

Enfield Culture and Arts Commission Monthly Meeting

May 27, 2025, 6:30pm

Powder Hollow Brewery

Roll Call

Present: Donna Hamre, Emily Clifford, Dan Keating, Rebecca Vitkauskas, Debbi Kruzel, Jason Neely, Joyce Bolanos,

Not present: BOE Liaison, TC Liaison, Nzima Hutchings

Acceptance of Minutes

Minutes for May 6, 2025, update: the committee is exploring live streaming options for the concert series. The Wifi outside of the building is not currently strong enough to reach the band shell. For the America 250th, Emily is on the committee and will find connections between ECAC and America 250.

Update: Former Mayor Cressotti to Councilor Cressotti.

Minutes with updates, motion to approve minutes made by Dan, 2nd by Debbi.

Minutes for May 22, 2025, motion to approve minutes made by Dan, 2nd by Debbi.

Chairperson's Report

Anastasia by Opera House Players was phenomenal.

Treasurer's Report

Since April paid: \$50 Art Squash Ad, \$500 deposit Thompsons Hall, 1 Vincent Cassotta paid, \$295 concert craft supplies, 3 POs for Vincent Cassotta were created for \$500.00 each.

The Town Council approved next year's budget and approved our entire budget. Last year we were able to roll over funds. This year we will be rolling over \$19000 plus the addition of \$22000.

Staff Liaison's Remarks

Linda created a reimbursement process.

"Procedure for appropriating Purchase Orders for all ECAC purchases of goods or services"

In every situation possible, order purchases through the PO not through a personal credit card, purchases will be taxed. Jason explained the process. PO is a promise to pay.

We need to make sure that expenditures are approved and added to the meeting minutes

TC Liaison's Remarks
not present

BOE Liaison's Remarks
not present

Old Business:

Summer Concert Series:

Kids Crafts, ordered \$300 worth of materials, looking to order \$700 worth of more kids crafts supplies, motion made by Debbi, Dan 2nd for \$700, all voted in favor.

Summer Concert Series T Shirts will be ordered soon.

Emily has a spreadsheet list of the Food Trucks that will be in attendance each week.

Poet Laureate Update:

Nzima Hutchings was the only Poet Laureate application received. Motion was made by Dan, 2nd by Joyce, all voted in favor of Nzima Hutchings next term of Poet Laureate.

America 250th update:

Logo will be created, for next year Aaron will be thinking of 4 "tent pole" events as major events that can be guaranteed for next year. More detailed calendar events will be shared.

Art Squash Update:

Art Squash new Facebook Advertising \$100, motion made by Debbi, 2nd by Dan, all voted in favor.

Joyce would like to form a sub-committee with ECAC to create a program for the event. The sub-committee of Joyce, Emily, and Debbi will start meeting in July. They will work on the program, lighting, music, and projector.

New Business:

Mini Grant application received from the Enfield Public Library for their proposal for Tiny Art Show at Enfield Public Libraries Summer 2025. We reviewed the mini grant application. Approved up to a \$500 limit. The event reception will be combined with Open Mic Night. We discussed the addition of mini easels for the canvas art display. A motion was made by Dan, 2nd by Debbie for the \$500 mini grant, all voted in favor.

There will be a conversation with the library staff about expanding the project or creating a new project to contribute to Art Squash.

Discussed virtual meeting needs for a ECAC Laptop to allow for ECAC to connect to the Town Hall Wifi network. The laptop would be held by the secretary and will be used for meeting minutes, as well as a slide show and mailing list database for table events. Jason will talk to IT for a town issued device to see what their suggestions are.

Joyce will research screens for the projector to be used for Art Squash as well as other community events.

Joyce mentioned branding to get the attention of the Town Council with videos & photos to include in a presentation. We can look back to see when the last Town Council presentation was.

Joyce discussed a future promo/tourism project based off of the Lans photography project "Things to do in Enfield". The project would include a promotional reel for advertising. The project will be tabled for now as we focus on Art Squash.

The fiberglass Eagles for Community Art was mentioned. Donna shared that the CREC school in Enfield also has Eagles as their mascot.

The ECAC Storage Room at the Annex is accessible anytime while the building is open and the custodians are onsite. Emily would like to add shelving and totes to our storage room. Jason will talk to Allison first. A motion was made for \$300 for shelving and totes for the storage room by Dan, 2nd by Debbi, all voted in favor.

Debbi mentioned that the St. Adalbert's piano was donated to the Town of Enfield; it was moved by the Building and Grounds staff to an unknown location, Donna confirmed that it was not at the BandShell following the meeting. more information will be shared when the location is confirmed.

There was discussion about adding music and sound elements to the walking path around Higgins Park.

Miscellaneous

For future Mini Grant or sponsored events, Joyce stated that our ECAC Logo should be included in the program, not just our commission name.

Dan shared a performer he saw at East Windsor Park/Reservoir. The performance featured a banjo player with a painting accompaniment, We discussed the performance as a Farmers Market idea, ECAC can sponsor the performance. Dan will reach out to Christina about it then to the performers for the cost.

Our next ECAC meeting will be on September 2, 2025 at 6:30pm.

Meeting adjourned: 7:36pm

Minutes respectfully submitted by Donna Hamre, ECAC Board Secretary