



**MINUTES
TOWN COUNCIL
REGULAR MEETING
December 16, 2024
7:00 PM - Town Hall - Council Chambers
<https://youtube.com/live/p8yiqU45hcA>**

1. PUBLIC HEARINGS - 6:45 PM - Tobacco and Cannabis Use on Public Ways Ordinance

A Public Hearing was called to order by Chair Nelson in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, December 16, 2024, at 6:45 pm.

Present: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pynzar, Jeff Rousseau, John Santanella, Lori Unghire.

Absent: None

Chair Nelson read the Notice of Public Hearing, which was published in the Hartford Courant on Wednesday, December 10, 2024.

TOWN OF ENFIELD
LEGAL NOTICE
PUBLIC HEARING

The Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut on Monday, December 16, 2024, at 6:45pm to allow interested residents an opportunity to express their opinions regarding the use of Tobacco and Cannabis Type Products on public ways. Information regarding the proposed ordinance may be viewed at www.enfield-ct.gov.

Dated this 4th day of December 4, 2024.

Sheila M. Bailey, Town Clerk

Chair Nelson announced the ground rules. There being no members of the public who wished to speak, the public hearing was closed at 6:49pm. The Chair declared a ten-minute recess.

2. PRAYER - John Santanella

A prayer was made by Councilor Santanella.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. ROLL CALL

Present: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire. Ms. Cekala left the meeting at 9:20pm.

Absent: None

Also Present were Town Manager, Christopher Bromson; Assistant Town Manager, Steve Bielenda; Interim Town Attorney, Tom Tyler; Director of Finance, John Wilcox; and Town Clerk, Sheila Bailey.

5. FIRE EVACUATION ANNOUNCEMENT

The fire evacuation was announced.

6. MINUTES OF PRECEDING MEETINGS

- Special Meeting - December 2, 2024

MOTION #7089 by: Marie Pyznar, seconded: Lori Unghire.

Upon a **SHOW OF HANDS** vote, the Chair declared **MOTION #7089** adopted. Yes: Gina Cekala, Bob Hendrickson, Michael Ludwick, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: Robert Cressotti, Cynthia Mangini.

- Regular Meeting - December 2, 2024

MOTION #7090 by: Marie Pyznar, seconded: Lori Unghire.

Upon a **SHOW OF HANDS** vote, the Chair declared **MOTION #7090** adopted. Yes: Bob Hendrickson, Michael Ludwick, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: Gina Cekala, Robert Cressotti, Cynthia Mangini.

7. SPECIAL GUESTS

- Board of Education - PK - 5 School Buildings

Board of Education Chair Charlotte Riley, Superintendent of Schools Steve Moccio, and Deputy Superintendent of Schools Andrew Longey gave the Council an update on the Board of Education budget to date. They also presented their vision for school consolidation as well as the costs to renovate-as-new and expand three schools within the Enfield School system. ***A copy of their presentation is appended to these minutes.***

Mayor Nelson stated that the Town Council is responsible for determining how much they

are willing to spend to move this project forward. He believed the Council had consensus to renovate-to-new for up to \$170M and to move forward to a Referendum Committee. Mr. Nelson requested that this be put on the January 6, 2025, Town Council agenda, seconded by Mr. Ludwick.

8. PUBLIC COMMUNICATION AND PETITIONS

Robert Buczkowski, 21 Francis Avenue

Mr. Buczkowski stated he was not in support of any large housing projects, unless they were for senior housing, since they don't carry education expense burdens. He requested a PowerPoint presentation regarding a complete economic development analysis for the three proposed apartment projects: the mall project, the river-side project, and Union Square, totaling over 800 housing units. He would like the presentation to include the updated Grand List and tax revenue, as well as yearly education expenses. He said that an accurate representation of revenue cannot be completed unless it includes all expenses, and as the state pushes for more low-income housing, they could expect to have a larger number of students. He supports Eagle Academy, but with almost 1,000 new housing units, there would not be enough seats for potential students who need the services. He is in favor of the mall development and Thompsonville development projects, and the train station, but does not want to be influenced by the presentations of out-of-town developers or by state leaders pushing low-income housing.

George Young, 8 Holly Lane

Mr. Young informed residents that the financial reports were available for the Fiscal Year ending June 30, 2023. He noted there was no submission by the Finance Department for a Certificate of Achievement for Excellence in the financial report for the first time in twenty-nine years. He didn't want to speculate as to why, but said the report is due six months after the completion of the fiscal year, and that could have been the reason. He said many accounts in the general ledger should have been completed on a monthly basis, regardless of whether longtime employees left the department. He said that adjustment entries needed to be added, and he was bothered by the audit analysis team noting that the town is currently training to assist with the analysis and reconciliation of general ledger accounts. He believed the Finance Department could benefit from a qualified accountant holding a degree in accounting. According to the audit, there were material weaknesses with internal controls over tax collection and WPCA revenues and the lack of monthly reconciliations. It was his hope that there would be no significant delays with the Fiscal Year 2024 report.

Jason Walsh, 12 Weymouth Drive

Mr. Walsh expressed his concern regarding the Blight Ordinance changes and believed that the current rules are intrusive and subjective. Mr. Walsh said that he had personal experience, and he wished the Council would review the current rules and see the

intrusiveness. It's important that homeowners keep their properties clean and maintained, for themselves and for their neighbors, but he doesn't believe it is the government's job to force people to do so. He believed it's the homeowners' right to maintain their property how they wish except in cases involving environmental issues that will impact the safety of others.

Pam Townsend, 54 Kimberly Drive

Ms. Townsend thanked all the sponsors, spectators, volunteers and supporters for Wreaths Across America. Ms. Townsend is the coordinator for St. Patrick's Cemetery, and Kelly Davis, who is the supporter of Daughters of the American Revolution, is the coordinator of King Street Cemetery. They worked in tandem to make the event successful and placed a total of 2,539 wreaths with over 950 wreaths received for the wreath match program. This allowed for 100% of St. Patrick's, Enfield Street, Hazardville, King Street, and Holy Cross Cemeteries to be covered and many more laid at surrounding cemeteries. Now through January 17th, 2025, they are offering a "Sponsor One, Get One" promotion. Visit www.wreathsassamerica.org/ctspce to order. If you scroll down to select a "fundraising group", they will receive \$5 back when you order your wreath. If you'd rather order in person and pay by check, you may email Ms. Townsend at enfieldwaa@yahoo.com. She said that this was her 7th year partaking in the celebration, and every year they organize the collection and recycling of the cardboard boxes. This year they were picked up by the Enfield Police Explorers and reused for their toy drive. She hoped that arrangement could remain in place for future years.

