strength of all the members of the community through the work of all the elected officials, town staff, Board of Education, and our newly organized diversity committee.

Chairman Cressotti mentioned that the Ujima African American Alliance will hold a fundraiser on February 11, 2023 at the Enfield Public Library from 11:00am-2:30pm. They will be accepting donations and will have assorted items on display. He encouraged people to go to the Enfield Museum and see the display that was put up a few weeks ago. The group was recently awarded a grant and are very thankful for that. He hopes, through community conversations, that we can build relationships and that we never

experience horrific events like what happened to Tyree Nichols here in Enfield. Our hearts go out to Tyree's family, and we pray for an end to the senseless acts of violence that plague our country. He mentioned that there will be activities going on in the schools to honor Black History Month.

Chairman Cressotti, Tina LeBlanc, and Ellen Zoppo-Sassu testified at the public hearing on HB 5003, the Act Concerning Education Funding in Connecticut. A letter was sent and read into the record. He hopes that we see some progress with this grant as it would be beneficial to the town.

Councilor Pyznar thanked Ms. Stelmat for coming up and speaking about how wonderful our town is. She is on the Commission on Aging, and she will let them know what an excellent job they are doing.

Councilor Pyznar mentioned that the ERFC (Educational Resource for Children) is going to be offering some classes for grades 2-5. They have a pottery class and basketball sign-ups coming up. Also, summer camp registrations will start on February 21, 2023.

Councilor Pyznar attended the Four Chaplain's Mass at St. Patrick's Church. She said it was a very moving mass and she thanked Lucien for sponsoring it.

Councilor Finger stated that some residents contacted him about work being done at 151 Abbe Road, which is the Jarmoc property. Some are saying that there are sump pumps running constantly. He asked if we could find out what is going on so he can report back to his constituents.

Councilor Finger also thanked Lucien and his wife for their service and everyone that was there that day.

Councilor Mangini stated that Boy Scout Troop 108 thanked the Mayor for presenting a proclamation to Eagle Scout LeShawn Robinson. She also attended the Scout ceremony yesterday at the United Methodist Church in Hazardville.

Councilor Unghire mentioned that there was a topping-off ceremony on Hazard Avenue. There is going to be a new healthcare facility of Trinity Health New England, the Presley and Helen Blake Ambulatory Center. This will allow residents to get care in Enfield instead of traveling to Hartford.

Councilor Unghire thanked Lucien for the invite to the Four Chaplain's Mass. It was a beautiful tribute. She thanked Walter Kruzel for his wonderful voice and the choir.

Councilor Santanella mentioned that on April 1, 2023 there will be a State Championship Cook-Off at Mount Carmel. Registrations start now and you can go to statecookoffs.com. The top prize for the best cooked steak is \$1,200.

Councilor Santanella shared that there is a \$15,000 grant available to support canine officers. You can go to k-9.hometownheroes.org and vote for Duncan, our newest canine officer. The officer with the most votes will win the grant. The town subsidizes food, vet bills, and some equipment for the canines so this grant would help off-set some taxpayer money.

Councilor Despard thanked Mayor Cressotti for his proclamation and for recognizing Black History Month. Enfield United Church of Christ, in collaboration with the Opera House Players, will be putting on a Black History Month Concert on February 15, 2023 at 7:00pm. Donations for Opera House Players will be received during the performance as they continue their renovations.

Councilor Despard also mentioned that Ujima is doing work with the Enfield Historical Society, and he can't wait to see what they uncover.

Councilor Cekala attended the ribbon cutting Healthtrax's second location in the Scitico Plaza. The building is beautiful inside.

Councilor Cekala also thanked the mayor for his proclamation.

Councilor Cekala thanked the residents from Francis Avenue that came and spoke. She stated that parking fine amounts is something one of the subcommittees is working on right now.

Councilor Pyznar stated that people have approached her to ask where they are with applications for the Public Safety Complex Building Committee.

TOWN MANAGER REPORT AND COMMUNICATIONS

Town Manager Ellen Zoppo-Sassu stated that the Bond Commission meeting schedule in January concerning our Public Safety Complex funds was canceled. Until we have the written documentation from OPM that the grant for the Public Safety Complex bond has been authorized, she is not comfortable putting together a building committee.

Ms. Zoppo-Sassu restated that they have been testifying in Hartford regarding school education funding. Some mandates that are being discussed concern summer camp. They are also reviewing some housing legislation. They are reviewing some best practices because they need to amend the Fair Rent Commission before July 1st.

The Enfield Child Development Center has received accreditation through June 1, 2028.

There is a meeting scheduled tomorrow with department heads when they will start talking about the budget outline and what expectations will be. We will be fine-tuning budget documents through March. The Superintendent thinks it is time to focus on Enfield's elementary schools.

There are two projects through CRCOG for funding. This is why it was important to have an on-call grant writer.

The Senior Tax Relief Committee is meeting on Wednesday. They will be viewing an almost final draft document. They are looking at making any senior who volunteers in the community eligible for an additional tax credit and making an additional layer for those on a fixed budget where other costs have gone up.

Monica Wright from Safe Harbor wanted everyone to know that during the arctic blast they received donations from Red Robin, Country Diner, and Danny's Pizza. Enfield Loaves and Fishes and Enfield Food Shelf helped too.

On Monday, the Magic Carpet buses had to stop running due to lack of staffing.

Gary Rome has received the Time Magazine dealer of the year for 2023 honor for his businesses in Enfield and Holyoke.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Santanella read a statement for the record about the status of the Board of Assessment Appeals Independent Review. This statement is appended to the minutes.

Councilor Mangini reported that the Fourth of July Committee met last night. They will be having their dinner dance in March. She believes it is scheduled for March 4th.

Councilor Cekala stated that the JFK Building Committee is in the middle of designing a concession stand that will be in the back field area. A Planning & Zoning application has been submitted. They are also discussing designing a canopy for over the delivery doors. They are down to the last few punch list items.

General Government met twice in the last three weeks. Civic Clerk went through the General Government and Finance Subcommittee and was brought to Council. They are working though parking fine comparisons. They are also reviewing the massage therapy, liquor, and food truck ordinances.

Chairman Cressotti mentioned that the Senior Tax Relief Committee will meet on Wednesday.

UNFINISHED BUSINESS

MOTION #6489 by Councilor Pyznar, seconded by Councilor Mangini to postpone the vote on the DEI Committee until next Monday.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6489** adopted 10-0-0.

NEW BUSINESS

CONSENT AGENDA

MOTION #6490 by Councilor Nelson, seconded by Councilor Mangini to approve Consent Agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6490** adopted 10-0-0. Copies of the resolutions are appended to these minutes.

APPOINTMENTS/TOWN COUNCIL APPOINTED – None.

RESOLUTION #6491 by Councilor Cekala, seconded by Councilor Nelson.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: EMS Fund-Expenses

Salaries-Part time	25222000-512000	\$20,000
Health /Medical Ins.	25222000-521000	\$15,000
Professional Development	25222000-532200	\$3,000

TO: EMS Fund-Expenses

Other Equipment	25222000-573900	\$38,000
-----------------	-----------------	----------

Certification: I hereby certify that the above-stated funds are available as of January 31, 2023.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6491** adopted 10-0-0.

