



**MINUTES
POLICY AND PROCEDURE SUBCOMMITTEE**

Tuesday, January 16, 2024 – 9:30 am

**Scitico Room
Town Hall**

1. Roll Call
Called to order at 9:30
In attendance: Marie Pyznar, Lori Unghire, Bob Cressotti, Steve Bielenda, Sheila Bailey, Mark Cerrato
2. Attendance Policy Ordinance (Tabled)
3. Restructure of Town Council Agenda
 - a) Add "Items for Discussion" – Passed 2-1; Councilor Cressotti voted no
 - b) Add "Town Attorney's Report" – Passed 3
4. Public Communications
 - a) Enfield Residents (Enfield taxpayer) only to speak at Town Council meetings – Passed 2-1; Councilor Cressotti voted no
5. Meetings with Town Manager
 - a) Request for appointment must be in writing – Passed 3
6. Any Other Business to Come Before the Committee
Sheila asked if we wanted to adopt adding the word Minutes to page 2 item 3.
This will keep the wording consistent with how we are doing minutes. Passed 3
7. Next Meeting Date – January 30th meeting was cancelled, next meeting TBD
8. Adjournment at 10 am by Councilor Unghire, Second by Councilor Cressotti

Respectfully Submitted,

Marie Pyznar