Joint Facilities Committee

Thursday August 29, 2024

6:00pm DPW Conference Room/Virtual

1. **Call to Order**
   6:00pm

2. **Roll Call**
   Present: Jim Nasuta, Bethany Ouellette, Tina LeBlanc(virtual), Bob Cressotti, Scott Ryder(virtual), Charlotte Riley, Doug Maxellon, and Gina Cekala(virtual).
   Also present were Donald Nunes, John Dague, and John Wilcox.
   Absent: Peter Jonaitis and Joe Muller.

3. **Approval of Minutes- July 11, 2024**
   Motion by Bob Cressotti, seconded by Doug Maxellon to approve, all were in favor. Marie Pyznar and Gina Cekala abstained.

4. **Special Guests**
   A. **John Dague- How New Laws Affect the School Modernization Project**
      -John Dague came and spoke to JFC about new laws that will affect the School Modernization Project. The PowerPoint that John Dague presented is appended to these minutes.
      John Dague shared that he and Andy Longey have discussed different sites and different models and formulated a 10-year plan for the schools. We need a detailed plan to apply to the state. They need to know your plans and if redistricting is part of the plan and if there will be re-use of buildings.
      If the town wishes to move forward, there will need to be a pre-referendum building committee. A completed option will need to be ready by May of 2025 if we are looking to go to referendum next year. It would go to the Registrar of Voters in August and then onto the voters.

      The idea of going down to three elementary buildings would free up other buildings for other uses such as Universal Pre-K and expanding Eagle Academy.

   B. **John Wilcox- Update on the Library Roof**

Discussed under Unfinished Business.

5. **Unfinished Business**
   A. **Update on Roofs**

Alcorn- This was submitted to the state back in February. We are getting an 11% reimbursement. The state asked for additional information on the project. Chris Drezek tried to follow up with the state but got no response. Andy Longey followed up a couple weeks and their response was that our school roof referendum does not specifically allocate a dollar amount for Alcorn. We need a resolution from the Town Council that they have allocated this amount of money for the Alcorn roof replacement. In needs to be more than the expected contribution, 10% is suggested. We then need minutes signed by the Town Clerk. We can then re-submit on the 1st or 10th of the following month. We need to wait for Steve Maccio to be in as superintendent for consistency.

Parkman- We are ready to file with the state. All the construction documents are done.

Library- We need $415,500 more to be allocated for the library roof $200,000 has already been set aside, which was taken from the Annex. We were going to skim a little out of each project, but John Wilcox suggested taking the whole thing from Stowe since it will be the first building to go in the modernization referendum. If the modernization referendum fails, then we only have to find extra funding for Stowe, and not every single project if we were to skim a little off each project. There was a preliminary list of roofs to be done and there was also an extra list in case the actual cost came in lower on the preliminary list.

Doug Maxellon made a motion to transfer funds in the amount of $415,500 from the Stowe roof project to the library roof project. The motion was seconded by Bob Cressotti. A roll call vote was taken. Doug Maxellon, Jim Nasuta, and Bob Cressotti were in favor. Charlotte Riley, Bethany Ouellette, Scott Ryder, Tina LeBlanc, and Marie Pyznar were against. Motion failed.

It was suggested that the idea be brought to the caucuses for discussion. John Wilcox brought up that he thought that JFC committee was appointed as building committee for the roof referendum. That would mean that JFC would approve funds without having to bring it to the council.

Marie Pyznar made a motion to bring to leadership/Town Council the idea to move $415,500 from Stowe to the library. There was not a second.

Donald Nunes said that previously with the former Town Manager he was directed to take a little form each project on the primary list for the library. Then Chris Bromson came in as new Town Manager and that changed.

Everything needs to be transparent when taking money from a preliminary list that the taxpayers voted on before we move money to a secondary list project. Everyone agreed that the library is in desperate need of a roof right now but they want to go about it in the right way.

Doug Maxellon made a motion that JFC recommend that the Town Council make the final decision on whether to move funds in the amount of $415,500 from the Stowe roof project to the library roof. The motion was seconded by Charlotte Riley. A roll call vote was taken. Jim Nasuta, Bob Cressotti, Bethany Ouellette, Charlotte Riley, Doug Maxellon, and Marie Pyznar were in favor. Scott Ryder and Tina LeBlanc were against. The motion passed.

6. New Business

A. Acceptance of Invoices

The state in telling us 100% of invoices to need to be approved for Hazardville and Eli Whitney is order for us to fully close out. The state will not reimburse us until we pay all the invoices.

A motion was made by Bethany Ouellette to approve Invoice 20014-004 from CSG dated 2/1/24 for $1,000.00 for Owner's Rep for Hazardville Memorial. The motion was seconded by Marie Pyznar, and all were in favor. Doug Maxellon abstained.

A motion was made by Bethany Ouellette to approve Invoice 20013-004 from CSG dated 2/1/24 for $1,000.00 for Owner's Rep for Eli Whitney. The motion was seconded by Marie Pyznar, and all were in favor. Doug Maxellon abstained.

A motion was made by Doug Maxellon to approve Invoice 24-838 from Silver Petrucelli dated 7/1/24 for $261.12 for the balance on construction documents for Parkman. The motion was seconded by Charlotte Riley, and all were in favor.

B. Hazardville and Eli Whitney Roofs Status

7. **Committee Comments**

Charlotte Riley asked for an update on the EHS fields. Donald Nunes shared a timeline of the progress. The timeline is appended to these minutes.

8. **Next Meeting Date- September 12, 2024**

9. **Adjournment**
   Motion to Adjourn by Doug Maxellon, seconded by Charlotte Riley, at 8:01pm, and all were in favor.

Respectfully submitted by,

Tina Demers
Joint Facilities Secretary