Lori Longhi, 1427 Enfield Street

Ms. Longhi asked for a reasonable explanation for the purchase of the former St. Adalbert's gymnasium for \$1.4 million. Ms. Longhi said that an independent appraisal should be completed to ensure the purchase price is fair. Based on sales in the surrounding neighborhood, it shows an inflated price per square foot for St. Adalbert's property. A commercial appraiser could determine the justification of the current asking price. She asked if the Town looked into either the former Porcello's garage or Connecticut Custom Car buildings, since both have high ceilings, are close in proximity to the Town Hall, and are being sold for less than \$850,000. She proposed looking into alternative uses for the ARPA funds, such as sewer system repair, a new gym floor at Alcorn, and for funding Junior High sports. EMS, Police, DPW and the libraries would also benefit from the funds and resources. She believed that more people use the libraries than the basketball courts, and the \$10,000 they requested for new books last year could be fulfilled. She said the ARPA funds could be spent on anything they wanted to ensure that it reduces the upcoming budget, and she has no preference for what they choose, as long as it doesn't increase their budget. If they purchase the building, they are now on the hook for maintenance, cleaning,

and staffing. She hoped the Council would reconsider the purchase when it goes to vote, and consider cost-effective solutions or items just presented from the Board of Education list.

Nikki Price, 1524 Enfield Street

Ms. Price stated that she re-watched the tense budget meetings after hearing the town was considering the purchase of St. Adalbert's gym with ARPA funds. During that time, the town provided a bailout to the Board of Education in the amount of \$5.6 million and subsequently, many things had to be removed from the budget to ensure the mill rate did not increase. She appreciated the idea of a community recreation area but believed the grant money should be spent on a project(s) that benefits the entire town. She wished to see the funds used on Capital Improvement Projects (CIP) or auto replacement expenditures that were put on hold. Aging infrastructure and sewer lines need to be repaired. She believed that they would be meeting soon to discuss funding for next year's budget, and thought it made sense to use the ARPA money to fund the previous cuts.

9. COUNCILOR COMMUNICATIONS AND PETITIONS

Councilor Santanella commended the work that Pam Townsend and Lucien LeFevre do for the Wreaths Across America event every year. He was honored to be in attendance. Mr. Santanella received an email from resident Ann Marie Galdenzi which echoed the concerns of Ms. Longhi and Ms. Price and the utilization of ARPA funds for infrastructure and other projects.

Councilor Cekala wished residents a Happy Holidays and New Year.

Councilor Cressotti congratulated Deputy Chief Steven Kaselouskas on his graduation from the FBI National Academy. Mr. Cressotti thanked Pam Townsend, Lucien LeFevre, and Lori Gates for their work with Wreaths Across America saying it gains a stronger presence every year. He also thanked Chef "O" and the students for their preparation of the pancake breakfast. He recognized Peter King for his work with Save our Sports in raising over \$150,000 for Enfield sports. The group "Funding our Future" has set a goal of raising \$6,500 to fund field trips and guest speakers at the schools throughout the year. He asked for a final figure on what it would cost to fully enclose Powder Hollow and complete the dugouts, because he has an interested group that would be willing to pay to finish the project. He appreciated that Mr. Buczkowski was in support of Eagle Academy and said that it is a revenue-generating operation, but they need to take into account the child as a whole. He wished residents, Council members, employees, and staff a Merry Christmas and Happy New Year, and thanked local volunteers for everything they do at Loaves and Fishes and the Warming Center during this season.

Councilor Mangini also thanked Ms. Townsend for her work with Wreaths Across America, as well as Kelly Davis with DAR. Ms. Mangini asked residents to be kinder this holiday season and continue to spread warmth and cheer in an increasingly angry world. She wished everyone a Merry Christmas and Happy New Year.

Councilor Nasuta thanked Ms. Townsend and Mr. LeFevre for everything they do with Wreaths Across America. Mr. Nasuta wished everyone a Happy Holiday Season.

Councilor Rousseau congratulated Deputy Chief Kaselouskas on his FBI National Academy graduation on December 12th. Mr. Rousseau anticipated Mr. Kaselouskas would be sharing the knowledge he obtained over the last ten weeks with members of the police department. He thanked Ms. Townsend for Wreaths Across America and enjoyed the ceremony. He was happy to see the hockey team assist with the placing of the wreaths. He wished everyone a Merry Christmas and Happy New Year.

Councilor Unghire thanked Ms. Townsend for helping organize the Wreaths Across America event. Ms. Unghire also congratulated Deputy Chief Kaselouskas on his graduation and wished residents a Merry Christmas, Happy Hanukkah, and Happy New Year. She said several residents had reached out saying that back in 2005, Mary Lou Strom and Scott Kaupin had a ceremony dedicating a tree in front of Town Hall (close to Enfield Express) in memory of Roger Olson. Residents said a plaque had been placed but no longer exists and has since been replaced with a rock with another name on it. She asked if a more permanent plaque could be placed because of all the work Mr. Olson did for the town.

Councilor Hendrickson asked if Finance Director John Wilcox could provide a presentation on the FY 2023 audit. He wished residents a Merry Christmas.

Councilor Ludwick said in the past they used to bring the auditor to the council meeting to provide a presentation and suggested that be an option again. Mr. Ludwick reminded residents that the Scantic River Watershed Association is holding their annual meeting at the Senior Center at 6:00pm on Wednesday, December 18th. He appreciated the DEA presentation from the last meeting and thanked the Town Manager and said he had received a lot of positive feedback.

MOTION by: Michael Ludwick, seconded: Bob Hendrickson to suspend the rules and add Item 14-N to the agenda.

A Resolution to Transfer of \$23,150 of ARPA Funds from the Thompsonville Bike Path to Grape Brook Pump Station.

Upon a **SHOW OF HANDS** vote, the Chair declared the **MOTION** adopted and the item was added to the agenda. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None.

MOTION by: Michael Ludwick, seconded: Marie Pyznar to suspend the rules and add Item 14-M to the agenda.

Resolution for the Reallocation and Transfer of \$485,543 of Funds to the Correct Account for the 4-Pack (Moody Road, Pheasant Hill, Taylor Road, and Windsor Court) Pump Stations.

