



**MINUTES
TOWN COUNCIL
REGULAR MEETING
December 18, 2023
7:00 PM - Council Chambers
<https://youtube.com/live/7ZUGPoHuPoY>**

1. PRAYER - Sister Patricia

Sister Patricia of the Felician Sisters made the prayer.

2. PLEDGE OF ALLEGIANCE

— Recited

3. ROLL CALL

Present: Gina Cekala, Robert Cressotti, Douglas Finger, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire

Absent: None. Councilor Finger left the meeting at 10:00 pm.

Also Present were Town Manager, Christopher Bromson; Assistant Town Attorney, Mark Cerrato; Director of Finance, John Wilcox; Director of Public Works, Donald Nunes; and Town Clerk, Sheila Bailey.

4. FIRE EVACUATION ANNOUNCEMENT

- Announced

5. MINUTES OF PRECEDING MEETINGS

- Special Meeting - December 4, 2023

MOTION #6793 by: Marie Pyznar seconded: Cynthia Mangini to accept the minutes.

Upon a **SHOW OF HANDS** vote, the Chair declared **MOTION #6793** adopted. Yes: Gina Cekala, Robert Cressotti, Douglas Finger, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

- Regular Meeting - December 4, 2023

MOTION #6794 by: Cynthia Mangini seconded: Robert Cressotti to accept the minutes.

Upon a **SHOW OF HANDS** vote, the Chair declared **MOTION #6794** adopted. Yes: Gina Cekala, Robert Cressotti, Douglas Finger, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

6. SPECIAL GUESTS

- John Hammer - SLR Consulting

1. Fields Study

Mark Arigoni, Manager of Landscape Architecture, and John Hammer, Principal Landscape Architect of SLR Consulting (formerly Malone and MacBroom), presented information regarding a potential study of the current use and future needs for sports fields in Enfield.

2. High School Field Drainage

Ian Lacy, Lead Project Advisor for Tom Irwin Inc., joined the SLR Consulting team and presented information regarding field drainage improvements needed at the Enfield High School fields in order to provide four usable sports fields.

The presentations are appended to these minutes.

7. PUBLIC COMMUNICATION AND PETITIONS

Ray Peabody, 370 Washington Rd.

Mr. Peabody expressed his concern about spending over \$1M without having a master plan for Enfield's sports fields. He asked that the Council decide whether the goal is to create a state-of-the-art field at Powder Hollow or fix the drainage issue at the high school.

Jack Sheridan, 7 Buchanan Rd.

Mr. Sheridan asked how the Town of Enfield continued to circumvent the Charter's spending limitations without going to a referendum for these projects by the use of the Sinking Fund. He also questioned whether the drainage project would impact the houses surrounding Enfield High School.

Jennifer Krasinkiewicz, 209 Abbe Rd.

Ms. Krasinkiewicz spoke against the proposed solar project and reported that she had spoken with Representative Hall, who responded that she would re-introduce a bill for the third time that would give the approval authority back to the towns.

John Cox, 215 Abbe Rd.

Mr. Cox asked if an environmental impact statement would be made public as part of the application for the solar project on Town Farm Road.

Josh Hamre, 52 New King St.

Mr. Hamre expressed his concern that the Town Manager lashed out at a Council member for asking a question. Mr. Hamre also read from an online report which indicated that the sand slit system could last up to ten years and could be very expensive to maintain.

Matthew Stahl, 5 Terrace Cir.

Mr. Stahl asked that when the Council takes into consideration which project they would support, they consider what makes the biggest difference to the greatest number of people. He also stated that there are multiple fields in town that are in poor condition that need attention.

Clair Stahl, 5 Terrace Cir.

Miss Stahl asked that the Council invest funds in the soccer fields throughout Enfield.

Dave Falk, 4 Coolidge Dr.

Mr. Falk stated that the poor conditions of Enfield High School's baseball fields are an embarrassment. He also stated that the field line was so close to the property line that foul balls are lost. If fences were installed, they would just exacerbate the space issue. He supported funding for Powder Hollow.

Bud Cowles, 26 Fletcher Rd.

Mr. Cowles stated that as a former baseball coach for thirty years, he appreciated the study regarding field use. He believed that the baseball players in Enfield deserved a state-of-the-art ballpark.

Pam Townsend, 54 Kimberly Dr.

Ms. Townsend thanked the Town of Enfield for their support of Wreaths Across America. She stated that Walmart's convoy continues to stop in Enfield every year due to the continued support of the people of Enfield.

Jeff Rousseau, 12 Bellawood Dr.

Mr. Rousseau is the President of the Enfield Soccer Association. Mr. Rousseau spoke of the poor and unsafe conditions of the soccer fields at Shaker Field. Mr. Rousseau showed pictures depicting the conditions. He also stated that the soccer fields at JFK are an embarrassment to the town, and he would like to see future support for soccer.

Jeffrey Foss, 16 Crescent Beach Dr.

Mr. Foss expressed his continued concern about the increased parking problems in Thompsonville that will result from the proposed Union Square project. Thompsonville will lose the existing twenty-three parking spaces in the municipal public lot that the developers of the Union Square project targeted as potential parking for their development.

George Young, 8 Holly Ln.

Mr. Young located the WPC Facilities Plan dated August 2016. He would like the Council to review this study by Woodard and Curran. He suggested the WPCA membership be

reduced to five members consisting of two members from each party and the WPC Superintendent.

Mark Cekala, 2 Grand View Dr.

Mr. Cekala is the President of the Enfield Little League. He stated that he didn't care where the baseball fields are located, as long as they met the requirements needed by a high school league. Mr. Cekala asked if the Council could guarantee that there would be lights and a fence at one of the fields at Enfield High School. If not, they should put the money into Powder Hollow.

Danielle Girard, 18 Edgewood Dr.