RESOLUTION #6492 by Councilor Nelson, seconded by Councilor Mangini.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: General Fund-Revenues

Appropriated Fund Balance	10040000-499000	\$170,000
---------------------------	-----------------	-----------

TO: General Fund-Non-Departmental Charges

Transfers to EMS	10800092-593035	\$170,000
------------------	-----------------	-----------

FROM: EMS Fund- Revenues

Transfer from General Fund	25240000-480001	\$170,000
----------------------------	-----------------	-----------

TO: EMS Fund Expenses

Vehicles	25222000-573200	\$170,000
----------	-----------------	-----------

BE IT FURTHER RESOLVED, that the Town Council does hereby find, based on the foregoing compelling public interest, and in accordance with Town Charter V, Section 8(d), that it is therefore against the best interest of the town to solicit bids for the purchase of a used ambulance.

Certification: I hereby certify that the above-stated funds are available as of January 31, 2023.

/s/ John Wilcox, Director of Finance

Chief Riggott came up and stated that they need an eighth ambulance. The call volume has increased. This would normally go through the budget, but it takes two to three years to order a new ambulance. They found a 2015 used ambulance with 68,000 miles which comes with a two-year bumper to bumper warranty.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6492** adopted 10-0-0.

RESOLUTION #6493 by Councilor Mangini, seconded by Councilor Santanella.

BE IT RESOLVED, that the Enfield Town Council does hereby accept the Open Space as proposed from the re-subdivision approved in 2005 in accordance with the above recommendation.

(Reference PH 2505-Resubdivision of 229 Post Office Road, Map 68, Lot151, Edward E. Wojnar Applicant/Owner)

Councilor Nelson stated that he was involved with this back in 2005. They were dealing with serious escarpment issues at the end of Sun Street and Play Street that were costing the town millions of dollars to stabilize. He would ask that we pull the minutes from those meetings and have our Engineering Department walk the property to see if it is stable. We have a drainage easement, why do we need to go further? P&Z agreed in 2005, but the Council did not. Ms. Zoppo-Sassu stated at the request of some members, they had Zoning and Engineering put together a summary sheet of why this land is important to them as it relates to the drainage piece.

Councilor Nelson stated that it does say that it is wetlands and escarpments, but it does not say if it is stabilized. If we are going to assume that it may need work, he thinks they should look at it first.

Chairman Cressotti supports this as the staff made a recommendation and it will help with the storm drainage pipeline.

Upon a **ROLL-CALL** vote being taken, the Chair declared that **RESOLUTION #6493** failed 5-5-0. Councilors Unghire, Pyznar, Finger, Ludwick, and Nelson voted against.

RESOLUTION #6494 Premium Pay for Enfield Firefighters, by Councilor Santanella, seconded by Councilor Cekala.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) , of the Town Charter, the following transfer is hereby made:

FROM: COVID-19 Fund

COVID-19 Service Pay-Misc.	24540000-460004	\$77,000
----------------------------	-----------------	----------

TO: COVID-19 Fund

Revenue-Grants-COVID-Federal	24500350-589000	\$77,000
------------------------------	-----------------	----------

Certification: I hereby certify that the above-stated funds are available as of January 9, 2023.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6494** adopted 10-0-0.

RESOLUTION #6495 by Councilor Cekala, Councilor Mangini.

BE IT RESOLVED, that in accordance with Chapter VII, Section II of the Town Charter, the Enfield Town Council does hereby temporarily waive the CDL requirement for six months in the Part-Time Transportation Dispatcher-Day Back Up Driver job description.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6495** adopted 10-0-0.

RESOLUTION #6496 by Councilor Mangini, seconded by Councilor Despard.

BE IT RESOLVED, that the Enfield Town Council does hereby schedule a public hearing regarding the conveyance of a portion of Brainerd Park at 133 Brainard Road to be held on March 6, 2023 to begin at 6:30pm in the Council Chambers of the Enfield Town Hall, which is located at 820 Enfield Street, Enfield, Connecticut 06082 in order to receive public comment.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6496** adopted 9-0-0. Councilor Nelson temporarily left the room.

RESOLUTION #6497 by Councilor Mangini, seconded by Councilor Nelson.

WHEREAS, On September 9, 2022, The Enfield Town Council enacted the Vicious Dogs Ordinance, Town Code sections 10-51 through 10-56, inclusive; and

WHEREAS, the Council wishes to consider repealing the ordinance; and

WHEREAS, the Council wishes to seek input from the public on the proposed repeal of the Vicious Dogs ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Council hereby schedules a public hearing regarding the proposed repeal of the Vicious Dogs Ordinance, Town code sections 10-51 through 10-56, inclusive, to be held on March 6, 2023 at 6:20pm in the Enfield Town Hall, Council Chambers, 820 Enfield Street, Enfield, Connecticut 06082 in order to receive public comment.

Councilor Ludwick wanted to be sure that we have a copy of the ordinance that we are repealing. He wants to be sure what we are telling residents is clear and that we are following state law.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6497** adopted 10-0-0.

RESOLUTION #6498 by Councilor Mangini, seconded by Councilor Despard.

BE IT RESOLVED, that the Enfield Town Council, does hereby authorize the Town Manager to opt out of the 2015 settlement agreement with Kohl's Corporation as allowed under the agreement.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6498** adopted 10-0-0.

RESOLUTION #6499 by Councilor Cekala, seconded by Councilor Nelson.

BE IT RESOLVED, that in accordance with Chapter VII, Section II of the Town Charter, the Enfield Town Council does hereby adopt the wage adjustment up to \$75,000 for the current Assistant Assessor position and advertise the salary range of \$65,000-\$75,000 for the vacant Assistant Assessor position.

Councilor Nelson stated that due to the ongoing investigation, they have not reappointed one of the BAA members. He does not think it is right to make changes in the Assessor's Department until there is an outcome. He would like to table this item.

Councilor Mangini disagrees and thinks we have enough information and direction from our staff to move forward.

MOTION #6500 by Councilor Nelson, seconded by Councilor Finger to table Item K.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6500** adopted 8-2-0 and Resolution #6499 is tabled. Councilor Mangini and Councilor Cekala voted against.

RESOLUTION #6501 by Councilor Nelson, seconded by Councilor Mangini.

BE IT RESOLVED, that in accordance with Chapter VII, Section II of the Town Charter, the Enfield Town Council does hereby adopt the wage adjustment to allow the town to advertise the salary range of \$53,899 up to \$65,899 for the vacant Assistant Recreation Manager position.

Councilor Pyznar said that we are approaching the budget and it is a significant increase. It needs to wait.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6501** adopted 7-3-0. Councilors Unghire, Pyznar, and Ludwick voted against.

RESOLUTION #6502 by Councilor Nelson, seconded by Councilor Mangini.

BE IT RESOLVED, that the Town Council authorize the Town Manger to pursue the Waiver/Forgiveness of Funds remaining on the amortization repayment schedule in order to pursue a re-use of Nathan Hale School at 5 Taylor Road.

Councilor Ludwick asked what happens if we don't get the waiver and the \$200,000 becomes our issue. He does not accept the Board's vote, but he is willing to give the chance to negotiate a waiver. He wants to be clear that the resolution does not say the Board's vote is accepted.

Ms. Zoppo-Sassu stated that this action was predicated on the action of the BOE from last week.

Councilor Nelson stated that if this building comes with a price tag of \$200,000, he is not interested. He agrees with Councilor Ludwick and is in favor of a waiver being negotiated but not taking over a \$200,000 building.

Councilor Despard does not want to see the building sit vacant any longer and fully supports this and hopes Ms. Zoppo-Sassu can get the waiver.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6502** adopted 9-1-0. Councilor Ludwick voted against.

ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING – None.

PUBLIC COMMUNICATIONS

Lucien Lefevre, 54 Kimberly Drive

Mr. Lefevre thanked Councilor Finger for reminding him that there was another unsung hero on the U.S. Coastguard Carter Comanche. Charles W. David, a black sailor, pulled a lot of survivors out of the frigid water that night. He was only allowed to be a cook because segregation was still around at that time. He volunteered to help pull in survivors. A month later he died from pneumonia. He was awarded a Navy and Marine medal.

