



**AGENDA
DPW – SUBCOMMITTEE
MEETING MINUTES**

**Tuesday, October 8, 2024
5:30 PM in the Scitico Room
Enfield Town Hall**

- 1. Roll Call – Meeting called to order, 5:30PM**
 - a. Mayor Nelson, Chair
 - b. Councilor Mangini
 - c. Councilor Nasuta
- 2. Approval of Minutes**
 - a. August 7, 2024 (tabled 9/10/24) – Nasuta made a motion to approve, Mangini seconded, 3-0 in favor.
 - b. September 10, 2024 – Nasuta made a motion to approve, Mangini seconded, 3-0 in favor.
- 3. DPW Equipment Status**
 - a. Nunes presented an updated spreadsheet titled, “DPW Equipment Summary and Condition List 091024.”
 - b. Discussion took place about current vehicle inventory, conditions of the vehicles, and newly added Out of Service (OOS) vehicles.
 - c. No votes taken.
- 4. EMS Generator**
 - a. Nunes updated the Subcommittee that the generator, transfer switch and four (4) cord reels were installed. DPW and the contractor are currently waiting on Eversource Gas for the final connections.
 - b. Discussion took place about the seven (7) shore lines on the west side of the building.
 - c. No votes taken.
- 5. Chip Sealing Roads**
 - a. Nunes stated the following roads, Laughlin Road, Grant Road, Somers Road from Moody Road to the Town line, Charnley Road, Long Hollow Road, River Road, Old Depot Hill Road, Bailey Road and Leary Road, are all candidates for chip sealing and will be considered when those roads are due for treatment.
 - b. No votes taken.

6. Update Items

- a. Powder Hollow
 - i. Nunes stated Four Seasons has substantially completed the project.
- b. Seal Crack on Bike Path
 - i. Nunes stated the repairs will take place after October 7, 2024 due to training on new patch truck.
- c. Miscellaneous Sidewalks
 - i. Nunes stated there was ~\$33,000 in the account.
- d. EHS Drainage Project
 - i. Nunes stated there was no change/update to the November start date.
- e. Leaf Pickup
 - i. Nunes stated the dates for the 2024 leaf season is November 4-29, 2024 with a final sweep the week of December 2, 2024
- f. Facility Use Policy
 - i. Nunes presented a spreadsheet titled "Facility Use Costs" that showed the building cost per operating hour.
 - ii. Considerable discussion took place regarding whether to charge for field use and/or updated the facility pricing.
 - iii. Nelson wants Nunes to discuss this topic at Leadership, October 16, 2024 for possible inclusion on the Town Council agenda for October 21, 2024. Nelson wants a determination from Town Council as to whether or not to proceed any further.
- g. No votes taken.

7. Public Participation

- a. None.

8. Next Meeting Date – November 12, 2024 @ 5:30PM

9. Adjournment – 6:08PM

- a. Nasuta made a motion to adjourn, Mangini seconded, all in favor.

Minutes respectfully submitted on October 15, 2024 by,

Donald T. Nunes, Director of Public Works

Facility	Facility Size (sq. ft.)	Room	Room Size (sq. ft.)	Yearly Fire	Yearly Custodial Salary (with benefits)	Yearly Total Cost	Annual Cost Per Square Foot	Cost Per Square Foot Per Hour	Building Cost per Operating Hour	Room	Current Price Per hour
EHS	311,000	Auditorium	12,000	\$ 2,400.00	\$ 971,712.00	\$ 1,376,390.00	\$ 4.43	0.001106423	\$ 344.10	Auditorium	
		Gym	13,800							Gym	\$ 125.00
		Band Room	5,750							Band Room	\$ 68.75
		Chorus Room	1,600							Chorus Room	\$ 68.75
		Classroom	1,100							Classroom	\$ 56.25
JFK	184,239	Auditorium	8,185	\$ 1,030.00	\$ 654,484.00	\$ 1,207,740.00	\$ 6.56	0.001638822	\$ 301.94	Auditorium	\$ 125.00
		Gym	7,610							Gym	\$ 125.00
		Band Room	1,980							Band Room	\$ 68.75
		Chorus Room	1,050							Chorus Room	\$ 68.75
		Classroom	750							Classroom	\$ 56.25
Annex	202,400	Auditorium	5,460	\$ 1,421.00	\$ 247,535.00	\$ 376,418.00	\$ 1.86	0.000619924	\$ 125.47	Auditorium	\$ 125.00
		Gym	12,000							Gym	\$ 112.50
		Band Room	3,830							Band Room	\$ 68.75
		Chorus Room	1,050							Chorus Room	\$ 68.75
		Classroom	750							Classroom	\$ 56.25
Elementary School	59,000	Cafeteria	5,000	\$ 2,000.00	\$ 247,535.00	\$ 334,899.00	\$ 5.68	0.002270502	\$ 133.96	Cafeteria	\$ 62.50
		Gym	5,500							Gym	\$ 62.50
		Classroom	930							Classroom	\$ 56.25
Library	18,435	Community Room	1,800	\$ -	\$ 39,654.00	\$ 77,464.00	\$ 4.27	0.001582044	\$ 28.69	Community Room	\$ 137.50
Senior Center	20,042	Community Room	3,600	\$ 2,400.00	\$ 39,654.00	\$ 93,160.00	\$ 4.65	0.002112835	\$ 42.35	Community Room	\$ 137.50
		Community Room								Community Room	
Town Hall	27,720	Council Chambers	1,620	\$ -	\$ 79,308.00	\$ 148,575.00	\$ 5.36	0.001786616	\$ 49.53	Council Chambers	\$ 68.75
		Enfield Room	1,008							Enfield Room	\$ 50.00
		Thompsonville Room	306							Thompsonville Room	\$ 37.50