



**MINUTES
FAIR RENT COMMISSION
REGULAR MEETING
April 24, 2024
5:30 PM-7:00 PM – TOWN COUNCIL CHAMBERS
TOWN HALL**

1. **Call to order: 5:31pm**
2. **Fire Evacuation Announcement**
3. **Roll Call: Present – K Hemmeler, J Bruyette, L Degray, P Januszewski Absent- I Graves**
4. **Approval of minutes 3.27.24 Special Meeting – K Hemmeler motion, P Januszewski second, passed unanimously.**
5. **New Business: Bylaws reviewed line by line, changes made and agreed.**
6. **Discussion of Hearings Process: Discussed our first hearing. We had some hiccups but overall the process went well. Suggestions to help the flow include print outs of agenda, complaint and some documentation to be printed by town and provided to commissioners. Other evidence to be viewed together at hearing, investigator can put on flash drive (or emailed a head of time) to give to ETV staff and put on screen during hearing/ deliberations. Suggestion by Staff liaison C Guerreri, write up a “You filed a complaint & this is what to expect” to be handed to complainant and emailed to respondent after complaint is filed. This will give both parties information on what to anticipate during the process.**
7. **Next Regular Meeting – May 22 at 5:30pm**
8. **Adjournment - K Hemmeler motion, P Januszewski second, passed unanimously.**

Submitted respectfully by, Kelly Hemmeler, Secretary