Walter Kruzel, 21 Charnley Road

Mr. Kruzel noted that now that we know next year's date for the Four Chaplain's Mass, we could get the Boy Scouts more involved next year. He said there were 159 people in attendance, and he would love to see it get to 200 next year. It is a story that cannot be forgotten.

The Chair declared Public Communications closed.

COUNCILOR COMMUNICATIONS

Councilor Pyznar reminded everyone that there will be a public hearing on the Plan of Conservation and Development (POCD) on February 13, 2023 at JFK.

MOTION #6503 by Councilor Despard, seconded by Councilor Santanella to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6503** adopted and the meeting stood adjourned at 8:50pm.

Respectfully submitted,

Sheila M. Bailey
Clerk to the Council
Town Clerk

Tina Demers
Secretary to the Council

BAA Independent Review Status

On August 29, 2022 the Town Council authorized an Independent Review of various issues arising from property revaluation in 2021. The Council also agreed to appoint three of its members, Councilors Ludwig, Hopkins and Santanella to serve as managers of the review process.

Over the last several months, the three of us have met with Attorney Coppola both in person and by phone to get updates, discuss process, present questions, and guard the integrity of the review overall.

Attorney Coppola has to date reviewed over 7,000 documents, reviewed audio and video of Council meetings, meetings of the Board of Assessment Appeals, conducted staff interviews, and utilized the resources at his disposal to ensure this has been both thorough and fair.

At this point, there are a few more interviews which still need to take place, including interviews with member of the Board of Assessment Appeals. There is also the potential for additional document requests and a potential need for additional follow-up interviews to be scheduled. That said, barring any unforeseen developments we expect to see a draft of Attorney Coppola's report at the end of this month, with a final report due to the Council by the first half of March 2023.

The three of us want to state explicitly for the record that all requests made to Attorney Coppola have been addressed, and we have worked in unison over the last several months to insure this review has been conducted with the highest level of professionalism, without bias or partisanship, and with the focus being solely on the best interest of Enfield taxpayers. The review is not done yet and there are important steps left. However, we are certain that the final report will present accurate and comprehensive answers to the questions originally asked by the council.

At the conclusion of the review, we expect all materials reviewed by Attorney Coppola will be made available to the public.



Date: February 6, 2023

TOWN OF ENFIELD

Subject: Resolution to Transfer Funds donated to the Family Resource Center: \$4,000

Highlights:

- The Family Resource Center received a donation of \$4,000 from the Woman's Club of Enfield.
- The donation is designated to support summer camp scholarships and enrichment program fees for the children who are part of our Grandparents Raising Grandchildren program.
- The donation has been deposited into Miscellaneous Income/Donations.
- The Tuition/Other account needs to be increased by \$4,000 to fund the expenses associated with this donation.
- Expenses would be spent through September of 2023 we request that any unspent funds as of June 30, 2023 be transferred to the FY 23-24 budget for expenditure.

There will be no impact on the town budget.

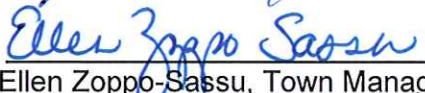
Recommendation:

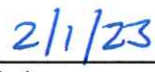
That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of February 6, 2023.


John A. Wilcox, Director of Finance


Date: 2/1/23


Ellen Zoppo Sassu, Town Manager


Date: 2/1/23

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Child, Youth and Family Revenue

Misc. Contributions/Donations	22040417- 417050	\$4,000
--------------------------------------	-------------------------	----------------

TO: Child, Youth and Family

Tuition/Other	22040417- 556900	\$4,000
----------------------	-------------------------	----------------

Date Prepared: February 6, 2023
Prepared By: Cindy Guerreri, Director of Social Services



TOWN OF ENFIELD

February 6, 2023

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to Enter into an Agreement with the State of Connecticut for an Emergency Management Performance Grant

Councilors:

Highlights:

- Enfield receives a grant from the State Department of Emergency Services and Public Protection. This grant provides reimbursement for the Emergency Management Director, partial reimbursement for staff support and operational expenditures such as office supplies.
- Last year the Town Council authorized the Submission of a grant application to the State Department of Emergency Services and Public Protection. The grant amount of \$40,533.00 is based on per capita and was awarded to the Town of Enfield.
- We are again requesting that the Town Council approve the grant application to the State Department of Emergency Services and Public Protection for the amount of \$40,533.00. This reflects reimbursement for the Enfield Department of Emergency Management.

Budget Impact:

This Grant reduces the local tax burden to support Enfield Emergency Management Operations.

Be It Resolved:

That the Town Manager, Ellen Zoppo-Sassu, is authorized to sign and submit the grant application for the Emergency Management Performance Grant in the name and on behalf of the Town of Enfield with the State of Connecticut Division of Emergency Management and Homeland Security and to affix the Corporate Seal.

Respectfully Submitted,

Steven M. Hall
Director, Emergency Management

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, February 13, 2023**

A Special Meeting of the Enfield Town Council held at the John F. Kennedy School Auditorium was called to order by Mayor Cressotti on Monday, February 13, 2023. The meeting was called to order at 5:45pm.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Cekala, Cressotti, Despard, Finger, Mangini, Nelson, Pyznar, Santanella, and Unghire. Councilors Hopkins and Ludwick were absent. Also present were the Town Manager, Ellen Zoppo-Sassu; Assistant Town Manager, Steven Bielenda; Town Clerk, Sheila M. Bailey.

RESOLUTION #6504 by Councilor Cekala, seconded by Councilor Mangini

BE IT RESOLVED, that the Town Council approves the Statement of the Committee as revised with input from Town Council members and approves the assignment of the terms of appointment as described. *A copy of the Statement of Committee and member's terms is appended to these minutes.*

Councilor Pyznar stated that she will support this, but she still has some reservations.

Councilor Finger stated that he too will be voting in support of this, but he still has issues, especially with the budget for the committee.

Councilor Mangini thanked Councilor Cekala for compiling all the Councilors suggestions and getting this ready for a vote.

Councilor Unghire stated that she will not be supporting this because there are too many unanswered questions remaining.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6504** adopted 7-2-0. Councilors Unghire and Nelson voted against.

Chairman Cressotti named Councilor Pyznar and Councilor Mangini as liaisons for the DEI Committee.

PROPOSED SENIOR TAX RELIEF PROGRAM

Transmittal of the Proposed Senior Tax Relief Program attached – No action taken.

RESOLUTION #6505 by Councilor Nelson, seconded by Councilor Cekala

BE IT RESOLVED, the Town Manager is hereby authorized to enter into an agreement with CivicPlus for the addition of CivicClerk and to take any action necessary.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6505** adopted 9-0-0.

ADJOURNMENT

MOTION #6506 by Councilor Mangini, seconded by Councilor Nelson to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared **MOTION #6506** adopted 9-0-0 and the Special Meeting stood adjourned at 5:52pm.

Respectfully submitted,

Sheila M. Bailey
Clerk of the Council
Town Clerk

Tina Demers
Secretary to the Council



TOWN OF ENFIELD

February 6, 2023

Title: Resolution to Raise the Salary of the Assistant Assessor Position.