Ms. Girard is Chair of the Enfield Community Advocates, a group created to discuss matters most important to Enfield residents. She referenced a letter the ECA sent to the Council regarding Powder Hollow. She asked that the project at Powder Hollow be completed, and the funds not be rescinded. If any funds remain, they should go into the Parks and Recreation fund, so the funds could be used for equitable playing fields around town.

MOTION #6795 by: Gina Cekala, seconded: Robert Cressotti to extend Public Communications by thirty minutes.

Upon a **SHOW OF HANDS** vote, the Chair declared **MOTION #6795** adopted. Yes: Gina Cekala, Robert Cressotti, Douglas Finger, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Robert Buczkowski, 21 Francis Ave.

Mr. Buczkowski stated he opposed the Union Square project. He believed the tax revenue would be insufficient for the amount of money needed for the possible education costs for school-aged children moving into the complex. He said that Enfield already meets the ten percent affordable housing threshold, and he believed that Enfield should be more selective in approving economic development projects in the future.

Christina Tetreault, 42 Green Manor Rd.

Ms. Tetreault is the marketing manager of the Artisan's Marketplace at the Nathan Hale School. She asked the Council if the market could be a year-round event. She has been able to grow the vendor list from five when it first started over the summer, to more than fifty as of last weekend's fair. She read a letter from an artisan speaking of the importance the craft fair has had in her life and how she hopes the town will allow the event to grow and continue.

Jeff Gentes, 37 Cottage Rd.

Mr. Gentes said he believes Enfield needs more housing and more affordable housing. He also stated that he agrees the Shaker Fields are in terrible shape and are an embarrassment to the town. He believes that the town should support the already approved project at Powder Hollow as well as the improvements to the playing fields at the high school.

Scott Cowles, 26 Fletcher Rd.

Mr. Cowles stated that he is a baseball coach and asked the Council to support Enfield's kids. He is embarrassed when other teams come to Enfield's fields. He supported completing the work already approved at Powder Hollow.

Jason Stanhope, 7 Freemont Rd.

Mr. Stanhope has two sons who play baseball and who have played on poor fields. High school players need flat fields with lights and a fence. He supported completing the work already approved at Powder Hollow. He said many players choose to play on travel baseball teams versus play in town because of the poor field conditions.

Josh Santos, 12 Christopher Dr.

Mr. Santos stated that the players deserved to have fields of which they are proud. It is the Council's responsibility to make sure these kids stay in Enfield when they become adults. Mr. Santos supported completing the work already approved at Powder Hollow.

Mark DeBonee, 7 Grand View Dr.

Mr. DeBonee is the Treasurer of the Enfield Little League. He stated that the fields at Enfield High School cannot be as flexible as presented in the plan. You cannot possibly have netting, bleachers, dugouts, and fencing and keep the fields flexible for other sports. It will not work.

Jack Sheridan, 7 Buchanan Rd.

Mr. Sheridan discussed the Shapiro Report. In the report, they suggested that Thompsonville houses in poor condition should be leveled and parking built in their place. Mr. Sheridan also stated that for years the population of our schools had gone down by two hundred students a year, yet the budget kept going up.

8. COUNCILOR COMMUNICATIONS AND PETITIONS

MOTION #6796 by: Gina Cekala, seconded: Cynthia Mangini to suspend the rules and move item G up on the agenda.

Upon a **SHOW OF HANDS** vote, the Chair declared **MOTION #6796** failed. Yes: Gina Cekala, Robert Cressotti, Douglas Finger, Cynthia Mangini, John Santanella No: Bob

Hendrickson, Michael Ludwick, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Lori Unghire
Abstain: None.

Councilor Finger suggested that curbing on Abbe Road be installed. There is also a broken telephone pole across the street. Councilor Finger said he visited the Artisan Marketplace, and he would like to see the fair get their request to open on Friday. Councilor Finger stated that he walked Powder Hollow and the fencing around the batting cage needed to be replaced. He said the fields in town are over-used compared to other towns, and he would like to see the kids play on safe fields and see the work completed in-house to save money.

Councilors Unghire and Santanella thanked Pam Townsend and Lucien Lefevre for their hard work with Wreaths Across America.

Councilor Ludwick stated that Senator Kissell is in the process of passing legislation that will give towns who already have two or three solar farms or fields the option to opt out.

Councilor Mangini also thanked Pam Townsend as well as the Daughters of the American Revolution for their hard work in laying wreaths as part of the event, including Enfield Veterans of the Revolutionary War.

Councilor Cressotti said that youth sports are a key component in keeping children out of trouble and off the streets and that is why he is in support of improving the sports fields. He offered a reminder to the seniors who are taking advantage of the volunteer tax credit to make sure they have their volunteer hours logged by December 31st and turned into the Senior Center staff by February 1st. He also said that the Rachel's Challenge breakfast was a success and that it was originally started as a means of suicide prevention awareness.

Deputy Mayor Pyznar thanked Mom's on a Mission members Kari and Lauren for providing Christmas to many Enfield families. She explained that the Council needs to weigh their options about how to move forward with the ballfields.

Mayor Nelson enjoyed the Community Chorus performance at Fermi and the Community Band performance at JFK. Mayor Nelson extended his thanks to Pam and Lucien for their work with Wreaths Across America. He said the Torchlight Parade was a huge success and may have been the most attended to date, and he would like to see it moved to Saturday in the future. He met with the Historical Society President and Chairperson, Peter Sorenson, and they discussed options for the Martha Parson's house and ways in which the town could help. Mr. Sorenson was open to ideas from the public as well. He asked Town Manager Bromson about the expansion of the Artisan Marketplace and stated that a small fee per

vendor could be charged to help with the maintenance and upkeep of the fair space. It was decided that the vendor fair could take place on Friday the 22nd and that going forward they could investigate instituting vendor fees. Mr. Nelson also said he would like to see the fair moved to the cafeteria at Nathan Hale from the gymnasium so that the gymnasium could still be used by the Recreation Department for other activities. He asked for a legal opinion from the Town Attorney regarding the legality of the use of the Sinking Fund.