Upon a **SHOW OF HANDS** vote, the Chair declared the **MOTION** adopted and the item was added to the agenda. Yes: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None.

Deputy Mayor Pyznar thanked the Wreaths Across America organizers for her ornament since she was unable to ride in the convoy due to the weather. Ms. Pyznar told Ms. Townsend and Mr. LeFevre that she can't wait for next year's event, which she has already ordered her wreaths for. She also thanked all the volunteers for coming together to make the event the success that it is. She stated that Two Moms on a Mission has ensured that any family in Enfield in need will receive gifts this holiday. She thanked the residents who came out to speak this evening, acknowledging it's a busy time of year. She wished everyone a Happy Holiday and a Happy and Healthy New Year.

Mayor Nelson echoed the sentiments of Councilor Rousseau regarding Deputy Chief Kaselouskas' graduation. Mr. Nelson said he was under the impression that the South Road pickleball courts had been completely renovated three or four years ago but found out that was not the case. He said the surface of the court had been painted and new brackets and nets had been replaced. Last year, a company was hired to resurface the courts (with a twenty-year guarantee), but currently they are in disrepair, which is unacceptable. This particular court is the most used, especially by seniors. He said that Hazardville tennis courts are gone, Parkman tennis courts are closed, Fermi's tennis courts are unsafe to use, leaving South Road as the only courts left. He asked if it could be moved to the DPW Subcommittee. They received a quote three years ago for \$300,000 which would give them a new base and allow them to reuse the equipment. He asked if they could get a new quote to fix the problem before spring starts.

Councilor Cressotti said that the court conditions were always an issue with the Leisure Subcommittee and believed it should be brought back to them before going to the DPW. Mayor Nelson said he would like to see the concern added to the agenda to avoid going back to a committee where it gets discussed but not fixed, to prevent seniors getting injured and the town from getting sued. He suggested taking \$125,000 from the Senior Repair account to fund the project. It was brought to Councilor Cressotti's attention that the company who made the repairs last year has gone out of business and will not return phone calls to repair the work that has failed. The Council gave consensus to refer the issue to the DPW Subcommittee agenda.

Mayor Nelson recognized the work that Pam Townsend, Lucien LeFevre and Lori Gates put in to memorialize our veterans and said that thank you is not enough. He wished everyone a Merry Christmas and a Happy New Year and accepted the blessings of whichever holiday you celebrate.

10. TOWN MANAGER REPORT AND COMMUNICATIONS

Town Manager Bromson started by wishing residents a Happy Holiday. Mr. Bromson mentioned he received a call from Lt. Governor Susan Bysiewicz who said it is well known how patriotic Enfield is. Ms. Bysiewicz stated that Connecticut would like to recognize World War II veterans, and the town will work together to compile a list with the help of the Clerk's and Assessor's offices, as well as Lucien LeFevre and the Veterans' Council. The town will be posting on social media to gain the attention of family members who've served so they may get the recognition they deserve. The recognition will be in May, and it is their hope to get as many veterans recognized from Enfield as possible.

Mr. Bromson provided an update from Public Works Director Donald Nunes concerning the Simon Road sewers stating that a large section of piping had been replaced, backfilled, and plated. The cleanup will be on Tuesday, December 17th, with the paving of the trench to follow the next day. Further updates will be forthcoming.

Mr. Bromson recommended residents visit the town website to view information regarding ARPA funds. It showed where ARPA funds have been spent so far, and he reminded residents that there are certain criteria to follow when spending ARPA money. The deadline for contractually committing the funds is December 31, 2024. The ARPA funds cannot be added to the general fund or used to supplement operating costs. He said there are many opinions about how economic development should move forward in Enfield, and a lot is dependent on the market. Market studies would determine who decides to do business in town. Over the last year, there has been a lot of interest in the redevelopment of Enfield Square, but not many have the credentials to spend \$250-\$300 million to do so. He has

worked on the River Project for many years, and the town was awarded \$4 million to clean the brownfield. Developers have stated that condominiums are not currently in vogue as young people are more interested in apartments. The proposed configuration would include 80% market value and 20% workforce, which includes working families looking to move up. The rents for similar apartment communities in the area are between \$2,500 to \$4,500 a month and are always sold out before they are built. He said people need to remember that the developers are building what people want, and that does not include as many single-family houses or condos. They have taken into consideration the influx of students that would come with the addition of new apartment-type housing.

Mr. Bromson announced that on the same day the Governor visited to award the \$4 million grant for the River Project, Enfield was also awarded \$4 million for the Enfield Square. The Enfield Square project is contingent on the CIF submission, which was reduced from \$20 million to \$10 million. The state is knowledgeable in economic development, and he thanked Nikki, Lori and Bob for their comments. He said they are always looking to take residents' ideas and concerns into consideration. The meeting with the Governor was broadcast via E-TV, which allowed many to view it who were not able to attend in person. Going forward, they will look into livestreaming more events for residents and providing highlight reels, one of which was shown during the meeting.

He gave kudos to Town Clerk Sheila Bailey, who created a social media notice to alert residents about the Property Alert Notification System available on the Town Clerk's page. Unfortunately, it initially did not get the response it deserved. A new illustration, created by her son, has been uploaded to social media and is gaining traction and attention from residents. Over the last few days, twelve property owners have signed up for the free service. The idea was brought to life by a group effort.

Assistant Town Manager Bielenda took the suggestion to start a more robust social media presence by utilizing individuals (already employed by the town) who are versed in it, using platforms like Instagram and Facebook. After alerting residents that the Wreaths Across America convoy was canceled due to the weather, the post received 7,000 hits. The Torchlight Parade post had 2,500 hits on Facebook. Pictures were posted to gain traction from events like the Business Breakfast and livestreamed video from the Veterans Parade. Mr. Bromson said the Town of Windsor's manager met with staff to share ideas and expertise. One of the ideas Enfield will implement is showcasing a different department each week, letting residents see what employees do. In the future, they will stream the summer concerts and many other events in real time.

Mayor Nelson stressed the importance of signing up for the Property Alert service to protect

residents' property from illegitimate deed filings. He said it takes a matter of minutes to sign up and urged residents to take advantage of this free service.

