



**AGENDA
DPW – SUBCOMMITTEE
MEETING MINUTES**

**Wednesday, August 7, 2024
4:30 PM in the Scitico Room
Enfield Town Hall**

1. Roll Call – Meeting called to order, 4:32PM

- a. Councilor Ludwick, Chair – Present
- b. Councilor Mangini – Present
- c. Councilor Nasuta – Present
- d. Special Guest – Councilor Hendrickson
- e. Special Guest – Councilor Pyzner
- f. Special Guest – Councilor Cekala
- g. Special Guest – Donald Nunes, Director of Public Works
- h. Special Guest – Mark Gahr, DPW Facilities Manager
- i. Special Guest – Scott Delorge, Enfield Mens Softball
- j. Special Guest – Jason Bartosiak, Ramblers
- k. Special Guest – Ladd Gowen, Enfield Girls Softball
- l. Special Guest – Matthew Stahl, Enfield Soccer Association
- m. Special Guest – Jeff Rousseau, Enfield Soccer Association
- n. Special Guest – Roger Prescott, Enfield Soccer Association

2. Approval of Minutes

July 9, 2024 – Nasuta made a motion to approve, Mangini seconded,
3-0 in favor.

3. Review of Field Demand Analysis

- a. Nunes reviewed the SLR presentation about the field demand analysis.
- b. No votes taken.

4. Presentation on Facility & Field Use Actual Costs

- a. Nunes presented a spreadsheet titled "B&G Sport Field Hourly Rates DPW Subcommittee." The cost to maintain was based on an actual cost analysis using FY24 budget figures and hourly averages per field per maintenance items such as mowing, string trimming, riding/lining, litter, dethatching, leaf removal, fertilizing, weed control and dewatering.
- b. Considerable discussion took place among all league representatives, asking many questions leading to healthy dialogue between the DPW Subcommittee and the representatives.
- c. Ludwick stated that the goal would be to have a dedicated fund for field maintenance if any type of fee would be imposed.

d. No votes taken.

4. Public Participation

a. No participation.

b. No votes taken.

5. Next Meeting Date – September 10, 2024 @ 5:30PM

a. Update the cost to play in surrounding Towns.

b. Incremental cost to maintain if no teams played.

c. Prepare facilities presentation.

6. Next Quarterly Meeting Date with the Athletic Organizations – November 13, 2024, 2024 @ 4:30PM

7. Adjournment – 6:08PM

a. Nasuta made a motion to adjourn, Mangini seconded, all in favor.

Minutes respectfully submitted on September 10, 2024 by,

Donald T. Nunes, Director of Public Works

Field Maintenance Weekly						
Task	Mowing	Labor for String Trimming	Riding and Lining	Labor For Litter	Total Hours Per Week Per Field	Cost for 12 Week Season
Average Frequency	1 Weekly	1 weekly	4 Weekly	1 Weekly		
Staff Members	2	2	2	1		
Hours Necessary to Complete Tasks Above						
Brainard Park (Moms)	4	2	4	4	14	\$ 18,800.88
Brainard Park (Girls)	2	1	4	1	8	\$ 10,743.36
Whit Acres	2	1	2	1	6	\$ 8,057.52
Barnard	2	2	1	1	6	\$ 8,057.52
ACC (1,2,3)	6	4	16	4	30	\$ 40,287.60
ACC (4,5,6)	1	2	4	1	8	\$ 10,743.36
Annet (VBB, IVBB)	4	4	4	1	13	\$ 17,457.96
Annet (VSB, IVSB)	4	4	4	1	13	\$ 17,457.96
EHS (VBB, IVBB)	4	4	4	1	13	\$ 17,457.96
EHS (VSB, IVSB)	4	4	4	1	13	\$ 17,457.96
JFK (SB, BB)	4	6	4	1	15	\$ 20,143.40
Powder Hollow 90'	4	2	2	1	9	\$ 12,086.28
Powder Hollow 60'	2	1	2	1	6	\$ 8,057.52
Powder Hollow T-Ball	1	1	1	1	4	\$ 5,371.68
Mark Twain (1,2)	4	2	4	1	11	\$ 14,772.12
Parkman (1,2)	4	1	4	1	10	\$ 13,429.20
ESS	2	1	2	1	6	\$ 8,057.52
Eli Whitney (Road, Pasture)	4	1	4	1	10	\$ 13,429.20
Eli Whitney T-Ball	1	1	1	1	4	\$ 5,371.68