9. TOWN MANAGER REPORT AND COMMUNICATIONS

Town Manager Bromson explained that they have been working diligently with interested parties of the Enfield Square Mall. He said they have also been communicating with shop owners within the Square and he encourages the public to shop and visit their sites through the Enfield Square website, as the businesses are responsible for their own marketing. He stated that he is passionate about Enfield and that may come off harsh or abrasive, and he will always do what is in the best interest of the town.

Assistant Town Attorney Cerrato said that there is a draft procedure regarding solar farms on agricultural property drafted by the Department of Energy and Environmental Protection along with the Department of Agriculture. Mr. Bromson clarified that if a soil sample is requested, it would only be under the authority of DEEP, but if there is a concern, it can be brought to the town so that it could be forwarded to DEEP.

10. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Hendrickson attended his first Prison Liaison meeting and said that he would like to see a Department of Corrections representative attend in the future. He also suggested that they invite the Somers DOC warden to future meetings.

11. UNFINISHED BUSINESS

12. NEW BUSINESS

A. Consent Agenda

MOTION #6797 by: Marie Pyznar, seconded: Cynthia Mangini to accept the Consent Agenda.

Upon a **SHOW OF HANDS** vote, the Chair declared **MOTION #6797** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None. ***A copy of the resolutions are appended to these minutes.***

1. Request to transfer funds within Amplify Grant \$10,000

2. Resolution to Transfer Funds donated to the Family Resource Center: \$4000

3. Resolution to Transfer Funds within the FRC LEGO Grant: \$2,578

4. Request for Transfer of Funds from the Historic Documents Preservation Grant
\$8,000

5. Authorization to Sign Grant Application for Early Voting Funds

B. Appointment(s)–Town Council Appointed

1. **Board of Assessment Appeals** - The Term of Office of Lori Longhi (D) Expires
12/31/2023. Reappointment Will Be Until 12/31/2026.

NOMINATION #6798 by: Lori Unghire

MOTION by: John Santanella, seconded: Gina Cekala to close nominations. Upon a
SHOW OF HANDS vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert
Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr.,
Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6798** adopted. Yes:
Bob Hendrickson, Michael Ludwick, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Lori Unghire
No: Gina Cekala, Robert Cressotti, Cynthia Mangini, John Santanella Abstain: None.

2. **Commission on Aging** - The Term of Office of Pauline Devino (Alternate) (U)
Expires 1/1/2024. Reappointment Will Be Until 1/1/2027.

NOMINATION #6799 by: Robert Cressotti

MOTION by: John Santanella, seconded: Gina Cekala to close nominations. Upon a
SHOW OF HANDS vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert
Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr.,
Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6799** adopted. Yes:
Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim
Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain:
None.

3. **Commission on Aging** - The Term of Office of Mary Ann Harris (Alternate) (D)
Expires 1/1/2024. Reappointment Will Be Until 1/1/2027.

NOMINATION #6800 by: Lori Unghire

MOTION by: John Santanella, seconded: Robert Cressotti to close nominations. Upon a
SHOW OF HANDS vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert
Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr.,

Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6800** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

4. **Commission on Aging** - The Term of Office of Timothy Slade (R) Expires 1/1/2024. Reappointment Will Be Until 1/1/2027.

NOMINATION #6801 by: Marie Pyznar

MOTION by: John Santanella, seconded: Gina Cekala to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6801** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

5. **Ethics Commission** - The Term of Office of Joel Cox (D) Expired 10/31/2023. Reappointment Will be Until 10/31/2025.

NOMINATION #6802 by: Cynthia Mangini

MOTION by: John Santanella, seconded: Gina Cekala to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6802** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

6. **Ethics Commission** - The Term of Office of Raymond Walsh (R) Expired 10/31/2023. Reappointment Will Be Until 10/31/2025.

NOMINATION #6803 by: Gina Cekala

MOTION by: John Santanella, seconded: Michael Ludwick to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6803** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

7. **Ethics Commission** - The Term of Office of Elizabeth Ellery (U) Expired
10/31/2023. Reappointment Will Be Until 10/31/2025.

NOMINATION #6804 by: Gina Cekala

MOTION by: John Santanella, seconded: Jim Nasuta to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6804** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

8. **Housing Authority** - The Term of Office of Barbara Lawrence (D) Expired
11/30/2023. Reappointment Will Be Until 11/30/2028.

NOMINATION #6805 by: Gina Cekala

MOTION by: Gina Cekala, seconded: Robert Cressotti to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6805** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

9. **Inland, Wetlands and Watercourse Agency** - A Vacancy Exists Due to the
Resignation of Phil Kober (R). Recommendation is Dylan Bridge (R) Until 6/30/2027.

NOMINATION #6806 by: Marie Pyznar

MOTION by: John Santanella, seconded: Marie Pyznar to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6806** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

10. **Inland, Wetlands and Watercourses Agency** - A Vacancy Exists Due to the
Resignation of Bob Hendrickson (R). Recommendation is Kelly Hemmeler (R) Until
6/30/2025.

NOMINATION #6807 by: Cynthia Mangini

MOTION by: John Santanella, seconded: Bob Hendrickson to close nominations. Upon a

SHOW OF HANDS vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6807** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: Gina Cekala Abstain: None.

11. **Library of Trustees** - The Term of Office of Deborah Fiore (D) Expires 12/31/2023. Reappointment Will Be Until 12/31/2026.

NOMINATION #6809 by: Cynthia Mangini

MOTION by: John Santanella, seconded: Gina Cekala to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6809** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Marie Pyznar, John Santanella, Lori Unghire No: Ken Nelson Jr. Abstain: None.

12. **Planning and Zoning Commission** - The Term of Office of Joseph Mule (U) Expires 12/31/2023. Reappointment Will Be Until 12/31/2027. (Correction from 12/4/23 meeting)

NOMINATION #6810 by: Marie Pyznar

MOTION by: John Santanella, seconded: Robert Cressotti to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6810** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

13. **Planning & Zoning Commission** - The Term of Office of Linda DeGray (R) Expires 12/31/2023. Reappointment Will be Until 12/31/2027.