11. TOWN ATTORNEY REPORT

Interim Town Attorney Tom Tyler thanked Assistant Town Attorney Mark Cerrato for absorbing the burden and extra work of land use proceedings, especially since the retirement of Assistant Town Attorney Marie Elsdon last year. Currently, they are utilizing a more aggressive way of solving land use cases before they become court issues. Once the cases go to court they are mediated, and that has been successful. Mr. Tyler wished to offer assistance with brainstorming how to recognize the contributions of Peter King, as well as those of his family. He would like to see a more permanent way of recognizing his accomplishments, beginning in the school system.

12. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Cressotti stated that the Charter Revision Commission met the previous week. He wanted to remind everyone of the upcoming Public Hearing on Wednesday, December 18th at 6:30 in Council Chambers, giving residents the opportunity to submit public input about possible revisions to the Town Charter. The meeting will be streamed on YouTube. A copy of the Enfield Town Charter is available in the Town Clerk's office for public inspection and is also available on the town website. Any resident taxpayer unable to attend the Public Hearing in person may submit written testimony stating their name and address to PHcharterrevisioncomments@enfield.org by midnight on Wednesday, December 18th.

Mayor Nelson appreciated the Public Hearing sign on display on the Town Green and thanked Town Clerk Bailey, Supervisor Mark Gahr and the Building and Grounds Department in having it placed out front.

13. UNFINISHED BUSINESS

A. Resolution Amending the Property Maintenance Ordinance (Tabled 12/2/24)

Mayor Nelson stated that the Resolution Amending the Property Maintenance Ordinance was not ready and would remain tabled.

14. NEW BUSINESS

A. Consent Agenda

MOTION by: John Santanella, seconded: Robert Cressotti to suspend the rules and move Items 14-C, D, E, F, I, J, and L to the Consent Agenda.

Upon a **SHOW OF HANDS** vote, the Chair declared the **MOTION** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson

Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None.

RESOLUTION #7091 by: John Santanella, seconded: Robert Cressotti to accept the Consent Agenda.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7091** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None. ***A copy of the Resolutions are appended to these minutes.***

B. Appointment(s)–Town Council Appointed

1. **ENFIELD TOWN CONSTABLE** - A vacancy exists due to the resignation of Zachary Zannoni (D) on 10/07/2024. Replacement Will Be Rebekah Halpin (D) Until 11/18/2025.

NOMINATION #7092 by: John Santanella

MOTION by: John Santanella, seconded: Robert Cressotti to close nominations.

Upon a **SHOW OF HANDS** vote, the Chair declared the **MOTION** adopted and nominations were closed. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None.

By a **ROLL CALL** vote, the Chair declared **NOMINATION #7092** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None. The Chair declared the appointment adopted.

C. Resolution to Reappropriate ARPA Funds for the Purchase of Additional Building Materials for 810 Enfield Street - \$6,238.87

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

The item was moved to the Consent Agenda and appended to the minutes.

D. Resolution to Transfer Funds for the Completion of the Town Hall Wayfinding Project - \$20,000

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

The item was moved to the Consent Agenda and appended to the minutes.

E. Resolution to Abate Tax Due on Real Estate

BE IT RESOLVED, that the Enfield Town Council, as authorized to do so under the Connecticut General Statute section 12-124, does hereby abate \$2,000 of real estate tax due on the property owned by Rebecca Anne Shaw for the Grand List of October 1, 2023.

The item was moved to the Consent Agenda and appended to the minutes.

F. Resolution to Abate Taxes and Interest on Motor Vehicles

BE IT RESOLVED, that the Enfield Town Council, as authorized to do so under Connecticut General Statutes section 12-124, does hereby abate any motor vehicle tax and interest owed by David C. Michaels on the October 1, 2023 Grand List.

The item was moved to the Consent Agenda and appended to the minutes.

G. Resolution Adopting the revised Deputy Director-Operations Job Description

RESOLUTION #7093 by: Cynthia Mangini, seconded: John Santanella.

BE IT RESOLVED, that the Enfield Town Council does hereby approve the revised Deputy Director-Operations Job Description.

Assistant Town Manager Bielenda stated the position had been vacant since June and had not attracted many candidates. After troubleshooting, they discovered this job description included a mandatory four-year degree requirement. They are looking to relax that requirement and have it include job experience and training, using the addition of "and/or" to make the determination. They believed this change would broaden the number of qualified applicants.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7093** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None.

H. Resolution to Authorize a Waiver of Property Maintenance Fines for 16 Fairlane Road

RESOLUTION #7094 by: John Santanella, seconded: Marie Pyznar.

Councilor Santanella stated the action was the result of the last Blight Committee meeting where the owner came to meet and discuss his unique situation. There was a period of time when the owner was not residing in the property, and that was when the blight became problematic. Since moving back, he has maintained the property and addressed the personal issues that had gotten him into trouble. The property has been without incident for

a period of three years.

BE IT RESOLVED, that the Enfield Town Council does hereby authorize a waiver of the \$62,472 in property maintenance fines at 16 Fairlane Road.

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7094** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None.

I. Resolution Accepting Donation of Land from 10 North Maple Street LLC

BE IT RESOLVED, the Enfield Town Council hereby accepts the donation of land made by 10 North Maple Street LLC.

The item was moved to the Consent Agenda and appended to the minutes.

J. Resolution to Transfer Funds to Add Crossing Guard Position - \$3,500

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

The item was moved to the Consent Agenda and appended to the minutes.

K. Resolution to Transfer Funds for An Additional Assistant Town Attorney - \$70,883

RESOLUTION #7095 by: John Santanella, seconded: Marie Pyznar.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: GENERAL FUND - NON-DEPARTMENTAL CHARGES - TRANSFERS OUT AND CONTINGENCY

Contingency	10800092 584000	\$70,883
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TO: GENERAL FUND - TOWN ATTORNEY

Salary	10130000 511000	\$51,925
Health Insurance	10130000 521000	\$14,800
Life Insurance	10130000 521500	\$ 81
Social Security	10130000 522000	\$ 3,324
Medicare	10130000 522100	\$ 753

I hereby certify that the above-stated funds are available as of December 12, 2024, by John A. Wilcox, Director of Finance

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7095** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None.

L. Resolution to Rescind the Transfer of Funds for the 4-Pack (Moody Road, Pheasant Hill, Taylor Road, and Windsor Court Pump Stations) - \$395,784.64, Adopted During the October 7, 2024 Regular Town Council Meeting

BE IT RESOLVED, that the Town Council does hereby rescind Resolution #7041, the Transfer of Funds for the 4-Pack (Moody Road, Pheasant Hill, Taylor Road, and Windsor Court) Pump Stations adopted during the October 7, 2024, Regular Town Council meeting.

