



**MINUTES
INLAND WETLANDS & WATERCOURSES AGENCY
REGULAR MEETING
September 3, 2024
7:00 PM - Scitico Room**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Corbin-Sobinski called the meeting to order at 7:00pm.

2. FIRE EVACUATION ANNOUNCEMENT

Fire evacuation information was shared.

3. ROLL CALL

Present: Kelly Hemmeler, Robert Gillespie, Virginia Higley, Donna Corbin Sobinski, Christopher Renaud, Kenneth Kaufman, Dylan Bridge, Kevin Zorda

Absent: Anne Whitney Collins

Commissioner Renaud was seated as regular member.

Also present were Assistant Town Planner, Georgienna Driver; Assistant Town Planner, Stephen Hiney; and Recording Secretary, Rebecca Jones.

MOTION by: Kelly Hemmeler seconded: Dylan Bridge to move Item 15A and 15B to be heard immediately after roll call.

UPON A ROLL CALL VOTE, the Chair declared the motion approved. Yes: Dylan Bridge, Kelly Hemmeler, Virginia Higley, Kenneth Kaufman, Christopher Renaud, Donna Corbin Sobinski, Kevin Zorda No: None Abstain: None.

4. PUBLIC COMMUNICATION AND PETITIONS

None.

5. CORRESPONDENCE

A list of open applications was received by the commissioners. They also received an updated contact sheet.

6. MINUTES OF PRECEDING MEETINGS

A. July 2, 2024

MOTION by: Virginia Higley seconded: Dylan Bridge to approve the July 2, 2024 meeting minutes.

UPON A ROLL CALL VOTE, the Chair declared the motion approved. Yes: Dylan Bridge, Kelly Hemmeler, Virginia Higley, Kenneth Kaufman, Christopher Renaud, Donna Corbin Sobinski, Kevin Zorda No: None Abstain: None.

7. TOWN ATTORNEY REPORT

A. August 26, 2024

Town attorney report from August 26, 2024 was received.

B. July 22, 2024

Town attorney report from July 22, 2024 was received.

8. CONTINUED PUBLIC HEARINGS

None.

9. NEW PUBLIC HEARINGS

None.

10. OLD BUSINESS

None.

11. NEW BUSINESS

A. Stephen Hiney - New duly authorized Wetlands Agent

Mr. Hiney introduced himself to the commissioners. He is certified by DEEP to be a wetlands agent.

MOTION by: Kevin Zorda **seconded:** Kelly Hemmeler to accept Stephen Hiney as a duly authorized wetlands agent.

UPON A ROLL CALL VOTE, the Chair declared the motion approved. Yes: Dylan Bridge, Kelly Hemmeler, Virginia Higley, Kenneth Kaufman, Christopher Renaud, Donna Corbin Sobinski, Kevin Zorda No: None Abstain: None.

B. **IW# 707 - Carriage House** - Wetlands application to replace a stormwater culvert; Chris Weiland, Applicant/Owner; Map 52/Lot 420; R-44 Zone.

Applicant representative was present for discussion. Carriage House condos are located northwest of Steele Road and Mullen Road. There is an intermittent stream that crosses the access road between Units 33 and 53. The area has been flagged since February. The crossing is facilitated by a series of metal culverts that go through two catch basins. The metal culverts are now deteriorating and need to be replaced with plastic pipes of the same size. The catch basins will also be replaced. There should be no impact to the flow characteristics of the stream. Rip rap will be added as needed. There will be 400 ft of disturbance in total. Commissioner Zorda asked if there would be anything put in place to stabilize the area between the road and the rip rap. The road runoff does not flow into this area, so it should not be a concern, and the rip rap should be sufficient. Ms. Driver noted that some conditions were crossed out as many were not applicable to this application.

MOTION by: Kevin Zorda **seconded:** Christopher Renaud to approve IW# 707 - Carriage House.

UPON A ROLL CALL VOTE, the Chair declared the motion approved. Yes: Dylan Bridge, Kelly Hemmeler, Virginia Higley, Kenneth Kaufman, Christopher Renaud, Donna Corbin Sobinski, Kevin Zorda No: None Abstain: None.

12. ENFORCEMENT REPORTS

Updates were shared under Planning Staff Report.