Highlights:

- The Town Council created a second Assistant Assessor position for an annual salary of \$60,000 in the current budget that was effective July 1, 2022.
- Since that date, HR received 23 applications and unsuccessfully interviewed 5 candidates.
- In 2022, 5 other Towns successfully hired Assistant Assessors with the lowest pay rate at \$75,000 per annum.
- Accordingly, the Town respectfully requests to increase the incumbent's current annual salary from \$73,006.73 to \$75,000.
- In addition, the Town requests permission to advertise a new salary range for the vacant Assistant Assessor position from \$65,000 up to \$75,000 based on qualifications.
- This is a non-union position and there is no impact to the current budget since this position has been vacant for over 7 months.

Recommendation:

To raise the salary of the Assistant Assessor position and readvertise the vacant position with the new annual salary.

Be It Resolved, that in accordance with Chapter VII Section II of the Town Charter the Enfield Town Council does hereby adopt the wage adjustment up to \$75,000 for the current Assistant Assessor position and advertise the salary range of \$65,000 - \$75,000 for the vacant Assistant Assessor position.

Date Submitted: February 6, 2023
Submitted by: Steve Bielenda, Assistant Town Manager



TOWN OF ENFIELD

Date: March 6, 2023

Subject: Recommendation of Public Works Sub-Committee regarding Waste Collection Policies concerning the Enfield Housing Authority

Summary Overview:

The Town is required to “provide municipal services and facilities of the same character as those furnished for other dwellings and inhabitants/citizens of the Town.” The collection of trash and recycling at Enfield Housing Authority (EHA) properties is indicative of that. Staff had previously recommended that the Public Works Sub-Committee change the EHA collection method individual barrels to dumpsters where possible.

Budget Impact:

There is no impact on the town budget other than reduced usage on the hydraulic arms of the Public Works collection trucks. The Transfer Station waived fees range from \$3,000-\$5,000.

Summary and Recommendation:

Following discussions with the EHA concerning this recommendation, several important points came to light on this issue. The Resolution was tabled on January 18, 2023 so that the Town Manager could review the new information with the Public Works sub-committee. This occurred on February 21, 2023.

In 1989 the Town Council voted to not collect the PILOT payment from the EHA in an effort to ensure that the rents did not increase. With the PILOT not being collected, the Authority chose to pay its sewer costs. At the time, the numbers were similar; however, at this is a higher number than what the PILOT number is.

The reason the EHA agreed to waive the PILOT payment of approximately \$61,000 and pay the higher sewer usage fees of approximately \$98,313 (2021 figure) was because they could record the expense via an accounting allocation to the moderate housing units. In the last 9 years they have paid over \$563,000 to this fund. Otherwise, the burden of paying the PILOT would fall to the elderly units, thus increasing their rent amounts. The goal of the Town Council at that point in time was to avoid an increase being passed on to the elderly residents.

Collecting these fees vs. collecting the more lucrative Sewer use fees does not make sense.

Another point to consider is that the Town Council also voted to collect trash and recycling from condominium developments, despite the fact that they are approved specifically without those municipal services due to their density and site plan approvals, and that they are private developments.

This now creates an inequity between the EHA which serves the low and moderate income households, and private condo residents who are receiving a benefit that the EHA residents would not. It should be noted that the EHA staff are responsible to bring barrels to the road which is not the highest and best use of their time, but it saves effort in the long run since it ensures barrels are tipped and do not overflow, causing trash and litter problems within the complex and in the surrounding neighborhoods. Dumpsters are also magnets for illegal dumping. It should also be noted that carrying garbage to a dumpster would be a burden for some of the elderly and disabled residents.

Often times, when there is a complete “walk-away” from a Unit, the EHA is securing a 30 yard dumpster in order to clear the unit. They will also donate abandoned items to Allied and Goodwill.

There were also concerns about the collection of appliances/payment for freon processing. The EHA owns its appliances at the Elderly and Congregate sites so they are re-used as much as possible. The residents of Moderate Rental developments own the appliances and most often they are taken when they vacate.

The Town would like to restrict the EHA from using the Transfer Station for the disposal of any materials that result from construction, renovation or demolition projects.

Other Points:

Green Valley & Laurel Park households currently have 3 barrels each and this would stay the same. Dumpsters are not being proposed for this area.

The EHA is requesting that the elderly complexes of Enfield Manor*, Windsor Court, Woodside Park and Ella Grasso Manor continue to use tipper barrels. Of note however, is the fact that Enfield Manor is targeted for a complete rebuild and in doing so, they can design spaces for roll out dumpsters. Thus, those 80 plus units will eventually transition to the desired dumpster pick up once the \$40 million redevelopment is complete. There will also be a request to abandon the street, which will result in the DPW no longer having to maintain/plow.

The Executive Director of the EHA did note that there was the potential of successfully transitioning the Mark Twain facility to dumpsters for recycling material. It was his opinion that a site plan modification might be needed for this.

The EHA values its partnership with the Town and noted several projects and initiatives where collaboration has occurred including working with the EJOc for surveillance camera installation and license plate readers; the \$10,000 demolition cost of the Adult Day Center; assistance with Covid measures; snow storage for DPW B&G; and occasionally boarding up places.

In summary, it is the recommendation of the Town Manager that the EHA is not charged for usage at the Transfer Station at the commercial rate; that an implementation plan to transition from barrels to dumpsters be discussed and implemented between the Town Manager and Executive, and that the EHA begin paying for the direct costs that the Town incurs for appliance disposal and Freon disposal fees at the Transfer Station effective July 1, 2023.

BE IT RESOLVED, the Enfield Housing Authority is not charged for use of the Transfer Station; that the Town Manager and the EHA Executive Director discuss opportunities to transition from barrels to dumpsters when appropriate and feasible, and that the EHA begin paying for the direct costs that the Town incurs for appliance and Freon disposal fees effective July 1, 2023.

Date Prepared: March 6, 2023
Prepared By: Ellen Zoppo-Sassu, Town Manager



Date: March 6, 2023

TOWN OF ENFIELD

Subject: Resolution to appropriate additional funds awarded by NCAAA to Social Services, Adult & Elderly Division - \$10,000

This grant operates on a FFY, therefore any unspent funds remaining in the current FY will be rolled over to subsequent fiscal years

Highlights:

- The Town FY 23 budget was prepared prior to this increased award amount.
- NCAAA awarded these additional funds to be used for Other Professional Services for community trainings.

There will be no impact on the town budget.

Recommendation:

That the Town of Enfield Town Council approve the resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of March 6, 2023



John A. Wilcox, Director of Finance

3/1/23

Date:



Steven V. Bielenda, Assistant Town Manager

3/2/23

Date:

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: DSS-AE-NCAAA Supportive Services Grant

Revenue	22040415-460700	\$10,000
---------	-----------------	----------

TO: DSS AE NCAAA Supportive Services Grant

Other Professional Services	22040415-533900	\$10,000
-----------------------------	-----------------	----------

Date Prepared: March 6, 2023
Prepared By: Cindy Guerreri, Director of Social Services



TOWN OF ENFIELD

Date: March 6, 2023

Subject: Resolution to Transfer Funds within the Community Initiatives Division/Mental Health & Wellness to Other Professional Services: \$2,200

Highlights:

- The Department of Social Services is hosting a training for the Crisis Response Team for the first time in 4 years.
- Riverside Trauma Center will provide a 2-day training on Psychological First Aid/Posttraumatic Stress Management
- The contract amount requires a transfer of funds within the Division budget

There will be no impact on the town budget.

Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of March 6, 2023.