The item was moved to the Consent Agenda and appended to the minutes.

M. Resolution to Transfer Funds for the 4-Pack (Moody Road, Pheasant Hill, Taylor Road and Windsor Court Pump Stations) \$485,543.

RESOLUTION #7096 by: Michael Ludwick, seconded: Marie Pyznar.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made. ***A copy of the full resolution is appended to these minutes.***

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7096** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None.

N. Resolution To Transfer Funds and Reallocate ARPA Funds from Thompsonville Bike Path to Grape Brook Pump Station - \$23,150.

RESOLUTION #7097 by: Michael Ludwick, seconded: Cynthia Mangini.

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made. ***A copy of the full resolution is appended to these minutes.***

Upon a **ROLL CALL** vote, the Chair declared **RESOLUTION #7097** adopted. Yes: Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, John Santanella, Lori Unghire No: None Abstain: None.

15. ITEMS FOR DISCUSSION

None.

16. ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING

None.

17. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

Nikki Price, 1324 Enfield Street

Ms. Price was concerned about the lack of a commuter lot for the new proposed railway at the December 7th Planning and Zoning meeting. She urged the Council to look into it because it appeared as though it was a firm decision not to have parking and believed it would backfire.

18. COUNCILOR COMMUNICATIONS

None.

19. ADJOURNMENT

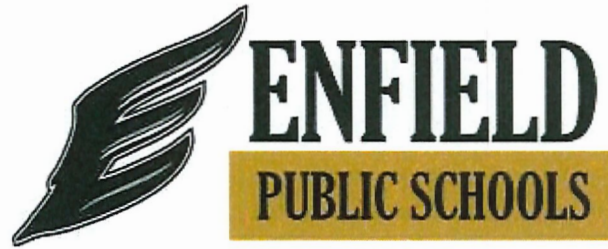
MOTION by: John Santanella, seconded: Robert Cressotti to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared the **MOTION** adopted unanimously, and the meeting stood adjourned at 9:55pm.

Respectfully submitted,

Sheila M. Bailey, Town Clerk
Clerk of the Council

Lindsay Petrucci, Assistant Town Clerk
Secretary of the Council



	Original Appropriation	Actual Expenditures	Project Encumbrance	Year-to-Date (YTD) Total Expenditures	Variance
FY2025					
100 - Salary	49,700,531.00	19,039,099.27	47,481,437.40	47,481,603.40	2,218,927.61
200 - Personal Services-Employee Benefit	13,403,410.00	7,020,476.35	13,763,701.78	13,816,379.90	(412,969.90)
300 - Purchased Professional and Tech Services	2,823,773.00	1,177,303.09	2,669,746.55	2,669,746.55	154,026.45
400 - Purchased Property Services	51,750.00	11,802.45	25,812.76	25,812.76	25,937.24
500 - Other Purchased Services	8,776,803.00	3,460,661.81	9,236,088.02	9,236,088.02	(459,285.02)
600 - Supplies	2,342,419.00	477,274.93	2,204,686.90	2,204,686.90	137,732.10
700 - Property	245,660.00	13,969.59	60,603.00	60,603.00	185,057.00
800 - Debt Service and Miscellaneous	85,200.00	70,092.33	104,255.36	104,255.36	(19,055.36)
Totals	77,429,546.00	31,270,679.82	75,546,331.77	75,599,175.89	1,830,370.12

as of 12/13/24

Reimagining PK-5 Schools

December 16, 2024

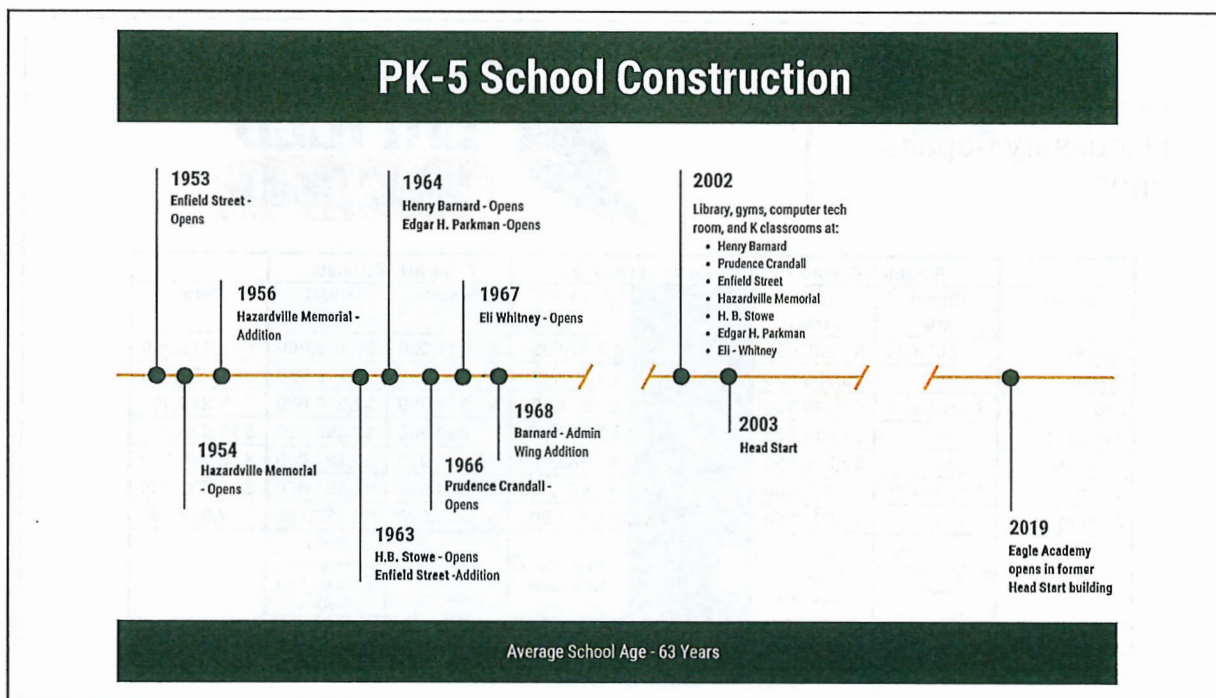


ENFIELD

PUBLIC SCHOOLS

We make a difference in Enfield - every child, every day.

