



**MINUTES
CHARTER REVISION COMMISSION
ORGANIZATIONAL MEETING
DECEMBER 9, 2024
7:00 PM TOWN HALL, SCITICO ROOM**

The Organizational Meeting was called to order at 7:00pm by Town Clerk Sheila Bailey.

ROLL CALL- Present: Commissioners Lora Anderson, Tom Cremona, Bob Cressotti, Lewis Fiore, Annemarie Nasuta, Ken Nelson Jr., Nikki Price, and Zach Zannoni. Michael Ludwick arrived at 7:22pm. Absent: Philip Dumond, and Seth Klase.

ELECTION OF OFFICERS:

MOTION by Tom Cremona, seconded by Annemarie Nasuta to nominate Ken Nelson Jr. as Chair. There being no further nominations, the Town Clerk declared nominations closed. Lewis Fiore asked that the vote be conducted by roll call.

Upon a **ROLL CALL** vote, the Town Clerk declared Ken Nelson Jr. elected Chair. Yes: Lora Anderson, Tom Cremona, Bob Cressotti, Annemarie Nasuta, Ken Nelson Jr., Nikki Price, and Zach Zannoni; No: None; Abstain: Lewis Fiore.

MOTION by Ken Nelson Jr., seconded by Tom Cremona to nominate Bob Cressotti as Vice-Chair. **MOTION** by Lewis Fiore, seconded by Ken Nelson Jr. to close nominations. By a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Lora Anderson, Tom Cremona, Bob Cressotti, Lewis Fiore, Annemarie Nasuta, Ken Nelson Jr., Nikki Price, and Zach Zannoni; No: None; Abstain: None.

Upon a **ROLL CALL** vote, the Town Clerk declared Bob Cressotti elected Vice-Chair. Yes: Lora Anderson, Tom Cremona, Bob Cressotti, Annemarie Nasuta, Ken Nelson Jr., Nikki Price, and Zach Zannoni; No: None; Abstain: Lewis Fiore. Mr. Fiore explained that he abstained not because he didn't support the candidate, but because he does not believe town council members should be voting members of the Charter Revision Commission.

MOTION by Bob Cressotti, seconded by Ken Nelson Jr. to nominate Lora Anderson Secretary. **MOTION** by Lewis Fiore, seconded by Bob Cressotti to close nominations. By a **SHOW OF HANDS** vote, the Chair declared nominations closed. Yes: Lora Anderson, Tom Cremona, Bob Cressotti, Lewis Fiore, Annemarie Nasuta, Ken Nelson Jr., Nikki Price, and Zach Zannoni; No: None; Abstain: None.

Upon a **ROLL CALL** vote, the Chair declared Lora Anderson elected Secretary. Yes: Lora Anderson, Tom Cremona, Bob Cressotti, Lewis Fiore, Annemarie Nasuta, Ken Nelson Jr., Nikki Price, and Zach Zannoni; No: None; Abstain: None.

OVERVIEW OF FOIA, ROBERT’S RULES, AND CHARTER REVISION PROCESS

Town Attorney Tom Tyler reviewed the Freedom of Information Act and open records laws, Robert’s Rules of Order for conducting organized and fair meetings, and the tentative schedule of meetings and hearings regulating the process in which charter revision should be conducted.

ADOPTION OF SCHEDULE

a. Set Public Hearing Date

MOTION by Lewis Fiore, seconded by Bob Cressotti to set a public hearing date of Wednesday, December 18, 2024, at 6:30pm in Council Chambers, 820 Enfield Street. Comments shall be limited to three rounds of five minutes each. Written comments shall be accepted through December 18, 2024, and directed to Staff Liaison, Sheila Bailey. Written comments must state name and address.

Upon a **ROLL CALL** vote, the Chair declared the **MOTION** adopted. Yes: Lora Anderson, Tom Cremona, Bob Cressotti, Lewis Fiore, Michael Ludwick, Annemarie Nasuta, Ken Nelson Jr., Nikki Price, and Zach Zannoni; No: None; Abstain: None.

b. Set Regular Schedule of Meetings

MOTION by Lewis Fiore, seconded by Bob Cressotti to adopt the following schedule of Regular Meetings. Meetings shall begin at 6:30pm.

<i>January 9, 2025</i>	<i>March 13, 2025</i>
<i>January 23, 2025</i>	<i>March 27, 2025</i>
<i>February 13, 2025</i>	<i>April 3, 2025</i>
<i>February 27, 2025</i>	

Additional Special Meetings may be scheduled as needed.

Upon a **SHOW OF HANDS** vote, the Chair declared the **MOTION** adopted. Yes: Lora Anderson, Tom Cremona, Bob Cressotti, Lewis Fiore, Michael Ludwick, Annemarie Nasuta, Ken Nelson Jr., Nikki Price, and Zach Zannoni; No: None; Abstain: None

ADJOURNMENT

MOTION by Lewis Fiore, seconded by Nikki Price to adjourn.

Upon a **SHOW-OF-HANDS** vote, the Chair declared the **MOTION** adopted and the meeting stood adjourned at 8:25pm.

Respectfully submitted,

Sheila M. Bailey
Town Clerk