John A. Wilcox, Director of Finance



Date: 3/1/23



Steven V. Bielenda, Assistant Town Manager



Date: 3/2/23

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Community Initiatives

Instructional Supplies	22046168-561100	\$2,200
-------------------------------	------------------------	----------------

TO: Community Initiatives

Other Professional Services	22046168-533900	\$2,200
------------------------------------	------------------------	----------------

Date Prepared: March 6, 2023
Prepared By: Cynthia Guerriero, Director of Social Services

Eckenroth, Cheryl

From: noreply@civicplus.com
Sent: Monday, September 19, 2022 1:53 PM
To: Eckenroth, Cheryl
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

External Email: Use Caution when opening attachments or clicking links.

Application for Vacancy on Boards, Agencies & Commissions

Date	9/19/2022
First and Last Name	Daniel Keating
Address	180 Green Manor Rd
City	Enfield
State	CT
Zip	06082
Phone Number	781-482-4381
Second Phone:	N/A
Email	danielloringkeating@gmail.com
Occupation	Customer Service Representative
Occupation Phone Number	Field not completed.
Party Affiliation	Independent
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Enfield Culture & Arts Commission
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	I hold both my Bachelors and Masters in Creative Writing, both obtained from art schools - Chester College of New England and the California College of the Arts, respectively. My experience ranges from small press publishing to writing instruction, all within arts communities both broad and insular. I also have experience working with and promoting the art of

diverse and under-served populations.

A few projects I'd love to work on:

A Literary Magazine: I've worked on three literary magazines throughout my career, most recently spending two years as an editor of Eleven Eleven in San Francisco (the last year of which I was the journal's Managing Editor). I'm very familiar with the pedagogy and practicals involved with establishing and running a literary journal that serves its community.

A Writing Workshop: Over the course of six years in post-secondary education, I've been part of over a dozen creative writing workshops, including fiction (my specialized area of interest), memoir, poetry, and even screenwriting and songwriting. I'm familiar with current pedagogical trends in addressing classical failings of writing workshops (that they tend to be reductive, etc) and ways to make them generative and positive experiences.

I would also love to join any existing projects/initiatives to which I could lend my experience.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere?

No

If so, please state name of board, commission or agency and time server:

Field not completed.

If this is a reappointment, please list the number of meetings attended during the last 12 months:

Field not completed.

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

Yes

Email not displaying correctly? [View it in your browser.](#)

Eckenroth, Cheryl

From: noreply@civicplus.com
Sent: Tuesday, January 31, 2023 10:41 AM
To: Eckenroth, Cheryl
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

External Email: Use Caution when opening attachments or clicking links.

Application for Vacancy on Boards, Agencies & Commissions

Date	1/31/2023
First and Last Name	Kenneth Edgar
Address	16 SPRUCELAND RD
City	ENFIELD
State	CT
Zip	06082
Phone Number	8605082023
Second Phone:	8607630445
Email	KNSRACE@YAHOO.COM
Occupation	Retired
Occupation Phone Number	Field not completed.
Party Affiliation	Democrat
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Prison Town Liaison Committee
Appointment	Reappointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	Neighbor of the prisons. I keep other neighbors informed of activates at the prison.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere?

No

If so, please state name of board, commission or agency and time server:

Field not completed.

If this is a reappointment, please list the number of meetings attended during the last 12 months:

3

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

No

Email not displaying correctly? [View it in your browser.](#)

Date: March 6, 2023

Subject: Creation of a Volunteer Senior Tax Credit

Summary:

- A. Qualifying senior citizens who volunteer to provide services to qualifying scientific, educational, literary, historical, governmental, charitable and non-profit entities located in the Town of Enfield shall be eligible for a tax credit on their real property tax bills in accordance with the provisions hereof. In order to qualify for the benefits of the senior citizens volunteer tax relief pilot program, taxpayers must be age 65 or older, own real property in the Town of Enfield, must occupy the property as a principal residence. Participating senior citizens may earn an annual tax credit of \$400.00 per household by performing a minimum of 50 hours of volunteer service in a calendar year to qualified non-profit entities.
- B. The program shall apply to volunteer work performed in fiscal year 2023-2024 and after, in accordance with the provisions of this Resolution and the guidelines and policies referred to in paragraph D. The tax credit shall be applied to the tax bill due July 1 following the fiscal year in which the work is done.
- C. The tax credits earned by the participants in the Senior Volunteer Tax Relief Program shall not exceed \$26,000 in a fiscal year on a first-come first-serve basis.
- D. The Assessor and Senior Center Director shall develop guidelines and policies to administer the Senior Volunteer Tax Relief Program, including guidelines for qualifications for participating seniors and participating nonprofit entities, and for timing and form of applications. The Town Council shall review and evaluate the Senior Volunteer Tax Relief Program after one year from the date of its approval.

Budget Impact:

The budget will include a line item for the \$26,000 allocated to the Senior Volunteer Tax Relief Program so that we may track the activity in a separate line item.

BE IT RESOLVED that in order to promote the goals of scientific, educational, literary, historical, governmental, charitable and non-profit entities located in the Town of Enfield by drawing upon the skills, knowledge and experience of its senior citizens, the Town Council of the Town of Enfield hereby establishes a Senior Volunteer Tax Relief Program for senior citizens who choose to donate their time, talent and experience by volunteering to provide services to qualifying entities.

Date Prepared: February 28, 2023
Prepared by: Town Manager Ellen Zoppo-Sassu

Date: March 6, 2023

Subject: Expansion of the Elderly and Disabled Tax Credit

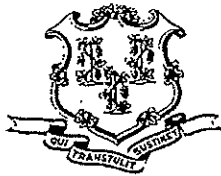
Summary:

The Town currently participates in a State Senior & Disabled tax relief program under CT General Statutes (s)12-170aa. In 2021, 442 Enfield taxpayers used this program, Although the program should be reimbursed by the State, in 2021 the Town did not receive state reimbursement and paid \$265,463 through its budget to cover this program obligation. CGS 12-129n allows the Town, at its discretion, to adopt a parallel senior and disabled tax relief program to be funded completely by Town resources. The Senior Tax Relief Committee has considered such factors as the importance of aging in place, and senior citizens who are raising grandchildren. Increased economic pressures, inflation, and the cost of living was discussed. The goal is to establish another "layer" or category above the current income guidelines in the Circuit Breaker program so as to capture additional participants who are not eligible for the Circuit Breaker program, using the current state program eligibility income cut-off, currently at \$49,100. The Committee liked this concept of addressing taxpayers with income above that amount, and with a maximum income of \$60,000. Please see the attached memo which outlines the current levels.

The additional income guideline will be from \$49,101 - \$60,000.

BE IT RESOLVED that the Town Council accept the recommendation of the Senior Tax Relief Committee to adopt the expanded income brackets up to \$60,000 for Enfield senior citizens who qualify.

Date Prepared: February 23, 2023
Prepared by: Town Manager Ellen Zoppo-Sassu



STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT
INTERGOVERNMENTAL POLICY and PLANNING DIVISION

Date: December 5, 2022

To: Assessors and Municipal Agents

From: Patrick Sullivan, Assoc. Fiscal Administrative Officer

Subject: QUALIFYING INCOME-PROGRAM YEAR 2022

The following tables show the levels of qualifying income for the Elderly and Totally Disabled Tax Relief Program applications to be filed in the year 2023. These levels are to be used for the 2022 Grand List Homeowner and Renter Rebate applications, 2023 Grand List Additional Veteran's applications and may be used for any local option programs.

PLEASE NOTE: Homeowner applications that were taken for the 2021 G/L (RENEWALS) are calculated for the 2022 G/L using the 2021 qualifying income schedule, NOT the schedule below.

