MINUTES
TOWN COUNCIL
SPECIAL MEETING
April 24, 2025
6:00 PM - Town Hall - Scitico Room
https://youtube.com/live/MEEY6pltyq0

1. Roll Call

Present: Gina Cekala, Robert Cressotti, Bob Hendrickson, Michael Ludwick, Cynthia Mangini, Jim Nasuta, Ken Nelson Jr., Marie Pyznar, Jeff Rousseau, Lori Unghire

Absent: John Santanella

Also Present were Town Manager, Christopher Bromson; Assistant Town Manager, Steve Bielenda; Town Attorney, Tom Tyler; Assistant Town Attorney, Mark Cerratto; Assistant Town Attorney, Lawrence Widum; Director of Libraries, Jason Neely; Director of Economic and Community Development, Aaron Marcavitch; and Director of Finance, John Wilcox.

2. Budget Discussions

The Mayor called the meeting to order at 6:00pm and announced that the department's proposed FY26 budget presentations were being recorded and would be available for viewing on the town's website at www.enfield-ct.gov by clicking on the Agendas and Minutes button. ***Copies of the presentations are appended to these minutes.***

- Library Services Presented by Director of Libraries Jason Neely

- Town Attorney Presented by Town Attorney Tom Tyler

- Economic and Community Development Presented by Director of Economic & Community Development Aaron Marcavitch

3. Adjournment

MOTION by: Cynthia Mangini, seconded: Robert Cressotti to adjourn.
Upon a **SHOW OF HANDS** vote being taken, the Chair declared the **MOTION** adopted unanimously, and the meeting stood adjourned at 7:14pm.

Respectfully submitted,

Sheila M. Bailey, Town Clerk
Clerk of the Council

Libraries, Senior Center and Recreation

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FY25 Library Highlights

- 94,894 visits between both branches. 19% increase over last year.
- 199,938 items checked out. 16% increase over last year.
- 19,146 reference questions answered.
- 37,335 eBooks/eAudiobooks borrowed. 35% increase since the beginning of the pandemic.
- 500 Children's Programs, attendance of 13,906.
- 937 musical instrument checkouts since beginning of program.

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FY25 Senior Center Highlights

- 75,860 total visitors, average of 6,322 per month
- Worked with over 50 community partners on programming, special events, etc.
- Monthly averages: 22 Fitness Classes, 8 arts/crafts programs, 14 support service programs, 7 special events.
- AARP Tax Prep assisted 500 individuals – 43% increase over last year.
- Common Grounds Rotary Garden produced over 2,000 pounds of produce for Enfield Food Shelf.

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FY25 Recreation Highlights

- Summer Day Camp – 551 campers/183 extended day
- Children's Entertainment Series – 591 people over 3 shows.
- 157 letters from Santa
- Youth Basketball – 554 participants over all leagues.
- Aquatics – 789 participants over all programs
- 3,688 adult open play participants (Pickleball, Volleyball, Basketball)
- Dozens of contracted classes across all age groups.
- Currently at 93% of projected revenue and surpassed last year's total

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Admin

Increases

- Insurance
- Non-Union Wage Increase (Oct. '24)
- Medicare
- FICA

Decreases

- Workers Comp

2.18% Increase

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Library

Increases

- Part Time Salaries
- Insurance
- Non-Union Wage Increase
- Overtime
- Professional Services
- Student Transportation
- Supplies
- Books (partially offset by periodicals reduction)
- Dues, Fees, Subscriptions

Decreases

- Full Time Salaries (reduced 2 full time Library Assistants to Part Time)
- Medicare
- FICA
- Life Insurance
- Copying
- Periodicals

1.39% Increase

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Senior Center

Increases

- Insurance
- Non-Union Wage increase
- Medicare
- FICA
- Professional Services – CRT Congregate Meals
- Dues, Fees, Subscriptions (off set by Food reduction)

Decreases

- Part Time Salaries
- Travel
- Food
- Periodicals

7.87% Increase

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Recreation

Increases

- Insurance
- Student Transportation
- Uniforms

Decreases

- Postage
- Travel
- Printing
- Office Supplies

1.16% Increase

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Swim Programs

Increases

- Minimum Wage Increase
- Medicare
- FICA

Decreases

.03% Increase

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Library FY26 Budget Facts

Division	FY25 Adopted	FY26 Proposed	Delta	% Increase
Administration	**$398,641**	**$407,319**	**$8,678**	**2.18%**
Library	**$1,753,397**	**$1,777,724**	**$24,327**	**1.39%**
Senior Center	**$432,170**	**$466,203**	**$34,033**	**7.87%**
		V2 $473,297	$41,127	9.52%
		V3 $455,560	$23,390	5.41%
Recreation	**$569,107**	**$575,752**	**$6,645**	**1.16%**
Swim Program	**$23,260**	**$23,268**	**$8**	**.03%**
TOTAL	***$3,176,575***	***$3,250,266***	***$73,691***	***2.32%***
TOTAL V2/V3	*$3,176,575*	*V2 $3,257,360* *V3 $3,239,632*	*V2 $80,785* *V3 $63,048*	*V2 2.54%* *V3 1.98%*

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THANK YOU


Congratulations Dolphins!
CCSL Championships!
11 & Up - July 31, 2024

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TOWN OF ENFIELD TOWN ATTORNEY DEPARTMENT
CURRENT YEAR / NEXT YEAR BUDGET REPORT
FY 25 AND FY 26 BUDGET