NOMINATION #6811 by: Marie Pyznar

MOTION by: John Santanella, seconded: Robert Cressotti to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6811** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: Michael Ludwick Abstain: None.

14. **Planning and Zoning Commission** - A Vacancy Exists Due to the Resignation of Lewis Fiore (D) Effective 12/31/2023. Recommendation is Vinnie Grillo (R) Until 12/31/2025.

NOMINATION #6812 by: Michael Ludwick

MOTION by: John Santanella, seconded: Jim Nasuta to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6812** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Lori Unghire No: Gina Cekala, Cynthia Mangini, John Santanella Abstain: None.

15. **Planning and Zoning Commission** - The Term of Office of Virginia Higley (D) Expires 12/31/2023. Recommendation is Patrick Hooper (R) Until 12/31/2027.

Mayor Nelson stated that upon reconsideration, they would like to change their recommendation and nominate Terrace Lynch to this term.

NOMINATION #6813 by: Michael Ludwick to nominate Terrace Lynch. **NOMINATION #6814** by: John Santanella to nominate Christian D'Antonio.

MOTION by: Gina Cekala, seconded: Lori Unghire to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **ROLL CALL** vote, the Chair declared Terrace Lynch appointed. Terrace Lynch: Yes: Bob Hendrickson, Michael Ludwick, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Lori Unghire. Christian D'Antonio: Yes: Gina Cekala, Robert Cressotti, Cynthia Mangini, John Santanella.

16. **Planning and Zoning Commission** - The Term of Office of Nick Lefakis (Alternate) (D) Expires 12/31/2023. Recommendation is Terrence Lynch (R) Until 12/31/2027.

Mayor Nelson stated that they would like to recommend Patrick Hooper.

NOMINATION #6815 by: Michael Ludwick

MOTION by: John Santanella, seconded: Marie Pyznar to close nominations. Upon a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

Upon a **SHOW OF HANDS** vote, the Chair declared **NOMINATION #6815** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: Gina Cekala Abstain: None.

C. Resolution to Amend Enfield Town Code Section 14-1 Appointment of Building Inspector

MOTION by: Cynthia Mangini, seconded: Gina Cekala to waive the reading of the resolution.

Upon a **SHOW OF HANDS** vote, the Chair declared the motion adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pynzar, John Santanella, Lori Unghire No: None Abstain: None.

RESOLUTION #6816 by: Cynthia Mangini, seconded: Gina Cekala.

NOW THEREFORE BE IT RESOLVED, that the Council hereby adopts the attached amendment to Enfield Town Code section 14-1. ***A copy is appended to these minutes.***

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #6816** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pynzar, John Santanella, Lori Unghire No: None Abstain: None.

D. Resolution to Authorize a Reduction of Property Maintenance Fines for 42 Hartford Avenue

RESOLUTION #6817 by: John Santanella, seconded: Marie Pynzar.

BET IT RESOLVED, the Enfield Town Council does hereby authorize the reduction of the property maintenance fines associated with the Property Maintenance Lien recorded June 14, 2023 at Volume 2874 Page 218 on 42 Hartford Avenue to \$20,724.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #6817** adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pynzar, John Santanella, Lori Unghire No: None Abstain: None.

E. Resolution to Authorize Extension for Reduction of Property Maintenance Fines for 34 Jondot Drive

MOTION by: Marie Pynzar, seconded: Cynthia Mangini to waive the reading of the resolution.

Upon a **SHOW OF HANDS** vote, the Chair declared the motion adopted. Yes: Marie Pynzar, Gina Cekala, John Santanella, Robert Cressotti, Lori Unghire, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr. No: None Abstain: None.

RESOLUTION #6818 by: Michael Ludwick, seconded: Robert Cressotti.

BE IT RESOLVED that the residential dwelling at 34 Jondot Drive will be rehabilitated by March 31, 2024; and

BE IT RESOLVED that if this condition is not adhered to, the fine associated with the Property Maintenance Lien Recorded in Volume 2789 Page 34 of the Enfield Land Records will be \$94,074; and

BE IT FURTHER RESOLVED, the Enfield Town Council does hereby authorize the reduction of the property maintenance fines on 34 Jondot Drive to \$10,000.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #6818** adopted. Yes: Marie

Pyznar, Gina Cekala, John Santanella, Robert Cressotti, Lori Unghire, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr. No: None Abstain None.

F. Resolution for Higgins Park - Approval of Comprehensive Plan

MOTION by: John Santanella, seconded: Cynthia Mangini to waive the reading of the resolution. Upon a **SHOW OF HANDS** vote, the Chair declared the motion adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None.

RESOLUTION #6819 by: Gina Cekala, seconded: John Santanella.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: COVID-19 FUND

Enfield Street Sprinkler System	24508224	545000	\$ 9,615.40
Brainerd Park Field Lighting	24508225	545000	\$132,000.00
Alcorn Boilers Steam Piping	24508226	545000	\$200,000.00
Salt Shed Roof Replacement	24508228	545000	\$ 80,000.00
Bulky Waste Compactor	24508232	573100	\$250,000.00
Midi Excavator	24508235	573100	\$ 2,504.00
132 Weymouth Challenge Grant	24508332	589000	\$150,000.00
Wallop Basketball Court	24508335	545000	\$ 1,250.00

TO: COVID-19 FUND

Higgins Park - Parking Lot	24508170	545000	\$825,369.40
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FROM: CAPITAL NON-RECURRING FUND

DPW Truck Wash	31008163	545000	\$ 1,500.00
Orlando Drive Culvert	31008879	545000	\$200,000.00
Green Manor Skate Park	31008851	549000	\$ 3,850.00
Hazardville School Window/Walls	31008749	545000	\$100,000.00
Heating Systems - Schools	31008704	545000	\$ 14,340.00
Strand Demolition	31008207	545000	\$ 28,018.00

TO: CAPITAL NON-RECURRING FUND

Higgins Walking Path 31008210 545000 \$347,708.00

*I hereby certify that the above-stated funds are available as of December 14, 2023, by
John A. Wilcox, CPA, Director of Finance*

AMENDMENT #1 by: Michael Ludwick, seconded: Bob Hendrickson to amend the Resolution and remove the paving of the parking lot for \$825,369.40.