Homeowners
Income and Grant Information –2022 Benefit Year
Filing period February 1 - May 15, 2023

Income		Tax Credit %		Tax Credit Maximum		Tax Credit Minimum	
Over	To	Married	Unmarried	Married	Unmarried	Married	Unmarried
\$-0-	\$20,200	50%	40%	\$1,250	\$1,000	\$400	\$350
20,200	27,100	40	30	1,000	750	350	250
27,100	33,800	30	20	750	500	250	150
33,800	40,300	20	10	500	250	150	150
40,300	49,100	10	-0-	250	-0-	150	-0-

Renters
Income and Grant Information – 2022 Benefit Year
Filing period April 1 – October 1, 2023

Income		Maximum Rebate		Minimum Rebate	
Over	To	Married/Single		Married/Single	
\$-0-	\$ 20,200	\$900	\$700	\$400	\$300
20,200	27,100	700	500	300	200
27,100	33,800	500	250	200	100
33,800	40,300	250	150	100	50
40,300	49,100	150	-0-	50	-0-

(Over)

The standard monthly premium for Medicare Part B enrollees will be \$170.10 for 2022. Annual Medicare premiums for the year 2022 therefore, are \$2,041.20 for a single applicant and \$4,082.40 for married applicants. WE CONTINUE TO REQUIRE A FORM SSA1099, OR IT'S EQUIVALENT FOR EACH HOMEOWNER AND RENTER APPLICANT TO BE PROVIDED AT THE INTAKE SITE.

The Additional Veterans' exemption for income qualifying applicants for the 2023 G/L will be based on the following income maximums: The maximum for single applicants will be \$40,300.00; the maximum for married applicants will be \$49,100.00. Also, if applicable in your municipality, the LOCAL OPTION exemption for the Totally Disabled, Blind and Veterans' programs may use these income maximums.

100% V. A. determined Disabled Veterans will continue to use \$18,000.00 for single applicants and \$21,000.00 for married applicants (adjusted gross income only; non-taxable Social Security Income is not considered).

The FREEZE program income limit remains at \$6,000.00; adjusted gross income only. Social Security Income, United States Postal System and Railroad Retirement pensions are not counted as income towards the income limit for the FREEZE program.

If there are any questions regarding any of the income limits stated above, please call me at (860) 418-6406 or e-mail at patrick.j.sullivan@ct.gov

c: Martin Heft, OPM

Duke Chen, OLR, L.O.B., Room 5300 (860-240-8433)

Christopher Perillo and Robert Wysock, OFA, L.O.B., Room 5200 (860-240-0200)

Jennifer Bernier, CT Legislative Library, L.O.B., Room 5400 (860-240-8888)



TOWN OF ENFIELD

March 1, 2023

Subject: Resolution Waiving Bids for the Purchase of a Side Loading Refuse Truck

Highlights:

- The Town has an opportunity to purchase a Labrie 2020 refuse body at pre-pandemic prices. This body was ordered in 2019, but the buyer reneged. The dealer has offered it to the Town at 2020 Sourcewell pricing.
- The body will be mated to a 2023 Autocar chassis. The Town will save \$26,609 compared to 2023 Sourcewell pricing.
- Because the 2020 Sourcewell contract is no longer in effect a bid waiver is required.
- The Department of Public Works requests that the Council approve the accompanying bid waiver resolution.

Recommendation:

That the Town of Enfield Town Council approve the resolution of authorization below.

ENFIELD TOWN COUNCIL RESOLUTION NO. _____

The Town has the opportunity to purchase a brand new leftover 2020 Labrie refuse truck body at a substantial savings; and

This body is functionally identical to a 2023 body and can be mated to a 2023 Autocar chassis; and

The purchase of this combination will result in a savings to the Town of \$26,609 compared to a standard 2023 vehicle; and

Because of this vehicle's unique configuration, a bid waiver is required.

THEREFORE, BE IT RESOLVED, that the Town Council does hereby find, based on the foregoing compelling public interest, and in accordance with chapter V, section 8(d), that it is therefore against the best interest of the Town to require bids for the above described vehicle.

Date Submitted: March 1, 2023

Prepared by: Donald Nunes, Public Works Director



F

Date: 3/01/2023

TOWN OF ENFIELD

Subject: Request for Transfer of Funds for Finance Department Renovations - \$83,000.

Highlights:

- The Finance Department office space has not been renovated in approximately 20 years and is showing significant wear.
- DPW has prepared a renovation plan including carpet replacement, filing systems and office furniture. The cost of this renovation is estimated at \$83,000.

Budget Impact:

There will be no impact on the town budget.

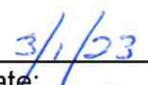
Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

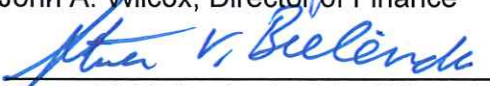
Certification: I hereby certify that the above-stated funds are available as of March 1, 2023.



John A. Wilcox, Director of Finance



Date: 3/1/23



Steven V. Bielenda, Assistant Town Manager



Date: 3/2/23

See Attached for Resolutions

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: General Fund – Non-departmental Charges

Contingency	10800092 - 584000	\$ 83,000
-------------	-------------------	-----------

TO: General Fund – Non-Departmental Charges

Transfers to Capital	10800092 - 593010	\$ 83,000
----------------------	-------------------	-----------

FROM: Capital Non-recurring Fund – 2023 Revenues

Transfer From General Fund	31042023 - 480001	\$ 83,000
----------------------------	-------------------	-----------

TO: Capital Non-recurring Fund – Municipal Facilities

Furniture and Fixtures	31008110 - 573300	\$ 83,000
------------------------	-------------------	-----------

Date Prepared: March 1, 2023
Prepared By: John A. Wilcox, Director of Finance



TOWN OF ENFIELD

Date: March 6, 2023

Title: Resolution Authorizing the Town Manager to Sign the Settlement Participation Forms as to National Opioids Settlements

Highlights:

- There are presently over 2,000 pending opioid-related lawsuits pending throughout the United States.
- The Town of Enfield, represented by the law firm of Scott+Scott, is a plaintiff in several of these lawsuits.
- National settlements, known as the “Teva and Allergan Settlements” and the “Walmart, Walgreens & CVS Settlements” have been proposed.
- Scott+Scott, the Town’s legal counsel in the opioid lawsuits, has recommended that the Town opt-in to the proposed settlements and sign the Settlement Participation Forms.

Recommendation:

That the resolution be approved, per the recommendation of Scott+Scott.

BE IT RESOLVED, that the Enfield Town Council hereby authorizes the Town Manager to sign on behalf of the Town of Enfield the following Settlement Participation Forms:

- Allergan Settlement
- Teva Settlement
- CVS Settlement
- Walgreens Settlement
- Walmart Settlement

Prepared by: Town Attorney’s Office

Date Prepared: February 2, 2023



H

TOWN OF ENFIELD

Date: March 6, 2023

**Subject: Resolution to Authorize a Waiver of Property Maintenance Fines
for 56 College Street, Enfield CT with Conditions**

Highlights:

- On April 15, 2019, 56 College Street was cited for six property maintenance violations specifically pertaining to the deteriorated conditions of the ancillary structures (former bakery and barn) on the property.
- A property maintenance lien was recorded for these violations on June 10, 2019 at Volume 2724 Page 1172.
- Five of the six violations are currently still outstanding and the total fine for the above-mentioned lien through March 6, 2023 is \$624,324 which includes a \$24 lien fee.
- On July 2, 2021, the Town began the foreclosure on the property for the property maintenance fines.
- On February 22, 2023, the Blight Review Committee met with the Executor of the Estate for 56 College Street to discuss a path forward on coming to a resolution to ensure that the property be brought back into compliance.
- At this meeting, the Blight Review Committee made a formal recommendation to waive the property maintenance fines subject to following conditions being met within certain timeframes:
 1. By July 6, 2023, the ancillary structures located on 56 College Street must be demolished per town standards subject to a final inspection by the town.
 2. By March 6, 2024, the property must be sold by the Executor of the Estate.
- If these conditions are not met, the Town will continue and finalize the foreclosure proceeding on 56 College Street for the property maintenance fines owed to the Town.