1



2

Educational Benefits

- Reduced transitions between schools
- Stronger family/school partnership
- Increased access to student support services
- Learning spaces designed with current best practices in mind
- School based before and after school care
- Facilities designed with current age-appropriate safety standards
- State-of-the art climate controls – optimal learning environment

3

Cost Analysis - Necessary Repairs 2023



School	Russell & Dawson - Site Assessment Findings				Town/BOE Estimates		Total
	Urgent ASAP	High 1-3 Years	Moderate 3-5 Years	Low 5-10 Years	Security	HVAC	
Barnard	\$ 100,000	\$ 865,000	\$1,555,000	\$2,070,000	\$ 344,000	\$2,181,000	\$ 7,115,000
Crandall		\$3,768,800	\$1,054,000	\$3,931,400	\$ 340,000	\$2,172,700	\$11,266,900
ESS	\$1,560,000	\$2,560,000	\$ 868,000	\$ 811,600	\$ 344,000	\$2,075,800	\$ 8,219,400
Memorial		\$4,614,500	\$1,098,200	\$2,407,960	\$ 340,000	\$2,065,600	\$10,526,260
Parkman		\$3,310,350	\$1,588,260	\$ 983,000	\$ 144,000	\$2,194,000	\$ 8,219,610
Stowe	\$1,530,000	\$ 988,000	\$ 970,000	\$ 980,000	\$ 404,000	\$2,164,400	\$ 7,036,400
Whitney		\$2,690,000	\$ 725,000	\$1,613,000	\$ 340,000	\$2,216,700	\$ 7,584,700
	Code, Health, or Life Safety	Maintenance, Systems, or Accessibility	General Maintenance	Aesthetic or General Maintenance	Lock Hardware, Man-trap, Visitor Security	Energy Management Controls, AC and Ventilation	
Total Facility Liability							\$ 59,968,270

Does not include a contingency allocation

4

Reimagining Costs

Feasibility Study – Comparison for 3 sites
Town Council approved \$200,000 on April 5, 2023

	New	Renovate-as-New & Expand
Cost Per K-5 Building	\$63,521,785	\$56,769,843
Total Project Cost	\$190,565,355	\$170,309,530
Ineligibles*	\$2,677,561	\$2,432,000
Reimbursement Rate	61.79%	71.79%
Cost to Enfield	\$73,141,751	\$48,563,804
Bond Obligation (K-5)	\$78,215,050	\$52,258,868
Bond Obligation (K-5 + Eagle Academy)	N/A	~\$58,850,000

*Ineligible Expenses: Recording secretary, bond origination fees, feasibility studies, service equipment or maintenance contracts, moving facilities (with exceptions), ordinary repairs, athletic facility lighting, artificial turf, site regrading, ordinary resurfacing, or reseeding, certain change orders

*Limited Eligible Expenses: Tennis courts, baseball fields

5

Savings Associated With Eagle Academy Expansion

- Current maximum capacity = 27 students (K-12)
- Average annual cost of outplacement (per student) = \$150,000
 - This includes tuition, services, and transportation
- Approximate savings to the district for maintaining in Enfield = $27 \times \$150,000 = \$4,050,000$
- Annual tuition charged to other districts = \$77,000
 - Transportation not included – at sending district's expense
- Potential maximum capacity at Eagle Academy = 60+
- Examples of additional annual gross revenue
 - A. All additional seats filled from sending districts = $(60-27) \times \$77,000 = \$2,541,000$
 - B. Savings from returning 5 Enfield students = \$750,000
 Tuition from 28 students from other districts = \$2,156,000
Total revenue from Example B = \$2,906,000
- EPS estimated cost of conversion = \$6,600,000

6

Other Savings

Town of Enfield

- Energy
 - Electrical and heating
 - Solar potential
- Town Staff
 - Custodial
 - Grounds and maintenance
 - HVAC assessments

Board of Education

- Transportation
- Staffing
 - Administration
 - Shared staff
 - Food service

7

Next Steps – Potential Timeline

January 2025
Council Vote to Establish
a Pre-Referendum
Committee

Spring/Summer 2025
Design architect
determines sites, costs,
and options to the Pre-
Referendum Committee

February 2026
Town Referendum to
Approve / Deny the
Proposal

February 2025
Council Vote to authorize
funds for a design
architect and
environmental study

Fall/Winter 2025
Public
input/communication
sessions held

December 2026
Application for School
Construction Project
submitted to the DAS

Office of Legislative Research – [Overview of State School Construction Process](#)

8



TOWN OF ENFIELD

Date: December 16, 2024

Title: Resolution to Reappropriate ARPA Funds for the Purchase of Additional Building Materials for 810 Enfield Street - \$6,238.87

- The Department of Public Works (DPW) Building and Grounds Division has ordered all materials for the rehabilitation of the Freshwater Pond Footbridge and is under budget.
- DPW is nearing completion of the renovation to the Enfield Depot at 810 Enfield Street and needs this additional funding for building materials including carpeting and plumbing supplies.
- This transfer will allow DPW to complete this project.

Budget Impact: There is no impact to the Town budget.

Recommendation: That the Enfield Town Council approve the following resolution.

Certification: *I hereby certify that the above-stated funds are available as of December 12, 2024, by John A. Wilcox, Director of Finance*

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: COVID - 19 FUND - FRESHWATER BRIDGE REPAIRS

Construction Services	24508238 545000	\$ 6,238.87
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TO: COVID - 19 FUND - 810 ENFIELD STREET

Construction Services	24508337 545000	\$ 6,238.87
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Date Prepared: 12/9/2024
Prepared By: Donald T. Nunes
Director of Public Works



TOWN OF ENFIELD

Date: December 16, 2024

Title: Resolution to Transfer Funds for the Completion of the Town Hall Wayfinding Project - \$20,000

- The Department of Public Works (DPW) solicited a quote to complete the Town Hall Wayfinding Project in conjunction with the Higgins Park construction project.
- Town Council previously appropriated \$40,000 in ARPA funds for this project.
- An additional \$20,000 in capital funds is needed for DPW to complete this project.

Budget Impact: There is no impact to the Town Budget.

Recommendation: That the Enfield Town Council approve the following resolution.

