

Joint Facilities Committee

Thursday February 13, 2025

6:00pm DPW Conference Room/Virtual

1. Call to Order

6:03pm

2. Roll Call

Present: Jim Nasuta, Charlotte Riley, Marie Pyznar(virtual), Bethany Ouellette(virtual), Scott Ryder(virtual), Joe Muller(virtual)and Gina Cekala. Also present were the new members Dean Gousse and Emily Clifford.

Also present: Donald Nunes, Steve Moccio, and John Dague.

Absent: Tina LeBlanc, Doug Maxellon, and Bob Cressotti.

3. Approval of Minutes- January 13, 2024

Motion by Gina Cekala, seconded by Charlotte Riley to approve, all were in favor. Dean Gousse and Emily Clifford abstained.

4. Special Guests –

Steve Moccio, Superintendent and John Dague, Director of Operations for the BOE – Parkman Roof Replacement

John Dague mentioned that the Ed Specs for Parkman are done. At the last BOE meeting it was asked if John Dague could reach out to DAS and ask if there would be any impact on future renovation projects at Parkman if we applied for the Parkman Roof Replacement now. John explained to DAS that Enfield is beginning a pre-referendum phase to merge our six elementary schools down to three sites and that it is expected to be a ten-year process. DAS responded back to Mr. Dague saying that they would need more information and what a design professional determines regarding the renovations, they are unable to answer any questions regarding the impact of replacing the Parkman roof now and possible future projects at that building. It is possible that having a roof replaced prior to an upcoming renovation could affect future reimbursements.

It is Mr. Dague's suggestion that we work on a long-term plan for facilities. Also submitting a new 10-year enrollment. He thinks this is a great opportunity for this project to align with this committee because of the roof work. It would not look

good with the state if we put a school roof on and then must remove that roof or substantially modify it. We will also be due for HVAC assessments in 2029, we can get a waiver on a site if we have a formal 10-year plan. He thinks coming up with a 10-year plan including indoor air quality, preventative maintenance, and green cleaning is the way to go. There needs to be commitment from the town side including facilities. It would then need to be accepted by the BOE and Town Council and made official.

The committee talked about looking back at the prior municipal plan that was done in 2021 when Donna Szewczak was the committee chair. It was a 146 page document, and it was more geared towards the town buildings than schools.

We are holding off on going forward with the Parkman roof for now. Steve Moccio added that it would be tough to ask for reimbursement on the roof and then turn around and ask for another reimbursement for the same building.

To sum things up, Marie stated that we are basically at a standstill for doing anything to any of the K-5 schools.

It was brought up by Gina Cekala that the Annex is still on the roof referendum schedule for 2025.

5. Unfinished Business

A. Update on Roofs

John Dague shared that the application for Alcorn is still pending with the state.

Donald Nunes shared that the library roof is about 50% complete. They keep having to work around the snow we are getting.

6. New Business

A. Parkman Roof

This was discussed under “Special Guests” with John Dague and Steve Moccio. It was decided that it was on hold for now until we figure out a plan for the school buildings.

7. Committee Comments

Donald Nunes shared with the committee that Bill Dufour will be leaving. He is going to be going back to the Housing Authority as Director.

Charlotte Riley inquired about where bus drivers can go to use the restroom when they are between bus runs. It was mentioned that they can go inside the school buildings, Town Hall, Police Station, etc.

8. Next Meeting Date-
March 13, 2025

9. Adjournment
Motion to Adjourn by Emily Clifford, seconded by Gina Cekala, at 6:57pm, and all were in favor.

Respectfully submitted by,

Tina Demers
Joint Facilities Secretary

JOINT FACILITIES COMMITTEE

2/13/25

ROOF PROJECTS – BOE/DPW SUBMITTALS

- **Alcorn** (Pending)
 - Submitted 12/10/24
- **Parkman** (Not Submitted)
 - 3 Town resolutions
 - Roof Key Sketch
 - SCG-053
 - Budget (SCG-2000?)
 - BOE resolution for Ed Spec

PARKMAN – RESPONSE TO QUESTION FROM 1/9/25

Unfortunately, without knowing more information and what the design professional determines regarding the renovation, we are not able to answer your question. It is possible having the roof replaced prior to an upcoming renovation could affect the status of the project and/or the reimbursement.

CONSIDERATIONS

- Project status (new or renovate) and eligibility determined by DAS
- Develop a long-term facilities plan

2 ✖ Schedule 1 - Q1: Is this project in accordance with the district's long-term school building program established pursuant to CGS Section 10-220?

Response

5 ✖ Schedule 1 - Q4: Within the 5 years to the date of this application, has the district abandoned, sold, leased, demolished, or redirected the use of any school facility constructed or renovated with state assistance? If 'Yes', provide name of facility and brief details in the comments section.

Response

CGS SEC. 10-220 – DUTIES OF BOARDS OF ED.

-shall have charge of the schools of its respective school district; shall make a continuing study of the need for school facilities and of a long-term school building program and from time to time make recommendations based on such study to the town...

LONG-TERM PLANNING

- **Minimum 10-year plan**
- Realign roof phasing with PK-5 Pre-Referendum work:
 - Avoids jeopardizing future project status
 - Increases likelihood of grant acceptance
 - Potentially saves on HVAC 5-year assessment costs
 - Potentially saves rework or ineligible costs
- Focus on:
 - Preventative Maintenance (PM)
 - Indoor Air Quality (IAQ)
 - Green Cleaning

INSPECTION EXAMPLE – HENRY BARNARD

- Soffit Vents not functional in – Rooms 3, 5, 6, 14, 15, 16, 20, 21, 23
- Exhaust vents not running in – DLPI, DLP 2, DLP5, FRC, resource, and computer lab, old BOE wing bathroom, and mail room
- 26 unit-ventilators had outside air damper set to 0% in programming
- Room 21 – Bad damper actuator
 - Froze and burst 1/20/25