



MINUTES
INLAND WETLANDS & WATERCOURSES AGENCY
REGULAR MEETING - AMENDED AGENDA
June 18, 2024
6:00 PM - Council Chambers
<https://www.youtube.com/watch?v=NF3qild1QPo>

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Corbin-Sobinski called the meeting to order at 6:00pm.

2. FIRE EVACUATION ANNOUNCEMENT

Fire evacuation instructions were shared.

3. ROLL CALL

Present: Virginia Higley, Kenneth Kaufman, Christopher Renaud, Donna Corbin Sobinski, Kelly Hemmeler, Kevin Zorda, Nancy Martin

Absent: Anne Whitney Collins, Dylan Bridge

Commissioner Renaud was seated as a regular member.

Also present were Assistant Town Planner, Georgienna Driver and Recording Secretary, Rebecca Jones.

4. PUBLIC COMMUNICATION AND PETITIONS

None.

5. CORRESPONDENCE

None.

6. MINUTES OF PRECEDING MEETINGS

A. May 21, 2024

MOTION by: Kevin Zorda **seconded:** Virginia Higley to approve the May 21, 2024 meeting minutes.

UPON A ROLL CALL VOTE, the Chair declared the motion approved. Yes: Kelly Hemmeler, Virginia Higley, Nancy Martin, Christopher Renaud, Donna Corbin Sobinski, Kevin Zorda No: None Abstain: None.

7. TOWN ATTORNEY REPORT

A. May 31, 2024

The commissioners are in receipt of the May 31, 2024 Town Attorney Report.

8. CONTINUED PUBLIC HEARINGS

None.

9. NEW PUBLIC HEARINGS

None.

10. OLD BUSINESS

11. NEW BUSINESS

A. **XIW# 24-02** - Proposed Text Amendment to add wording to Section 12 for Authorized Agent Approvals; Town of Enfield, Applicant/Owner; **(Public hearing to be scheduled)**

Chair Corbin-Sobinski shared the proposed timeline for the text amendment process. DEEP was notified on June 11, 2024, and the commissioners will set the public hearing date this evening for July 16, 2024, which satisfies the 35-day review window. The wording is up to the commissioners to review and change. Chair Corbin-Sobinski asked a question about proposed language regarding homes built prior to 1972. It was confirmed that agent approval forms will not be needed every time but will go through the building permit process. This will eliminate the previously required 2-week waiting period. Ms. Driver will be preparing an in-depth memo for review prior to the public hearing with further details. The text amendment will make this process much easier for applicants and staff alike. There were discussions about extending the time period for review to apply to any homes 20 years old or older. Commissioner Hemmeler confirmed that all appropriate departments will be involved as required. Ms. Driver confirmed that a full review will still be taking place.

MOTION by: Kevin Zorda **seconded:** Virginia Higley to set the public hearing for the proposed text amendment for July 16, 2024 at 6:00pm.

UPON A ROLL CALL VOTE, the Chair declared the motion approved. Yes: Kelly Hemmeler, Virginia Higley, Nancy Martin, Christopher Renaud, Donna Corbin Sobinski, Kevin Zorda No: None Abstain: None.

12. ENFORCEMENT REPORTS

Ms. Driver received a response from DEEP regarding Yankee Casting. They are more concerned with the air quality than with the water quality so she will be going forward with a Cease and Desist on the zoning side to get fines implemented. She emailed the CEO twice and has yet to receive a response.

13. PLANNING STAFF REPORT

There was a new assistant Town Planner hired and he will join Ms. Driver at the next meeting.

14. APPLICATIONS TO BE RECEIVED

A. **AAA# 138 - 168 Post Office Road** - Agent Approval request for an above ground pool within the regulated area; Alyssa and Joseph Fradette, Applicants/Owners; Map 53/Lot 288; R-33 Zone

B. **IW# 704 - 10 Wheeler Drive** - Application to construct a deck within upland review area; Daniel Smith, Owner/Applicant; Map 80/Lot 165; R-33 Zone/LOD

C. **IW# 705 - 1297 Enfield Street** - Wetlands Application to allow Housing for the Elderly within regulated area; Felician Sisters of North America Real Estate Trust, Owner/Applicant; Map 46/Lot 2; HR-33 Zone

D. **IW# 706 - 45 Kennedy Drive** - Wetlands application to replace a stormwater drainage system; Drainage Pros, Applicant; Greg Wnuk, Owner; Map 103/Lot 29; R-44 Zone

15. MISCELLANEOUS

Commissioner Martin will not be renewing her seat and this will be her last meeting. She thanked Ms. Driver and Chair Corbin-Sobinski and all the volunteers that work on these boards and commissions.

16. ADJOURNMENT

MOTION by: Virginia Higley, seconded: Nancy Martin to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared the motion adopted unanimously, and the meeting stood adjourned at 6:19 pm.

Respectfully submitted,

Virginia Higley
Secretary

Rebecca Jones
Recording Secretary