

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
May 29, 2025

The John F. Kennedy Middle School Building Committee held a meeting on January 23, 2025 at Enfield Town Hall, 820 Enfield Street, Enfield, CT.

1. CALL TO ORDER The meeting was called to order at 6:35 by Christine DeBonee

2. ROLL CALL

MEMBERS PRESENT

Christine DeBonee, Greg Strich (phone), Amy Dennis, Katelyn Dunn (phone), Michael Monteforte (phone), Lori Unghire, Samantha D'Agostino, Amar Shamas

MEMBERS ABSENT

Randy Daigle, Scott Kaupin, Todd Kinnin, Kevin Margolfo, Jeff Okun, Andrew LaPlante, Gina Cekala, Steven Moccio, Scott Ryder, Bruce Kellogg, Jill Lekse, Emily Czarnecki

3. APPROVAL OF MINUTES

Motion made by Amy Dennis to Approve the Regular Meeting Minutes of January 23, 2025

Seconded by Katelyn Dunn

Motion passes by a show of hands

4. COMMITTEE GUESTS

None

5. ARCHITECTS REPORT

None

6. CMR REPORT

Amar states we are done with the sealing of the exterior of the building. The only thing left for us to do is painting some of the classrooms because of the peeling paint. We are waiting to seal the building in the summer when school is off. The moisture content in the walls seems to be appropriate and holding for the paint to be applied. Looking to substantially complete everything by July 1st or so.

Amy asks if that is something we will have to approve funding or is it out of the contingency fund?

Amar states it has already been approved and no change order.

Christine asks we will just have to approve the bill?

Amar states yes, it will be sometime in July.

7. OWNERS REP REPORT

Sam states we are done with exterior sealing as Amar stated. Now that we are pretty much done we have to close out and that is why we have the invoices for tonight.

8. BUDGET SUBCOMMITTEE REPORT

Christine states all invoices presented tonight have been reviewed and approved by the budget subcommittee.

Motion made by Amy Dennis to Approve CSG Invoice Number 19001-050, Dated January 2025, in the amount of \$1,014.00; CSG Invoice Number 19001-051, Dated February 2025, in the amount of \$3,000.00; CSG Invoice Number

19001-052, Dated March 2025, in the amount of \$1,000.00; CSG Invoice Number 19001-053, Dated April 2025, in the amount of \$1,320.00

Seconded by Katelyn Dunn

Motion passes by a show of hands

Motion made by Amy Dennis to Approve Gilbane Application Number 57, Dated May 31, 2025, in the amount of \$160,924.29

Seconded by Greg Strich

Motion passes by a show of hands

Motion made by Amy Dennis to Approve Valley Communications Bid Package Number 1, Application Number 5, in the amount of \$28,114.01; Valley Communications Bid Package Number 1, Application Number 6, in the amount of \$20,114.69; Valley Communications Bid Package Number 2, Application Number 4, in the amount of \$13,894.66; Valley Communication Bid Package Number 2, Application Number 5, in the amount of \$17,421.14

Seconded by Greg Strich

Amy asks what they were for?

Samantha states it was for technology pieces that we weren't sure we were going to do.

Motion passes by a show of hands

Motion made by Amy Dennis to Approve JCJ Additional Services for Technology Revisions, in the amount of \$27,311.00.

Sam states this is for JCJ Technology consultants to do design work and documentation procurement services for the added technology.

Seconded by Michael Monteforte

Motion passes by a show of hands

Motion made by Amy Dennis to Approve JCJ Additional Services for Continuing Masonry Construction Observations in the amount of \$18,885.00

Samantha states this is for observations and evaluations based on the exterior sealing.

Seconded by Greg Strich

Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

Michael states all good.

12. SCHEDULE NEXT MEETING

Next Meeting is scheduled at this time.

13. COMMITTEE COMMENTS

a. Liaison Comments

Lori asks if there is anything she needs to convey to the Council?

Christine states we are close to being done.

Amar states we are closing out the job.

b. Committee Member Comments

c. Good to the Order

d. Any Happy News

14. ADJOURNMENT

Motion to Adjourn by Amy Dennis

Seconded by Michael Monteforte

Motion passes by a show of hands

Adjournment: 6:51 PM

Submitted by: Ellen Smith