13. PLANNING STAFF REPORT

North Maple Street-There was a complaint received from Shaker Pines Lake Association president regarding the tree clearing approved on North Maple and subsequent sediment runoff into the lake. After staff investigation of the property, it was found that they did not have a certified forester as required by statute. The Department of Forestry has been on site weekly since. Ms. Driver received a video showing sediment flow, but it was without a time stamp, so she was unable to use it for enforcement. There was no sediment found during her investigation and mulch berms were installed per her request. Ms. Driver also confirmed that the adjacent recycling center in East Longmeadow was in compliance and had proper E&S measures in place. She dismissed the case after investigation as there was not enough evidence to proceed.

92 Post Office Road – construction started without a pre-construction meeting and without bonds in place. The developer now has E&S controls in place, including hay wattles. The pre-construction meeting was held, and he is now in compliance. As- built pans will be checked for compliance when they are received.

100 Post Office Road - Staff is monitoring the erosion controls through the fall as they appear to be failing and are not as tight as they should be.

Dollar General-Raffia Road-Construction is complete, and the developer is waiting for the landscaping to stabilize. They are now working on bond releases.

All American Assisted Living-the silt fences are still installed because their drainage permit was denied by OSTA. They now must reapply in order to finish their drainage connection into the roadway. The silt fences will remain in place until the work is done.

14 West Shore Drive- The applicant contacted staff for E&S inspection and pre-construction meeting. The demo will likely begin next week.

First Ave- DEEP is pursuing this violation and Town staff are awaiting their response.

Yankee Casting- A cease and desist order has been issued as there has been no response from the company.

348 Hazard Ave- Ms. Driver will confirm with Mr. Rachele about completion of work.

Several commissioners expressed interest in attending the annual CACIWC on November

16th, 2024. Ms. Driver shared information about the conference.

14. APPLICATIONS TO BE RECEIVED

A. IW# 708 - 167 Shaker Road - Wetlands application for pond dredging, removal of existing structure, and construction of a deck; Terrance and Regina Filossie, Applicant/Owner; Map 81/Lot 102; R-44 Zone

Chair Corbin-Sobinski asked Ms. Driver where applications to be received can be publicly viewed. There is no signage to be required. Ms. Driver explained that commissioners can discuss the application the day it is received to determine if they believe a public hearing is necessary or not. If a public hearing is decided, when the public hearing opens, commissioners can restart and discuss the application again for the record. She also suggested creating a tab on the website to show all auto-approved applications.

15. MISCELLANEOUS

A. Election of Officers

Chair Corbin-Sobinski gave an overview of the officer election rules as per the bylaws.

MOTION by: Kelly Hemmeler **seconded:** Virginia Higley to nominate Donna Corbin-Sobinski as chairperson.

Chair Corbin-Sobinski accepted the nomination. No more nominations were made and nominations were closed.

UPON A SHOW OF HANDS VOTE, the Chair declared the motion approved. Yes: Dylan Bridge, Kelly Hemmeler, Virginia Higley, Kenneth Kaufman, Christopher Renaud, Donna Corbin Sobinski, Kevin Zorda No: None Abstain: None.

MOTION by: Kelly Hemmeler **seconded:** Dylan Bridge to nominate Kevin Zorda as vice-chair. Commissioner Zorda accepted the nomination. No more nominations were made and nominations were closed.

UPON A SHOW OF HANDS VOTE, the Chair declared the motion approved. Yes: Dylan Bridge, Kelly Hemmeler, Virginia Higley, Kenneth Kaufman, Christopher Renaud, Donna Corbin Sobinski, Kevin Zorda No: None Abstain: None.

MOTION by: Kelly Hemmeler **seconded:** Ken Kaufman to nominate Virginia Higley as secretary.

Commissioner Higley accepted the nomination. No more nominations were made and nominations were closed.

UPON A SHOW OF HANDS VOTE, the Chair declared the motion approved. Yes: Dylan

Bridge, Kelly Hemmeler, Virginia Higley, Kenneth Kaufman, Christopher Renaud, Donna Corbin Sobinski, Kevin Zorda No: None Abstain: None.

B. Review of Bylaws

MOTION by: Kevin Zorda **seconded:** Dylan Bridge to table bylaw review to the next regular meeting.

UPON A SHOW OF HANDS VOTE, the Chair declared the motion approved. Yes: Dylan Bridge, Kelly Hemmeler, Virginia Higley, Kenneth Kaufman, Christopher Renaud, Donna Corbin Sobinski, Kevin Zorda No: None Abstain: None.

16. ADJOURNMENT

MOTION by: Kevin Zorda, seconded: Virginia Higley to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared the motion adopted unanimously, and the meeting stood adjourned at 7:36pm.

Respectfully submitted,
Virginia Higley
Secretary

Rebecca Jones
Recording Secretary