Certification: *I hereby certify that the above-stated funds are available as of December 12, 2024, by John A. Wilcox, Director of Finance*

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: CAPITAL NON-RECURRING - B&G STORAGE BUILDING

Construction Services	31008206 545000	\$ 20,000
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TO: CAPITAL NON-RECURRING - TOWN HALL MAINTENANCE

Signage	31008126 573120	\$ 20,000
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Date Prepared: 12/9/2024
Prepared By: Donald T. Nunes
Director of Public Works



TOWN OF ENFIELD

Date: December 16, 2024

Title: Resolution to Abate Tax Due on Real Estate

- Section 12-124 of the Connecticut General Statutes allows the Town Council to abate taxes and/or interest and fees on delinquent taxes for people who are poor and unable to pay.
- Rebecca Anne Shaw owns 11 Guild Street and has been eligible for the Elderly and Totally Disabled Homeowner Program for the past two years.
- The Elderly and Totally Disabled Homeowner Program requires recipients to reapply every 2 years.
- Due to medical issues, Ms. Shaw was unable to submit her application for the program by the deadline.
- The General Government and Finance Committee reviewed her case and is recommending a waiver of \$2,000 which is the amount she was eligible for last year.
- Ms. Shaw will need to reapply for the program for FY26.

Budget Impact: This resolution will forego approximately \$2,000 in real estate taxes.

Recommendation: That the Enfield Town Council approve the following resolution.

BE IT RESOLVED, that the Enfield Town Council, as authorized to do so under the Connecticut General Statute section 12-124, does hereby abate \$2,000 of real estate tax due on the property owned by Rebecca Anne Shaw for the Grand List of October 1, 2023.

Date Prepared: 12/10/2024
Prepared By: John A. Wilcox, Director of Finance



TOWN OF ENFIELD

Date: December 16, 2024

Title: Resolution to Abate Taxes and Interest on Motor Vehicles

- Section 12-124 of the Connecticut General Statutes allows the Town Council to abate taxes and/or interest and fees for people who are poor and unable to pay.
- David C. Michaels is disabled and unable to work. He was thus unable to pay his motor vehicle tax.
- The General Government and Finance Committee has recommended abating any tax and interest that are due to the Town of Enfield for the Grand List of October 1, 2023.
- This will forego collection of approximately \$208 in motor vehicle taxes and interest.

Budget Impact: This resolution will forego collection of approximately \$208 in taxes and interest.

Recommendation: That the Enfield Town Council approve the following resolution.

BE IT RESOLVED, that the Enfield Town Council, as authorized to do so under Connecticut General Statutes section 12-124, does hereby abate any motor vehicle tax and interest owed by David C. Michaels on the October 1, 2023 Grand List.

Date Prepared: 12/10/2024
Prepared By: John A. Wilcox, Director of Finance

DEPUTY DIRECTOR – OPERATIONS

GENERAL STATEMENT OF DUTIES: Responsible for assisting the Director of Public Works in formulating long term programs of the various divisions of the Department of Public Works. Under the general supervision of the Director, plans, organizes and supervises all functions of Town facilities, including the areas of safety, maintenance, grounds, custodial, operations, transportation, energy conservation, sustainability, long-term facility planning, facilities services budget and oversight of major capital building and repair projects as assigned. Oversight of the Town's hazardous and environmental matters. Also responsible for the organization, administration and coordination of management's projects and activities of the various divisions of the Public Works Department.

SUPERVISION RECEIVED: Works under the general direction of the Director of Public Works who reviews work for accomplishment of objectives and/or programs and for conformance to general policies.

SUPERVISION EXERCISED: Coordinates assigned special projects within and between divisions of Public Works which at times requires direct supervision of personnel within the division involved. Assumes full direction of the Department of Public Works and personnel within the divisions in the absence of the Director of Public Works.

ESSENTIAL JOB FUNCTIONS:

- Preparation of reports and the development of systems to improve productivity in the department and insure the quality control of Town projects;
- Supervises, directs, assigns and evaluates the daily work of assigned staff; trains employees in work procedures, standards and safety practices, interviews and recommends selection of job applicants, appraises employee performance, conducts informal counseling on work issues, prepares documentation and improvement plans for deficiencies, and recommends performance recognition and disciplinary action;
- Provide professional leadership including effective deployment of the staff, effective forecasting, planning and analysis, project management, scheduling, budget development and control, analytical and accountability analysis, equipment and/or fleet replacement planning.
- Develop and monitor ongoing preventative and deferred maintenance programs for all major mechanical and electrical systems of the Town as well as for grounds, the swimming pool, buildings and other areas as required.
- Assure compliance with established safety regulations and precautions by all Department of Public Works' staff;
- Provide for effective orientation and continuing training to minimize accidents and injuries;
- Develop departmental policies and procedures to insure a safe, efficient and cost effective operation;
- Oversee improvement projects, including planning, development of bid specs, monitoring construction work acceptance, renovations, parking lot improvements, concrete work, carpet and tile installation, ADA compliance, etc.;
- Plan, develop, set goals, prioritize, and schedule activities and clearly communicate performance output expectations including full utilization of the electronic work order system;
- Develop and administer an effective and efficient preventative maintenance program;
- May serve as a liaison for various Town committees;
- Attendance at meetings after normal work hours may be required;
- May assist the Division Managers in the development of effective systems for the planning, organization, control and timely reporting of projects under their supervision;
- Assists in the development of measurements of productivity in the various divisions;
- May assist in the negotiations for the department with appropriate bargaining units and acts as an advisor to the director in the grievance procedure; researches and compiles data; assists the various divisions of the Department of Public Works in the organization, administration and coordination of programs and activities;
- assists in the application for and administration of State and Federal grants;

- Collects and compiles data necessary to reply to citizen inquiries and takes necessary action to correct faulty practices and resolve problems revealed by reasonable complaints;
- Prepares monthly reports for the Director on all current projects within the various divisions;

OTHER JOB FUNCTIONS: Performs related work as required by the Director of Public Works.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work performed is mostly in office settings. Some outdoor work is required. Hand-eye coordination is necessary to operate computers and various pieces of office equipment. While performing the duties of this job, the employee is occasionally required to stand; walk/ use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, and crawl; talk and hear; and smell. Employee must occasionally lift and/or move up to 25 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually quiet to moderate.

Must be able to concentrate on fine detail with some interruption. Needs to attend to task/function for more than 60 minutes at a time. Able to understand and relate to specific ideas, generally several at a time and to understand and relate to theories behind several related concepts. Able to remember task/assignment given to self and others over long periods of time.

