

**ENFIELD BEAUTIFICATION COMMITTEE
MINUTES OF A REGULAR MEETING
Tuesday, February 20, 2024 @ 7:00 pm
Enfield Department of Public Works Building
40 Moody Road, Enfield**

CALL TO ORDER

Chairperson Darren Ketchale called the meeting to order at 7:03 PM

ROLL CALL

Present for the meeting were Chairperson Darren Ketchale, Vice Chairperson Tanya Hughes, Carolyn Surdel and Angelika Jechanowski.

Also present: Ken Boulette – Town Staff Liaison and Alexis Nai - Recording Secretary

Absent: Joanne Lynch, Jessica Kinelski, Gina Cekala (Town Council) and Marie Pyznar (Town Council).

Gave Notice: Secretary Marilyn Sorenson

APPROVAL OF MINUTES – October 10, 2023

Typo on Vice Chairperson Tanya Hughes under call to order. Angelika is spelled with a K, not a C in the roll call. Ms. Surdel made a motion to approve with the noted corrections. Ms. Hughes Seconded the motion. Three in favor, one abstention. The minutes were approved.

Vote: **3-1-0**

OLD BUSINESS

- Budget – Mr. Boulette noted the Town manager put an order out to freeze all budgets. The budget was cut from \$8000 to \$5000 in the 2023/2024 fiscal year for the committee. The budget is currently at \$3895. There is a town council meeting tonight. If everything remains frozen, we are not allowed to use any more money – all budgets are currently frozen.

Ms. Hughes noted the mental health signs should be self-funded like the adopt a spot signs. The bridge near the pond is in rough shape. The floor seems sturdy, but the railings are in rough shape.

Mr. Boulette noted the bridge has been brought up at council meetings.

Ms. Hughes stated her husband works for a welding company and her husband would donate his time to build an arch to go over the path as a remembrance to those who have struggled with mental health.

Each sign would have a QR code and they could get them for \$30-\$35. At the end of the trail there is overgrown weeds.

Mr. Boulette stated they cannot cut the weeds down because there was an endangered animal in that area a few weeks ago.

Ms. Jechanowski and Ms. Hughes pointed out the planter boxes around the pond need some soil. They may need some donations if the committee funds are frozen.

They would like to start working on it in April to have it ready for May. Ms. Hughes has the letters ready to go out. They would need about 20 signs and posts for the boxes. There are 10 total boxes. They should have enough from the sign donations to get the soil and the flowers for the boxes.

- Adopt a Spot – NA

- Little Library Boxes – Ms. Hughes reached out to the forum to see if anyone is interested in registering library and did not receive any responses.

- Garden Club

Ms. Surdel noted they are getting ready for their flower sale in May.

- Miscellaneous – Clean sweep Saturday April 20th – Mr. Ketchale stated they will go with whatever supplies they currently have and whatever bags they can get. He will send blast notifications through Facebook and forums. Ms. Jechanowski stated she is an admin on the Enfield high web site and can add it on there.

NEW BUSINESS

By Laws

Article I proposed language “In addition, the committee shall also be comprised of a liaison from the Town and two from the Town council”

Article V add language “Any committee member not attending three consecutive meetings can be voted to be removed by the rest of the committee if deemed necessary and submitted to the Town council for approval to open the position to the public”

Article VI section 2 add under the Chairman duties first par “and signing of Board approved documents in first sentence”.

Article VI section 4 Change to “The secretary shall be responsible for roll calls”

Article VII Section 4 “Elections for vacancies in offices will take place at the next scheduled meeting.”

Article VIII Section 2 “A simple majority vote of members present, and voting is necessary to consider and act on items” – Remove the number 5.

Ms. Surdel made a motion to approve the amended bylaws, Ms. Hughes seconded the motion. All were in favor. **Vote: 4-0-0**

ADJOURNMENT

Ms. Surdel made a motion to adjourn the meeting at 7:57 PM. Ms. Hughes seconded the motion. All were in favor. The meeting adjourned.

Vote 4-0-0.