139 \$ 267,341.08

Annual or As Needed						
Task	Labor For Dethatching	Leaf Removal	Fertilizing	Maintenance Spring and Fall	Weed Control	Pumping
Average Frequency	1 Annually	2 Annually	2 Annually	2 Annually	2 Annually	As needed
Staff Members	2	2	2	5	2	2
Hours Necessary to Complete Tasks Above						
Brainard Park (Mens)	8	8	4	32	4	4
Brainard Park (Girls)	2	4	2	12	4	2
Whit Acres	2	4	2	8	4	2
Barnard	4	8	0	8	0	1
ACC (1,2,3)	12	12	0	36	3	6
ACC (4,5,6)	12	12	0	12	3	1
Annet (VBB, IVBB)	16	16	0	32	0	4
Annet (VSB, IVSB)	16	16	0	32	0	4
EHS (VBB, IVBB)	16	16	0	32	0	4
EHS (VSB, IVSB)	16	16	0	32	0	4
JFK (SB, BB)	16	16	0	32	0	4
Powder Hollow 90'	8	8	0	16	1	2
Powder Hollow 60'	4	10	0	12	1	2
Powder Hollow T-Ball	1	1	0	4	0	1
Mark Twain (1,2)	8	8	0	24	1	4
Parkman (1,2)	8	8	0	24	0	4
ESS	4	4	0	8	0	2
Eli Whitney (Road, Pasture)	8	8	0	24	0	4
Eli Whitney T-Ball	1	1	0	4	0	1

\$ 84,044.41 \$ 42,022.21 \$ 392,363.29

Field Maintenance Weekly									
Task	Mowing	Labor for String Trimming	Layout / paint	Net Setup/Removal	Labor for Litter				
Average Frequency	1	1	1+	1+	1				
Staff Members	2	2	2	2	1				
Hours Necessary to Complete Tasks Above						Total Hours Weekly	Cost for 12 Week Season		
Shaker (10 fields)	10	2	4	5	1	22	\$	25,248.96	
Mark Twain (4 Fields)	5	1	3.5	5	1	15.5	\$	17,789.04	
Hazardville Memorial (4 Fields)	4	2	4	3	1	14	\$	16,067.52	
Prudence Crandall (6 Fields)	5	1	3	0	1	10	\$	11,476.80	
Senior Center (1 Field)	2	1	3	1.5	1	8.5	\$	9,755.28	
Annex (Ramblers Fall)	4	1	4	0	1	10	\$	11,476.80	
Annex (4 Fields)	4	1	4	8	1	18	\$	20,658.24	
Mt Carmel (once) (2 Fields)	5	2	1	3	1	12	\$	13,772.16	
EHS (Spring) (4 Fields)	16	2	3	0	1	22	\$	25,248.96	
EHS (Fall) (5 Fields)	22	2	4	7	1	36	\$	41,316.48	
JFK (3 Fields)	16	4	3	3	1	27	\$	30,987.36	
						295	\$	223,797.60	

Annual Services as Needed									
Task	Labor For Dethatching	Leaf Removal	Fertilizing	Maintenance Spring and Fall	Weed Control				
Average Frequency	1 Annually	2 Annually	2 Annually	2 Annually	2 Annually				
Staff Members	2	2	2	5	2				
Hours Necessary to Complete Tasks Above						Total Hours Annually	Annual Cost	Cost for 12 Week Season	Total 12 Week Season Cost
Shaker (10 fields)	8	8	4	32	4	56	\$ 42,846.72	\$ 21,423.36	\$ 46,672.32
Mark Twain (4 Fields)	2	4	2	12	4	24	\$ 18,362.88	\$ 9,181.44	\$ 26,970.48
Hazardville Memorial (4 Fields)	2	4	2	8	4	20	\$ 15,302.40	\$ 7,651.20	\$ 23,718.72
Prudence Crandall (6 Fields)	4	8	0	0	0	20	\$ 15,302.40	\$ 7,651.20	\$ 23,718.72
Senior Center (1 Field)	12	12	0	36	3	63	\$ 48,202.56	\$ 24,101.28	\$ 33,856.36
Annex (Ramblers Fall)	12	12	0	12	3	39	\$ 29,819.68	\$ 14,919.84	\$ 26,396.64
Annex (4 Fields)	16	16	0	32	0	64	\$ 48,967.68	\$ 24,483.84	\$ 45,142.08
Mt Carmel (2 Fields)	16	16	0	32	0	64	\$ 48,967.68	\$ 24,483.84	\$ 38,256.00
EHS (Spring) (4 Fields)	16	16	0	32	0	64	\$ 48,967.68	\$ 24,483.84	\$ 49,732.80
EHS (Fall) (5 Fields)	16	16	0	32	0	64	\$ 48,967.68	\$ 24,483.84	\$ 65,800.32
JFK (3 Fields)	16	16	0	32	0	64	\$ 48,967.68	\$ 24,483.84	\$ 55,471.20
							\$ 414,695.04	\$ 207,347.52	\$ 431,145.12