Upon a **SHOW OF HANDS** vote, the Chair declared the amendment failed. Yes: Bob Hendrickson, Michael Ludwick, Marie Pyznar No: Gina Cekala, Robert Cressotti, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., John Santanella, Lori Unghire Abstain: None.

AMENDMENT #2 by: Ken Nelson Jr., seconded: Michael Ludwick to amend the Resolution to remove \$132,000 from the Brainerd Park Field Lighting Fund. Upon a **SHOW OF HANDS** vote, the Chair declared the amendment adopted. Yes: Bob Hendrickson, Michael Ludwick, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Lori Unghire No: Gina Cekala, Robert Cressotti, Cynthia Mangini, John Santanella Abstain: None.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #6819** adopted as amended. Yes: Gina Cekala, Robert Cressotti, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: Bob Hendrickson, Michael Ludwick Abstain None.

G. Resolution to Rescind the Additional Appropriations for Powder Hollow Park - \$811,000

MOTION by: Cynthia Mangini, seconded: Michael Ludwick to waive the reading of the resolution.

Upon a **SHOW OF HANDS** vote, the Chair declared the motion adopted. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Ken Nelson Jr., Marie Pyznar, John Santanella, Lori Unghire No: None Abstain: None. Jim Nasuta stepped out of the room.

RESOLUTION #6820 by: Marie Pyznar, seconded: Michael Ludwick.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: Capital Non-recurring Fund - Ball Field Improvements

Construction Services 31008853 545000 \$541,000

TO: Capital Non-recurring Fund - CNR Fund Revenue - FY23-24

General Fund Transfers In 31042024 480001 \$541,000

FROM: General Fund - Non-departmental Unallocated Charges

Transfers to Capital	10800092 593010	\$541,000
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TO: General Fund - Revenue

Appropriated Fund	10040000 499000	\$541,000
Balance		

FROM: COVID-19 Fund - Powder Hollow Baseball Field

Construction Services	24508234 545000	\$270,000
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TO: COVID-19 Fund - ARPA Revenue

Appropriated Fund	24540000 499000	\$270,000
Balance		

I hereby certify that the above-stated funds are available as of December 14, 2023, by John A. Wilcox, CPA, Director of Finance

AMENDMENT #1 by: Michael Ludwick, seconded: Marie Pyznar to amend the Resolution by removing the \$270,000 appropriation from the Resolution to rescind.

Upon a **SHOW OF HANDS** vote, the Chair declared the amendment adopted. Yes: Bob Hendrickson, Michael Ludwick, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Lori Unghire No: Gina Cekala, Robert Cressotti, Cynthia Mangini, John Santanella Abstain: None.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #6820** adopted as amended. Yes: Bob Hendrickson, Michael Ludwick, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Lori Unghire No: Gina Cekala, Robert Cressotti, Cynthia Mangini, John Santanella Abstain None.

H. Resolution Regarding Appointment of Interim Town Attorney

RESOLUTION #6821 by: Michael Ludwick, seconded: Bob Hendrickson.

Be It Resolved, the Enfield Town Council does hereby appoint Thomas J. Tyler as Interim Town Attorney for the Town of Enfield effective January 1, 2024 for a term that will expire upon the appointment of a Town Attorney.

Be It Further Resolved, the Interim Town Attorney shall be compensated on a per diem basis based on an annual compensation rate \$65,000.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #6821** adopted. Yes: Bob Hendrickson, Michael Ludwick, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Lori Unghire No: Gina Cekala, Robert Cressotti, Cynthia Mangini, John Santanella Abstain None.

13. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING

None

14. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

- None

15. COUNCILOR COMMUNICATIONS

- None

16. ADJOURNMENT

MOTION by: Michael Ludwick, seconded: Gina Cekala to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared the motion adopted unanimously, and the meeting stood adjourned at 11:58 pm.

Respectfully submitted,

Sheila M. Bailey, Town Clerk
Clerk of the Council

Lindsay Petrucci, Assistant Town Clerk
Secretary of the Council

SLRCONSULTING.COM

Sports Field Demand Analysis

John Hammer, L.A. – SLR (formerly Milone & MacBroom)

December 2023



Introductions

- John Hammer - Landscape Architect, Project Manager
 - Enfield Projects
 - Hazardville Streetscape 2003
 - EHS and Fermi Fields 2004-2008
 - Higgins & Powder Hollow P.M.
 - DPW Fueling Station
 - Recent reference project – Longmeadow Active Recreation Study
- Mark Arigoni- Landscape Architect, Sector Lead
 - Enfield Projects
 - Hazardville Streetscape 2003
 - EHS and Fermi Fields 2004-2008
 - Higgins & Powder Hollow
 - Recent reference project – Longmeadow Active Recreation Study

Project Purpose

- Provide the Town Council with an understanding of Rectangular & Ball Diamond Field Demands
- Provide the Town Council with quantity of existing fields available to meet demand.