		2025	2026	Comments
10130000	GENERAL FUND			
511000	SALARIES	$ 238,771.00	$ 329,817.00	increase due to new attorney
512000	SALARIES - PART TIME	$ -	$ -	
516000	STIPEND	$ 1,622.00	$ 1,663.00	
521000	HEALTH/MEDICAL INSURANCE	$ 74,559.00	$ 66,948.00	
521500	LIFE INSURANCE	$ 467.00	$ 411.00	
522000	SOCIAL SECURITY (FICA)	$ 15,009.00	$ 19,396.00	
522100	MEDICARE	$ 3,486.00	$ 4,537.00	
532200	PROFESSIONAL DEVELOPMENT	$ 1,500.00	$ 1,000.00	
533200	LEGAL	$ 223,400.00	$ 113,900.00	decrease due to hiring an additional in-house lawyer
534000	TECHNICAL SERVICES	$ 1,000.00	$ 1,000.00	
553100	TELEPHONE	$ 500.00	$ 500.00	
553500	POSTAGE	$ 100.00	$ 100.00	
555100	COPYING & REPRODUCTION	$ 900.00	$ 900.00	
558000	TRAVEL	$ 462.00	$ 500.00	
561200	OFFICE SUPPLIES	$ 267.00	$ 300.00	
564300	PUBLICATIONS & PERIODICALS	$ 771.00	$ 700.00	decrease canceled one subscription
581000	DUES & FEES & SUBSCRIPTIONS	$ 665.00	$ 665.00	
581100	LICENSES & CERTIFICATIONS	$ 150.00	$ 150.00	
	GRAND TOTAL	$ 563,629.00	$ 542,487.00	

ECONOMIC & COMMUNITY DEVELOPMENT

Aaron Marcavitch, Director

Kristy Koistinen, Community Development Specialist

Mariella Garcia, Property Maintenance Inspector

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AREAS OF FOCUS

- Economic Development
  - Business Ombudsman
  - Attract and retain businesses
  - Provide a public face for projects by connecting with media and community
  - Support businesses through partner grants and programs
  - TIF Program & Incentives

- Community Development
  - Grants & Programs for Homeowners
  - Blight/Property Maintenance
  - Grant funding for Town led projects to support the community (playgrounds, sewers, etc.)
  - Real Estate Disposition

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HIGHLIGHTS

- Annual Business Breakfast (feat. Gov. Lamont) restarted
- Successful Job Fair with partners
- Award of **$8,000,000** in Brownfields grants (2 projects – North River/Enfield Marketplace)
- Award of **$10,000,000** in CIP grant (Marketplace)
- Community Sessions – including Business Workshop
- Ad-hoc convening of Thompsonville based businesses and developers
- Main Street Thompsonville program development
- Opening of L.L. Bean, Black Crow Coffee, Perogie Queen (ARPA funded)
- America250 Coordinating Committee Established
- Attended & presented at conferences, including Main Street Now
- Blight Ordinance Modified/Adopted
- Improved outreach for blight violations

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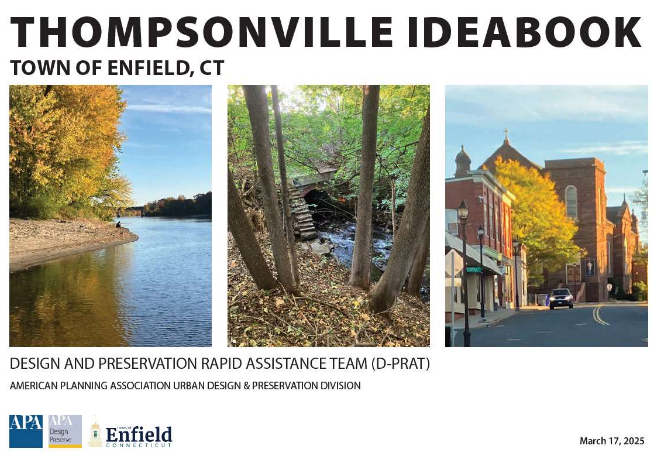
DESIGN & PRESERVATION RAPID ASSISTANCE TEAM



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ECONOMIC & COMMUNITY DEVELOPMENT

	FY25 Budget	FY26 Budget	Difference	Notes
Salary	$247,947	$232,061	-$15,886	Waived medical (7% decrease)
Professional Development	$745	$2000	+$1255	Conferences
Other Services	-	$7500	+$7500	Consultant (3rd party TIF/Tax/Development)
Advertising	$1350	$1500	+$150	
Copy & Reproduction	$500	$750	+$250	
Travel	$100	$3000	+$2900	Conferences
Office Supplies	$500	$2500	+$2000	Event supplies
Food	$0	$2000	+2000	Event food
Dues/Fees/Subscriptions	$2000	$2500	+$500	Addl. Memberships
Misc. Expenditures	$20,000	$5000	-$15,000	Marketing/Event materials (FY25 amounts distributed to specific lines)
TOTAL	$273,142	$258,811	-$14,331	- 5.3% total reduction

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PROPERTY MAINTENANCE

	FY25 Budget	FY26 Budget	Difference	Notes
Salary	$30,243	$33,222	+$2,979	Modified seasonal hours and FY25 increase
Other Professional Services	$1000	$800	-$200	Blight Hearing Officer
Professional Development	$1500	$0	-$1500	
Postage	$2000	$1500	-$500	Based on actuals
Advertising	$2000	$1500	-$500	Based on actuals
Dues/Fees/Subscriptions	$600	$300	-$300	Cheaper option found
TOTAL	$37,343	$37,322	-$21	- 0.005% total reduction

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THANK YOU

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