Recommendation:

Adoption of the attached resolution to waive the property maintenance fines subject to conditions.

BE IT RESOLVED that the ancillary structures located on 56 College Street will be demolished per town standards and subject to a final inspection by the town by July 6, 2023; and

BE IT RESOLVED that 56 College Street must be sold by the Executor of the Estate of 56 College Street by March 6, 2024; and

BE IT RESOLVED that if these conditions are not met, the Town shall continue and finalize the foreclosure proceeding against the property at 56 College Street; and

BE IT FURTHER RESOLVED that if these conditions are met, the Enfield Town Council does hereby authorize that the waiver of above-referenced property maintenance fines, the release of the above-referenced property maintenance lien, and the withdrawal of the above-referenced foreclosure.

Date Prepared: February 23, 2023
Prepared by: Office of Economic & Community Development



TOWN OF ENFIELD

March 3, 2023

Honorable Member
Enfield Town Council
Enfield, Connecticut

**Subject: Resolution Referring the Proposed Improvements to the Higgins Park at 820
Enfield Street to the Planning and Zoning Commission per Conn. Gen. Stat.
§8-24**

Councilors:

Highlights:

- The Town Council has approved funding for the construction of a bandshell at Higgins Park.
- Additional future improvements to Higgins Park may include, but are not necessarily limited to, fitness stations, walkway lights, and additional playscapes.
- The Town Council must refer these proposed improvements to the Planning and Zoning Commission according to the requirements of Connecticut General Statute §8-24.

Budget Impact:

There is no budget impact.

Recommendation:

