



**AGENDA
DPW – SUBCOMMITTEE
MEETING MINUTES**

**Tuesday, March 12, 2024
5:30 PM in the Scitico Room
Enfield Town Hall**

- 1. Roll Call – Meeting called to order, 5:30PM**
 - a. Councilor Ludwick, Chair – Present**
 - b. Councilor Mangini – Present**
 - c. Councilor Nasuta – Present**
 - d. Special Guest – Donald Nunes, Director of Public Works**
- 2. Approval of Minutes**
 - December 12, 2023 – Mangini made a motion to approve, Nasuta seconded, 3-0 in favor**
 - January 9, 2024 – Nasuta made a motion to approve, Mangini seconded, 3-0 in favor**
 - February 27, 2024 – Mangini made a motion to approve, Nasuta seconded, 3-0 in favor**
- 3. Discussion on Facility & Field Use Policy – potential changes/adjustments**
 - a. Nunes provided a handout that detailed rental fee charges from seven (7) surrounding communities.**
 - b. Considerable discussion occurred after a review of the chart. Nasuta recommended that the information be reviewed by their respective caucus. Each caucus would then recommend changes, if any, to the rental fees and be discussed at a Town Council meeting.**
 - c. Ludwick asked Nunes for ways to possibly simplify the fee structure and offered an idea using a base rate for the facility and not individual rooms.**
 - d. No votes taken.**
- 4. Spring Clean Up Dates/Timing**
 - a. Nunes stated Spring Clean Up will be on Saturday, April 20, 2024 at 10:00AM, Town Hall parking lot.**
 - b. Nunes stated that DPW will provide trash bags and an extra 8-yard dumpster in the parking lot. DPW will collect the bags at the specified pick-up locations on Monday.**
 - c. No votes taken.**
- 5. Miscellaneous**

- a. Nunes provided a handout that detailed all construction work for the 2024 construction season, crackseal streets that were not completed last year but will be in 2024, ROADS projects that are in design, and in-house cured in place pipe projects.
- b. Nunes provided a handout that showed all remaining potential crackseal candidates.
- c. Nunes provided a FY23 in-kind services report outlining all costs incurred by the Town for the BOE. There was active discussion after the subcommittee reviewed the documentation.
- d. No votes taken.

6. Any other business to come before the Sub-Committee

- a. Ludwick requested to the subcommittee that for the next meeting, all present should have draft revisions and recommendations of the Facility Use Policy including fields, facilities and police requirements. Nunes stated John Hammer, SLR, will present his findings for the Field Demand Analysis to the subcommittee.
- b. No votes taken.

7. Next Meeting Date – April 9, 2024

8. Adjournment – 6:33PM

- a. Mangini made a motion to adjourn, Nasuta seconded, all in favor.

Minutes respectfully submitted on March 14, 2024 by,

Donald T. Nunes, Director of Public Works