



**Enfield Blight Review Committee
Regular Meeting Minutes
Scitico Room – Enfield Town Hall
Thursday, October 2, 2025 4:00 PM**

A regular meeting of the Enfield Blight Review Committee was held in the Scitico Room at the Enfield Town Hall on Thursday, October 2, 2025 at 4:00 pm.

Roll Call

Present: Mayor Ken Nelson Jr – Town Council Liaison, Councilor John Santanella – Town Council Liaison, Mary Ann Turner, Jim Byrne and Jennifer Bruyette

Also Present: Rick Rachele – Zoning Enforcement Officer
Steve Clavette – Assistant Building Official
Jenice Poulin – Assistant Building Official
Kristy Koistinen – Community Development Specialist

Approval of Minutes

A motion was made by Jennifer Bruyette, seconded by Councilor Santanella, to approve the August 7, 2025 minutes. **The motion was approved 3-0-2 with Mary Ann Turner and Jim Byrne abstaining due to their absence at that meeting.**

A motion was made by Councilor Santanella, seconded by Mary Ann Turner, to approve the September 9, 2025 minutes. **The motion was approved 3-0-2 with Jennifer Bruyette and Jim Byrne abstaining due to their absence at that meeting.**

Old Business

42 Asnuntuck – The property owner was present.

Kristy Koistinen reminded the committee that this property was tabled at the May 8, 2025 and July 10, 2025 meetings. The owner was responsible for correcting all violations addressed by the Zoning Enforcement Officer, Assistant Building Official and Fire Marshal by this meeting. Rick Rachele advised the committee that the property is now in compliance with Zoning as long as the fifth unit that was in violation will not be used as a dwelling unit in the future.

Steve Clavette provided the committee with an update that all building/fire violations have not been corrected as of the date of the meeting. He went over a list of outstanding items that need to be addressed but stated the owner had made some progress since the July 10, 2025 meeting.

The owner stated that he could complete the remaining work if he had a list of items to address and requested Steve to meet him at the property to review all items, room by room.

A motion was made by Mary Ann Turner, seconded by Jennifer Bruyette, to table this item for 90 days to allow the property owner to correct all Housing, Building, Fire and Zoning violations and to bring the property into full compliance. The motion was approved 4-1-0 with Councilor Santanella voting against.

New Business

27 Francis Avenue – The owner was present.

Kristy reminded the Committee that this property was tabled at the February 6, 2025 and April 3, 2025 meetings. The owner was responsible for paying the current sewer usage fees, fixing the damaged areas of the roof, power washing the house and continuing to keep the yard lean. The yard has been maintained throughout the summer, the house was power washed and the owner is currently working with Habitat for Humanity for a roof replacement application. The owner is working towards making payments on the sewer usage fees.

A motion was made by Councilor Santanella, seconded by Jim Byrnes, to table this item for 12 months to allow the property owner to pay off the sewer usage fees balance, replace the damaged areas of the roof and for the property to be/stay in compliance. The motion was approved 5-0-0.

New Business

132 Weymouth Road – The property owner was not present.

Kristy explained that the property owner wanted to attend this meeting but was unavailable due to observing Yom Kippur so a discussion could take place regarding the property, but no action should be taken.

The property history and current condition were discussed. There are currently four of the original five violations still outstanding from the 2025 Citation Notice including overgrown shrubs, damaged exterior features (canopy), damaged parking lot, and broken/boarded doors/windows.

Jenice Poulin provided background from the Building Department and advised that work was completed by the Department of Public Works at the property due to safety concerns. Staff will reach out to DPW to confirm the services provided to make sure there would be a lien placed on the property for the work that was completed.

The next scheduled meeting is November 6, 2025 but due to Election Day on November 4, 2025, the Committee agreed that it should be canceled. They wanted to discuss this property in October and reviewed different days that work. Ultimately, they decided that Wednesday, October 8, 2025 at 4pm would work for the majority of the Committee.

A motion was made by Jim Byrne, seconded by Jennifer Bruyette, to hold a special meeting on Wednesday, October 8, 2025 at 4:00pm to discuss this item with the property owner. The motion was approved 4-0-0, Councilor Santanella stepped out of the room during the vote.

Discussion Item

Property Maintenance Ordinance Revisions(s) – The Committee discussed Mary Ann Turner’s suggestion to include the accumulation of brush, tree limbs, logs and branches to the blight ordinance. The Committee reviewed different language that could be used to encompass all items that would be appropriate for this violation. The Committee will think it over before the next meeting. No actions taken.

Discussion Item

Property Updates – There was no discussion on property updates.

Adjournment

A motion was made by Jim Byrne, seconded by Councilor Santanella, to adjourn at 6:07 pm. The motion was approved 5-0-0.

Respectfully Submitted,

Kristy Koistinen
Office of Economic & Community Development