MINIMUM QUALIFICATIONS: KNOWLEDGE, SKILL AND ABILITY:

- Considerable knowledge of the principles & practices of civil engineering related to public works;
- Principles and practices of facility maintenance, grounds keeping and custodial including plumbing, electrical, carpentry, HVAC, interior partitioning and finishing, landscape maintenance, irrigation, fertilization and pest control, and tree trimming;
- Methods, materials, tools and equipment used in building maintenance, grounds keeping, and practices usual to highway and storm water drainage;
- Principles and practices of supervision including work planning, direction and personnel practices;
- Applicable laws, codes, regulations and standards governing building construction and maintenance, and grounds keeping;
- Safety and safe working practices for building maintenance, custodial and grounds keeping work.
- Considerable knowledge of resource management and office management including budgeting;
- Ability to deal with the public, Town officials and associates in a courteous manner.

EXPERIENCE AND TRAINING: A Bachelor's degree such as plant engineering, facilities management, or a related field that would be necessary to professionally maintain large physical plants and five (5) years employment in a supervisory or administrative capacity in a related field or any equivalent combination of experience and/or training. An engineering/architectural or facilities management area background is desirable; Progressively responsible managerial/supervisory experience especially with bargaining units.

This job description is not, nor is it intended to be, a complete statement of all duties, functions and responsibilities that compose this position. December 16, 2024

December 16, 2024



TOWN OF ENFIELD

Date: December 16, 2024

Title: Resolution Accepting Donation of Land from 10 North Maple Street LLC

- 10 North Maple Street LLC would like to donate a section of their 10 North Maple Street parcel to the Town of Enfield.
- This donated section will allow access to the proposed public town parking lot to be constructed on the abutting town-owned parcels, 83-251 and 83-357.
- This parking lot will help alleviate the parking issues that currently exist in the commercial center of Hazardville and will provide the required parking necessary for future use/events at the Hazardville Institute.
- A zoning variance was approved and recorded November 15, 2024 at Volume 2921 Page 685, as this land donation would reduce the size of this non-conforming lot.
- At their November 21, 2024 meeting, the Planning & Zoning Commission voted to send a positive referral to the Town Council to accept this donation of land.

Budget Impact: There is no budget impact.

Recommendation: The Town Council approves this resolution if they desire to accept this donation of land.

BE IT RESOLVED, the Enfield Town Council hereby accepts the donation of land made by 10 North Maple Street LLC.

Date Prepared: 12/9/2024

Prepared By: Office of Economic & Community Development



TOWN OF ENFIELD

Date: December 16, 2024

Title: Resolution to Transfer Funds to Add Crossing Guard Position - \$3,500

- The Town wishes to add an additional Crossing Guard position.
- Funds are available in the Contingency account to fund this position for FY25.

Budget Impact: There will be no impact to the Town budget.

Recommendation: That the Enfield Town Council approve the following resolution.

Certification: *I hereby certify that the above-stated funds are available as of December 12, 2024, by John A. Wilcox, Director of Finance*

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

FROM: GENERAL FUND - NON-DEPARTMENTAL CHARGES - TRANSFERS OUT AND CONTINGENCY

Contingency	10800092 584000	\$3,500
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TO: GENERAL FUND - POLICE SERVICES

Salaries - Part Time	10200500 512000	\$3,250
Social Security	10200500 522000	\$ 202
Medicare	10200500 522100	\$ 48

Date Prepared: 12/12/2024

Prepared By: Town Manager's Office



TOWN OF ENFIELD

Date: December 16, 2024

Title: Resolution to Rescind the Transfer of Funds for the 4-Pack (Moody Road, Pheasant Hill, Taylor Road, and Windsor Court Pump Stations) - \$395,784.64, Adopted During the October 7, 2024 Regular Town Council Meeting

Budget Impact: There will be no impact on the town budget.

Recommendation: That the Enfield Town Council approve the following resolution.

BE IT RESOLVED, that the Town Council does hereby rescind Resolution #7041, the Transfer of Funds for the 4-Pack (Moody Road, Pheasant Hill, Taylor Road, and Windsor Court) Pump Stations adopted during the October 7, 2024 Regular Town Council meeting

Date Prepared: 12/13/2024
Prepared By: John Wilcox, Director of Finance



Date: December 16, 2024

TOWN OF ENFIELD

Subject: Request for Transfer of Funds for the 4-Pack (Moody Road, Pheasant Hill, Taylor Road and Windsor Court Pump Stations) - \$485,543

Highlights:

- Additional funds are needed to complete the above referenced pump stations.
- A bid for the "4-Pack Pump Station Project" was opened on 12/6/2024. The lowest base bid was \$2,484,777.
- Funds available in the Water Pollution Control fund that will allow us to complete the project.

Budget Impact:

There will be no impact on the town budget.

Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of December 16, 2024.

John A. Wilcox, Director of Finance

Date:

Christopher W. Bromson, Town Manager

Date:

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: Water Pollution Control Fund

Appropriated Fund Balance	21004000-499000	\$ 485,543
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TO: Water Pollution Control Fund

Transfer to Capital	21003350-593010	\$ 485,543
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Continued on page 2

WPC Capital Fund Revenue - Transfer In	30840000-488012	\$ 485,543
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4-Pack Pump Stations-Construction Services	30808240-545000	\$ 485,543
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Date Prepared: December 16, 2024
Prepared By: John A. Wilcox, Director of Finance



Date: December 16, 2024

TOWN OF ENFIELD

Subject: Request for Transfer to Reallocate ARPA Funds from Thompsonville Bike Path to Grape Brook Pump Station - \$23,150

Highlights:

- The Town appropriated \$100,000 of ARPA funds for the design services for the Thompsonville Bike Path.
- A total of \$76,850 has been encumbered to date.
- There is significant uncertainty over whether this project will be completed.
- These funds can be reallocated to the Grape Brook Pump Station project.

Budget Impact:

There will be no impact on the town budget.

Recommendation:

That the Town of Enfield Town Council approve the attached resolution of authorization.

Certification: I hereby certify that the above-stated funds are available as of December 16, 2024.

John A. Wilcox, Director of Finance

Date:

Christopher W. Bromson, Town Manager

Date:

BE IT RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

FROM: COVID – 19 Fund

Thompsonville Bike Path-Other Prof Services 24508214-533900 \$ 23,150

TO: COVID – 19 Fund

Grape Brook Pump Station-Construction Services 24508327-545000 \$ 23,150

Date Prepared: December 16, 2024
Prepared By: John A. Wilcox, Director of Finance