RECTANGLE FIELD ALLOCATION MATRIX FOR FALL LAYOUTS								
	F.Hockey & Soccer 150x75	Soccer 165x105	Soccer 240x135	Soccer 300x150	Field Hockey 300x180	Football 216x96	Football 252x112	Football 360x160
Fields needed to the right locations listed below	3	3	2	1	2	3	2	2
hrs of use to the right	15	15	20	16	13	15	11	19
teams sharing each field	12	4	5	4	2	2	1	2
FIELD OR PARK 1	2	2	2	1		1		
FIELD OR PARK 2								1
FIELD OR PARK 3								1
FIELD OR PARK 4							1	
FIELD OR PARK 5	DIAMOND SPORTS ONLY							
FIELD OR PARK 6						1		
FIELD OR PARK 7	4	2	1	1	2			
FIELD OR PARK 8								1
FIELD OR PARK 9			1					
FIELD OR PARK 10						1	1	
FIELD OR PARK 11								
FIELD OR PARK 12								
Field shortages in red, extra fields in green	3	1	2	1	0	0	0	1

BALL DIAMOND ALLOCATION			
	60' Diamond	75' Diamond	90' Diamond
Fields needed to the right locations listed below	2	1	1
Field or Park 1			
Field or Park 2	2	1	
Field or Park 3	1		1
Field or Park 4			
WOLF SWAMP SCHOOL	1		
Field shortages in red, extra fields in green	2	0	0

The Scope

- Meet with Corey O'Connell, document school data from 2023 spring and fall field demand
- Meet with Youth Organizations, document each Organizations data for 2023 Spring and fall field demand
- Sort and Compile data by sport and field size
- Document fields provided for spring and fall
- Document findings similar to examples on this slide

RECTANGLE FIELD ALLOCATION MATRIX FOR FALL LAYOUTS								
	F.Hockey & Soccer 150x75	Soccer 165x105	Soccer 240x135	Soccer 300x150	Field Hockey 300x180	Football 216x96	Football 252x112	Football 360x160
Fields needed to the right locations listed below	3	3	2	1	2	3	2	2
hrs of use to the right	15	15	20	16	13	15	11	19
teams sharing each field	12	4	5	4	2	2	1	2
FIELD OR PARK 1	2	2	2	1		1		
FIELD OR PARK 2								1
FIELD OR PARK 3								1
FIELD OR PARK 4							1	
FIELD OR PARK 5	DIAMOND SPORTS ONLY							
FIELD OR PARK 6						1		
FIELD OR PARK 7	4	2	1	1	2			
FIELD OR PARK 8								1
FIELD OR PARK 9			1					
FIELD OR PARK 10						1	1	
FIELD OR PARK 11								
FIELD OR PARK 12								
Field shortages in red, extra fields in green	3	1	2	1	0	0	0	1

BALL DIAMOND ALLOCATION			
	60' Diamond	75' Diamond	90' Diamond
Fields needed to the right locations listed below	2	1	1
Field or Park 1			
Field or Park 2	2	1	
Field or Park 3	1		1
Field or Park 4			
WOLF SWAMP SCHOOL	1		
Field shortages in red, extra fields in green	2	0	0

EHS – Natural Grass Field Drainage Improvements

John Hammer, L.A. – SLR (formerly Milone & MacBroom)
Ian Lacy – Tom Irwin Advisors

December 2023



Introductions



- John Hammer - Landscape Architect, Project Manager
 - 23yrs at SLR (formerly Milone & MacBroom)
 - Enfield Projects
 - Hazardville Streetscape 2003
 - EHS and Fermi Fields 2004-2008
 - Higgins & Powder Hollow P.M.
 - DPW Fueling Station
 - Recent reference project - Wolf Swamp Fields, Longmeadow
- Mark Arigoni - Landscape Architect, Built Environment Sector Lead
 - 28yrs at SLR (formerly Milone & MacBroom)
 - Enfield Projects
 - Hazardville Streetscape 2003
 - EHS and Fermi Fields 2004-2008
 - Higgins & Powder Hollow P.M.
 - Recent reference project - Wolf Swamp Fields, Longmeadow
- Ian Lacy - Lead Project Advisor
 - 9 years Tom Irwin Advisors.
 - 41 years working in the industry.
 - 25 years as an advisor and consultant
 - Golf Course Superintendent
 - Grounds and Facility Manager (Professional Soccer)
 - University Lecturer (Head of Sports and Golf)
 - Consultant for FIFA, (Federation of International Football Associations) the world governing body of soccer,
 - Has consulted on field design, build and management standards and conditions all over the world.



Field Analysis

- Water is traveling across the surface with the top ½ of the topsoil section saturated, the bottom half less saturated.
- Field is sloped 1.5% towards the track, more than acceptable
- Water is pooling at the walkway and failing to reach the catch basins.
- Evacuating water from the surface and moving it through the lower ½ of the soil section is recommended.
- Irrigation system is designed in such a way to permit a central collector pipe installation top to bottom.
- Irrigation system is 12-14" deep allowing installation of 2" turf flow drains & rice stone backfill.