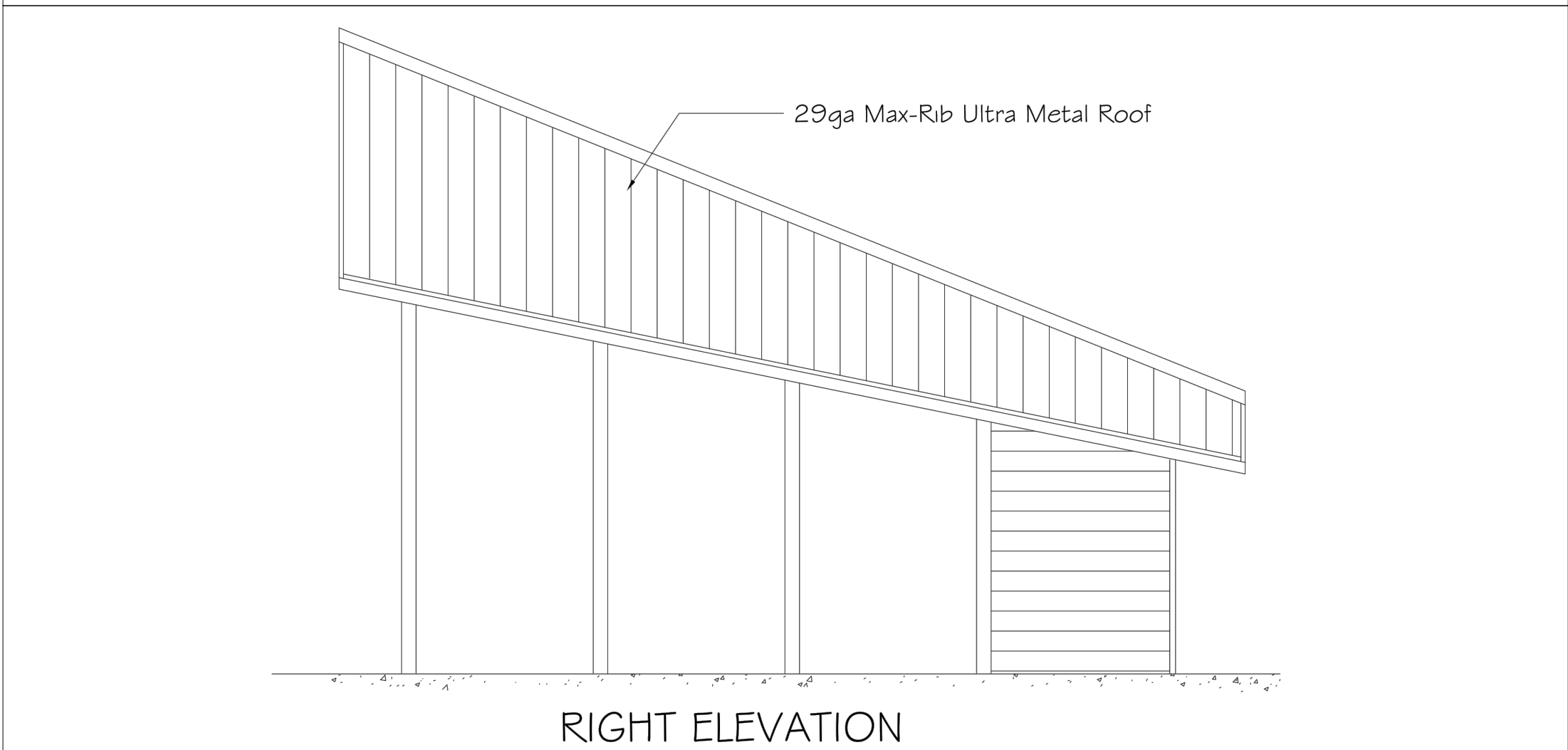
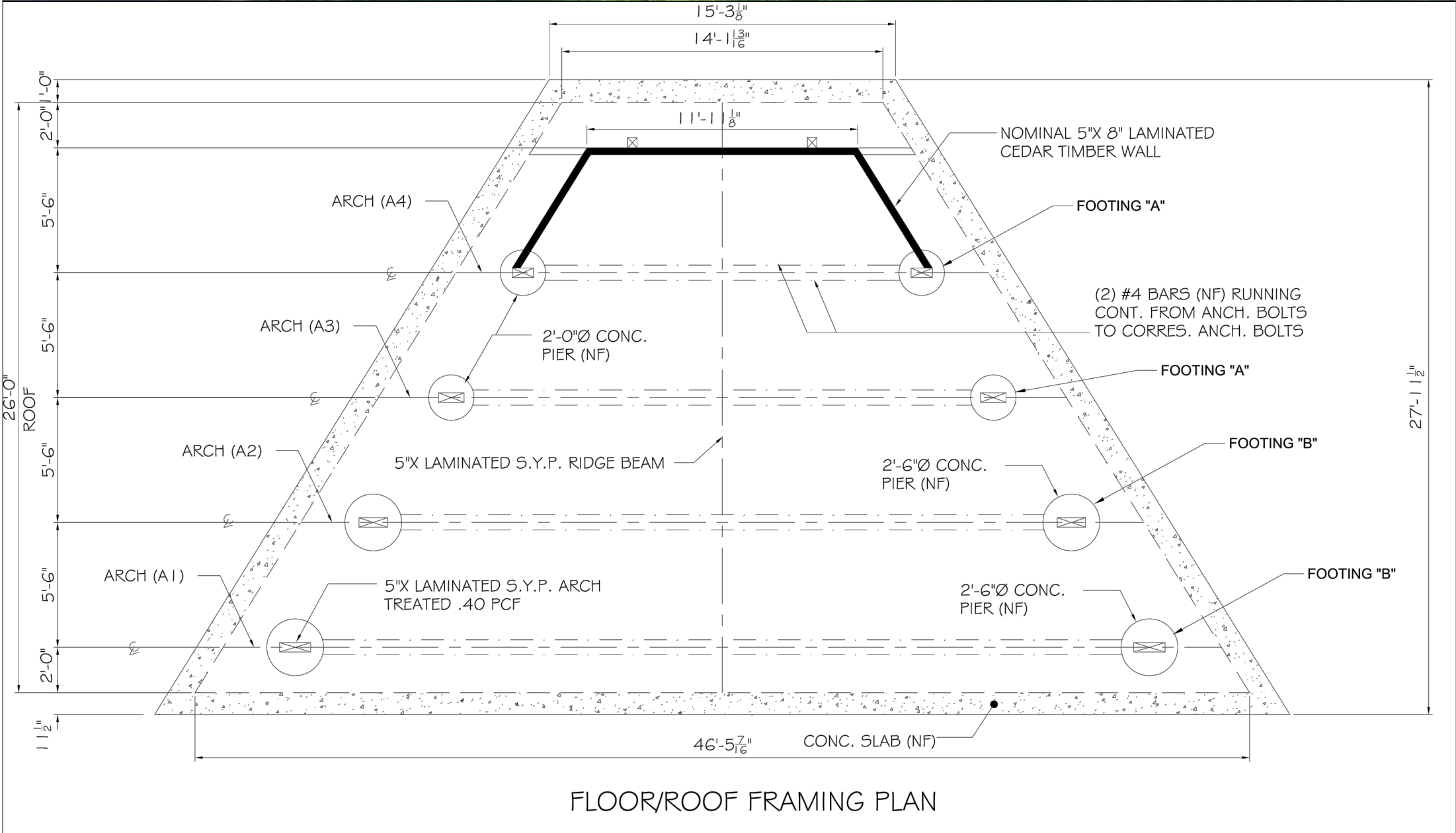
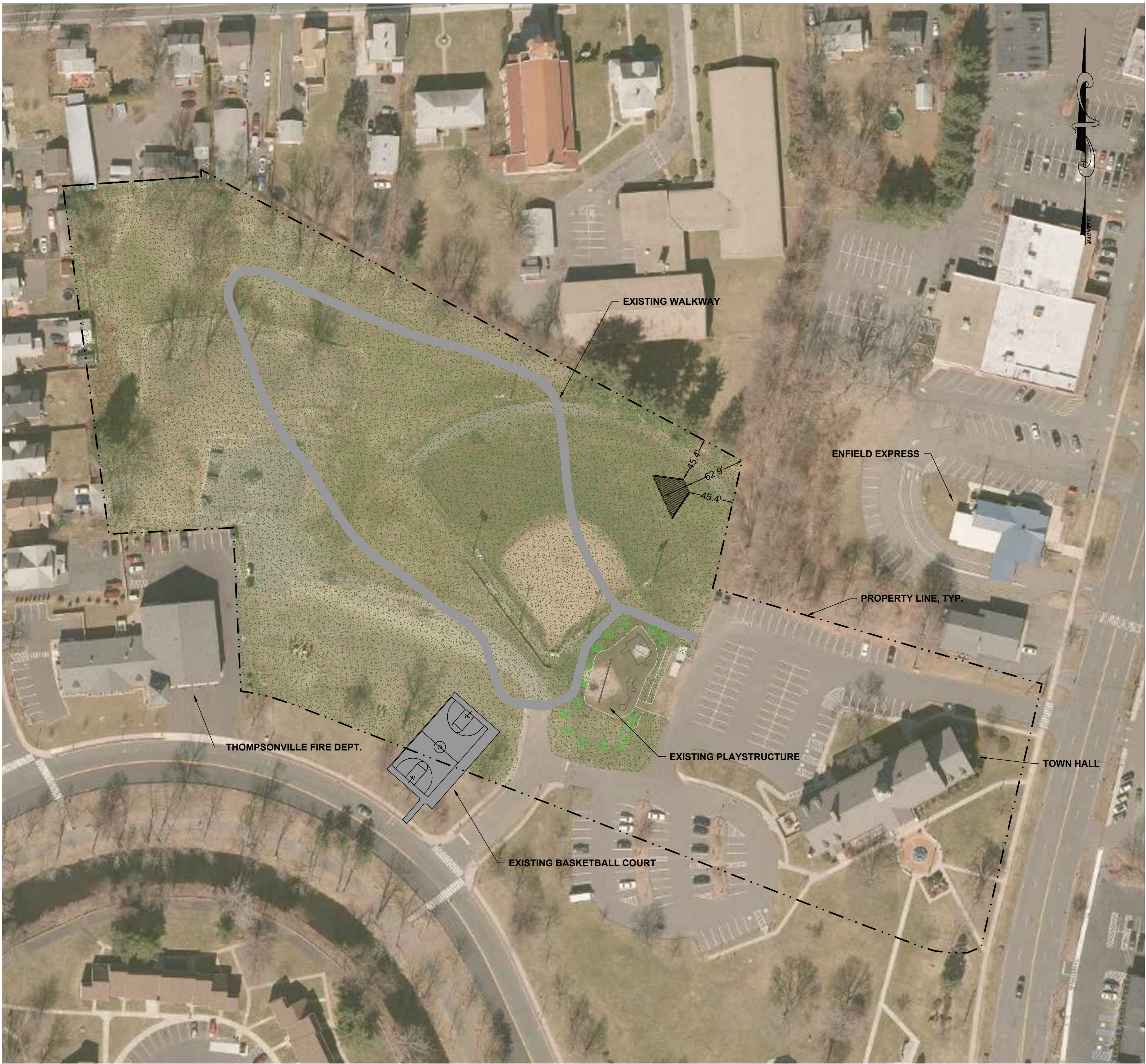
That the Town Council adopt the Resolution.

Resolution

NOW, THEREFORE BE IT RESOLVED, that the proposed improvements to the Higgins Park, including the construction of the bandshell, are hereby referred to the Planning and Zoning Commission in conformance with the requirements of Connecticut General Statute §8-24.

Respectfully Submitted,

Laurie Whitten
Director of Planning



HIGGINS PARK BANDSHELL



J

TOWN OF ENFIELD

Date: March 6, 2023

Subject: Nathan Hale School – 5 Taylor Road

Summary Overview:

In light of interest from private entities in general over the last year, and one specific private entity at this time, with regard to the acquisition of the above-referenced property, the Town would like to request that the Planning and Zoning Commission review the potential conveyance/transfer as required by Conn. Gen. Stat. §8-24 in anticipation of the future re-use of the property. Handling the request for disposition of town property at this time will allow for a smoother timeline for potential developers.

Budget Impact:

There will be no impact on the town budget at this time; the eventual sale or lease would result in taxable property being added to the Grand List.

The request for the State's forgiveness of School Construction loan is an ancillary part of this eventual outcome for the Nathan Hale School property, but is not connected to this step, specifically.

Recommendation:

That the Town of Enfield Town Council refer the potential conveyance/transfer of the Nathan Hale School property to the Planning and Zoning Commission for review.

NOW, THEREFORE BE IT RESOLVED, that the proposed conveyance/transfer of the Nathan Hale School property at 5 Taylor Road is hereby referred to the Planning and Zoning Commission in conformance with the requirements of Connecticut General Statute §8-24.

Date Prepared: February 28, 2023
Prepared By: Ellen Zoppo-Sassu, Town Manager