JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
July 11, 2024

The John F. Kennedy Middle School Building Committee held a meeting on July 11, 2024 at Enfield Town Hall, 820 Enfield Street, Enfield, CT.

1. CALL TO ORDER The meeting was called to order at 6:30 by Randy Daigle

2. ROLL CALL

MEMBERS PRESENT

Randy Daigle, Greg Strich, Scott Kaupin, Michael Monteforte (phone), Christine DeBonee, Samantha D'Agostino, Bruce Kellogg, Amar Shamas

MEMBERS ABSENT

Amy Dennis, Katelyn Dunn, Todd Kinnin, Kevin Margolfo, Jeff Okun, Andrew LaPlante, Andrew Berrios, Gina Cekala, Lori Unghire, Scott Ryder, Jill Lekse, Emily Czarnecki, Jon Moulton, Marcus Brennan, Nate Gengarella, Mike Mazzarella

3. APPROVAL OF MINUTES

Motion made by Scott Kaupin to Approve the Regular Meeting Minutes of March 21, 2024
Seconded by Christine DeBonee
Motion passes by a show of hands

4. COMMITTEE GUESTS

None

5. ARCHITECTS REPORT

Bruce states a couple of outstanding items, one being the painting of the interior masonry is ongoing. Some of the masonry paint started to peel off so it is going to be dried and painted again. Additional masonry will be ongoing. From our perspective the scope of work is complete on this project.

6. CMR REPORT

Amar states ongoing activities right now are what Bruce described and our goal is to complete that some time next week. We are getting moisture readings daily and will share that with JCJ. We are still trending in the 20's and we have fans in each room and continue to monitor, the goal is between 12-15% moisture. Once the authorization takes place for the repointing for the balance of the building, which is an ATP being presented to you tonight, that will commence as early as next week and will take about 3-4 weeks. In addition to that, we are doing house calls for issues such as the irrigation system. We had a company there last week trying to diagnose an issue. They will be there tomorrow to make sure the work is 100% complete.

Randy asked what did you find out? What was the cause?

Amar states I didn't get a chance to speak to them and I will let you know tomorrow exactly what the cause of it was. The landscaper has a couple of punchlist items to take care of. We are presenting our requisition for retainage releases for most of the subcontractors. Lastly, there was an existing sanity line that was camera'd by the Town I believe, that noted there is an existing collapse in the line. This is an existing line that we had not installed, we have an ATP tonight to approve to replace the section. That will take place next week or so and will take 3-4 days to complete. Closeout documents were electronically transmitted to the facility directors at the Town. That happened about 3-4 weeks ago. As far as State Change orders, once the work that is being presented to you tonight, the ATP's, we're going to have to prepare another change order to capture that cost. No other issues to report and all work is completed.

7. OWNERS REP REPORT
Sam states we received response letters from the State regarding eligibility so we are going to start digging into those to determine what ones we want to respond to. It is for State Change orders 1 through 13. Now that we are nearing the end of the scope of work for the project we will start with the closeout documents, getting that compiled and into the State.

Randy about the year old, actually over a year, purchase orders for I.T., TV's, microphones the Town has still not issued P.O.'s on. We added a couple of more SOAR rooms and we need to have that technology in those rooms.

Sam states they should have all the information.

Randy states they have it. They haven't looked at it or approved it.

Sam states we can't hold up closeout. There are still some Valley Communication invoices that need to be paid. We need to get them paid and start close out.

Christine states they won't get the 70% reimbursement.

Randy states that is the problem. Right now we can give them 70% reimbursement. When we're gone it's 100% on their dime. I don't understand why they're not doing their due diligence to make this happen. It has been sent to them over 12 times. I've seen the correspondence. They don't respond. It's over a year old and the building committee approved them at a 70% reimbursement rate, it's going to be 100% on the town.

Christine states it needs to get done.

Sam states we did everything on our end.

8. BUDGET SUBCOMMITTEE REPORT
Motion made by Greg Strich to Approve JCJ Invoice Number 57, in the amount of $1,714.12
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Greg Strich to Approve Gilbane Application Number 53, in the amount of $254,535.66
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 259 – Additional Masonry Restoration, Package Number 3 Modified (Note: for Areas B, C, D, E), in the amount of $89,936.00
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 260 – Additional Supervision due to Delaminated Paint Issues in the Interior, and Masonry Restoration, NOT TO EXCEED the amount of $33,600.00
Seconded by Christine DeBonee
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 261 – Work on the Existing Sanitary Line, in the amount of $35,670.00
Seconded by Christine DeBonee
Motion passes by a show of hands

9. OLD BUSINESS
None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

None

12. SCHEDULE NEXT MEETING

Randy states next meeting is scheduled for August 1, 2024.

13. COMMITTEE COMMENTS

- **a. Liaison Comments**
- **b. Committee Member Comments**
- **c. Good to the Order**
- **d. Any Happy News**

14. ADJOURNMENT

Motion to Adjourn by Greg Strich
Seconded by Christine DeBonee
Motion passes by a show of hands

Adjournment: 6:54

Adjourned: 6:49 PM