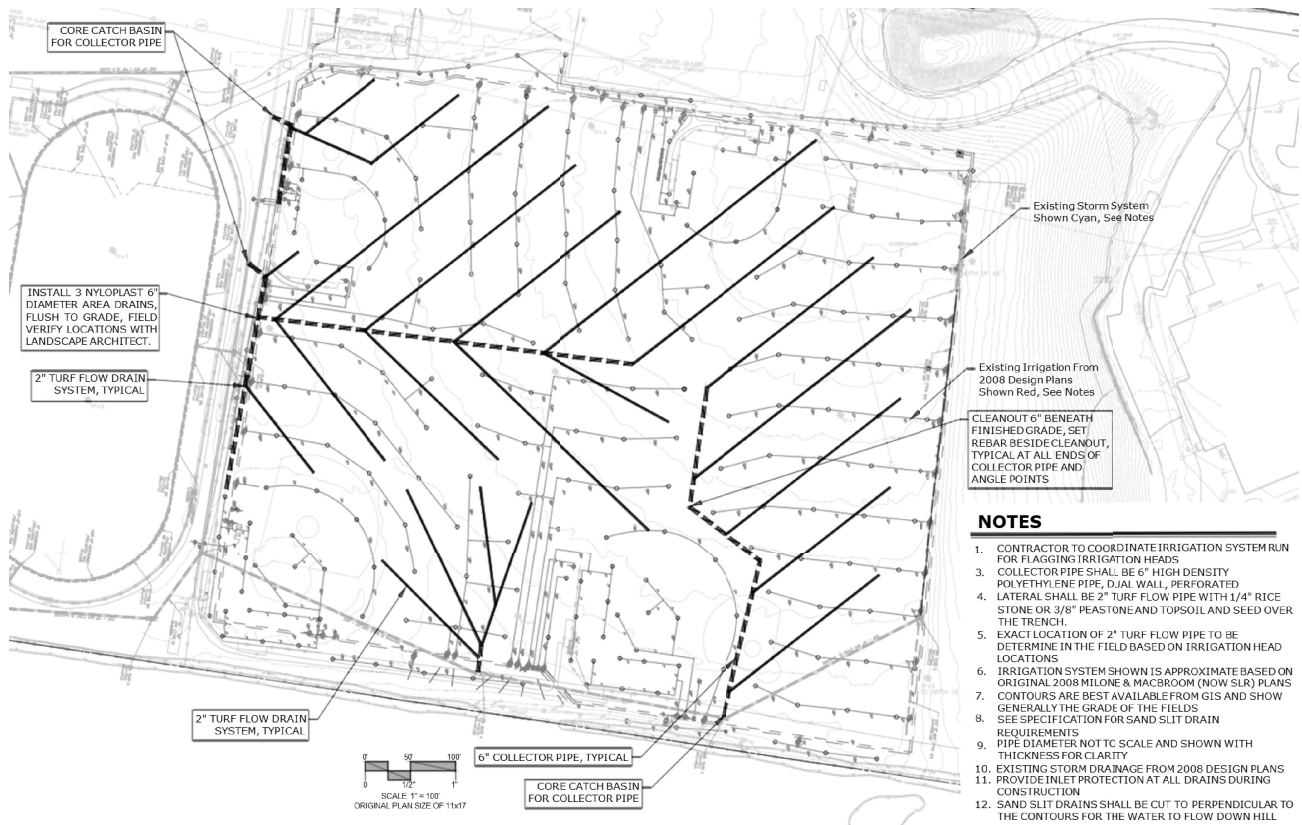
Recommendations

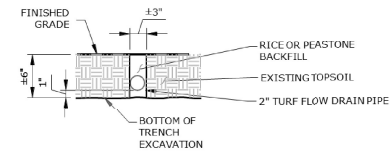
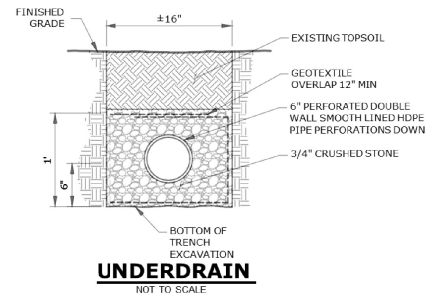
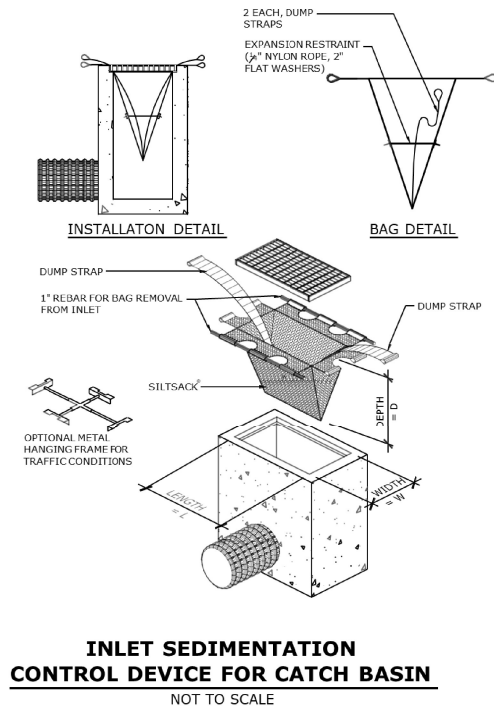
- Install 6" central "spine" collector pipe in the gap between irrigation piping
- Connect to existing catch basin at track
- Install 2" turf flow drains 70' on-center
- Cut ½" wide linear sand slits 6" in depth at 8"-10" spacing



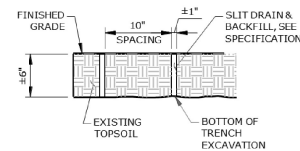


Example 2" Drain





2" TURF FLOW DRAIN
NOT TO SCALE



SAND SLIT DRAIN
NOT TO SCALE

Linear Sand Slits

- The introduction of linear sand slits drainage using the Sand Master implement
- Each slit is 1/2" wide by 6" in depth at an 8" spacing filled with a 2mm sand)
- Approximately 750 linear sand slits for fields footprint
- Will help improve poor surface infiltration and structural percolation rates.
- Surface infiltration has improved from 1" per hour to 20" per hour when the sand slits are introduced.
- Helps move water to sub surface field drainage
- High volumetric water capacity (VWC)
- Fields can be used approximately 10 days after installation of linear sand slits.
- Maintenance required to sustain viability of recommendations





Example Sand Slit Drain



Linear Sand Slits – Facilities

- Town of Cumberland RI x 2 multi-use fields, RI
- Town of Sharon 2 x multi use fields, MA
- Town of Weston, MA
- Town of Kittery, ME
- Town of Needham, MA
- Eastern Connecticut State University, MA
- University of Connecticut – Football practice fields, CT
- International Tennis Hall of Fame, RI
- Pomfret School, CT
- Polar Park (Red Sox), MA
- Various Golf Courses throughout New England



MAINTENANCE FREQUENCY– NATURAL TURF

Operation	Task	Mar	APR	May	June	July	Aug	Sept	Oct	Nov
Cultural Operations	Mowing	2	8	8	8	8	8	8	8	4
	De-Thatching			1				1		
	Marking out		4	8	8	8	8	8	8	4
	Top Dressing		1	1				1		
	Over - Seeding			1			1	1		1
	Core Aeration			1					1	
	Deep Tine Aeration									1
	Wetting Agents		1	1	1	1	1	1	1	
	Irrigation		20	20	20	30	30	30	20	10
Spray /Granular Applications	Insect Control (Organic)			1	1					
	Nutrition (Various)			1	1		1	1		1
End of Season Renovation	Over - Seeding							1		1
	Core Aeration							1		
	Top Dress							1		



Opinion of Costs

- \$200,000 - Collector and Turf Flow Drain
- \$100,000 – Sand Slit Drain
- TOTAL OPINION - \$300,000

Timeline

- SLR/TIA Bid Docs ready 12/21
- January Bid – 3 weeks
- February Bid Award
- Construction TBD, weather dependant
- Construction duration 2 months



TOWN OF ENFIELD

Date: December 18, 2023

Title: Request to transfer funds within Amplify Grant \$10,000

- Amplify, Inc, has awarded Enfield Together Coalition the State Opioid Response (SOR) Initiative Community Mini Grant in the amount of \$10,000 to build capacity to increase public awareness of Opioid Use Disorder and implement behavioral health promotion initiatives within Enfield.
- Funds need to be transferred within Munis to appropriate these additional funds and meet grant requirements.

Budget Impact: There will be no impact on the town budget.

Recommendation: That Town Council approve the following resolution.

Certification: *I hereby certify that the above-stated funds are available as of December 12, 2023, by John A. Wilcox, Director of Finance*

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: Amplify Grant

Revenue	22046145-460170	\$10,000
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TO: Amplify Grant

Professional Development	22046145-553200	\$1000
Other Professional Services	22046145-533900	\$2100
Advertising	22046145-554000	\$1600
Printing	22046145-555000	\$300
Instructional Supplies	22046145-561100	\$5,000

Date Prepared: 12/12/2023

Prepared By: Cindy Guerreri, Director of Social Services



TOWN OF ENFIELD

Date: December 18, 2023

Title: Resolution to Transfer Funds donated to the Family Resource Center: \$4000

- The Family Resource Center received a donation of \$4000 from the Woman's Club of Enfield.
- The donation originated from Patrick Tallarita's annual golf tournament and is designated to support summer camp scholarships and enrichment program fees for the children who are part of our Grandparents Raising Grandchildren program.
- The donation has been deposited into Miscellaneous Income/Donations
- The Tuition/Other account needs to be increased by \$4000 to fund the expenses associated with this donation.
- Expenses would be spent through September of 2024. We request that any unspent funds as of June 30, 2024 be transferred to the FY 24-25 budget for expenditure.

Budget Impact: There will be no impact on the town budget.

Recommendation: That the Town Council approve the following resolution.

Certification: *I hereby certify that the above-stated funds are available as of December 12, 2023, by John A. Wilcox, CPA, Director of Finance*

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: Child, Youth and Family Revenue

Misc. Contributions/Donations	22040417-417050	\$4000
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TO: Child, Youth and Family

Tuition/Other	22040417-556900	\$4000
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Date Prepared: 12/12/2023

Prepared By: Cindy Guerreri, Director of Social Services



TOWN OF ENFIELD

Date: December 18, 2023

Title: Resolution to Transfer Funds within the FRC LEGO Grant: \$2,578

- Funds within the FRC's LEGO Grant need to be transferred to meet grant guidelines.

Budget Impact: There will be no impact on the town budget.

Recommendation: That the Town Council approve the attached resolution of authorization.

Certification: *I hereby certify that the above-stated funds are available as of December 12, 2023, by John A. Wilcox, CPA, Director of Finance*

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: LEGO GRANT

Instructional Supplies	22046147-561100	\$1578
Other Supplies	22046147-561900	\$1000

**TO: LEGO
GRANT**

Professional Development	22046147-532200	\$500
Parent Activities	22046147-532500	\$2078

Date Prepared: 12/12/2023

Prepared By: Cindy Guerreri, Director of Social Services



TOWN OF ENFIELD

Date: December 18, 2023

Title: Request for Transfer of Funds from the Historic Documents Preservation Grant \$8,000

- The Town of Enfield was awarded a grant in the amount of \$8,000 from the State of Connecticut
- The Town Clerk's vault requires additional storage shelving for grantor and grantee indices
- Completion of this project will ensure the town has permanent storage for indices as required by state statute

Budget Impact: There will be no impact to the budget

Recommendation: That the Town of Enfield Town Council approve the following resolution:

Certification: *I hereby certify that the above-stated funds are available as of December 14, 2023, by John A. Wilcox, CPA, Director of Finance*

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: GENERAL FUND REVENUE

Miscellaneous State Revenue	ACCOUNT # 10040000-413699	\$8,000
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TO: TOWN CLERK

Furniture and Fixtures	ACCOUNT # 10160100-573300	\$8,000
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Date Prepared: 12/7/2023

Prepared By: Sheila Bailey, Town Clerk



TOWN OF ENFIELD

Date: December 18, 2023

Title: Authorization to Sign Grant Application for Early Voting Funds

- Pursuant to Public At 23-204, the State of Connecticut will provide a grant in the amount of \$10,500 to each municipality for costs related to implementing and conducting early voting.
- The Town must complete an application explaining how we intend to use these funds by December 31, 2023.
- The Town intends to use these funds to help offset the payroll costs for early voting for the April and August 2024 primary elections and for the November 2024 general election.

Budget Impact: There will be no impact to the budget.

Recommendation: That the Enfield Town Council approve this resolution.

BE IT RESOLVED, that the Enfield Town Council authorizes the Town Manager or his designee to execute and sign all documents necessary to apply for the Public Act 23-204 grant funds.

Date Prepared: 12/14/2023
Prepared By: John A. Wilcox

Proposed Amendment to Town Code Section 14-1.

Sec. 14-1. – Appointment of chief building official.

The chief building official shall be appointed by the Town Manager.